



MINUTES OF THE REGULAR BASSANO FCSS ADVISORY BOARD MEETING HELD ON DECEMBER 6, 2021.

ADVISORY BOARD MEMBERS

- Juanita Pierson
- Tammie Hauck
- Sandra Mitchell
- Alice Slomp
- Heather Basarab
- Christine Petkau

ADMINISTRATION

- Victoria Muhlbeier, Director
- Amanda Davis, CAO

1. CALL TO ORDER

Chair Tammie Hauck called the meeting to order at 3:34 p.m.

2. ATTENDANCE AND REGRETS

- Regrets from Evelyn Jensen and Heather Basarab. Allison Berg not in attendance.

3. ADOPTION OF AGENDA

FCSS77/2021 Moved by **Juanita Peirson** that the December 6, 2021 agenda is approved as presented.

CARRIED

4. MINUTES OF NOVEMBER 1, 2021

FCSS78/2021 Moved by **Alice Slomp** to approve the minutes of the November 1, 2021 FCSS Advisory Board meeting as presented.

CARRIED

5. FINANCIAL SUMMARY

FCSS79/2021 Moved by **Christine Petkau** to approve the financial summary for the period end November 30, 2021 as presented.

CARRIED

6. DIRECTOR'S REPORT

A director's report for the period ending November 30, 2021 was presented.

FCSS80/2021 Moved by **Christine Petkau** that the director's report for the period ending November 30, 2021 is approved as presented and discussed as attached to and forming part of these minutes.

CARRIED



7. CAO REPORT

None for current

8. UNFINISHED BUSINESS

8.1 2022 FCSS Budget - Draft

A request for decision outlining options for the 2022 FCSS budget was presented by CAO Amanda Davis.

FCSS81/2021 Moved by **Sandra Mitchell** that the FCSS Board of Directors approves the top-up funding request 2022-2024 letter dated November 18th, 2021 addressed to Town Council as amended. The board directs the FCSS Directors to submit it to administration as a delegation request for the December 13th, 2021 Council Meeting. The delegates to address Town Council will include Tammie Hauck and Victoria Muhlbeier.

CARRIED

9. NEW BUSINESS

9.1 New Director Application

An application for a new member to join the FCSS board was presented and a skill matrix was completed by each board member.

FCSS82/2021 Moved by **Tammie Hauck** that the FCSS Board of Directors sends the application to Town Council for further review.

CARRIED

9.2 Review of FCSS Meeting time

A request for decision outlining the review and potential change of FCSS meeting times was presented.

FCSS82/2021 Moved by **Tammie Hauck** that the FCSS Board of Directors keeps their monthly meeting on the first Monday of each month at 3:30 PM.

CARRIED

10. CORRESPONDENCE

10.1. Letter of Resignation – Kaylein Wirachowsky

11. MEETING ADJOURNED

FCSS83/2021 Moved by **Tammie Hauck** for adjournment of the regular meeting at 4:48 p.m.

CARRIED



Chair Signature

Director Signature

Unapproved