



**MINUTES OF THE MUNICIPAL PLANNING COMMISSION
MEETING OF THE TOWN OF BASSANO HELD IN COUNCIL
CHAMBERS ON NOVEMBER 4, 2019.**

ACTIVE

CHAIR: Tom Rose
BOARD MEMBERS: Kevin Jones
Ron Wickson
John Slomp
Doug Barlow
Irvin Morey
Sonya Procter

STAFF: Amanda Davis – Development Officer
Diane Horvath – Oldman River Regional Planning Services
Commission

OTHER: Jackie Seely, Councillor

1. CALL TO ORDER

Chair Rose called the meeting to order at 4:00 p.m.

2. EXCUSED FROM MEETING

None

3. ADOPTION OF AGENDA

35/19 Moved by **MEMBER PROCTER** that the agenda is approved with the following additions:

Information Items

- 8.2 Plan 041 1235, Block 50, Lots 1-2 (Change of Use)
- 8.3 Plan 781 0764, Block 31, Lot 9 (Redesignation)

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the Municipal Planning Commission meeting on September 9, 2019.

36/19 Moved by **MEMBER MOREY** that the Municipal Planning Commission minutes of September 9, 2019 are approved as presented.

CARRIED

5. DEVELOPMENT REPORT

5.1 None

6. DEVELOPMENT PERMITS/REQUESTS

6.1 Plan 3872T, Block 4, Lots 1-4 TOB-D-20-18 – Permit Extension Request

A one-time one-year development permit extension request was sought for Plan 3872T, Block 4, Lots 1-4 (TOB-D-20-18).

37/19 Moved by **MEMBER PROCTER** that the Municipal Planning Commission grants a one-time, one-year extension for development permit TOB-D-20-18 (Plan 3872T, Block 4, Lots 1-4) for retail cannabis with all conditions of development remaining active. The permit extension expires on November 28, 2020.

CARRIED

7. SUBDIVISIONS

None

8. INFORMATION ITEMS

8.1 Municipal Development Plan – 1st Draft

Seely entered the meeting at 4:08 p.m.

38/19 Moved by **MEMBER WICKSON** to recess the meeting at 6:04 p.m.

CARRIED

39/19 Moved by **MEMBER MOREY** to reconvene the meeting at 6:10 p.m.

CARRIED

A first draft of the Municipal Development Plan was presented by Horvath. Discussion ensued.

Seely departed the meeting at 6:49 p.m.

8.2 Plan 041 1235, Block 50, Lots 1-2 (Change of Use)

Davis advised that a change of use application was received for Plan 041 1235, Block 50, Lots 1-2 and an MCP meeting would be scheduled in the next few weeks.

8.3 Plan 781 0764, Block 31, Lot 9 (Redesignation)

Davis advised that an inquiry was received for the redesignation of Plan 781 0764, Block 31, Lot 9 from Industrial Commercial to Residential. Discussion ensued.

9. QUESTION PERIOD

None

10. CLOSED SESSION

None

11. ADJOURNMENT

Chair Rose adjourned the regular Municipal Planning Commission meeting of November 4, 2019 at 6:51 p.m.

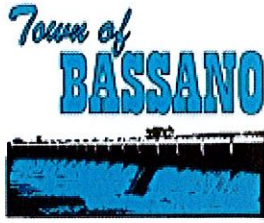


Chairperson



Chief Administrative Officer





Development Report

Meeting: November 28, 2019

Agenda Item: 5.1

The following development permits were issued between September 3 and November 22, 2019:

PERMIT NUMBER	LOCATION	DEVELOPMENT
TOB-D-19-19	Plan 3872T, Block 8, Lot 16 (518 – 2 nd Avenue, Bassano).	Adding sloped roof and front overhang to existing flat roof building.
TOB-D-20-19	Plan 191 0296, Block 24, Lot 12 (505 – 5 th Street, Bassano).	New 16' x 40' shed.

Plan 151 1466, Block 1, Lot 2 (1002 – 2nd Avenue, Bassano)

- The Town has been working with the contractors on utility connections beginning the week of November 4, 2019. MPE was contracted to oversee the installation of three manholes and connections to the sanitary and storm water systems. After the approved warranty period, the infrastructure will become a municipal asset. Tie-ins to municipal infrastructure are complete.

2600AM, Block 16, Lots 8-9 (415 – 4th Street, Bassano)

- The property owner removed the greenhouse in accordance with the temporary development permit. Administration and Bylaw Enforcement will assess compliance of the clean-up order in the Spring.

Municipal Development Plan (MDP)

A first draft of the Town's MDP was presented to the Municipal Planning Commission on November 4. Follow-up items are underway to include:

1. Expanding on social policies to be more inclusive to outline volunteerism.
2. More prescriptive with terminology related to education (e.g. Grasslands, Medicine Hat College, etc.) This was not unanimous and will require more discussion in the future.
3. 3.5.5 to change from "shall" to "may".
4. Include smart city technology opportunities throughout all growth areas A-G.
5. More discussion is required on:
 - a. Sidewalks on both sides of the streets
 - b. How an Area Structure Plan works.
 - c. Connection to the municipal utility system.
 - d. Prioritization of lands in Areas A-G. Determine a future use for Area G.

Completion of the MDP has been postponed until the completion of Ph. 3 of the Tiny Home project. The Tiny Home project may influence many sections of the MDP, and we aim to prevent the duplication of work. Council can expect to see the MDP by the end of the 2020 first quarter.