



**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BASSANO HELD IN COUNCIL CHAMBERS ON
March 14, 2016**

PRESENT

COUNCILLORS:

Doug Barlow
Ric Beddows
Rick Doherty
Kevin Jones
Lynn MacWilliam
Jackie Peterson
Tom Rose

STAFF:

Sabine Nasse, Chief Administrative Officer

OTHERS IN

ATTENDANCE:

Cam Klassen and Diane Horvath – Oldman River Regional
Service Commission
Mark DeBlois and Doug Hewko – Auditors KPMG

1. CALL TO ORDER

Mayor Rose called the meeting to order at 7:00 p.m.

2. AGENDA

37/16
Agenda

Moved by **COUNCILLOR BEDDOWS** that the agenda be adopted as presented.

MOTION CARRIED

3. MINUTES

**3.1 Adoption of Minutes from the Regular Council meeting February 22,
2016**

38/16
Regular Minutes
February 22,
2016

Moved by **COUNCILLOR BARLOW** that Council approve the minutes of the
regular Council meeting held on February 22, 2016 as presented.

MOTION CARRIED

4. DELEGATIONS

4.1 Mark DeBlois and Doug Hewko, Auditors – KPMG

Council was presented with the 2015 Audited Financial Statement by Doug Hewko, Audit Manager from KPMG. An overview of the statements was provided and questions were answered. Mark DeBlois, Partner joint the meeting at 7:18 pm.

Mayor Rose thanked Mr. Hewko and DeBlois for the attendance; they departed at 7:26 pm.

5. IN CAMERA - 2015 Draft Audited Financial Statement

No In Camera was held.

6. NEW BUSINESS

6.1 Adoption of 2015 Audited Financial Statements

Moved by **COUNCILLOR PETERSON** that Council approve their 2015 Audited Financial Statements for the period January 1, 2015 to December 31, 2015 as presented by KPMG.

MOTION CARRIED

6.2 Land Use Bylaw Amendment – ORSSC Presentation

Cam Klassen, new planner for the Town of Bassano introduced himself to Council. Mr. Klassen was accompanied by Diane Horvath. A document was presented with recommendations regarding the upcoming Land Use Bylaw amendment. The document was discussed

6.3 ASCHA Convention April 25 – 27, 2016 in Red Deer

Moved by **COUNCILLOR DOHERTY** that Council approve to cover expenses for Councillor Beddows to attend the Alberta Seniors Communities Housing Association (ASCHA) in Red Deer April 25th to 27th, 2016.

MOTION CARRIED

6.4 Standard Operation Procedure for Complaints in the Water System

Information was provided on Standard Operating Procedures for complaints from residents about the water system.

6.5 Bassano Highway Commercial – Phase 2 – Letter BSEI

Letter for request from BSEI Engineering in regards to outstanding items for Phase 1 and start of Phase 2 of the Bassano Highway Development was reviewed. Council voiced concern about the location of the Phase 1 hydrant. It needs to be relocated as soon as possible. Council agreed that other outstanding items can be addressed during Phase 2 construction but need to be completed by no later than October 15, 2016. Letter will be mailed in this regard. A Development Agreement has to be completed for Phase 2 construction.

7. BOARD AND COMMITTEE REPORTS

Mayor Rose – verbal/written report was provided

➤ Oldman River Regional Services Commission

Councillor Barlow – verbal/written report was provided

➤ BARRA

Councillor Jones – verbal/written report was provided

➤ Bassano Memorial Library

Councillor MacWilliam – No report

Councillor Doherty – No report

Councillor Peterson – No report

Councillor Beddows – verbal report was provided

➤ Newell Foundation

41/16

Board &
Committee
Reports

Moved by **COUNCILLOR JONES** that the Board & Committee Reports be accepted as information.

MOTION CARRIED

8. C.A.O.'s REPORT

42/16

CAO Reports

Moved by **COUNCILLOR MacWILLIAM** that the C.A.O.'s report be accepted as information.

MOTION CARRIED

9. FINANCIAL REPORTS

9.1 Cheque listing – March 14, 2016

43/16

Cheque Listing

Moved by **COUNCILLOR DOHERTY** that the cheque listing for March 14, 2016 be accepted as information.

MOTION CARRIED

10. CORRESPONDENCE

10.1 Newell Expo – Rolling Hills honouring Scandia

11. IN CAMERA

44/16
In Camera

Moved by **COUNCILLOR BEDDOWS** that Council moved into Camera at 9:44 p.m. to discuss:

11.1 Legal

MOTION CARRIED

45/16
Out of Camera

Moved by **COUNCILLOR BARLOW** that Council move out of camera at 10:29 p.m.

MOTION CARRIED

46/16
Tax arrears
agreement

Moved by **MAYOR ROSE** that the Town of Bassano enter into an agreement for payment of tax arrears for Roll # 17.102 as presented.

MOTION CARRIED

12. ADJOURNMENT

Mayor Rose adjourned the regular Council meeting of March 14, 2016 at 10:35 p.m.

Mayor

Chief Administrative Officer