



MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD VIRTUALLY ON OCTOBER 13, 2020.

ELECTED OFFICIALS

MAYOR Ron Wickson
COUNCILLORS Doug Barlow
Kevin Jones
Tom Rose
John Slomp
Irvin Morey

STAFF Amanda Davis – Chief Administrative Office

OTHER Sandra Stanway – Brooks Bulletin
Madeleine Baldwin – ORRSC

1. CALL TO ORDER

Deputy Mayor Rose called the meeting to order at 6:02 p.m.

2. EXCUSED FROM MEETING

- Ron Wickson

3. ADOPTION OF AGENDA

243/20 Moved by **COUNCILLOR SLOMP** that the agenda is approved with the following deletion:

Delegation
5.2 Brian Ellis, Resident – Traffic Concerns – 7:30 p.m.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of September 14, 2020

244/20 Moved by **COUNCILLOR BARLOW** that council approves the minutes of the regular meeting held on September 14, 2020 with the following amendment:

- Motion 238/20 should state “Moved by **COUNCILLOR MOREY...**”

CARRIED

4.1 Adoption of minutes from the special meeting of September 21, 2020

245/20 Moved by **COUNCILLOR JONES** that council approves the minutes of the special meeting held on September 21, 2020 as presented.

CARRIED

5. DELEGATIONS

5.1 Public Hearing – Land Use Bylaw Amendment 907/20 – 6:00 p.m.

CAO Davis presented Land Use Bylaw amendment 907/20.

The Public Hearing was opened for questions. No members of the public were present.

The Public Hearing closed at 6:08 p.m.

6. UNFINISHED BUSINESS

6.1 Land Use Bylaw Amendment 907/20 – FAB Village Square

Land Use Bylaw Amendment 907/20 was presented and discussed.

246/20 Moved by **COUNCILLOR MOREY** that council give second reading to the Land Use Bylaw Amendment 907/20.

CARRIED

247/20 Moved by **COUNCILLOR JONES** that council give third reading to the Land Use Bylaw Amendment 907/20.

CARRIED

6.2 Resolution to Dispose of Municipal Reserve Designation

A resolution to dispose of the Municipal Reserve designation on Plan 151 0415; Block 51; Lot 1MR is required to plan for the FAB Village Square development in accordance with Land Use Bylaw amendment 907/20.

248/20 Moved by **COUNCILLOR MOREY** that a Public Hearing is scheduled for November 9, 2020 at 6:00 p.m. to present the removal of the Municipal Reserve designation for Lot 1MR; Block 51; Plan 151 0415.

CARRIED

6.3 Procedural Bylaw 908/20 – Proposed

Procedural Bylaw 908/20 was presented and discussed.

Mayor Wickson entered the meeting at 6:18 p.m.

- 249/20** Moved by **COUNCILLOR BARLOW** that council gives first reading to Procedural Bylaw 908/20. **CARRIED**
- 250/20** Moved by **COUNCILLOR SLOMP** that council gives second reading to Procedural Bylaw 908/20. **CARRIED**
- 251/20** Moved by **COUNCILLOR JONES** that council has third reading of the Procedural Bylaw 908/20. **CARRIED UNANIMOUSLY**
- 252/20** Moved by **MAYOR WICKSON** that council gives third and final reading to Procedural Bylaw 908/20. **CARRIED**

6.4 Sales Agreement Extension Request – 1002 – 2nd Avenue

2108760 Alberta Inc. sought an extension to the Sale Agreement executed on July 5, 2019 with the Town of Bassano. Discussion ensued.

M. Baldwin entered the meeting at 6:20 p.m.

- 253/20** Moved by **COUNCILLOR ROSE** that council grants an extension to the Sales Agreement between the Town of Bassano and 2108760 Alberta Inc. as follows: 5.01 a shall state “commence the construction of the Development to the point of excavation and completion of the foundation for the Development no later than September 1, 2021”. The revision shall be applied through all applicable sections of the Sales Agreement Amendment. **CARRIED**
- 254/20** Moved by **COUNCILLOR ROSE** to recess the regular meeting at 6:22 p.m. **CARRIED**
- Motion sequence aligns with organizational minutes of October 13, 2020 which was called to order during the regular meeting recess.*
- 262/20** Moved by **MAYOR WICKSON** to reconvene the meeting at 8:10 p.m. **CARRIED**
- Councillor Rose departed the meeting at 8:10 p.m.

7. NEW BUSINESS

7.1 Borrowing Bylaw Repeal 909/20 – Proposed

Borrowing Bylaw Repeal 909/20 was presented and discussed.

263/20 Moved by **COUNCILLOR SLOMP** that council gives first reading to Borrowing Bylaw Repeal 909/20. **CARRIED**

264/20 Moved by **MAYOR WICKSON** that council gives second reading to Borrowing Bylaw Repeal 909/20. **CARRIED**

265/20 Moved by **COUNCILLOR MOREY** that council has third reading of the Borrowing Bylaw Repeal 909/20. **CARRIED UNANIMOUSLY**

266/20 Moved by **COUNCILLOR BARLOW** that council gives third and final reading Borrowing Bylaw Repeal 909/20. **CARRIED**

7.2 Business Development – Offer to Purchase – 418 – 2nd Avenue

An offer to purchase 418 – 2nd Avenue by the Pioneer Gas Co-op was presented and discussed.

267/20 Moved by **COUNCILLOR MOREY** that Council directs administration to enter negotiations for the sale Plan 3872T; Block 7; Lot 16 (418 – 2nd Avenue) with the Pioneer Gas Co-op at a price of \$7,500 with the following conditions:

1. That the standard municipal Sales Agreement is signed between the parties.
2. That Plan 3872T, Block 7; Lot 16 is consolidated with 3872T; Block 15; Lot 16.
3. That the Pioneer Gas Co-op obtain a development permit application from the Town for a security fence along the frontage of the property.
4. That the Pioneer Gas Co-op acknowledge that any future development on the site must conform to the Town's Land Use Bylaw.
5. All requirements and conditions must be complete within 12-months.

CARRIED

7.3 Development – Offer to Purchase – 406 – 2nd Avenue

An offer to purchase 406 – 2nd Avenue by Michael Taylor was presented and discussed.

268/20 Moved by **COUNCILLOR BARLOW** that Council directs administration to enter negotiations for the sale of Plan 3872T; Block 7; Lot 19 (406 – 2nd) with Mike Taylor pursuant to the letter dated October 4, 2020 with the intent of allowing a mixed use development in accordance with the Land Use Bylaw with the following conditions:

1. That the standard municipal Sales Agreement is signed between the parties.
2. That a security deposit of \$5,000 is provided to ensure exterior upgrades are completed within 12-months of executing the Sales Agreement.
3. That the standard municipal Development Agreement is signed between the parties.

CARRIED

Baldwin departed the meeting at 8:29 p.m.

7.4 2021 Fire Budget – Proposed

The 2021 fire operating budget and 2022-2023 projected budgets were presented and discussed.

269/20 Moved by **COUNCILLOR BARLOW** that council approves the 2021 fire operating budget and 2022-2023 projection budgets as recommended by the Bassano & Rural Fire Area Committee.

CARRIED

7.5 Fortis Franchise Fee

Fortis Alberta franchise fees may be increased annually pursuant to the Electrical Distribution System Franchise Agreement.

270/20 Moved by **COUNCILLOR JONES** that the Town of Bassano maintains the Fortis Alberta Electrical Distribution System franchise fee at 14.40% in 2021.

CARRIED

7.6 Bassano Historical Society – Partnership Request

A proposal from the Bassano Historical Society to enter in to a 50/50 partnership with the Town to purchase and install 16-new light standard Christmas decorations for main street was presented and discussed.

271/20 Moved by **COUNCILLOR MOREY** that council supports the Bassano Historical Society's project to replace the light standard Christmas decorations on main street and declines a funding contribution until such time that the economic state of the province and funding supports to municipalities are established. The Town commits to providing the support required to empower the Bassano Historical Society to undertake the project.

CARRIED

7.7 Recreation System – Open Discussion

An open discussion was had regarding the Town of Bassano's recreation system, user agreements and volunteer status.

8. BOARD AND COMMITTEE REPORTS

8.1 – 8.6 Written board and committee reports were presented and discussed.

272/20 Moved by **COUNCILLOR JONES** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending October 9, 2020.

Special Meeting

A special council meeting is required to review the draft Municipal Development Plan and Order of Magnitude proposals.

273/20 Moved by **COUNCILLOR BARLOW** that a special virtual council meeting is held on October 27, 2020 at 6:00 p.m. to review the draft Municipal Development Plan and strategic plan priority G3-T2, Order of Magnitude proposals. **CARRIED**

Economic Development – Land Proceeds

The sale and consolidation of 422 – 1st Avenue is complete.

274/20 Moved by **COUNCILLOR MOREY** that the proceeds for the sale of \$8,500.00 for 422 – 1st Avenue is transferred to the Land and Development reserve. **CARRIED**

9.2 3rd Quarter Financial Statement

The 3rd quarter financials statement was presented.

9.3 Financial Statements

Financial statement for the month ending September 30, 2020 was presented.

9.4 Cheque Listings

Cheque listing for the month ending September 30, 2020 was presented.

9.5 FCSS Director Report

A FCSS Director Report for the period ending September 30, 2020 was presented.

9.6 CPO Report

A CPO report for the month ending September 30, 2020 was presented.

9.7 RCMP Mayor's Report

An RCMP Mayor's report for the month ending September 30, 2020 was presented.

275/20 Moved by **MAYOR WIKSON** that the CAO report for the period ending October 9, 2020 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

10.1 Bassano Memorial Library minutes of June 2, 2020 were presented.

10.2 Oldman River Regional Services Commission annual report for the period December 31, 2019 was presented.

10.3 A letter from the County of Newell regarding continued funding for the Brooks Region Transportation Service was presented.

10.4 BARRA minutes of September 23, 2020 were presented.

10.5 A letter from Lynn MacWilliam was received seeking municipal support to host the 2nd Annual Christmas in the Campground.

276/20 Moved by **COUNCILLOR JONES** that the Town of Bassano supports the 2nd Annual Christmas in the Campground between December 11, 2020 – January 10, 2021 with the Town donating the cost of electricity for the event per the proposal dated September 30, 2020.

CARRIED

10.6 A letter of concern dated September 25, 2020 was received from S. Heron requesting council consider lowering water rated between May – September annually to promote beautification.

10.7 An Interim Alberta Police Advisory Board survey was received.

277/20 Moved by **COUNCILLOR BARLOW** directing administration to submit the interim Alberta Policy Advisory Board survey as completed by Bassano Town Council during the regular meeting of October 13, 2020.

CARRIED

10.8 A letter from the Village of Rosemary regarding continued funding for the Brooks Region Transportation Service was presented.

10.9 Bassano Memorial Library minutes of June 2, 2020 were presented.

10.10 Small Business Week is October 18-24, 2020.

278/20 Moved by **MAYOR WICKSON** that council proclaim October 18-24, 2020 as Small Business Week in Bassano.

CARRIED

Regular Council Meeting
October 13, 2020

279/20 Moved by **COUNCILLOR JONES** to accept the correspondence and to file the items as information.

CARRIED

11. CLOSED SESSION

None

12. ADJOURNMENT

280/20 Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of October 13, 2020 at 9:42 p.m.

CARRIED



Mayor



Chief Administrative Officer

Mayor
09/11/20

CAO
09/11/20