



**MINUTES OF THE MUNICIPAL PLANNING COMMISSION  
MEETING OF THE TOWN OF BASSANO HELD IN COUNCIL  
CHAMBERS ON September 9, 2019.**

---

**ACTIVE**

**CHAIR:**

Tom Rose

**BOARD MEMBERS:**

Kevin Jones

Ron Wickson

John Slomp

Doug Barlow

Irvin Morey

Sonya Procter

**STAFF:**

Amanda Davis – Development Officer

---

**1. CALL TO ORDER**

Chair Rose called the meeting to order at 6:00 p.m.

**2. EXCUSED FROM MEETING**

None

**3. ADOPTION OF AGENDA**

**30/19** Moved by **MEMBER SLOMP** that the agenda is approved as presented.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the Municipal Planning Commission meeting on July 24, 2019.**

**31/19** Moved by **MEMBER JONES** that the Municipal Planning Commission minutes of July 24, 2019 are approved as presented.

**CARRIED**

**5. DEVELOPMENT REPORT**

**5.1 Adoption of the development report for the period ending September 3, 2019.**

**32/19** Moved by **MEMBER MOREY** that the development report for the period ending September 3, 2019 is approved as presented and discussed as attached to and forming part of these minutes.

**CARRIED**

## 6. DEVELOPMENT PERMITS/REQUESTS

### 6.1 Discretionary Use Application TOB-D-04-19 – Request for and Amendment

An amendment to development permit TOB-D-04-19 was presented.

33/19

Moved by **MEMBER WICKSON** that the Municipal Planning Commission approves the discretionary use development permit TOB-D-04-19 site plan revision for the first phase of the Cannabis Production Facility located on Plan 151 1466, Block 1, Lot 2 as outlined in the applicant's letter date August 31, 2019 with all original terms and conditions remaining in place:

- The addition of 4 transformers and 1 Fortis utility box on the west side of the building to service the large electrical loads on the site moving the security in this location to just within the edge of the property line on the site. Transformers are at least 10' in from the property line and have 10' clearance built in around them. The fence jogs around the Fortis equipment to allow for Fortis maintenance without interrupting building security.
- The addition of a 9' deep by 45'-8" wide electrical room on the side of the building to house equipment directly related to the transformers. The addition complies to with the bylaw setback requirements/ The revised actual west setback distance to the building is 7.76m (25'-5 ½").
- Removal of the proposed transformer on the north of the building and adding one parking spot in its place.

**CARRIED**

### 6.2 Plan 2600AM, Block 16, Lots 8-9 – TOB-D-16/17 – Request for an Extension

The applicant sought an extension to maintain the commercial greenhouse at its Plan 2600AM, Block 16, Lots 8-9 until December 31, 2019 regarding TOB-D-16/17.

34/19

Moved by **MEMBER WICKSON** that the Municipal Planning Commission acknowledges receipt of Madelene Crapo's request seeking permission to allow her until December 31, 2019 to move the greenhouse and business-related items granted under temporary permit TOB-D-16/17 with the understanding that the greenhouse will not operate past September 25, 2019 as the applicant decided that rather than submitting an application to rezone Plan 2600AM, Block 16, Lots 8-9 she seeks an alternate location for the business. The Municipal Planning Commission shall grant the applicant until *October 31, 2019* to move the greenhouse and business-related items with the understanding that the greenhouse will not operate past September 25, 2019. To ensure clarity, this is not an extension to development permit TOB-D-16/17. The Municipal Planning Commission/Town agrees not to undertake enforcement via stop orders for the removal of the greenhouse and business-related items approved under the temporary permit until after October 31, 2019 with the caveat that if Ms. Crapo is found to be operating at any time after September 25, 2019 a stop order will be issued and enforcement taken immediately.

CARRIED

7. SUBDIVISIONS

None

8. INFORMATION ITEMS

None

9. QUESTION PERIOD

None

10. IN CAMERA

None

11. ADJOURNMENT

Chair Rose adjourned the regular Municipal Planning Commission meeting of September 9, 2019 at 6:18 p.m.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Chief Administrative Officer