



502 2<sup>nd</sup> Avenue  
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 Bassano, AB T0J 0B0  
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## UTILITY PAYMENT PLAN (UPP) APPLICATION & PRE-AUTHORIZED DEBIT FORM

Owner/Application Name(s)	
Municipal Address:	
Mailing Address:	
Email Address:	
Phone number:	
Utility Account number:	

1. For payment under the Utility Payment Plan, I/We hereby authorize the Town of Bassano and its Financial Institution to begin automatic withdrawals for payment of my/our bi-monthly utility bill from the bank account number identified on the enclosed void cheque. This authority is to remain in effect until there is notification of termination from the customer.
2. This authorized Debit and Utility Payment Plan may be cancelled upon written notice by me/us not less than 14 days prior to the next installment date.
3. I/We acknowledge any payment not honored or processed by my/our bank is subject to service charge. All dishonored payments made under this plan and services charges must be paid in full within 14 days of installment date to continue participation in the plan. Continued participation is subject to the approval of the Chief Administrative Officer.
4. In the event I/We change my/our bank account, I/we will notify the Town of Bassano not less than 14 days prior to the next installment date and provide a current cheque marked "VOID".
5. All persons, whose signatures are required to sign on the bank account listed below, have signed this agreement.

Name of Financial Institution	Institution #	Transit #	Account #

- In the event of a sale of the above noted property, it is your responsibility to immediately notify the Utility department to arrange for cancellation of the plan. Notice must be received at least two weeks prior to your next installment.
- Each transaction will occur bi-monthly on the 8<sup>th</sup> day January, March, May, July, September & November or on the next business day if the 8<sup>th</sup> falls on a weekend or statutory holiday.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_

The personal information requested here is being collected under the authority of Alberta's Freedom of Information and Projection of Privacy (FOIPP) Act, Section 33 (c), for the purpose of TIPP and is protected under the Act. Notwithstanding, comments or remarks offered in this form may be made public, without disclose of personal information. If you have any questions about the collection, use or disclosure of personal information, provided please contact the FOIPP Co-ordinator at the Town of Bassano Administrative Office, 502 2<sup>nd</sup> Avenue, Box 299, Bassano, AB T0J 0B0 (403) 641-2585