

GENERAL INFORMATION

The next Municipal Election for the Town of Bassano will be held on **Monday, October 16, 2017**.

Nomination day is **Monday, September 18, 2017**.

IMPORTANT NOTICE FOR CANDIDATES

Persons that intend to run as a candidate in the Town of Bassano 2017 Municipal Election and plan to accept campaign contributions must complete and file **Form 3A – Application for Registration of Notice of Intent to Become a Candidate for Municipal Office** with the Returning Officer. Candidates who complete Form 3A will be asked to provide written consent (Form TOB02) for the release of their name and intent to submit nomination papers.

According to the *Local Authorities Election Act* a **campaign contribution** is defined as follows:

*147.1(1)(a) “**Campaign contribution**” means any money, personal property, real property or service that is provided to or for the benefit of a candidate or the candidate’s election campaign without fair market value compensation from that candidate but does not include services provided by a volunteer who voluntarily performs the services and receives no compensation, directly or indirectly, in relation to the services or time spent providing the services.*

Candidates that entirely self-fund their campaign to a maximum of \$10,000 are not required to:

- register a notice of intent to run with the municipality;
- open and deposit funds into a campaign account, or
- file a campaign disclosure statement with the municipality.

Even though Form 3A is not required from candidates who self-fund their campaigns, candidates are still encouraged to complete the form and check the box stating that their campaign is entirely self-funded. If a candidate chooses to accept campaign contributions later, they simply need to report the changes in writing to the Returning Officer within 48 hours of the changes taking effect.

Self-funded candidates that choose not to complete Form 3A are asked to submit the Self-Funded Campaign – Statement (Form TOB01) by **March 1, 2018** to confirm that their campaign was entirely self-funded and they are therefore not required to file a Campaign Disclosure Statement and Financial Statement.

A list of individuals that have authorized the disclosure of their intent to become a candidate for municipal office for the October 16, 2017 Town of Bassano election may be viewed at the Town of Bassano Office.

Susan Yokoyama

Returning Officer

403-794-2350

yokoyamas@newellmail.ca

VOTER INFORMATION

IMPORTANT DATES

Nomination Day – September 18, 2017

10:00 am – 12:00 Noon

Nomination Papers Received at: Town of Bassano Office (502 – 2nd Avenue)

Advance Vote – October 14, 2017

10:00 am – 6:00 pm

Voting Station Location: Town of Bassano Office (502 – 2nd Avenue)

Election Day - October 16, 2017

10:00 am – 8:00 pm

Voting Station Location: Bassano & District Community Hall (610 – 2nd Avenue)

Institutional Vote - October 16, 2017

10:00 am to 11:00 am

Voting Station Location: Playfair Lodge (315 – 7th Street)

11:30 am to 12:00 noon

Voting Station Location: Bassano Health Centre (608 – 5th Avenue)

Only Residents of these facilities can vote at these stations

VOTER IDENTIFICATION

Voter Identification will be required at the 2017 Municipal Election. Each voter must produce **one (1) piece of identification that establishes BOTH the elector's name and current address**. A list of acceptable forms of identification can be viewed under 2017 Election Forms and Documents.

If a voter's identification shows a post office box number as the address instead of a residential or legal address, it can be accepted as verification of current address if it is in reasonable proximity to the voting jurisdiction.

If you do not have identification that contains your current address and you have a property owner (landlord), print the [Attestation of Identity and Ordinary Residence for Tenant Elector](#) (Form TOB05) located under 2017 Election Forms and Documents and have your property owner (landlord) complete it.

If you do not have identification and you live in long term care or a supportive living facility, print the [Attestation of Identity and Ordinary Residence for Elector in Long Term Care or Supportive Living Facility](#) (Form TOB04) located under 2017 Election Forms and Documents and have it completed by the facility.

VOTER ELIGIBILITY

A person is eligible to vote if they:

- are at least 18 years old,
- are a Canadian citizen, and
- have resided in Alberta for the 6 consecutive months immediately preceding election day and the person's place of residence is located in the area on Election Day.

RULES OF RESIDENCE/WHERE TO VOTE

A person may be a resident of only one place at a time for the purposes of voting under this Act. The residence of a person is the place where the person lives and sleeps and to which, when absent, he/she intends to return. The voter is only eligible to vote at the voting station in the area in which their place of residence is located on Election Day.

VOTER IDENTIFICATION REQUIREMENTS



In order to vote in the upcoming municipal elections, voters will be required to provide proof of their name and home address. The following types of verification meet the standard provincial requirement for one piece of identification:

- Identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the elector and his or her name and current address
 - i.e. Operator's (Driver's) License; Alberta Identification Card
- Attestation of Identity and Ordinary Residence for Tenant Elector issued by the authorized representative of a commercial property management company
- Attestation of Identity and Ordinary Residence for Incarcerated Elector issued by the authorized representative of a correctional institution
- Attestation of Identity and Ordinary Residence issued by the authorized representative of a First Nations band or reserve
- Attestation of Identity and Ordinary Residence for Post-Secondary Student Elector in Residence issued by the authorized representative of a post-secondary institution
- Attestation of Identity and Ordinary Residence for Homeless Elector issued by the authorized representative of a facility that provides services to the homeless
- Attestation of Identity and Ordinary Residence for Elector in Long Term Care or Supportive Living Facility issued by the authorized representative of a supportive living facility or treatment centre
- Bank/credit card statement or personal cheque
- Correspondence issued by a school, college or university
- Government cheque or cheque stub
- Income/property tax assessment notice
- Insurance policy or coverage card
- Letter from a public curator, public guardian or public trustee
- Pension Plan statement of benefits, contributions or participation
- Residential lease or mortgage statement
- Statement of government benefits: e.g. Employment insurance, old-age security, social assistance, disability support, or child tax benefit.
- Utility bill: e.g. Telephone, public utilities commission, television, hydro, gas or water
- Vehicle ownership, registration or insurance certificate

If a voter's identification shows a post office box number as the address instead of a residential or legal address, it can be accepted as verification of current address if it is in reasonable proximity to the voting jurisdiction.

ELECTION WORKER INFORMATION

ELECTION WORKER REQUIREMENTS

- 18 years of age
- resident of the Town of Bassano or local area
- available to work Advance Voting, if scheduled
- available to work on Monday, October 16, 2017 from 10:00 am – 8:00 pm
- available to attend an evening training session during the first week of October

Please include the following information in your application:

- name
- mailing address
- phone number
- any prior election experience

Applications will be accepted until 12:00 noon on September 1, 2017

Susan Yokoyama
Returning Officer
403-794-2350
yokoyamas@newellmail.ca

CANDIDATE INFORMATION

The Town of Bassano Municipal Election will be held on **Monday, October 16, 2017**.
Nomination Day is **September 18, 2017**.

QUALIFICATIONS OF CANDIDATES

- at least 18 years old
- is a Canadian citizen;
- has been a resident of the local jurisdiction and the ward, if any, for the 6 consecutive months immediately preceding nomination day; and
- is not otherwise ineligible or disqualified.

REGISTRATION OF CANDIDATES

Prospective candidates for the 2017 Town of Bassano Municipal Election are reminded that prior to accepting any campaign contributions they must register with the Town of Bassano. The Application for Registration of Notice of Intent to Become a Candidate for Municipal Office (Form 3A) may be [located under 2017 Election Forms and Documents](#).

CANDIDATE INFORMATION GUIDE

The 2017 Municipal Election Candidate Information Guide is now available for citizens considering running for office in the Town of Bassano municipal election. It can be [located under 2017 Election Forms and Documents](#) or a paper copy can be picked up at the Town of Bassano Office.

Information includes: duties and responsibilities of elected officials, candidate qualifications, campaign requirements, nomination process, division maps, forms and other election details and resource materials.

Candidates are responsible to ensure they are in compliance with the *Local Authorities Election Act*.

If you have any questions regarding the election process, please direct them to the Returning Officer.

Susan Yokoyama
Returning Officer
403-794-2350
yokoyamas@newellmail.ca

CANDIDATE CHECKLIST

- File an Application for Registration of Notice of Intent to Become a Candidate for Municipal Office (Form 3A) if campaign contributions will be accepted and provide authorization for the release of name and intent to submit nomination papers (Form TOB02), if desired.
- Nomination paper must contain signatures from at least 5 electors eligible to vote. Nominators must live within the Town of Bassano.
- Read all required sections of the *Local Authorities Election Act* needed to complete the Nomination Paper and Candidate's Acceptance (Form 3).
- Appoint an Official Agent on the nomination form, if desired.
- Sign the Nomination Paper and Candidate's Acceptance (Form 3) in front of a Commissioner for Oaths if it will be filed by someone other than the candidate or in front of the Returning Officer on Nomination Day - **September 18, 2017**.
- Nomination Paper and Candidate's Acceptance Forms will be received at the Town of Bassano Office on **September 18, 2017** between the hours of **10:00 am and 12:00 noon**. Forms cannot be submitted any earlier or later than the times listed and must be presented in person. Faxed or emailed copies will not be accepted.
- Complete and return the Release of Candidate Information (Form TOB02) on nomination day.
- Candidates and Official Agents that will require access to residences in a building containing two or more residences or to each residence in a mobile home park will need to submit the Enumerator, Candidate or Official Agent Proof of Identification for Section 52 Access (Form 7A) to the Returning Officer for signature to meet these identification requirements.

- A Campaign Disclosure Statement and Financial Statement (Form 21) must be provided to the municipality by **March 1, 2018** if campaign contributions were accepted.
- If no campaign contributions were accepted and the Application for Registration of Notice of Intent to Become a Candidate for Municipal Office was not completed by the candidate, a Self-Funded Campaign – Statement (Form TOB01) must be submitted to the Town of Bassano by **March 1, 2018** to confirm that the campaign was entirely self-funded and the candidate is therefore not required to file a Campaign Disclosure Statement and Financial Statement.

All forms listed can be located under 2017 Election Forms and Documents