



**MINUTES OF THE REGULAR COUNCIL MEETING OF
THE TOWN OF BASSANO HELD IN COUNCIL CHAMBERS
ON APRIL 11, 2011.**

PRESENT

MAYOR: Tom Rose
COUNCILLORS: Doug Barlow
Ed Maurer
Kyle Marks
Bernard Gibeau
Ric Beddows
Darrell McCoomb

STAFF: Sabine Nasse, C.A.O.
Wanda Lepp, Administrative Assistant,
Recording Secretary

**OTHERS IN
ATTENDANCE:** Citizens (5)

1. CALL TO ORDER

Mayor Rose called the meeting to order at 7:00 p.m.

2. AGENDA

Moved by **COUNCILLOR MCCOOMB** that the agenda be adopted as amended.

93/11
Agenda

Add: 5.15 Pool
Add: 5.16 Streets

MOTION CARRIED

Councillor Maurer arrived at 7:02 p.m.

3. MINUTES

Moved by **COUNCILLOR GIBEAU** that the minutes of the regular Council Meeting of March 28, 2011 be adopted as presented.

94/11
Minutes
Mar. 28,
2011

MOTION CARRIED

4. DELEGATION

4.1 B.A.R.R.A. Budget – Alan Treiber, President

Mr. Treiber presented the 2011 budget and operating highlights from 2010. Council had several questions regarding their operations, the new building and sale of recyclable materials. Mayor Rose thanked Mr. Treiber for his presentation.

4.2 Delegation Request for upcoming Council Meeting

A request by Desert Sales/Desert Sands was reviewed. Council will see representation of Desert Sales/Desert Sands on April 25, 2011.

5. NEW BUSINESS

5.1 Publishing of Minutes – Jamie Nesbitt, Brooks Bulletin

A letter was received from the Brooks Bulletin questioning why minutes are not published as “unapproved” following Council meetings. Discussion followed.

95/11
Publication
Of minutes

Moved by **COUNCILLOR BARLOW** that Council publish minutes as soon as they are available marked “Unapproved”.

MOTION CARRIED

5.2 Appointment of Weed Inspectors for 2011

96/11
Weed
Inspectors

Moved by **COUNCILLOR MCCOOMB** that Council name Matt Matoba, Kathy Friesen, Tiffany Calvert, Will Schaap, Harold Forrest, Patrica Dirk, Holly White and Todd Green as Inspectors for the Town of Bassano pursuant to section 5 of the weed control act, and furthermore that this appointment ceases at the time their employment ceases with the County of Newell No. 4.

MOTION CARRIED

5.3 Records Management Retention Schedule Bylaw 827/11

The revised Records Management Retention Schedule Bylaw was reviewed as well as previous questions asked by Council, were answered.

97/11
Bylaw
827/11 1st
Reading

Moved by **COUNCILLOR MARKS** that Council give 1st reading to Bylaw 827/11; a Bylaw establishing a Records Management Retention Schedule for the Town of Bassano.

MOTION CARRIED

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97/11
Bylaw
827/11 2nd
Reading

Moved by **COUNCILLOR MAURER** that Council give 2nd reading to Bylaw 827/11.

MOTION CARRIED

98/11
Bylaw
827/11
agree to 3rd
Reading

Moved by **COUNCILLOR MCCOOMB** that Council agree to give 3rd reading to Bylaw 827/11.

MOTION CARRIED

99/11
Bylaw
827/11 3rd
and final
Reading

Moved by **COUNCILLOR MARKS** that Council give 3rd and final reading to Bylaw 827/11.

MOTION CARRIED

5.4 Palliser Economic Partnership, Futures Game

Council received an invitation to participate in the Futures Game offered by Palliser Economic Partnership. Mayor Rose, Councillor Beddows, Councillor Marks and Councillor McCoomb will attend the Futures Game workshop in Brooks on May 3, 2011.

5.5 Golf Course – Waterline

Item moved to In Camera.

5.6 Birthday Bash - Committed Funds

In September 2010 a motion was passed to provide financial support up to \$10,000.00 towards the Birthday Bash – 100th Anniversary Celebration. Councillor McCoomb inquired if Council is still committed to provide the allotted amount. The Birthday Bash Committee is working on their budget and wants to ensure the Towns commitment. Discussion followed.

5.7 County Road Development – Update

Information provided by AMEC, on behalf of the County of Newell, regarding Range Road 18-4 was reviewed and discussed.

100/11
County of
Newell Rg
Rd 18-4

Moved by **COUNCILLOR MARKS** that Council approve the request from the County of Newell in principal, for the sale of plus/minus 2.5 acres for the construction/widening of Range Road 18-4.

MOTION CARRIED

5.8 Sewage Lagoon – Grant Application

Council debated the lagoon upgrading and grant application in length again.

101/11
AWWP
Grant
Application
Lagoon

Moved by **COUNCILLOR MARKS** that Council apply to the Alberta Water and Wastewater Partnership program for 100% grant funding to upgrade the sewage lagoon system.

MOTION CARRIED

5.9 Strategic Planning – “Vision” Committee

Mayor Rose suggested the establishment of a “Vision” Committee as per dialogue held during the Strategic Planning Session. Discussion followed. Administration was asked to contact Julie Friesen, Alberta Community Spirit and Development, to enquire about a date to facilitate a planning meeting for the new group.

5.10 Utility Bylaw 828/11 – Draft

Administration presented a draft of the Utility Bylaw as requested at the last Council meeting. S. Nasse, C.A.O. suggested several changes to the Bylaw and recommended to refer the document to the Bylaw Review Committee. Discussion followed. Councillors will provide their changes/recommendation to the Bylaw Committee in writing.

5.11 Accounts Receivable

Item was moved into Camera.

5.12 Next Meeting Date – April 25 (Easter Monday) or April 26, 2011

Next Council meeting will be held on April 25, 2011.

Mayor Rose called a recess at 8:25 p.m. and reconvened at 8:35 p.m.

5.13 Draft Budget 2011

S. Nasse, C.A.O. presented a proposed list of MSI Operational and Capital Grant funding projects. Due to limited time during this meeting Council decided to hold a separate meeting to discuss MSI funding and the 2011 Budget.

A special meeting will be held on Sunday April 17, 2011 to discuss MSI Funding and the draft Budget.

5.14 Elected Officials Course – Land-Use and Development Approval

Previously distributed course information was reviewed. Council is interested in the course topic. Administration was asked to enquire with Palliser Economic Partnership if they offer Land-Use Development workshops.

5.15 Pool

Councillor Barlow had questions regarding the ads for pool staff as well as qualifications advertised.

5.16 Roads

Councillor Barlow enquired about road crack sealing that was completed by Federal Joint Sealing Co. in 2010. Several years ago the Public Works Department used to complete this task. Questions raised: Does the Department still have operational equipment or is new equipment required and if yes, what would be the cost? Would training be required for the staff? And what would the overall operating cost be?

6. BOARD/COMMITTEE REPORTS

102/11
Board/
Committee
Reports

Moved by **COUNCILLOR MAURER** that the Board/Committee reports be accepted as information.

MOTION CARRIED

7. CHIEF ADMINISTRATIVE OFFICER REPORT

103/11
C.A.O.
Report

Moved by **COUNCILLOR BEDDOWS** that the C.A.O.'s report be accepted as information.

MOTION CARRIED

8. FINANCIAL REPORTS

104/11
Cheque
Listing

Moved by **COUNCILLOR BARLOW** that the cheque listing for April 11, 2011 be accepted as information.

MOTION CARRIED

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105/11
Financial
Statement

Moved by **COUNCILLOR BEDDOWS** that Council approve the Financial Statement for the month ended January 31, 2011 as presented.

MOTION CARRIED

9. CORRESPONDENCE

9.1	Medicine Hat College	Awards/Scholarship Invitation, April 13, 2011
9.2	Alberta Capital Finance Authority	2010 Annual Report
9.3	Canada Post	Community Literacy Awards Nominations
9.4	Elected Officials Training Courses	Leading your Community to a Sustainable Future - April 15, 2011
9.5	Tom MacPhail	Letter of Concern
9.6	Canadian Badlands	2010 Annual Report
9.7	Municipal Affairs	Regional Collaboration Program – Grant Approval \$240,000.00
9.8	City of Brooks	CPO Report March 2011
9.9	Edmonton Waste Management	Conference May 8-11, 2011 Edmonton

Mayor Rose called a recess at 10:18 p.m. and reconvened at 10:24 p.m.

10. IN CAMERA

106/11 Moved by **COUNCILLOR BARLOW** that Council move into camera at 10:25 p.m.
In Camera to discuss:

- 10.1 Land Legal
- 10.2 Golf Course – Water line
- 10.3 Accounts Receivable

MOTION CARRIED

107/11 Moved by **COUNCILLOR GIBEAU** that Council move out of camera at 11:04 p.m.
Out of
Camera

MOTION CARRIED

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108/11 Moved by **COUNCILLOR BARLOW** that Council approve a variance in setbacks, Land-Use Bylaw 766/99, for the single detached dwelling on Lots 21 - 23, Block 28, Plan 4437AD at 436 8th Avenue. The side setback will be reduced from 1.50 meters to 1.10 meters and the flankage setback will be reduced from 3.50 meters to 2.82 meters.
Variance
436 8th Ave

MOTION CARRIED

109/11

Variance
433 7th Ave

Moved by **COUNCILLOR MCCOOMB** that Council approve a variance in setbacks, Land-Use Bylaw 766/99, for the construction of a deck attached to the single detached dwelling on North 100' of Lot 17 -20, Block 10, Plan 4437AD at 433 7th Avenue. The front setback of the property will be reduced from 7.50 meters to 7.04 meters.

MOTION CARRIED

110/11

Write off's

Moved by **COUNCILLOR BARLOW** that Council write off uncollectable invoices:

- 2008/2009 Nexen invoices in the amount of \$3,893.20.
- CP Rail fire call from 2007 in the amount of \$2,600.00.

MOTION CARRIED

11. ADJOURNMENT

MAYOR ROSE adjourned the regular Council meeting of April 11, 2011 at 11:07 p.m.

Mayor

Chief Administrative Officer