



AGENDA

Meeting: August 14, 2018 6:00 p.m.
Council Chambers
502 – 2 Avenue Bassano

SPECIAL MEETING OF COUNCIL

We, the undersigned, hereby agree that a Special Meeting of the Council of the Town of Bassano will be held in Council Chambers at 502 2nd Avenue, on **August 14, 2018 at 6:00 p.m.** to attend to the following items:

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW & UNFINISHED BUSINESS
 - 3.1 In-camera – FOIP 19(1) – CAO Recruitment
 - 3.2 Signing Authority
4. ADJOURNMENT

Mayor Jackie Peterson	
Councillor Doug Barlow	
Councillor Kevin Jones	
Councillor Lynn MacWilliam	
Councillor Tom Rose	
Councillor John Slomp	
Councillor Ron Wickson	



REQUEST FOR DECISION

Meeting: August 14, 2018
Agenda Item:3.2

SUBJECT Signing Authority

INTRODUCTION:

Signing authorities at Chinook Credit Union must be updated to reflect the change of administrative personnel at the town of Bassano.

Kevin Miller must be removed from all accounts and replaced with Amanda Davis.

The town requires two signatures on all payments, one elected official and one appointed official.

PROPOSED RESOLUTIONS:

1. That Kevin Miller is removed from all town of Bassano accounts at Chinook Credit Union.
2. That Amanda Davis is added as a signor on all town of Bassano accounts at Chinook Credit Union. The signatory body shall then be the Interim CAO, Amanda Davis and one elected official, Jackie Peterson or Tom Rose effective August 14, 2018.

Budget Expense: n/a

Attachments: Chinook Credit Union letter

Applicable Legislation: n/a

Prepared By: Amanda Davis, Interim CAO

APPROVED BY: _____ **DATE:** _____

ACTION REQUIRED: _____

August 14, 2018

Chinook Credit Union
P.O. Box 630
Bassano, AB T0J 0B0

To Whom it May Concern,

Re: Town of Bassano Signing Authority Update

At a recent council meeting, two resolutions were made:

1. That Kevin Miller is removed from all town of Bassano accounts at Chinook Credit Union, and
2. That Amanda Davis is added as a signor on all town of Bassano accounts at Chinook Credit Union. The signatory body shall then be the Interim CAO, Amanda Davis and one elected official, Jackie Peterson or Tom Rose effective August 14, 2018.

Please update the towns accounts accordingly. Should you require more information, contact the Amanda Davis at the town office.

Jackie Peterson, Mayor
August 14, 2018

Witness

Tom Rose, Deputy Mayor
August 14, 2018

Witness