



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO  
HELD IN PERSON ON SEPTEMBER 13, 2021 IN THE COUNCIL  
CHAMBERS AT THE TOWN OFFICE.**

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**ELECTED OFFICIALS**

MAYOR

Ron Wickson

COUNCILLORS

Irvin Morey

Kevin Jones

Tom Rose (virtual)

John Slomp

Doug Barlow

STAFF

Amanda Davis, Chief Administrative Office

OTHER

Sandra Stanway, Brooks Bulletin

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**1. CALL TO ORDER**

Mayor Wickson called the meeting to order at 6:08 p.m.

**2. EXCUSED FROM MEETING**

- None

**3. ADOPTION OF AGENDA**

**TOB201/21** Moved by **COUNCILLOR MOREY** that the agenda is approved with the addition of new business item 7.5 Bassano DamFest – Cultural Performance.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of August 9, 2021**

**TOB202/21** Moved by **COUNCILLOR ROSE** that council approves the minutes of the regular meeting held on August 9, 2021 as presented.

**CARRIED**

**4.2 Adoption of minutes from the special meeting of August 23, 2021**

**TOB203/21** Moved by **COUNCILLOR JONES** that council approves the minutes of the special meeting held on August 23, 2021 as presented.

**CARRIED**

**5. DELEGATIONS**

5.1 None

**6. UNFINISHED BUSINESS**

**6.1 Former Stiles Building – Hazardous Abatement – Tender Results**

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Mayor  
12/10/21

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CAO  
12/10/21

**TOB204/21** Moved by **COUNCILLOR SLOMP** that council awards the Former Stiles Building – Hazardous Abatement project to Remediclean Inc. per the tender submission dated August 26, 2021 in the amount of \$78,255.00 (including GST). If the Town's application to the Municipal Stimulus Program fund is denied due to project eligibility, the project shall be funded from the Land & Development Reserve.

**CARRIED**

## **6.2 Water Tower Abatement and Site Remediation Project – Tender Results**

Councillor Barlow recused himself from Part 2 of the discussion related to the sale price of 317 – 1<sup>st</sup> Avenue pursuant to section 170 of the *Municipal Government Act* and obtained from voting.

**TOB205/21** Moved by **COUNCILLOR MOREY** first, that council awards the Water Tower Abatement and Site Remediation Project to Titan Contracting & Demolition per the tender submission dated September 3, 2021 in the about of \$46,271.50 excluding GST and that the project d funded by the Land & Development Reserve. Second, that council sets a list price of \$1.50 per square foot (\$16,875.00) for 317 – 1<sup>st</sup> Avenue (Plan 041 1235, Block 50, Lot 8) directing administration to finalize a Sales Agreement with Ry Bar Oilfield Services Ltd. in alignment with his June 9, 2021 proposal. Finally, that council directs administration to engage the Bassano Historical Society to partner on the design and installation of a mural that depicts the history of the water tower with a maximum financial contribution of \$1,200.

**CARRIED**

Councillor Barlow resumed at the meeting.

## **7. NEW BUSINESS**

### **7.1 Subdivision and Development Authority/Municipal Planning Commission Bylaw 919/21 – Proposed**

**TOB206/21** Moved by **COUNCILLOR BARLOW** that council gives first reading to Subdivision and Development Authority/Municipal Planning Commission Bylaw 919/21 as presented.

**CARRIED**

**TOB207/21** Moved by **COUNCILLOR MOREY** that council gives second reading to Subdivision and Development Authority/Municipal Planning Commission Bylaw 919/21.

**CARRIED**

**TOB208/21** Moved by **MAYOR WICKSON** that council has third reading to Subdivision and Development Authority/Municipal Planning Commission Bylaw 919/21.

**CARRIED UNANIMOUSLY**

**TOB209/21** Moved by **COUNCILLOR SLOMP** that council gives third and final reading to Subdivision and Development Authority/Municipal Planning Commission Bylaw 919/21.

**CARRIED**

### **7.2 Community Standards Bylaw 920/21 – Proposed**

**TOB210/21** Moved by **COUNCILLOR BARLOW** that council gives first reading to Community Standards Bylaw 920/21 as presented. **CARRIED**

**TOB211/21** Moved by **COUNCILLOR SLOMP** that council gives second reading to Community Standards Bylaw 920/21. **CARRIED**

**TOB212/21** Moved by **COUNCILLOR MOREY** that council has third reading to Community Standards Bylaw 920/21. **CARRIED UNANIMOUSLY**

**TOB213/21** Moved by **COUNCILLOR JONES** that council gives third and final reading to Community Standards Bylaw 920/21. **CARRIED**

**TOB214/21** Moved by **COUNCILLOR SLOMP** that council approves the Beautify Bassano Initiative as amended. **CARRIED**

**7.3 Personnel Policy & Procedure Manual – P-TOB12/002-21**

**TOB215/21** Moved by **COUNCILLOR MOREY** that the Personnel Policy & Procedure Manual P-TOB12/002-21 is approved as presented. **CARRIED**

**7.4 ATCO Franchise Agreement Fee**

**TOB216/21** Moved by **COUNCILLOR JONES** that the Town of Bassano maintains the ATCO Electrical Distribution System Franchise Fee at 25% in 2022. **CARRIED**

**7.5 Bassano DamFest – Cultural Performance**

**TOB217/21** Moved by **MAYOR WICKSON** that council defers a decision regarding a financial contribution to the Bassano Arts Council for the DamFest – Cultural Performance until additional information is attained. **CARRIED**

**8. BOARD AND COMMITTEE REPORTS**

**8.1 – 8.6** Written board and committee reports were presented and discussed.

**TOB218/21** Moved by **MAYOR WICKSON** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes. **CARRIED**

**9. CAO REPORTS**

**9.1 Operations Report**

A written CAO report was provided for the period ending September 8, 2021.

**TOB219/21** Moved by **COUNCILLOR ROSE** that a special council meeting is held on September 20, 2021 at 6:00 p.m. to consider first reading of Land Use Bylaw 921/21 and to accommodate a delegation by Sgt. Sebastian Andrews, Bassano RCMP.

**CARRIED**

**9.2 Financial Statements**

Financial statement for the period ending July 31, 2021 was presented.

**9.3 Cheque Listings**

Cheque listing for the month ending July 31, 2021 was presented.

**9.4 FCSS Report**

A Director report for the period ending August 31, 2021 was presented.

**9.5 CPO Report**

A CPO report for the month ending August 31, 2021 was presented.

**9.6 RCMP Report**

None

**TOB220/21** Moved by **COUNCILLOR MOREY** that the CAO report for the period ending September 8, 2021 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**10. CORRESPONDENCE**

**10.1** The Government of Alberta provided an update regarding their investigation into the development of provincial police force advising that if they proceed, further engagement will take place across the province.

**10.2** Joint Shared Services meeting notes of August 10, 2021 were presented.

**10.3** Shortgrass Library System minutes of June 16, 2021 were presented.

**10.4** Royal Canadian Mounted Police sent a letter thanking the Town for the shared support of the local detachment and appreciation for Cpl. Sebastian Andrews.

**TOB221/21** Moved by **COUNCILLOR SLOMP** to accept the correspondence and to file the items as information.

**CARRIED**

**11. CLOSED SESSION**

None

**12. ADJOURNMENT**

**TOB222/21** Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of September 8, 2021 at 7:37 p.m.

**CARRIED**



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Mayor



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Chief Administrative Officer

Approved