



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD IN THE COUNCIL CHAMBERS ON FEBRUARY 10, 2020.**

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**ELECTED OFFICIALS**

MAYOR Ron Wickson  
COUNCILLORS Doug Barlow  
Kevin Jones  
Tom Rose  
John Slomp  
Jackie Seely  
Irvin Morey

STAFF Amanda Davis – Interim Chief Administrative Office

OTHER None

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**1. CALL TO ORDER**

Deputy Mayor Rose called the meeting to order at 6:02 p.m.

**2. EXCUSED FROM MEETING**

- Ron Wickson

**3. ADOPTION OF AGENDA**

**023/20** Moved by **COUNCILLOR JONES** that the agenda is approved as presented.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of January 13, 2020.**


**024/20** Moved by **COUNCILLOR SEELY** that council approves the minutes of the regular meeting held on January 13, 2020 as presented.


**CARRIED**

**4.2 Adoption of minutes from the special meeting of January 30, 2020.**

**025/20** Moved by **COUNCILLOR MOREY** that council approves the minutes of the special meeting held on January 30, 2020 as presented.

**CARRIED**

  
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**5. DELEGATIONS**

5.1 None

**6. UNFINISHED BUSINESS**

6.1 None

**7. NEW BUSINESS**

**7.1 Procedural Bylaw 894/20**

A proposed Procedural Bylaw 894/20 was presented.

**026/20** Moved by **COUNCILLOR SEELY** that council gives first reading to Procedural Bylaw 894/20.

**CARRIED**

**027/20** Moved by **COUNCILLOR MOREY** that council gives second reading to Procedural Bylaw 894/20.

**CARRIED**

**7.2 Bylaw Revisions and Amendment Bylaw 895/20**

Bylaw Revisions and Amendments Bylaw 895/20 was presented.

**028/20** Moved by **COUNCILLOR SLOMP** that council gives first reading to Bylaw Revisions and Amendments Bylaw 895/20.

**CARRIED**

**029/20** Moved by **COUNCILLOR SEELY** that council gives second reading to Bylaw Revisions and Amendments Bylaw 895/20.

**CARRIED**

**030/20** Moved by **COUNCILLOR JONES** that council has third reading of Bylaw Revisions and Amendments Bylaw 895/20.

**CARRIED UNANIMOUSLY**

**031/20** Moved by **COUNCILLOR BARLOW** that council gives third and final reading to Bylaw Revisions and Amendments Bylaw 895/20.


**CARRIED**


**7.3 Joint Shared Services – Terms of Reference**

An open discussion was held regarding the development of a Terms of Reference for Joint Shared Services and Brooks Region Economic Development.

**7.4 Community Hall Refund Request – Steinbach**

A letter was received from A. Steinbach requesting a rental fee refund at the

  
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Community Hall from September 3, 2019.

**032/20** Moved by **COUNCILLOR BARLOW** that council provides a full reimbursement of the Community Hall rental fees to Ms. A. Steinbach in the amount of \$148.83 for the September 3, 2019 event.

**CARRIED**

**7.5 Airport Land Lease**

Armstrong Ranches Ltd. submit a proposal to lease 60 acres of municipal land at NW ¼ 20-21-18 W4M.

**033/20** Moved by **COUNCILLOR MOREY** that council directs administration to enter negotiations with Armstrong Ranches Ltd. for a 10-year land lease at NW1/4 20-21-18 W4M for a 1/3 crop share, with the first revitalization being split among parties, with future revitalization efforts becoming the responsibility of the Tenant, and at the end of the 10-year land lease, the Tenant is responsible to leave the land in a revitalized state to the Town's satisfaction.

**CARRIED**

**8. BOARD & COMMITTEE REPORTS**

**8.1 – 8.7** Written board and committee reports were presented and discussed.

**034/20** Moved by **COUNCILLOR SEELY** that the Town of Bassano compensate Mayor Wickson's daily honorarium to attend the Alberta Seniors Community & Housing Association Convention and Tradeshow in Red Deer from April 6-8, 2020.

**CARRIED**

**035/20** Moved by **COUNCILLOR MOREY** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**036/20** Moved by **DEPUTY MAYOR ROSE** to recess the meeting at 7:41 p.m.

**CARRIED**

**037/20** Moved by **COUNCILLOR SLOMP** to reconvene the meeting at 7:46 p.m.

**CARRIED**


**9. CAO REPORTS**


**9.1 Operations Report**

A written CAO report was provided for the period ending February 5, 2020.

**Speed Limit Change**

Discussion held regarding Corporal Andrews' January 13, 2020 delegation and a proposal to request a speed limit change on the TransCanada highway near the Town's corporate limits.

  
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**037/20** Moved by **DEPUTY MAYOR ROSE** that council directs administration to send a letter to Alberta Transportation in consultation with the local RCMP detachment for a speed reduction on TransCanada highway 1 to mitigate traffic safety issues. The request must also include provisions for improved traffic signage (e.g. low visibility signs and flashing lights) and a review of the acceleration and deceleration lanes.

**CARRIED**

Utility Rates Bylaw 893/20

Discussion held regarding utility service charges at 501 – 11 Street and 306 – 7 Avenue.

**038/20** Moved by **COUNCILLOR SEELY** that in accordance with Utility Rates Bylaw 893/20 all utility rates are applied to 501 – 11 Street having identified in a utility audit that the property had not previously been charged fees.

**CARRIED**

Correction to CAO Report: Page 3 should read “306 – 7 Avenue” not “607 – 7 Avenue”.

Councillor Barlow excused himself from the discussion regarding 306 – 7 Avenue due to a conflict of interest.

**039/20** Moved by **COUNCILLOR SEELY** that in accordance with Utility Rates Bylaw 893/20 that utility rates are applied to each of the four units (two primary and two secondary suites) at 306 – 7 Avenue as outlined in the bylaw. The utility rates shall come into effective September 1, 2020 having identified in a utility audit that the property was previously charged for two units.

**CARRIED**

Mobile Home Park – Water Utility

Council reviewed the water consumption report summary for the two-mobile home parks.


**040/20** Moved by **COUNCILLOR BARLOW** directing administration to arrange a meeting with the mobile home park residents to discuss the water utility in March or April prior to addressing Utility Rates Bylaw 889/19.

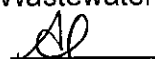
**CARRIED**

Lagoon

Notification was received that the government of Alberta endorsed the Town's Expression of Interest to the Investing in Canada Infrastructure Program for the Wastewater Treatment Upgrades and Wastewater Irrigation Project.

**041/20** Moved by **COUNCILLOR SLOMP** authorizing an application to the Investing in Canada Infrastructure Program for the Wastewater Treatment Upgrades and Wastewater Irrigation Project.

  
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**CARRIED**

**9.2 Financial Statements**

A financial statement for the period ending December 31, 2019 was presented.

**9.3 Cheque Listing**

A cheque listing for the period ending December 31, 2019 was presented.

**9.4 Community Peace Officer (CPO)**

A written CPO report was provided for the period ending January 31, 2020.

**9.5 RCMP Report**

An RCMP report for the period ending January 31, 2020 was presented.

**042/20** Moved by **COUNCILLOR MOREY** that the CAO report for the period ending February 5, 2020 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**10. CORRESPONDENCE**

**10.1** An information bulletin was received from Alberta Health Services regarding the legalization of edibles, extracts and topicals.

**10.2** Oldman River Regional Services Commission executive minutes of November 21, 2019 were presented.

**10.3** Bassano Memorial Library board minutes of November 5, 2019 were presented.

**10.4** Oldman River Regional Services Commission sought a letter in support of an application to the Alberta Collaboration Program for GIS upgrades with the Town of Coaldale acting as the sponsoring municipality.

**043/20** Moved by **DEPUTY MAYOR ROSE** that the Town of Bassano provides a letter in support of Oldman River Regional Services Commission application to the Alberta Collaboration Program for GIS upgrades with the Town of Coaldale acting as the sponsoring municipality.


**CARRIED**

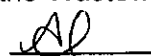
**10.5** Notification was received from the Newell Foundation regarding an increase to the meals on wheels program of \$0.25 per meal.

**10.6** Notification was received from Alberta Municipal Affairs regarding the future of Municipal Sustainability Funding.

**10.7** Notification was received from Alberta Transportation acknowledging the Town's delegation at the 2019 AUMA Convention.

**10.8** Notification was received from Alberta Infrastructure endorsing the Town's Expression of Interest to the Investing in Canada Infrastructure Program for the Wastewater Treatment Upgrades and Wastewater Irrigation Project.

  
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**10.9** The Brooks Chamber of Commerce acknowledged that Town's withdraw from the organization and hope to serve the community again in the future.

**044/20** Moved by **COUNCILLOR JONES** to accept all correspondence and to file the items as information.

**CARRIED**

**11. CLOSED SESSION**

**045/20** Moved by **COUNCILLOR MOREY** to go into a closed session at 8:39 p.m. to discuss land matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council and Interim CAO Davis.

**CARRIED**

**046/20** Moved by **COUNCILLOR MOREY** to revert to a regular meeting at 8:56 p.m.

**CARRIED**

**047/20** Moved by **COUNCILLOR JONES** to accept the information regarding municipal land and development as discussed.

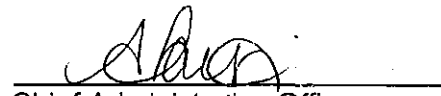
**CARRIED**


**12. ADJOURNMENT**


**048/20** Moved by **DEPUTY MAYOR ROSE** for adjournment of the regular council meeting of February 10, 2020 at 8:56 p.m.

**CARRIED**

  
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