



MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BASSANO HELD IN COUNCIL CHAMBERS ON July 23, 2012.

PRESENT

MAYOR Tom Rose
COUNCILLORS: Bernard Gibeau
Doug Barlow
Darrell McCoomb
Kyle Marks
Ric Beddows
Ed Maurer

STAFF: Sabine Nasse, C.A.O.
Wanda Lepp, Administrative Assistant
Recording Secretary
D'Arcy Harmacy, Director Parks, Recreation and Tourism

OTHERS IN ATTENDANCE: Citizens (5)

1. CALL TO ORDER

Mayor Tom Rose called the meeting to order at 6:59 p.m.

2. AGENDA

Moved by **COUNCILLOR BEDDOWS** that the agenda be adopted as amended:

Delete 5.14 Subdivision and Development Appeal Board – Board Member Appointment

Replace with 5.14 Tax Bylaw

MOTION CARRIED

3. MINUTES

Minutes from the regular Council Meeting June 25, 2012 and July 9, 2012 were tabled.

4. DELEGATIONS

4.1 D'Arcy Harmacy, Director Parks, Recreation & Tourism - Report

Mr. Harmacy provided a written department report to Council. Questions and concerns were discussed. Mayor Rose thanked Mr. Harmacy for his report.

5. NEW BUSINESS

5.1 Integrated Community Sustainability Plan Final Draft – Presentation by Darren Reedy

Mr. Reedy from Reedy Municipal Solutions presented the final draft of the Integrated Community Sustainability Plan. As there were no questions by Council, Mayor Rose thanked Mr. Reedy and the town staff for their work over the past few months to complete the document.

195/12
Integrated
Community
Sustainability
Plan

Moved by **COUNCILLOR BARLOW** that Council adopt the Integrated Community Sustainability Plan as presented and all money spent will have prior approval from Council.

MOTION CARRIED

5.2 Oldman River Regional Services Commission – County Land-Use Bylaw Draft Review

Oldman River Regional Services Commission sent a letter to Council requesting the review of the draft Land-Use Bylaw for the County of Newell and provide feedback for changes. A website was provided to view the document. Administration was directed to provide Council with the sections of the draft Land-Use Bylaw that pertain to the Town of Bassano and surrounding area. To be reviewed at the next Council meeting.

5.3 Tornado Warning System - Update

As requested at the last Council meeting the siren at the Arena and Fire Hall were tested and necessary repairs/installations were completed. Alberta Emergency Management Agency reported that there is only one community in Alberta that still uses a siren system. The municipality has several issues with the system as well as the challenge of educating residents. Expenses were discussed for the purchase of a dialing/activation system, monthly phone line charges, ongoing maintenance, procedures for activation etc. After a lengthy discussion Council decided not to use the siren system at this point in time.

A letter will be send to Mrs. Erhardt to inform her about Councils decision.

5.4 Ken Riley – Letters

Council reviewed letters from Mr. Riley as information only.

5.5 ATCO Gas – Franchise Fee

A letter was reviewed from ATCO Gas with forecasted income/usage for the 2013 year. Administration provided information on percentages charged by other municipalities. A discussion followed. ATCO Gas Franchise Fees have not been increased since 2006. A 5% increase for 2013 was considered. Administration will obtain the necessary paperwork from ATCO Gas to implement changes for 2013.

5.6 2012 Surface Work - Tender

One tender from Brooks Asphalt was received for the 2012 Surface Work. Council had concerns about the amount of tenders received, the 10% project contingency recommended by BSEI Engineering, deadline for completion as well as mobilization cost charged. Administration was directed to request clarification from BSEI Engineering.

5.7 Brooks Asphalt Aggregate Ltd – 7th Avenue Waste Water Replacement Project

As requested by Council, Brooks Asphalt provided a letter on why the Waste Water Replacement Project on 7th Avenue was delayed. The new projected completion date was communicated as July 30, 2012.

5.8 Letter BSEI Engineering

A letter was provided to Council by BSEI Engineering in regards to Servicing Infrastructure Assumptions, Confirmation of Down Stream Components Capacity and a Master Infrastructure Study. Items should be considered before the development of new subdivisions to ensure that the current infrastructure is in good condition and is able to accommodate added capacities.

This matter was tabled until draft drawings from Oldman River Regional Services Commission for the new development north of the Golf Course are reviewed.

5.9 Child Care Coalition – Day Care Facility

Mayor Rose presented a verbal report on a meeting that he attended regarding the need of a Day Care Facility in the Town of Bassano. The Coalition is in early planning stages. A possible building has been obtained, but needs to be moved from its current location. Land is required to house the building. Council requested more information about the project.

5.10 Alberta Health Services – Rental Agreement

196/12
AHS
Rental
Agreement

Moved by **COUNCILLOR MARKS** that Council enter into a lease agreement with Alberta Health Services to lease part of the Emergency Services Building at Lot 1, Block 1, Plan 7510801 at 801 5th Avenue to the EMS Service Department as presented.

MOTION CARRIED

5.11 County of Newell – Intermunicipal Development Plan Update

197/12
County of
Newell
Intermunicipal
Development
Plan

Moved by **COUNCILLOR BARLOW** that the Town of Bassano in partnership with the County of Newell apply to the Regional Collaboration Grant, Municipal Affairs to request financial assistance to develop an Intermunicipal Development Plan, as long as any cost to the Town of Bassano, are confirmed before proceeding.

MOTION CARRIED

5.12 Fall Community Informational Session – Community Hall

Mayor Rose suggested that Council hold an information session at the Community Hall in the near future to inform residents about projects and plans of Council. Discussion followed. Council agreed in principle to the meeting.

5.13 Municipal Planning Commission – Appointment of Board Member

198/12
Municipal
Planning
Commission
Board Member
Appointment

Moved by **COUNCILLOR MARKS** that Council appoint Sonya Sonnenberg as Community Member to the Municipal Planning Commission Board.

MOTION CARRIED

5.14 Tax Bylaw

As requested by Council information was provided about the 2012 Tax Bylaw. Tabled to the next Council meeting.

A recess was called by Councillor Beddows at 9:20 p.m. Council reconvened at 9:25 p.m.

6. Chief Administrative Officer Reports

The C.A.O. reports were reviewed and questions were answered.

199/12
C.A.O.
Reports

Moved by **COUNCILLOR MCCOOMB** that the C.A.O. reports be accepted as information.

MOTION CARRIED

7. FINANCIAL REPORTS

200/12
Cheque
Listing

Moved by **COUNCILLOR MCCOOMB** that the cheque listing for July 23, 2012 be accepted as information.

MOTION CARRIED

201/12
Financial
Statement

Moved by **COUNCILLOR BARLOW** that the financial statement for the month ended June 30, 2012 be accepted as presented.

MOTION CARRIED

8 CORRESPONDENCE

- | | | |
|-----|--------------------------|---|
| 8.1 | Shortgrass Library Board | Annual Report 2011 |
| 8.2 | Municipal Affairs | Discontinuation of two Emergency Management Initiatives |
| 8.3 | RCMP | Announcement of new Detachment Commander |

9. IN CAMERA

202/12

In Camera

Moved by **COUNCILLOR GIBEAU** that Council move into camera at 10:04 p.m.to discuss:

9.1 Land/Legal Issues

MOTION CARRIED

203/12

Out of Camera

Moved by **COUNCILLOR MARKS** that Council move out of camera at 10:30 p.m.

MOTION CARRIED

11. ADJOURNMENT

Mayor Rose adjourned the regular Council meeting of July 23, 2012 at 10:31 p.m.

Mayor

Chief Administrative Officer