



**MINUTES OF THE INTERGENERATIONAL AND
MULTIGENERATIONAL TINY HOME PILOT PROJECT BASSANO
– ADVISORY COMMITTEE MEETING HELD IN COUNCIL
CHAMBERS ON JULY 24, 2019.**

COMMITTEE MEMBERS

CHAIR

Lynn MacWilliam

MEMBERS

Kevin Jones

Mike Wetzstein

Ron Wickson

Linda Parrish

STAFF

Amanda Davis – Chief Administrative Officer

Jordan Mitchell – Executive Administrative Assistant

ABSENT

Linda Parrish

1. CALL TO ORDER

The meeting was called to order by Interim CAO Davis at 7:15 p.m.

2. OPEN DISCUSSION OF COMMITTEE MEMBERS

A round table discussion was held, and each member gave a brief introductory of themselves and voiced their knowledge and opinions regarding the project.

3. ROLES AND RESPONSIBILITIES

Interim CAO Davis reviewed the Intergenerational and Multigenerational Tiny Home Pilot Project – Advisory Committee Terms of Reference (TOR). A further discussion was held to address the roles and responsibilities of the advisory committee members.

4. NOMINATION/ELECTION FOR CHAIR

Amanda Davis opened the floor for nominations for the position of Chair.

MIKE WETZSTEIN nominated **RON WICKSON** for the position of Chair.

KEVIN JONES nominated **LYNN MACWILLIAM** for the position of Chair

RON WICKSON withdrew from the running for Chair.

Since there were no other nominations from the floor, Amanda Davis called nominations ceased.

Amanda Davis declared **LYNN MACWILLIAM** as Committee Chair for the duration of the committee commencing on July 24, 2019. **LYNN MACWILLIAM** accepted.

NOMINATION/ELECTION FOR VICE CHAIR

Chair MacWilliam opened the floor for nominations of the position of Vice Chair.

KEVIN JONES nominated himself for the position of Vice Chair.

Since there were no other nominations from the floor, Chair **LYNN MACWILLIAM** called nominations ceased.

Chair MacWilliam declared **KEVIN JONES** as Vice Chair for the duration of the committee commencing July 24, 2019. **KEVIN JONES** accepted.

5. NEXT STEPS

Interim CAO Davis advised that once the consultant signs the final contract, a face-to-face project kick off meeting will be arranged with the committee. No further action is required of the committee at this time.

6. ADJOURNMENT

CHAIR MACWILLIAM adjourned the Tiny Home Advisory Committee meeting of July 24, 2019 at 8:13 p.m.

Chair

Chief Administrative Officer