



MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD VIRTUALLY ON SEPTEMBER 14, 2020.

ELECTED OFFICIALS

MAYOR Ron Wickson
COUNCILLORS Doug Barlow
Kevin Jones
Tom Rose
John Slomp
Irvin Morey

STAFF Amanda Davis – Chief Administrative Office

OTHER Sandra Stanway – Brooks Bulletin
Madeleine Baldwin – ORRSC
Sebastian Andrews, Bassano RCMP
Jackie Seely, Newell Further Education Council

1. CALL TO ORDER

Mayor Wickson called the meeting to order at 6:02 p.m.

2. EXCUSED FROM MEETING

- Tom Rose

3. ADOPTION OF AGENDA

218/20 Moved by **COUNCILLOR MOREY** that the agenda is approved with the following deletion:

New Business
7.1 Business Development – Offer to Purchase – 418 – 2nd Avenue

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of August 10, 2020

219/20 Moved by **COUNCILLOR SLOMP** that council approves the minutes of the regular meeting held on August 10, 2020 as presented.

CARRIED

4.1 Adoption of minutes from the special meeting of August 24, 2020

Mayor
13/10/20

CAO
13/10/20

220/20 Moved by **COUNCILLOR BARLOW** that council approves the minutes of the special meeting held on August 24, 2020 as presented.

CARRIED

5. DELEGATIONS

5.1 Corporal Sebastian Andrews, Bassano RCMP

S. Andrews entered the meeting at 6:02 p.m.

Andrews presented the 1st Quarter 2020/2021 RCMP report and August 31, 2020 Mayor's Report. A Q&A session ensued.

Andrews departed the meeting at 6:17 p.m.

5.2 Newell Further Education Council

J. Seely entered the meeting at 6:17 p.m.

Seely presented an updated on the Newell Further Education Council agenda to create program awareness. A Q&A session ensued.

M. Baldwin entered the meeting at 6:15 p.m.

Seely concluded the presentation at 6:32 p.m. and departed at 7:09 p.m.

6. UNFINISHED BUSINESS

6.1 Regional Emergency Management Agency Bylaw #903/20

An amended Regional Emergency Management Bylaw #903/20 was presented and discussed.

221/20 Moved by **COUNCILLOR JONES** that council give third reading to the Regional Emergency Management Bylaw #903/20 as amended.

CARRIED

6.2 Land Use Bylaw Amendment 907/20 – FAB Village Square

Survey results were presented along with a Land Use Bylaw amendment to accommodate a new siting location for FAB Village Square.

222/20 Moved by **COUNCILLOR SLOMP** that council give first reading to Land Use Bylaw Amendment 907/20 and that a public hearing is scheduled for October 13, 2020 at 6:00 p.m.

CARRIED

Baldwin departed the meeting at 6:44 p.m.

6.3 Business Development – Offer to Purchase 422 – 1st Avenue

A counter-offer was received to purchase 422 – 1st Avenue.

223/20 Moved by **COUNCILLOR MOREY** that council accepts the offer of \$8,500 plus GST for Plan 3872T; Block 3; Lot 15 pursuant to the letter dated August 24, 2020 from Top Connection Ltd. with the following conditions: first that Plan 3872T; Block 3; Lot 15; Plan 3872T; Block 3; Lot 16; Plan 3872T; Block 3; Lot 17 and Plan 3872T; Block 3; Lot p. 18 are consolidated. And second, that a development permit is obtained to extend the security fence in accordance with the Land Use Bylaw around the perimeter of the property.

CARRIED

6.4 2019-2026 Strategic Plan Revisions

2019-2026 Strategic Plan revisions were presented.

224/20 Moved by **COUNCILLOR SLOMP** that council approves the Town of Bassano's 2019-2026 Strategic Plan revisions as presented.

CARRIED

6.5 Road Maintenance – 1st Street Close

Proposals were presented to address 1st Street drainage upgrades.

225/20 Moved by **COUNCILLOR MOREY** that council rejects both proposals received for TOBCap – 1st Street Drainage and directs administration to seek a contractor to install an above ground drainage system to redirect surface water because there is the believe that the overlay completed previously was done incorrectly.

CARRIED

7. NEW BUSINESS

7.2 2020 Tax Recovery Auction Dates

2020 tax recovery and auction dates were discussed.

226/20 Moved by **COUNCILLOR JONES** that:

Be it resolved that the 2020 tax recovery and public auction will be held on December 2nd, 2020 at 2:00 p.m. at the Bassano Town Office (502 – 2nd Avenue), and

Be it resolved that the Terms and Conditions of Sale for the 2020 Public Auction are hereby approved as follows:

1. A parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an "as is, where is" basis, and the municipality makes no representation and gives no warranty whatsoever as

to the state of the parcel nor its suitability for any intended use by the successful bidder.

4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes for the current year.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a nonrefundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.

And finally, that a reserve bid is set on the following properties:

1. #1 831 – 2nd Avenue (Plan 2016BA; Block 33) - \$32,000
2. 225 – 3rd Street (Plan 3872T; Block 6) - \$107,000
3. 216 – 3rd Street (Plan 3872T; Block 7) - \$21,000

CARRIED

7.3 Regional Transportation Service – Request for Funding

A request was received from Joint Shared Services seeking municipal interest in providing project funds to extend the Regional Transportation Service.

227/20

Moved by **MAYOR WICKSON** that council thank member municipalities for their dedication over the past year to coordinate and manage the Regional Transportation Service between Brooks and Medicine Hat. The Town of Bassano is not in a position to financially contribute to the service to see it continue upon conclusion of the pilot this fall and encourages the committee to seek outside funding sources.

CARRIED

7.4 Resident Complaint – Compensation Request

Mayor
13/10/20

CAO
13/10/20

D. Stuart submit a request for compensation to remove crack sealant within the tread of his vehicle tire.

228/20 Moved by **MAYOR WICKSON** that council rejects Duncan Stuart's request for tire damage compensation of \$55.13 because crack sealant was applied in the area of question two weeks prior to the claim and well beyond the standard cure time.

CARRIED

7.5 ATCO Franchise Fee

Council discussed the Electrical Distribution System Franchise Agreement with ATCO.

229/20 Moved by **COUNCILLOR JONES** that the Town of Bassano maintains the ATCO Electrical Distribution System Franchise Fee at 25% in 2021.

CARRIED

8. BOARD AND COMMITTEE REPORTS

8.1 – 8.6 Written board and committee reports were presented and discussed.

230/20 Moved by **COUNCILLOR MOREY** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending September 11, 2020.

Special Meeting

To accommodate a Land Use Bylaw amendment request a special council meeting is required.

231/20 Moved by **COUNCILLOR BARLOW** that a special council meeting is held on September 21, 2020 at 6:00 p.m. to discuss planning policies related to a Land Use Bylaw Amendment request.

CARRIED

Emergency Management – Utility Waiver

Council discussed the continuation of the utility penalty waiver that was instituted on March 19, 2020.

232/20 Moved by **COUNCILLOR SLOMP** that the 4 percent utility penalty applied to outstanding utility accounts be reinstated on October 1, 2020 having provided a 6-month period for residents impacted by the pandemic.

CARRIED

Economic Development – Land Proceeds

- 233/20** Moved by **COUNCILLOR MOREY** that the sale proceeds from 901 – 3rd Avenue Close (Plan 781 0764; Block 31; Lot 4) of \$33,000 be transferred to the Land and Development Reserve.

CARRIED

Goal 2 – Task 2 – Unique Project – Implementation

A grant proposal was discussed regarding an application to the Municipal Stimulus Program to assist with Capital Site Costs related to the FAB Village Square pilot project.

- 234/20** Moved by **MAYOR WICKSON** that council authorizes an application to the Municipal Stimulus Program to assist with Capital Site Costs related to the FAB Village Square pilot project.

Councillor Barlow requested a recorded vote:

- In favor – Mayor Wickson and Councillors Slomp, Morey and Jones.
- Opposed – Councillor Barlow

CARRIED

9.2 Financial Statements

Financial statements for the months ending July 31, 2020 and August 31, 2020 were presented.

9.3 Cheque Listings

Cheque listings for the months ending July 31, 2020 and August 31, 2020 were presented.

9.4 FCSS Director Report

A FCSS Director Report for the period ending August 31, 2020 was presented.

9.6 CPO Report

A CPO report for the month ending August 31, 2020 was presented.

- 235/20** Moved by **MAYOR WICKSON** that the CAO report for the period ending September 11, 2020 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

- 10.1** The City of Brooks announced the appointment of Regional Assessment Review Board members.

Mayor
13/10/20

CAO
13/10/20

236/20 Moved by **MAYOR WICKSON** that the Town of Bassano authorize the appointment of two new Regional Assessment Review board members as follows:

- Calvin Sturgeon effective February 11, 2020 for the term ending February 10, 2023
- Daphne Anstey-Martin effective August 7, 2020 for the term ending August 6, 2023

CARRIED

10.2 Oldman River Regional Services Commission executive minutes of June 11, 2020 were presented.

10.3 Southern Alberta Energy to Waste minutes and correspondence of July 31, 2020 were presented.

10.4 Oldman River Regional Services Commission general board minutes of March 5, 2020 were presented.

10.5 Telus sought a letter of support to bring awareness to increased rural connectivity, and to ask Prime Minister Trudeau to prioritize this request in the upcoming Speech from the Throne.

237/20 Moved by **COUNCILLOR MOREY** that the Town of Bassano provide a letter in support of Telus' request seeking Prime Minister Trudeau to prioritize the need for increased rural connectivity in the upcoming Speech from the Throne.

CARRIED

238/20 Moved by **COUNCILLOR** to accept the correspondence and to file the items as information.

CARRIED

11. CLOSED SESSION

None

12. ADJOURNMENT

239/20 Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of September 14, 2020 at 7:48 p.m.

CARRIED

Mayor

Chief Administrative Officer