



**MINUTES OF THE REGULAR COUNCIL MEETING OF
THE TOWN OF BASSANO HELD IN COUNCIL CHAMBERS
ON MARCH 28, 2011.**

PRESENT

MAYOR: Tom Rose
COUNCILLORS: Doug Barlow
Ed Maurer
Kyle Marks
Bernard Gibeau
Ric Beddows
Darrell McCoomb

STAFF: Sabine Nasse, C.A.O.
Stephanie Stokes, Administrative Assistant,
Recording Secretary

**OTHERS IN
ATTENDANCE:** Citizens (4)

PUBLIC HEARING

A public hearing was held to hear concerns regarding Bylaw 825/11 implementation of Schedule N - Development Standards, an addendum to Land-Use Bylaw 766/99. The hearing was called to order at 7:00 p.m. by Mayor Rose for discussion and review. No written submissions were received by the office. As there were no questions raised by citizens present during the hearing, the meeting was adjourned at 7:05 p.m.

1. CALL TO ORDER

Mayor Rose called the meeting to order at 7:05 p.m.

2. AGENDA

Moved by **COUNCILLOR BEDDOWS** that the agenda be adopted as amended.

Add: 5.9 Water Bylaw
Add: 9.2 Human Resources

74/11
Agenda

MOTION CARRIED

3. MINUTES

75/11
Minutes
Mar. 14,
2011

Moved by **COUNCILLOR BEDDOWS** that the minutes of the regular Council Meeting of March 14, 2011 be adopted as corrected.

MOTION CARRIED

4. DELEGATION

4.1 Palliser Economic Partnership - Karen Smilar, Acting Director

Karen Smilar, Acting Director presented a power point presentation about operations, service and programs available through Palliser Economic Partnership. Mrs. Smilar explained the changes in the organization due to funding cuts by Alberta Capital Finance and Enterprise. Mrs. Smilar informed Council that membership fees will not increase in 2011. Several questions were asked by Council. Mayor Rose thanked Mrs. Smilar for her presentation; she departed from the meeting at 7:40 p.m.

4.2 Bassano Memorial Library - Budget Presentation

Scott Rose, Chair and Monique Treiber, Treasurer presented Council with the 2011 Budget. Highlights were presented by Mrs. Treiber regarding past and planned Library renovation projects, MSI funding request as well as services offered and projects planned throughout 2011. Mayor Rose thanked Mrs. Treiber and Mr. Rose for their presentation; they departed from the meeting at 7:55 p.m.

5. NEW BUSINESS

5.1 Proclamation-Seniors' Week 2011

76/11
Proclamation
Senior's
Week

Moved by **COUNCILLOR BARLOW** that Council proclaim June 6 - 12, 2011 as Seniors' Week in the Town of Bassano to honour the past, present and future contributions of seniors' in our community.

MOTION CARRIED

5.2 Bylaw 825/11 - Amendment to Land-Use Bylaw 766/99

77/11
Bylaw
825/11 2nd
Reading

Moved by **COUNCILLOR BARLOW** that Council give 2nd reading to Bylaw 825/11.

MOTION CARRIED

78/11

Bylaw
825/11 3rd
Reading

Moved by **COUNCILLOR BEDDOWS** that Council give 3rd reading to Bylaw 825/11.

MOTION CARRIED

5.3 Sewage Lagoon – Meeting with MLA

Administration scheduled a meeting with MLA Arno Doerksen on April 6, 2011 to discuss the Sewage Lagoon upgrades. The C.A.O. was instructed to inquire with MPE Engineering regarding cost to update schedules of the study completed in April 2010. The grant application to the Alberta Water and Wastewater Partnership was discussed again. Administration recommended preparation of the application. Item was tabled until after meeting with the MLA.

5.4 Bylaw 826/11 - Schedule "A" - Assessment Review Boards Complaint Fees

Council reviewed the updated fees schedule.

79/11

Bylaw 826/11
Amendment
to Bylaw
817/10

Moved by **COUNCILLOR GIBEAU** that Council give 1st reading to Bylaw 826/11; a Bylaw amending Bylaw 817/10, Schedule "A" – Schedule of Assessment Review Boards Complaint Fees.

MOTION CARRIED

80/11

Bylaw 826/11
2nd reading

Moved by **COUNCILLOR BARLOW** that Council give 2nd reading to Bylaw 826/11.

MOTION CARRIED

81/11

Bylaw 826/11
agree to 3rd
reading

Moved by **COUNCILLOR MCCOOMB** that Council agree to give 3rd reading to Bylaw 826/11.

MOTION CARRIED

82/11

Bylaw 826/11
3rd reading

Moved by **COUNCILLOR MAURER** that Council give 3rd reading to Bylaw 826/11.

MOTION CARRIED

5.5 Municipal Affairs – 2011 Census

83/11
2011 Census

Moved by **COUNCILLOR MAURER** that Council agree not to conduct an official Census in 2011.

MOTION CARRIED

5.6 Records Management Retention Schedule Bylaw 827/11 - Draft

Administration provided Council with a draft Bylaw for the management of records retention. Several changes were proposed to the Schedule as well as clarification was requested on one item. Bylaw was tabled to the next meeting.

5.7 100th Bassano's Birthday Bash - Council Participation

Discussions were held around Councils' participation during the 100th Birthday Celebrations. Council will offer the Birthday Committee help where needed.

5.8 Procedural Bylaw-Draft

84/11
Bylaw 823/11
1st reading

Moved by **COUNCILLOR MARKS** that Council give 1st reading to Bylaw 823/11; a Bylaw for effective governance to regulate the Procedure and Conduct of Council, Councillors and others attending Council and Council Committee Meetings in the Town of Bassano.

MOTION CARRIED

85/11
Bylaw 823/11
2nd reading

Moved by **COUNCILLOR MCCOOMB** that Council give 2nd reading to Bylaw 823/11.

MOTION CARRIED

86/11
Bylaw 823/11
3rd reading

Moved by **COUNCILLOR BARLOW** that Council agree to give 3rd reading to Bylaw 823/11.

MOTION CARRIED

87/11
Bylaw 823/11
3rd and final
reading

Moved by **COUNCILLOR MAURER** that Council give 3rd and final reading to Bylaw 823/11.

MOTION CARRIED

5.9 Water Bylaw

Councillor Gibeau requested that Administration prepare a draft Water/Sewer Bylaw for the next Council meeting using the Town of Taber's Utility Bylaw as a template.

88/11
Preliminary
Budget

Moved by **COUNCILLOR GIBEAU** that the C.A.O. provide Council with a detailed preliminary budget for the April 11, 2011 Council Meeting.

MOTION CARRIED

6. CHIEF ADMINISTRATIVE OFFICER REPORT

89/11
C.A.O.
Report

Moved by **COUNCILLOR MCCOOMB** that the C.A.O.'s report be accepted as information.

MOTION CARRIED

7. FINANCIAL REPORTS

90/11
Cheque
Listing

Moved by **COUNCILLOR MARKS** that the cheque listing for March 28, 2011 be accepted as information.

MOTION CARRIED

8. CORRESPONDENCE

- | | | |
|-----|---------------------------------|---|
| 8.1 | Thank you Card | Snow Storm |
| 8.2 | CP Rail | Track Removal - Irricana Line |
| 8.3 | Alberta Municipal Affairs | MSI Funding - Change of
Threshold from 10% to 5% |
| 8.4 | Bevan, Halbert, Gerrad & Mossey | 2010 Audit Letter |
| 8.5 | Easter Irrigation District | 2010 Annual Report |
| 8.6 | Alberta Municipal Affairs | MSI Funding cuts - details |
| 8.7 | AUMA | Nomination Deadline 2011/2012
Board of Directors |

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Mayor Rose called a short recess at 8:55 p.m. and reconvened at 9:00 p.m.

9. IN CAMERA

91/11
In Camera

Moved by **COUNCILLOR MAURER** that Council move into camera at 9:28 p.m.
to discuss:

- 9.1 Land Sales
- 9.2 Human Resources

MOTION CARRIED

92/11
Out of
Camera

Moved by **COUNCILLOR GIBEAU** that Council move out of camera at 9:55 p.m.

MOTION CARRIED

11. ADJOURNMENT

COUNCILLOR MARKS adjourned the regular Council meeting of March 14, 2011
at 10:20 p.m.

Mayor

Chief Administrative Officer