



AGENDA

Meeting: December 19, 2019 6:00 p.m. – 10:00 p.m.
Council Chambers
502 – 2 Avenue Bassano

1. **CALL TO ORDER - REGULAR MEETING**
2. **EXCUSED FROM MEETING**
3. **ADOPTION OF AGENDA**
4. **ADOPTION OF MINUTES**
 - 4.1 November 12, 2019 Regular Council
5. **DELEGATIONS**
 - 5.1 Bassano Library Board, 6:00 p.m.
6. **UNFINISHED BUSINESS**

None
7. **NEW BUSINESS**
 - 7.1 Bylaw Enforcement Officer (BEO) Bylaw – 892/19 – Proposed
 - 7.2 2020 Utility Rates Bylaw – 893/19 – Proposed – ADDITION – Open Discussion
 - 7.3 2020 Operations Budget with 2021-2022 Projections – ADDITION
 - 7.4 Reimbursement Request – 238 – 3rd Avenue – ADDITION
8. **BOARD & COMMITTEE REPORTS**
 - 8.1 Mayor R. Wickson
 - Bassano Curling Club – November 7, 2019
 - Grasslands School Division – November 20, 2019
 - Medicine Hat College – November 29, 2019
 - 8.2 Deputy Mayor T. Rose
 - Newell 911 – December 4, 2019
 - ORRSC – December 5, 2019
 - 8.3 Councillor J. Slomp
 - NRSWMA – November 28, 2019 - ADDITION
 - 8.4 Councillor K. Jones
 - FCSS – November 13, 2019
 - Shortgrass Library System – November 20, 2019
 - Newell Regional Services Corporation – November 20, 2019
 - 8.5 Councillor D. Barlow
 - No reports submitted.
 - 8.6 Councillor J. Seely
 - Bassano Memorial Library – November 5, 2019
 - Bassano Memorial Library – December 10, 2019
 - 8.7 Councillor I. Morey
 - Bassano Golf Course – November 4, 2019

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- Community Futures Wild Rose – November 7, 2019

9. CAO REPORTS

- 9.1 CAO Operation Report
- 9.2 YTD – 3rd Quarter
- 9.3 Financial Statement for the months ending October 31, 2019 and November 30, 2019
- 9.4 Cheque listing for the months ending October 31, 2019 and November 30, 2019
- 9.5 CPO report for the month ending November 30, 2019
- 9.6 RCMP report for the month ending November 30, 2019

10. CORRESPONDENCE

- 10.1 Grasslands FCSS – 2020 Grant Funding Notification
- 10.2 Newell Regional Services Commission – 2020 Rate Increase
- 10.3 Village of Duchess – 2020 Waste Rate Increase
- 10.4 ORRSC – 2020 Subdivision Rate Increase
- 10.5 ORRSC Minutes – September 5, 2019
- 10.6 EIDNet Newsletter – November 2019 – ADDITION
- 10.7 Southern Alberta Energy from Waste Association – Letter of Support – ADDITION
- 10.8 SPEC – Letter of Support – ADDITION

11. CLOSED SESSION

- 11.1 FOIP(19) 25(1)(c), Personnel

12. ADJOURNMENT

Revised



MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD IN THE COUNCIL CHAMBERS ON NOVEMBER 12, 2019.

ELECTED OFFICIALS

MAYOR Ron Wickson
COUNCILLORS Doug Barlow
Kevin Jones
Tom Rose
John Slomp
Jackie Seely
Irvin Morey

STAFF Amanda Davis – Interim Chief Administrative Office

OTHER David Petrovich, General Manager, Community Futures

1. CALL TO ORDER

Mayor Wickson called the meeting to order at 6:02 p.m.

2. EXCUSED FROM MEETING

- Jackie Seely (advance notice)

Councillor Rose entered the meeting at 6:03 p.m.

3. ADOPTION OF AGENDA

254/19 Moved by **COUNCILLOR JONES** that the agenda is approved as presented. **CARRIED**

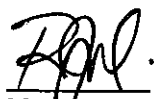
4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the organizational meeting of October 15, 2019.


255/19 Moved by **COUNCILLOR ROSE** that council approves the minutes of the organizational meeting held on October 15, 2019 as presented. **CARRIED**

4.2 Adoption of minutes from the regular meeting of October 15, 2019.

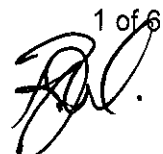
256/19 Moved by **COUNCILLOR MOREY** that council approves the minutes of the regular meeting held on October 15, 2019 as presented.



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CARRIED

4.3 **Adoption of minutes from the special meeting of October 28, 2019.**

257/19 Moved by **COUNCILLOR BARLOW** that council approves the minutes of the special meeting held on October 28, 2019 as presented.

CARRIED

5. **DELEGATIONS**

5.1 **David Petrovich, Community Futures Wild Rose**

David Petrovich, General Manager of Community Futures Wild Rose entered the meeting at 6:04 p.m.

Petrovich made a presentation on Bassano's Community Futures membership and the benefits of the organization. A Q&A session followed.

Petrovich departed at 6:54 p.m.

258/19 Moved by **COUNCILLOR ROSE** that the Town of Bassano remains an active member of Community Futures Wild Rose with Councillor Morey appointed as the Town representative and Mayor Wickson as the alternate representative having heard the economic benefits of the membership.

CARRIED

6. **UNFINISHED BUSINESS**

6.1 **Strategic Plan Updates**

A revised 2019-2025 strategic plan was presented.

259/19 Moved by **COUNCILLOR MOREY** that the Town of Bassano's revised strategic plan 2019-2025 is approved as presented.

CARRIED

6.2 **Strategic Plan – Goal 2 Task 3 – Tiny Home Project**


Recommendations from the advisory committee were presented to proceed with Phase 2 of the Intergenerational and Multigenerational Tiny Home Pilot Project Bassano. Discussion ensued.

260/19 Moved by **COUNCILLOR ROSE** that council approves the advisory committee's recommendation to proceed to Phase 2 of the Intergenerational and Multigenerational Tiny Home Pilot Project to develop three business cases: a) multigenerational pocket lot renewal; b) intergenerational age-in-place secondary suites; and c) intergenerational age-in-place village.


CARRIED

261/19 Moved by **COUNCILLOR ROSE** that council supports an application to the 2019 CARES fall in take to support the implementation of the Intergenerational and Multigenerational Tiny Home Pilot Project in partnership with Palliser Economic

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Mayor
12/09/19



CAO
12/09/19

Partnership.

CARRIED

6.3 Emergency Management Planning

In accordance with the Intermunicipal Collaboration Framework, a regional approach to emergency management was presented.

262/19 Moved by **COUNCILLOR SLOMP** that council directs administration to send a letter to the County of Newell in accordance with the Intermunicipal Collaboration Framework to request support with emergency management services. The Town seeks to enter into a cost share partnership to form a Joint Emergency Management Committee.

CARRIED

6.4 Goal 2 – Task 1 – Safety Codes Proposal

Proposals were reviewed for the delivery of Safety Codes in accordance with the Town's Quality Management Plan.

263/19 Moved by **COUNCILLOR ROSE** that council authorizes signatures on the contract with Superior Safety Codes in accordance with the proposed agreement effective December 1, 2019 for 2-years and that the fee schedule is updated to reflect rates charged for electrical, plumbing and gas permits by the Town of Claresolm, building permit fees shall remain unchanged. In December 2020, council and administration will evaluate internal capacity to determine if transitioning to an alternate service provider is achievable in year 2.

CARRIED

7. NEW BUSINESS

7.1 Code of Conduct Bylaw

A proposed Code of Conduct Bylaw #890/19 was presented.

264/19 Moved by **MAYOR WICKSON** that council gives first reading to Code of Conduct Bylaw #890/19.

CARRIED

265/19 Moved by **COUNCILLOR BARLOW** that council gives second reading to Code of Conduct Bylaw #890/19.


CARRIED

266/19 Moved by **COUNCILLOR JONES** that council has third reading of Code of Conduct Bylaw #890/19.

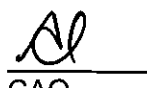
CARRIED UNANIMOUSLY

267/19 Moved by **COUNCILLOR SLOMP** that council gives third and final reading to Code of Conduct Bylaw #890/19.

CARRIED



Mayor
12/09/19



CAO
12/09/19

7.2 Chief Administrative Officer Bylaw

A proposed Chief Administrative Officer Bylaw #891/19 was presented.

- 268/19** Moved by **COUNCILLOR ROSE** that council gives first reading to Chief Administrative Officer Bylaw 891/19. **CARRIED**
- 269/19** Moved by **COUNCILLOR JONES** that council gives second reading to Chief Administrative Officer Bylaw 891/19. **CARRIED**
- 270/19** Moved by **COUNCILLOR MOREY** that council has third reading of Chief Administrative Officer Bylaw 891/19. **CARRIED UNANIMOUSLY**
- 271/19** Moved by **COUNCILLOR SLOMP** that council gives third and final reading to Chief Administrative Officer Bylaw 891/19. **CARRIED**

8. BOARD & COMMITTEE REPORTS

- 8.1 – 8.7** Written board and committee reports were presented and discussed.
- 272/19** Moved by **COUNCILLOR SLOMP** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes. **CARRIED**
- 273/19** Moved by **MAYOR WICKSON** to recess the meeting at 7:49 p.m. **CARRIED**
- 274/19** Moved by **COUNCILLOR ROSE** to reconvene the meeting at 7:58 p.m. **CARRIED**

9. CAO REPORTS

9.1 Operations Report

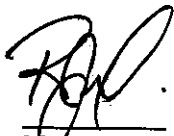
A written CAO report was provided for the period ending November 10, 2019.

9.2 RCMP Mayor's Report

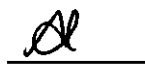
A written RCMP Mayor's report was provided for the period ending October 31, 2019.

9.3 Community Peace Officer (CPO)

A written CPO report was provided for the period ending October 31, 2019.



Mayor
12/09/19



CAO
12/09/19

- 275/19 Moved by **COUNCILLOR JONES** that the CAO report for the period ending November 10, 2019 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

- 10.1 Newell Regional Services Corporation's 2018 Annual Report was reviewed.
- 10.2 BARRA's minutes of October 29, 2019 were reviewed.
- 10.3 A letter was received from the RCMP's K-Division thanking the Town for its August 29, 2019 letter pertaining to the local police service.
- 10.4 A letter was received from Alberta Municipal Affairs confirming Bassano's indicator report.
- 10.5 Oldman River Regional Service Commission minutes of September 12, 2019 were reviewed.
- 10.6 Lynn MacWilliam sought appointment as an FCSS board member.

- 276/19 Moved by **COUNCILLOR SLOMP** that Lynn MacWilliam is appointed as a member of the FCSS volunteer board as recommended by the executive committee effective immediately.

CARRIED

- 10.7 A request was received from Lynn MacWilliam to decorate the main street campground for Christmas with a group of volunteers.

- 277/19 Moved by **MAYOR WICKSON** to support Lynn MacWilliam's request to decorate the main street campground with the Town providing onsite power. Set up and take down shall be the responsibility of the volunteers.

CARRIED

- 10.8 An invitation was received from the Newell Regional Expo Board of Directors to participate in the 2020 Honouring a Community Dinner. The honouring is for the entire Newell Region.

- 278/19 Moved by **COUNCILLOR ROSE** that Bassano accepts Newell Regional Expo Board of Directors request to participate in the 2020 Honouring a Community Dinner. Administration shall seek a community volunteer to prepare Bassano's table to showcase the community and compensate the volunteer with tickets to the gala. Mayor Wickson, Deputy Mayor Rose, Councillors Morey and Jones will attend the gala. Tickets will be self purchased.


CARRIED

- 279/19 Moved by **COUNCILLOR BARLOW** to accept all correspondence and to file the items as information.


CARRIED

11. CLOSED SESSION

- 280/19 Moved by **COUNCILLOR SLOMP** to go into a closed session at 8:20 p.m. to discuss land matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council and



Mayor
12/09/19



CAO
12/09/19

Interim CAO Davis.


CARRIED

281/19 Moved by **COUNCILLOR MOREY** to revert to a regular meeting at 9:31 p.m.
CARRIED


282/19 Moved by **COUNCILLOR ROSE** that the Town enter into land negotiations for purchase of SW 17-21-18 W4M and SE 17-21-17 W4M as discussed.
CARRIED


12. ADJOURNMENT

283/19 Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of November 12, 2019 at 9:35 p.m.
CARRIED



Mayor

Chief Administrative Officer

Mayor
12/09/19

CAO
12/09/19