



**MINUTES OF THE MUNICIPAL PLANNING COMMISSION
MEETING OF THE TOWN OF BASSANO HELD IN COUNCIL
CHAMBERS ON NOVEMBER 26, 2018**

PRESENT

CHAIR: Tom Rose
BOARD MEMBERS: Kevin Jones
Ron Wickson
John Slomp
Doug Barlow
Lynn MacWilliam
Sonya Procter

STAFF: Amanda Davis – Development Officer
OTHER: Bruce McIntosh - Observer

1. CALL TO ORDER

Chair Rose called the meeting to order at 6:00 p.m.

2. EXCUSED FROM MEETING

None

3. ADOPTION OF AGENDA

032/18 Moved by **MEMBER PROCTER** that the agenda is approved as presented.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the Municipal Planning Commission meeting on September 10, 2018.

033/18 Moved by **MEMBER JONES** that Municipal Planning Commission minutes of September 10, 2018 are approved as presented.

CARRIED

5. DEVELOPMENT REPORT

5.1 Adoption of the development report for the period ending November 21, 2018.

034/18 Moved by **MEMBER BARLOW** that the development report for the period ending November 21, 2018 is approved as presented.

CARRIED

6. DEVELOPMENT PERMITS/REQUESTS

6.1 Variance Request – Legal Non-Conforming – Plan 1418LK, Block 1, Lot 18

035/18 Moved by **MEMBER PROCTER** that the Municipal Planning Commission approves Development Permit TOB-D-19-18 allowing for a waiver of the side yard setback from 1.5 meters to 0.66 meters for the accessory building with the following condition:

1. That any future development (demolition or new) must be in compliance with the Town of Bassano's Land Use Bylaw which is subject to change from time to time.

CARRIED

6.2 Discretionary Use/Variance – Retail Cannabis – Plan 3872T, Block 4, Lots 1-4

0/18 Moved by **MEMBER MACWILLIAM** that the Municipal Planning Commission approves Development Permit TOB-D-20-18 in two parts. First, allowing for a waiver for the building height from 35 feet to 38 feet with the condition that any future development adheres to the building restrictions defined in the Land Use Bylaw. Second, allowing for a Retail Cannabis Store with the following conditions:

- a. The applicant must provide the Town of Bassano with a copy of the Retail Cannabis License issued by the Alberta Gaming and Liquor Association prior to occupancy.
- b. The hours of operation for the Cannabis Retail Store are permitted from 10:00 a.m. to 10:00 p.m. daily with no exception.
- c. All advertising inside the premises shall not be visible from the outside of the building.
- d. Portable signs are strictly prohibited on the premises.
- e. As shown in the site plan, the Retail Cannabis Store must operate separately from all other businesses on the premises.
- f. Goods and paraphernalia shall not be visible from the outside of the building premises.
- g. All secondary permit disciplines (e.g. Building, Plumbing, Electrical, Gas) must be obtained prior to any construction. All development must conform to the Alberta Codes and Regulations.
- h. The applicant must provide the Development Officer with a parking plan that conforms to the Parking Requirements defined within the Land Use Bylaw.



- i. A sign permit application must be submitted to the Development Officer, and the applicant must receive approval of the sign prior to occupancy.
- j. A business license must be obtained at the Municipal Office for Retail Cannabis.
- k. Finally, Plan 3872T, Block 4, Lots 1-4 must be kept in an aesthetically pleasing manner as defined in the Beautify Bassano Initiative and respective bylaws. All grass must be trimmed, and weeds must be sprayed and removed on a regular basis.

7. SUBDIVISIONS

None

8. INFORMATION ITEMS

None

9. QUESTION PERIOD

None

10. IN CAMERA

None

11. ADJOURNMENT

Chair Rose adjourned the regular Municipal Planning Commission meeting of November 26, 2018 at 6:12 p.m.



Chairperson



Chief Administrative Officer