



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO VIRTUALLY ON JUNE 8, 2020.**

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**ELECTED OFFICIALS**

MAYOR Ron Wickson  
COUNCILLORS Doug Barlow  
Kevin Jones  
Tom Rose  
John Slomp  
Jackie Seely  
Irvin Morey

STAFF Amanda Davis – Chief Administrative Office  
Jordan Mitchell – Executive Assistant

OTHER Sandra Stanway, Brooks Bulletin

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**1. CALL TO ORDER**

Mayor Wickson called the meeting to order at 6:02 p.m.

**2. EXCUSED FROM MEETING**

- Jackie Seely

**3. ADOPTION OF AGENDA**

**134/20** Moved by **COUNCILLOR MOREY** that the agenda is approved with the following additions:

CAO Report

- CAO Operations Report

Correspondence

- 10.4 Resident Complaint – T. Baxter

Closed Session – *ADDITION*

- 11.1 FOIP (19) 25(1)(c) Land
  - Bassano Historical Society

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of May 11, 2020.**

\_\_\_\_\_  
Mayor  
13/07/20

\_\_\_\_\_  
CAO  
13/07/20

**135/20** Moved by **COUNCILLOR SLOMP** that council approves the minutes of the regular meeting held on May 11, 2020 as presented. **CARRIED**

**4.2 Adoption of minutes from the special meeting of May 21, 2020.**

**136/20** Moved by **COUNCILLOR JONES** that council approves the minutes of the special meeting held on May 21, 2020 as presented. **CARRIED**

**4.3 Adoption of minutes from the special meeting of June 2, 2020.**

**137/20** Moved by **MAYOR WICKSON** that council approves the minutes of the special meeting held on June 2, 2020 as presented. **CARRIED**

**5. DELEGATIONS**

**5.1 Public Hearing – Advertising Bylaw #899/20**

**138/20** Moved by **COUNCILLOR ROSE** to recess the meeting at 6:06 p.m. **CARRIED**

**139/20** Moved by **MAYOR WICKSON** to enter a public hearing at 6:07 p.m. **CARRIED**

**140/20** Moved by **MAYOR WICKSON** to adjourn the public hearing at 6:07 p.m. **CARRIED**

**141/20** Moved by **COUNCILLOR BARLOW** to reconvene the meeting at 6:08 p.m. **CARRIED**

**6. UNFINISHED BUSINESS**

**6.1 Advertising Bylaw #899/20**

Advertising Bylaw #899/20 was presented and discussed.

**142/20** Moved by **COUNCILLOR ROSE** that council gives second reading to Advertising Bylaw 899/20. **CARRIED**

**143/20** Moved by **COUNCILLOR ROSE** that council gives third reading of Advertising Bylaw 899/20. **CARRIED**

**6.2 Strategic Plan – Goal 2 – Task 3 – Land Use Bylaw Amendment – Bylaw #902/20**

Proposed Land Use Amendment Bylaw 902/20 was presented and discussed.

- 144/20** Moved by **COUNCILLOR ROSE** that council give first reading of Land Use Bylaw Amendment – Bylaw 902/20 and set a public hearing date for July 13, 2020 at the 6:00 p.m.

**CARRIED**

## **7. NEW BUSINESS**

### **7.1 Public Works – Surface Improvements – 7<sup>th</sup> Street East**

A partial road rehabilitation proposal was provided to align with the Playfair Lodge suppression system upgrade.

- 145/20** Moved by **COUNCILLOR ROSE** that council rejects InfraCor’s proposal to provide services to support the partial road rehabilitation project on 7<sup>th</sup> Street between 3<sup>rd</sup> and 4<sup>th</sup> Avenue.

**CARRIED**

### **7.2 Public Works – Surface Improvements – 1<sup>st</sup> Avenue West**

Surface improvements proposal for 1<sup>st</sup> Avenue West was presented and discussed.

- 146/20** Moved by **COUNCILLOR ROSE** that council directs administration to submit an amendment to the Gas Tax Fund for the 1<sup>st</sup> Avenue West rehabilitation project and to contract Brooks Asphalt and the County of Newell to complete the upgrades with a total project expense of \$60,000. If the Gas Tax Fund application is not successful, the rehabilitation project shall be funded by the Capital Plan Reserve. Further council requests that wrap is used as the preferred surface of the road if applicable.

**CARRIED**

### **7.3 Financial Request – BARRA**

BARRA submit a letter seeking financial support for operations.

- 147/20** Moved by **COUNCILLOR BARLOW** that council defers the request from BARRA for financial assistance until further information is obtained regarding the use of casino funds.

**CARRIED**

### **7.4 Regional Emergency Management Agency Bylaw #903/20 – Proposed**

Proposed Regional Emergency Management Agency Bylaw 903/20 was presented and discussed.

- 148/20** Moved by **COUNCILLOR ROSE** that council gives first reading to Regional Emergency Management Bylaw 903/20 with additional readings delayed until

confirmation has been received of the formal intentions of each partner municipality to also proceed with the approval process.

**CARRIED**

## **8. BOARD & COMMITTEE REPORTS**

**8.1 – 8.7** Written board and committee reports were presented and discussed.

**149/20** Moved by **COUNCILLOR JONES** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

## **9. CAO REPORTS**

### **9.1 Operations Report – ADDITION**

A written CAO report was provided for the period ending June 5, 2020.

### **9.2 Financial Statements**

A financial statement for the 1<sup>st</sup> and 2<sup>nd</sup> quarters of the fiscal year was presented.

### **9.3 Financial Statements**

A financial statement for the month ending April 30, 2020 was presented.

### **9.4 Cheque Listing**

A cheque listing for the period ending April 30, 2020 was presented.

### **9.5 Community Peace Officer (CPO)**

A written CPO report was provided for the period ending April 30, 2020.

### **9.6 RCMP Mayor's Report**

A written RCMP Mayor's report was provided for the period ending May 31, 2020

#### Road Maintenance

**150/20** Moved by **COUNCILLOR ROSE** that council directs administration to seek and review files related to the 1<sup>st</sup> Avenue Close drainage upgrade. If applicable, that administration obtain an engineering proposal to address further drainage upgrades.

**CARRIED**

**151/20** Moved by **COUNCILLOR JONES** that the CAO report for the period ending June 5, 2020 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

## **10. CORRESPONDENCE**

**10.1** Shortgrass Library System Minutes of February 19, 2020 were presented.

**10.2** Shortgrass Library System Minutes of April 15, 2020 were presented.

- 10.3** A resident complaint letter from K. Riley was presented and discussed
- 152/20** Moved by **MAYOR WICKSON** that council directs administration to prepare a letter in response to K. Riley that explains that the matter regarding the use of herbicides was discussed, the Town is not prepared at this time to move forward without the use of herbicides for weed control. **CARRIED**
- 10.4** A resident complaint letter from T. Baxter was presented and discussed.
- 153/20** Moved by **COUNCILLOR ROSE** to direct administration to prepare a letter in response to T. Baxter that explains all municipal procedures and protocols were adhered to by the food truck owner. The Town maintains the position that it is open for business and council will not restrict business operations when individuals/entities conform to municipal policies, procedures, and bylaws. **CARRIED**
- 154/20** Moved by **COUNCILLOR ROSE** to accept all correspondence and to file the items as information. **CARRIED**

#### **11. CLOSED SESSION**

S. Stanway departed the meeting at 7:28 p.m.

- 155/20** Moved by **MAYOR WICKSON** to go into a closed session at 7:25 p.m. to discuss land matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council, CAO Davis, and Executive Assistant Mitchell. **CARRIED**
- 156/20** Moved by **COUNCILLOR ROSE** to revert to a regular meeting at 7:46 p.m. **CARRIED**

No actions arose from the closed session discussion.

#### **12. ADJOURNMENT**

- 157/20** Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of June 8, 2020 at 7:46 p.m. **CARRIED**



\_\_\_\_\_  
Mayor



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Chief Administrative Officer

