

# **BASSANO OUTDOOR POOL – LESSON REGISTRATION FORM**

Participant Name \_\_\_\_\_ Age \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Email Address \_\_\_\_\_

Parent Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_ Other \_\_\_\_\_

## **Program Information**

Program Name \_\_\_\_\_ Time of Program \_\_\_\_\_

*Please verify in the Lesson Guide that the desired program is running during the week(s) that you select below.*

### **One-Week Lessons**

- July 3-7
- July 10-14
- July 17-21
- July 24-28
- July 31- August 4
- August 14-18
- August 21-25

### **Two-Week Lessons**

- July 3-7 and 10-14
- July 17-21 and 24-28
- Aug 14-18 and 21-25

**Please indicate any health conditions your child may have.**

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**Please write last level/certification completed and/or swimming history.**

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*It is the intent of our instructors at the Bassano Swimming Pool to provide our patrons with a positive learning experience while participating in our educational programming.*

### *Department Use Only*

Program Cost: \$ \_\_\_\_\_ Date of Payment \_\_\_\_\_ Receipt # \_\_\_\_\_ Staff \_\_\_\_\_

**Bassano Outdoor Pool (403) 641-4025 Fax: (403) 641-2585 253 6<sup>th</sup> Ave, Bassano [pool@bassano.ca](mailto:pool@bassano.ca) [www.bassano.ca](http://www.bassano.ca)**

The personal information requested on this form is being collected for the purpose of course/seminar registration under the authority of the Freedom of Information and Protection of Privacy Act (FOIPP). If you have any questions about the collection of this information, please contact our FOIPP Coordinator at the Town Office (403) 641-3788

## **REGISTRATION GUIDELINES**

1. Deadline for registration and payment for Swimming Lessons and programs is 7 days prior to the start date of the program. If payment has not been received by the registration deadline, pool staff will contact the next participant on the waiting list to offer the open spot to them.
2. Programs need a minimum of 3 participants to run. If your program is cancelled due to low registration, you will be notified 7 days prior to the program start date. You may register for another program of the same value or receive a full refund. Please note that refunds take time to process.
3. Lessons are provided to participants on a first-come-first served basis.
4. If a program is full, participants requesting that program will be placed on a waiting list.
5. Bassano Pool reserves the right to change program times due to program registration and instructor availability

**Waiting List Policy** Due to instructor/participant ratios, each class and program will have a maximum number of spots available. Once the class maximum is reached, subsequent registrants will be notified that the class is full and they will have the option to be placed on the waiting list. Should spots become available, program openings will be filled on a first come, first serve basis from registrants that appear on the waiting list.

**Payment/Refund Policy** Payment for each program is due a minimum of 7 days prior to the program start date.

- i. With fourteen (14) or more days' notice prior to the scheduled start of the lesson set, the patron may choose one or more of the options below:
  1. Receive a full refund less a fifteen (15) percent administration fee.
  2. Change the name of the participant. A registration form must be completed for the new participant immediately.
  3. Transfer the participant to another available lesson set within the current season if there is a spot available.
- ii. With eight (8) to thirteen (13) days' notice, patron may choose one or more of the options below:
  1. Transfer the participant to another available lesson set within the current season. No refunds will be given if there are no available lesson sets in the season.
  2. Change the name of the participant. A registration form must be completed for the new participant immediately.
- iii. With one (1) to seven (7) days' notice, patrons will not be provided with an option to transfer or received a refund. This is to ensure that pool staff are given an adequate amount of time to organize and prepare for the lesson.

**Photography Policy** The Town of Bassano reserves the right to prohibit patrons from taking pictures from within our facility. Patrons are only allowed to take pictures of other patrons when they have been given permission by said patron over the age of 18 or the parent or guardian of patrons under the age of 18. Town of Bassano reserves the right to take pictures of patrons within our facility for advertising and promotion

**I have read and understand the following policies and guidelines**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Staff Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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