



MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BASSANO HELD IN COUNCIL CHAMBERS ON April 22, 2013.

PRESENT

MAYOR: Tom Rose
COUNCILLORS: Doug Barlow
Kyle Marks
Ric Beddows
Bernard Gibeau

ABSENT: Ed Maurer (without notification)

STAFF: Sabine Nasse, CAO
Stephanie Stokes, Recording Secretary

OTHERS IN ATTENDANCE: Citizens (5)

1. CALL TO ORDER

Mayor Rose called the meeting to order at 7:00 p.m.

2. AGENDA

85/13
Agenda

Moved by **COUNCILLOR BARLOW** that the Agenda be adopted as amended:

Add: 5.8 Street Lights – Highway Development
Add: 5.9 Mel Kunka – Waive Utility Charges
Add: 5.10 Audited Financial Statement
Add: 5.11 Sewer backup

MOTION CARRIED

3. MINUTES

86/13
Minutes

Moved by **COUNCILLOR BEDDOWS** that Council approve the minutes from the regular Council meeting of April 8, 2013 as presented.

MOTION CARRIED

4. DELEGATION

None

4.1 Delegation Request

RCMP Introduction of new Member – Request was approved for the regular Council meeting on May 13, 2013.

5. NEW BUSINESS

5.1 Appointment of Weed Inspectors for 2013

Moved by **COUNCILLOR GIBEAU** that Council appoint Todd Green, Holly White, Will Schaap, Kim Fleming, Matt Matoba, Catherine Christensen, Reilly Owen and Tiffany Calvert as Inspectors for the Town of Bassano pursuant to Section 7 of the Weed Control Act, and furthermore that this appointment ceases at the time their employment ceases with the County of Newell.

MOTION CARRIED

5.2 2013 Municipal Elections

A schedule with important dates was provided by Municipal Affairs for upcoming elections in October of 2013.

Council reviewed Bylaw 810/08 – Appointment of Elected Official (Mayor) from within the Council. Council agreed to leave the Bylaw as is.

With several changes to the Election Act, Municipal Affairs is hosting a training session in Brooks, Alberta on June 4, 2013. As the Returning Officer, C.A.O. Sabine Nasse will attend the workshop.

5.3 Municipal Sustainability Initiative – Funding Guidelines

Municipal Affairs released the 2013 MSI funding guidelines on April 18th. Council reviewed the list of eligible items. Details on how the funds will be expanded are to be discussed during the budget meeting on April 29th, 2013.

87/13
Weed
Inspectors

5.4 Cistern Update

Parts to repair the fill/distribution line at the cistern were ordered after the last Council meeting.

Bob Vatcher, Drinking Water Specialist with Alberta Environment inspected the cistern on April 16, 2013. He provided a letter to the Town recommending that the Cistern not be put back into service until a structural engineering report is provided to ensure that it is safe to use the facility for portable water.

88/13
MPE
Engineering

Moved by **COUNCILLOR BEDDOWS** that Council contract MPE Engineering to complete a structural review of the Water Pump House – Cistern on 5A Avenue as recommended by Alberta Environment.

MOTION CARRIED

5.5 Garbage Pickup – Village of Duchess

Council was provided with a cost comparison on contracting the Village of Duchess to pick up the Town's garbage versus the Public Works Department.

The Village of Duchess would provide an automated curb pick up service using garbage bins. Collection time of garbage would be reduced to one day per week.

The Public Works Department is currently using manual labour. The use of a bin system would clean up back alleys. There are many challenges/issues with garbage receptacles – none are used, size, no lids, bags rip because they are too heavy etc. Additional staff time would also be available to Public Works if this service is contracted out.

Further discussion on this topic will be held during the budget meeting on April 29, 2013.

5.6 National Volunteer Week Proclamation – April 21 – 27, 2013

89/13
Proclamation

Moved by **COUNCILLOR MARKS** that Council proclaim the week of April 21st to April 27th, 2013 as National Volunteer Week for the Town of Bassano.

MOTION CARRIED

5.7 Tree Removal at Bassano Golf Course

Fourteen (14) poplar trees on 2nd Avenue alongside the Golf Course need to be removed due to their age and size. The Golf Course Board would like the Town's assistance in removing these trees. Public Works Department will cut down the trees and the Board will be responsible for the removal. The poplar trees will be replaced with spruce trees.

Council agreed to provide assistance for this project by the Public Works Department.

5.8 Street Lights – Highway Development – 900664 Alberta Ltd.

Amended underground power and streetlights plans from Fortis Alberta were reviewed.

Moved by **COUNCILLOR MARKS** that Council accept the site plan from Fortis for the installation of underground power and streetlights for the Highway Subdivision of 900664 Alberta Ltd. for Phase 1 as revised.

MOTION CARRIED

5.9 Mel Kunka – Waive Utility Charges

A letter of decision was mailed to Mr. Kunka after the last Council meeting on April 8, 2013.

Through an additional letter Mr. Kunka requested a verbal explanation from Council on their ruling. Councillor Gibeau explained their decision by reading sections out of the Utilities Rate Bylaw 841/12 Schedule "A" as well as information from Assessment and Tax Notices.

To reaffirm Council's decision Councillor Gibeau requested a show of hands. It was carried unanimously.

5.10 Audited Financial Statement

Moved by **COUNCILLOR BARLOW** that Council approve the 2012 audited Financial Statements presented by Bevan and Partners.

MOTION CARRIED

5.11 Sewer backup at 525 7th Avenue

First calls have been placed for this property. Excavation will take place towards the end of this week.

90/13
Fortis
Highway
Development

91/13
Audited
Financial
Statement

6. CAO'S REPORT

92/13
CAO
Report

Moved by **COUNCILLOR BARLOW** that the C.A.O.'s report be accepted as information.

MOTION CARRIED

93/13
Non Slip
Flooring

Moved by **COUNCILLOR BARLOW** that the Town of Bassano will install new non slip flooring in the change rooms, vestibule & bathrooms in the Joint Use Facility as per quote from Bassano Building Centre.

Councillor Beddows abstained from voting due to pecuniary interests.

MOTION CARRIED

7. FINANCIAL REPORTS

94/13
Cheque
Listing

Moved by **COUNCILLOR BARLOW** that the cheque listing of April 22, 2013 be accepted as information.

MOTION CARRIED

95/13
Financial
Statement

Moved by **COUNCILLOR MARKS** that Council approve the Financial Statement ending March 31, 2013 as presented.

MOTION CARRIED

A recess was called by Councillor Beddows at 8:20 p.m. Council reconvened at 8:30 p.m.

8. CORRESPONDENCE

- | | | |
|-----|---|--|
| 8.1 | Alberta Municipal Affairs | Control of Corporations Regulation(AR284/2003) |
| 8.2 | Alberta Municipal Affairs | MSI Funding announcement |
| 8.3 | Alberta Municipal Health and Safety Association | Annual Meeting May 9, 2013 |
| 8.4 | Alberta Capital Finance | Annual Report 2012 |
| 8.5 | Health Advisory Council | Let's Talk – Community Health Forum-Physician Attractions & Retention and Community Wellness |

9. IN CAMERA

96/13
In Camera

Moved by **COUNCILLOR BARLOW** that Council move into camera at 8:30 p.m. to discuss:

Land and Legal Issues

MOTION CARRIED

97/13
Out of
Camera

Moved by **COUNCILLOR BEDDOWS** that Council move out of camera at 9:30 p.m.

MOTION CARRIED

98/13
Land
Lease
Darrell
McCoomb

Moved by **MAYOR ROSE** that Council agree to lease the land south of the Raw Water Reservoirs, part of SW 17-21-18-W4 to Darrell McCoomb for the 2013 year as per letter of offer.

MOTION CARRIED

10. ADJOURNMENT

Mayor Rose adjourned the regular Council meeting of April 8, 2013 at 9:30 p.m.

Mayor

Chief Administrative Officer