



AGENDA

Meeting: March 12, 2018 7:00 p.m.
Council Chambers
502 – 2 Avenue Bassano

1. CALL TO ORDER

2. EXCUSED FROM MEETING

2.1 Councillor Wickson

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 February 26, 2018 Regular Meeting

5. DELEGATIONS

5.1 Bassano Damsiters

6. NEW & UNFINISHED BUSINESS

- 6.1 Bylaw #875/18 Council Code of Conduct
- 6.2 Honouring a Community Dinner
- 6.3 Street Light Installation
- 6.4 EMS Lease Agreement
- 6.5 Brooks & District Chamber of Commerce – Appointment of Liaison
- 6.6 Infobrief – Farm/Farm Accessory structures & Municipal assessment

7. BOARD & COMMITTEE REPORTS

- 7.1 Councillor MacWilliam
- 7.2 Councillor Slomp

8. CAO REPORTS

- 8.1 CAO Report
- 8.2 Cheque Listing
- 8.3 Assessment Roll Summary
- 8.4 CPO Report - February

9. CORRESPONDENCE

- 9.1 Update from Mr. Martin Shields, MP – Bow River
- 9.2 Building Cultural Capacity Workshop

10. IN CAMERA

- 10.1 Lot Sale – 1002 2nd Avenue – FOIP 21(1)(c)
- 10.2 Lot Sale – 514 5th Street – FOIP 21(1)(c)
- 10.3 Municipal Broadband – FOIP 24(1)(g)

11. ADJOURNMENT



**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BASSANO HELD IN COUNCIL CHAMBERS ON
FEBRUARY 26, 2018**

PRESENT

MAYOR:

Jackie Peterson

COUNCILLORS:

Kevin Jones

Lynn MacWilliam

Tom Rose

John Slomp

Ron Wickson

STAFF:

Kevin Miller – Chief Administrative Officer

OTHERS IN

ATTENDANCE:

Media (Brooks Bulletin)

1. CALL TO ORDER

Mayor Peterson called the meeting to order at 7:00 p.m.

2. EXCUSED FROM MEETING

Councillor Doug Barlow, with notice

3. ADOPTION OF AGENDA

042/18 Moved by **COUNCILLOR ROSE** that the agenda be adopted with the addition of:

Item #6.5 – Councillor Wickson Absense.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of Minutes from the Regular Council Meeting February 12, 2018

043/18 Moved by **COUNCILLOR WICKSON** that Council approve the minutes of the regular Council Meeting held on February 12, 2018 as presented.

CARRIED

5. DELEGATIONS

No delegations

6. NEW BUSINESS

6.1 AUMA Spring Leaders' Caucus

044/18 Moved by **COUNCILLOR WICKSON** THAT Council approve the attendance of Mayor Peterson to the AUMA Spring Leader's Caucus on March 14th and 15th, 2018.

CARRIED

6.2 Bassano Curling Club Request for Funding

045/18 Moved by **COUNCILLOR ROSE** THAT Council waive the rental fees for the Bassano Community Hall for the Bassano Curling Club and Bassano Masonic Lodge to hold a fundraiser supporting the replacement of the chiller at the Bassano Curling Club, providing that the organizers clean the hall following their use of the facility.

CARRIED

6.3 Bylaw #875/18

046/18 Moved by **COUNCILLOR MACWILLIAM** THAT Council gives first reading to Bylaw #850/18, the Council Code of Conduct Bylaw.

CARRIED

6.4 Invitation – Bassano Damsiters

Council requested Administration to coordinate a date with the Bassano Damsiters

6.5 Councillor Wickson Absense

047/18 Moved by **MAYOR PETERSON** THAT Council authorizes the absence of Councillor Wickson from the next three regular meetings of Council.

CARRIED

7. BOARD AND COMMITTEE REPORTS

048/18 Moved by **COUNCILLOR ROSE** to accept the board & committee reports as information.

CARRIED

8. CAO REPORTS

049/18 Moved by **COUNCILLOR JONES** to accept the cheque list as information.

CARRIED

9. CORRESPONDANCE

050/18 Moved by **COUNCILLOR WICKSON** to accept the correspondence as information.

CARRIED

10. CLOSED MEETING

None

11. ADJOURNMENT

Mayor Peterson adjourned the regular Council meeting of February 26, 2018 at 7:43 p.m.

Mayor

Chief Administrative Officer

R2018-03-12 #5.1

March 7, 2018

Town of Bassano
Box 299
Bassano, Alberta
T0J 0B0

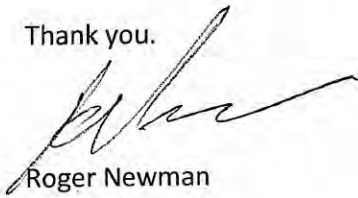
Attention: Chief Executive Officer

RE: PIONEER DAMSITERS DROP-IN CENTRE

The Pioneer Damsiters Drop-In Centre would like to present the following requests/concerns to the Town Council meeting on March 12, 2018:

- We request LED lighting for the rear entrance and for the interior of the building.
- We would like to install a cover for the deck at the back which would be attached to the building.
- We would like to have WiFi installed in the building.
- Also, in the winter time the back alley behind the Drop-In should be plowed.
- We were wondering if solar panels are going to be installed at the Drop-In.

Thank you.



Roger Newman
President

RN/emn



REQUEST FOR DECISION

Meeting: March 12, 2018
Agenda Item: 6.1

Bylaw #875/18 Council Code of Conduct

BACKGROUND:

Administration discovered an issue with the numbering of this Bylaw – essentially we had Bylaws stored in two separate locations, and the one repository was not fully up to date, resulting in the Bylaw being numbered #850 when the next available number is #875.

In consultation with Municipal Affairs, they have recommended we rescind the motion for 1st reading of this Bylaw from our February 26th meeting, and pass 1st reading again tonight with the correct Bylaw number.

My apologies for the error.

As part of the updated *Municipal Government Act*, Section 146.1 requires that “A council must, by bylaw, establish a code of conduct governing the conduct of councillors.”

Alberta Regulation #200/2017 discusses the Code of Conduct Bylaws, stating that a Code of Conduct bylaw must include the following topics:

- Representing the municipality
- Communicating on behalf of the municipality
- Respecting the decision making process
- Adherence to policy, bylaw, and procedures
- Respectful interactions with the public, staff and each other
- Confidential information
- Conflicts of Interest
- Improper use of influence
- Use of municipal assets and services

The attached Bylaw has been prepared utilizing the work of many of many other municipalities in Alberta, and reviewed by the Bylaw and Policy committee prior to presentation at Council.

Administration reviewed the Procedural Bylaw #823/10, and found no conflicts with this Bylaw. Bylaw 823/10 does contain provisions regarding Pecuniary Interest, but they are complimentary to the Code of Conduct policy.

OPTIONS:

- #1 – Rescind Motion #046/18 and give first reading to Bylaw #875/18

CAO COMMENTS:

The proposed Bylaw covers the required areas of the provincial regulation, and in my opinion reflects and fosters a fair, open, transparent and functional relationship between Council, staff and the community at large.

PROPOSED RESOLUTIONS:

THAT Council rescind Motion #046/18:

*Moved by **COUNCILLOR MACWILLIAM** THAT Council gives first reading to Bylaw #850/18, the Council Code of Conduct Bylaw.*

THAT Council gives first reading to Bylaw #875/18, the Council Code of Conduct Bylaw.

Budget Expense: NIL

Attachments: Proposed Bylaw 875/18

Applicable Legislation: Municipal Government Act S146.1, Alberta Regulation 200/2017

Prepared By: Kevin Miller, CAO

APPROVED BY:



DATE: March 6, 2018

ACTION REQUIRED: _____



**A BYLAW IN THE MUNICIPALITY OF THE TOWN OF BASSANO IN THE PROVINCE OF ALBERTA TO
PROVIDE FOR A COUNCIL CODE OF CONDUCT**

WHEREAS the Citizens and Taxpayers of the Town of Bassano have a right to be served by a Council committed to conducting its service in an ethical and professional manner; and

WHEREAS the Municipal Government Act, R.S.A. 2000, Chapter M-26, Section 146.1 requires a Council to establish, by Bylaw, a code of conduct governing the conduct of councillors;

NOW THEREFORE the Council of the Town of Bassano in the Province of Alberta, duly assembled, enact as follows:

1. DEFINITIONS

This Bylaw may be cited as the "Council Code of Conduct Bylaw" of the Town of Bassano.

- 1.1 "Chief Administrative Officer" or "CAO"** means the individual appointed by Council under the authority of the Municipal Government Act, or their designate.
- 1.2 "Conflict of Interest"** means a situation where a Councillor's personal or private interests may in actuality, or be perceived to citizens as influencing a Councillor on a matter of public interest, whether a result of pecuniary interest, common-law bias, pre-judgement on a matter, close mindedness or undue influence. A Conflict of Interest also includes using the Councillor's position, confidential information, Town of Bassano employees, materials, facilities, or services for personal gain or advancement, or the expectation of personal or private gain or advancement.
- 1.3 "Councillor"** means any individual member of the Town of Bassano Council, including the Mayor and Deputy Mayor.
- 1.4 "Confidential Information"** means any document or information provided to Council whether labeled "Confidential" or not, which contains information of an inherently confidential nature as governed by the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, Chapter F-25 as may be amended, repealed or replaced from time to time.
- 1.5 "Municipal Government Act"** means the Municipal Government Act, R.S.A. 2000, Chapter M-26, as may be amended, repealed or replaced from time to time.

- 1.6 **“Municipal Staff”** means The Chief Administrative Officer (CAO), all staff hired and under the direction of the CAO, including all volunteers and contractors.
- 1.7 **“Pecuniary Interest”** means those situations as defined and regulated by Part 5 of Division 6 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 as may be amended, repealed and replaced from time to time.
- 1.8 **“Private Communication”** means any oral or written communications between parties where either (a) one or more parties to the communication **expressly state** the communication is intended to be private between the parties; or (b) the information contained in the communication contains Confidential Information. Private Communication, in this definition, may be subject to disclosure under the guidelines of the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, Chapter F-25 as may be amended, repealed or replaced from time to time.

2. PRINCIPLES

- 2.1 This Bylaw will be used to guide the behavior of Councillors and provide a mechanism for accountability.
- 2.2 Councillors agree to sign the Statement of Council Conduct and Ethics as provided in Schedule “A” annually at the Organizational Meeting of Council.
- 2.3 The executed Statements of Council Conduct and Ethics shall be displayed in Council Chambers and on the Town of Bassano website.
- 2.4 Councillors agree that, for a period of 12 months after leaving office, they will continue to uphold the provisions of this Bylaw, except those relating to confidentiality which shall remain in effect in perpetuity.

3. CODE OF CONDUCT AND ETHICS

- 3.1 Councillors shall always govern individual conduct in accordance with the requirements set out in the Municipal Government Act, or any other enactment of the Government of Canada, the Province of Alberta, or the bylaws and policies of the Town of Bassano.
- 3.2 The primary obligation of Councillors is to represent the best interests of the Town of Bassano. This accountability supersedes all other interests except those as required by law.
- 3.3 Councillors shall always act in honesty and good faith.
- 3.4 Recognizing the importance of education, Councillors shall attend orientation at the beginning of their term.
- 3.5 Recognizing the importance of healthy discussion and debate on Council matters, Councillors shall respect the personal views of other Councillors, municipal staff and the public.
- 3.6 Councillors shall respect and support the decisions and resolutions of Council.

- 3.7 Councillors shall be entitled to express their personal views on business that is, may be, or has been considered by Council, but not in such a way to discredit or undermine the standing of Council in the community.
- 3.8 Unless expressly authorized otherwise by resolution of Council, Councillors shall refrain from speaking on behalf of all of Council, except to communicate a decision made by Council duly assembled. Other than representing a decision of Council which has been made, Councillors shall clearly state to any 3rd party that any representations made are the personal opinion of the Councillor.
- 3.9 Councillors shall always adhere to the Pecuniary Interest requirements established in Part 5, Division 6, of the Municipal Government Act. It is further understood that a violation of Pecuniary Interest may disqualify a Councillor from holding office.
- 3.10 Councillors shall rigorously avoid situations which may result in claims of pecuniary interest, conflict of interest, or bias.
- 3.11 Councillors shall demonstrate fairness, equality, accountability and impartiality in all Council matters.
- 3.12 Councillors shall act with integrity, professionalism, and respect when dealing with other Councillors, other elected officials, municipal staff, contractors, and members of the public.
- 3.13 Councillors shall keep in the strictest confidence ALL Confidential Information, and ALL matters discussed "in-camera" or in private at a Council meeting, committee meeting, special council meeting, or any matter discussed in confidence with another Councillor or municipal staff.
- 3.14 Councillors shall not make improper use of their position as a Councillor by:
 - (a) Gaining or attempting to gain or advance, directly or indirectly, a personal or private interest for themselves, or another person;
 - (b) Causing or attempting to cause detriment to Bassano Town Council, any individual Councillor, municipal staff, any member of the public, or other third parties;
 - (c) Seeking personal gain or benefit from any information obtained through their position as a Councillor;
 - (d) Seeking benefit or gain to the Councillor's Parent, Grandparent, Child, Grandchild, Spouse, and the Parents, Grandparents, Children and/or Grandchildren of their spouse through their position as a Councillor, or any information received as a Councillor;
 - (e) Seeking benefit or gain to the Councillor's employer or any corporation of any kind of which the Councillor is a director, or shareholder of more than 10% stake of the corporation.
- 3.15 Councillors shall make no representation to bind Council to any action or inaction, except for resolutions that are previously approved by Council. Councillors recognize that their only authority to make actions or provide direction is at a duly assembled Council meeting by resolution of Council.

3.16 Councillors shall always adhere to the policies, procedures, and Bylaws of the Town of Bassano.

4. GOVERNANCE

- 4.1 Councillors shall attend all orientation sessions provided to Council at the commencement of their term in accordance with the provisions of the Municipal Government Act.
- 4.2 A Council meeting, Committee meeting, or Special Council Meeting is the appropriate forum for healthy and diligent debate on matters before Council, or anticipated to be before Council.
- 4.3 Councillors shall be given an in-depth opportunity to address matters before Council in a full, open, transparent, and professional matter with the goal of good governance through healthy debate.
- 4.4 Council decisions, resolutions, or direction, are made by a majority vote of Council. The decisions of Council **MUST** be respected by all Councillors regardless of any personal view(s) on the decision(s) made.
- 4.5 Individual members of Council may express that they did not vote with the majority on an issue, however such statements must be made in a manner which respects Council, individual Councillors, any other person(s) associated with the decision, and the decision itself.
- 4.6 Councillors shall feel confident to express their views in any Council session without fear of interruption or intimidation, and shall feel confident in the Chair's impartiality in controlling the debate.
- 4.7 Councillors shall always be impartial to discussion or presentation of any matter that requires a decision of Council. While a Councillor's position on a matter of interest may be strong in advance to a decision being made, a Councillor must be open to consideration of any opposing position.

5. EXPENDITURES

- 5.1 Councillors shall act responsibly when incurring expenses, always mindful that public money must be used for public good.
- 5.2 Councillors shall avoid waste, abuse, and extravagance in the provision or use of public money.
- 5.3 Councillors shall be open and accountable with respect to all expenditures, Per Diems, and any other expense(s) incurred.
- 5.4 Councillors shall strictly adhere to all Town of Bassano guidelines addressing expenses and reimbursement.
- 5.5 The Town of Bassano will post all Councillor expenses, Per Diems and/or any other expenses incurred on the Town of Bassano website.
- 5.6 Councillors shall avoid situations where an expenditure can be questioned as inappropriate, may cause an adverse reaction in the community, or otherwise undermine the standing of Council in the public eye.

6. INTERACTION WITH ADMINISTRATION

- 6.1 Councillors recognize that the Chief Administrative Officer is exclusively responsible under the Municipal Government Act for directing staff.
- 6.2 Councillors shall respect the professional opinions of Town of Bassano Administration, regardless whether the Councillor agrees with the opinion(s) or not.
- 6.3 Councillors shall not abuse relationships or interactions with Town of Bassano staff by attempting to take advantage of their position as Councillor.
- 6.4 Councillors shall always refrain from behaviors or statements which are, or may be perceived as bullying of staff.
- 6.5 Requests for information shall be directed to the Chief Administrative Officer, or in the manner specified by the CAO.

7. INTERACTION WITH THE PUBLIC

- 7.1 Councillors shall treat all people with respect and courtesy, in good faith, and without bias:
 - (a) Recognizing there are legitimate differences in opinions;
 - (b) Equally regardless of race, religion, culture, language, gender or gender identity, disability, or occupation;
 - (c) Ensuring equality in service and treatment;
 - (d) Providing adequate and substantive opportunity for persons to state their position on any matter before Council.
- 7.2 Councillors shall dress appropriately when representing the Town of Bassano at a public or private event.
- 7.3 Councillors shall not instigate, participate in, or condone personal attacks against other Councillors, staff, or members of the public.
- 7.4 Councillors will not comment in public regarding the performance of any member of Administration, but instead will refer any question of performance of a staff member to the Chief Administrative Officer.
- 7.5 Prior to taking any action, Councillors should consider whether their intended action would be supported by other Councillors and the Town of Bassano. This test is designed to promote objectivity in the mind of a Councillor to best ensure appropriate conduct.
- 7.6 Councillors shall, if in doubt, consult with the Mayor, Deputy Mayor, or Chief Administrative Officer prior to taking an action.
- 7.7 Councillors shall forward concerns, comments, and questions from the public of an operational nature to the Chief Administrative Officer.

8. CONFLICT OF INTEREST

- 8.1 The decision with respect to any Councillor may have a conflict of interest is the individual decision of the Councillor. The Councillor may discuss this with Council, or seek the advice of the Mayor or Chief Administrative Officer.
- 8.2 Should a Councillor believe that they may have a conflict of interest, or be reasonably perceived to have a conflict of interest, in a matter before Council or Council committee, he/she shall:
- (a) State the general nature of the Conflict of Interest at the meeting PRIOR to any discussion on the matter. This shall be done on EVERY occasion that the matter arises before Council or Council committee;
 - (b) The Councillor shall not discuss the matter with Council, individual Councillors, or any committee member, either publicly or privately;
 - (c) The Councillor shall leave Council chambers, or any meeting room in which a meeting is being held, while the matter is being discussed. The Councillor shall not return until the discussion held and/or the vote on the matter has been concluded;
 - (d) Councillors with a stated conflict of interest in any matter may stay in Council chambers, or any meeting room in which a meeting is being held, if the Councillor is seated in the gallery and addresses Council or a Council committee as a taxpayer, elector, or owner and if the Councillor has a right to be heard under the Municipal Government Act or any other enactment.
- 8.3 The acceptance of certain gifts may create a conflict of interest. Apart from token gifts, having a value under \$50.00, Councillors are required to declare, as part of their written reports to Council, the acceptance or rejection of any gifts.
- 8.4 While token gifts may be accepted, material gifts of reasonable value should be either refused, or conditionally accepted on behalf of all of Council on the basis that the donor be informed that the gift will be donated to a local charity, or temporarily or permanently displayed at the Town Office.
- 8.5 Notwithstanding Sections 8.3 and 8.4 above, gifts of appreciation, symbolic donations, gifts of protocol, social obligation, or tradition which are received by a Councillor on behalf of Council are not a violation of this Bylaw. Such gifts shall be forwarded on to the Chief Administrative Officer who will temporarily or permanently display the gift in a suitable public location for the community to enjoy.
- 8.6 It is the individual responsibility of every Councillor to seek independent legal advice whenever they deem necessary, at their own expense, with respect to a situation which may result in a conflict of interest.

9. CONFIDENTIALITY

- 9.1 Information provided to Council and to Councillors shall not be used for any other purpose other than to exercise their role as Councillor.

- 9.2 Councillors shall not release any information which is to be treated as confidential in accordance with the Municipal Government Act and the Freedom of Information and protection of Privacy Act.
- 9.3 Councillors will treat all private communication, whether written or verbal, between other Councillors, or between themselves and the Chief Administrative Officer, as confidential until the parties agree that the information can or should be made public.
- 9.4 Councillors shall not disclose, publish, or release, or comment on confidential information including, but not limited to, any information received during an "in camera" meeting until such information is disclosed at a public meeting. This obligation continues in perpetuity.
- 9.5 Councillors shall not release any information that is subject to attorney-client privilege unless expressly authorized by Council by resolution.

10. DISPUTE RESOLUTION

- 10.1 From time to time, difficulties may occur in relationships between individual Councillors. It is expected that Councillors in this situation will use their best efforts to resolve the issue(s) so as they do not interfere with the functioning of Council.
- 10.2 Councillors shall always attempt to resolve their issue(s) without the need for external assistance as a demonstration of unity and teamwork.
- 10.3 Councillors shall not discuss any issue(s) with other Councillor(s) or Council in public.
- 10.4 If a dispute between Councillors cannot be resolved by the parties, dispute resolution shall be conducted as follows:
 - (a) The Mayor shall discuss the issue(s) with the relevant Councillors and attempt to mediate an outcome acceptable to both parties. If the issue(s) involve the Mayor, the Deputy Mayor will undertake the action. If the issue(s) involve the Mayor and Deputy Mayor, a member of Council shall be appointed by resolution to act as mediator;
 - (b) Should a matter remain unresolved after mediation, the Chief Administrative Officer may be consulted to attempt to find solutions;
 - (c) Should the matter still remain unresolved, the Mayor, Deputy Mayor or Councillor acting as mediator in accordance with Section 9.4(a) of this Bylaw may request, in writing to the Chief Administrative Officer, to appoint an external professional mediator to assist Council to work through the issues with the relevant parties;
 - (d) Should, following external mediation, the dispute remain unresolved, an independent arbitrator shall be appointed by Council to work with the parties and develop recommendations for resolution of the dispute;
 - (e) Council shall consider the arbitrator's recommendations in a meeting closed to the public in accordance with the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, and may upon return to an open meeting, adopt a resolution based on one, or all, of the arbitrator's recommendations;

- (f) A resolution so passed shall be final and binding on the parties.

11. COMPLAINTS AND SANCTIONS

- 11.1 Organizations or individuals who have identified or witnessed any prohibited activity by a Councillor under this Bylaw may make complaint to any member of Council, the Chief Administrative Officer, or a Community Peace officer.
- 11.2 If the complaint involves activity which may be in breach of the Criminal Code, organizations or individuals should make complaint with the Royal Canadian Mounted Police.
- 11.3 If any member of Council becomes aware of misconduct by a Councillor, or receives an allegation of misconduct against any other Councillor, or against an employee of the Town of Bassano, it is the responsibility of that Councillor to report the misconduct or allegation.
- 11.4 An allegation must be made in writing, dated, and signed by the person making it. Anonymous allegations shall not be accepted.
- 11.5 An allegation must include all of the facts available at the time the allegation is made, including how the individual became aware of the misconduct, the nature of the misconduct, names of any witnesses, as well as the date, time, and location of the alleged misconduct.
- 11.6 The written allegation must be delivered or directed to the Mayor of the Town of Bassano in a confidential manner. If the allegation involved the Mayor, the allegation is to be delivered to the deputy Mayor. In the unlikely event that the allegation involves both the Mayor and Deputy Mayor, the complaint is to be delivered to the Chief Administrative Officer in a sealed envelope.
- 11.7 In the event of the Chief Administrative Officer receiving a sealed complaint in accordance with Section 11.6, he/she shall select a member of Council at their discretion to handle the complaint.
- 11.8 Within thirty (30) days of receipt, the Mayor, Deputy Mayor, or selected Councillor shall review the information in the complaint and deal with the matter at their discretion. The complainant shall be provided with a written report, containing the outcome of the investigation and any action(s) taken.
- 11.9 If the individual is unsatisfied with the action(s) taken, they may request Town of Bassano Council to discuss the allegation(s) during an in-camera session of Council. Council may accept the action(s) taken, or by resolution of Council decide on alternate action(s).
- 11.10 Notwithstanding this process, any complainant may make application directly to Alberta Municipal Affairs, the Municipal Ombudsman, or to Court of Queen's Bench.
- 11.11 As a result of the complaint review and/or mediation, the consequences for a Councillor who has breached this Bylaw will vary depending on the severity, frequency, or any other factor which Council, in their sole discretion, deems relevant. Consequences may include any or all of the following:

- (a) A verbal or written warning from the Mayor, Deputy Mayor, selected Councillor, or Council;
- (b) The formal censure of the Councillor by Council;
- (c) Require the Councillor to issue a verbal or written public apology;
- (d) Require the Councillor to attend training relating to the complaint;
- (e) Suspend or revoke any or all of the Committee appointments of the Councillor;
- (f) Suspend or revoke the appointment of a Councillor as the Mayor under Section 150(2) of the Municipal Government Act;
- (g) Suspend or revoke the appointment of a Councillor as the Deputy Mayor under Section 152 of the Municipal Government Act;
- (h) Refuse attendance of the Councillor to any conference or convention;
- (i) Report the misconduct to Alberta Municipal Affairs;
- (j) Report the misconduct to the appropriate authority if potentially criminal in nature, or violating any other Provincial or Federal statute;
- (k) reduction or suspension of remuneration corresponding to a reduction in duties, excluding allowances for attendance at Council meetings.

11.12 Any retaliatory action taken by the offending Councillor against the complainant shall not be tolerated, and is in fact another serious violation of this Bylaw.

11.13 If the Councillor is believed, following investigation, to have performed a misconduct that may be considered a reason for disqualification in accordance with Section 174 of the Municipal Government Act, Council may, at their discretion, consider making application to Court of Queen's Bench to determine if the eligibility of the Councillor has been breached.

12. SEVERABILITY

12.1 Each provision of this Bylaw shall be deemed independent of all other provisions herein. Should any provision of this Bylaw be declared invalid, all other provisions shall remain in full force and effect.

<The remainder of this page is intentionally left blank>

13. EFFECTIVE DATE AND READINGS

- 13.1 This Bylaw shall take effect on the date of 3rd and final reading.
- 13.2 Read a first time this 26th day of February, 2018
- 13.3 Read a second time this dd day of Month, Year
- 13.4 READ a third and final time this dd day of Month, Year

TOWN OF BASSANO

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule "A"



STATEMENT OF CODE OF ETHICS AND CONDUCT

I, Councillor _____, do solemnly swear to uphold the Town of Bassano Councillor Code of Conduct at all times while serving as a municipally elected official representing the Town of Bassano. I have read and understand the Councillor Code of Conduct Bylaw and further agree to ALL the terms and conditions as specified in the Bylaw.

DATED at Bassano, Alberta this ____ day of _____, 20__

Councillor

Chief Administrative Officer



**YOU ARE CORDIALLY INVITED TO ATTEND
THE 8TH *HONOURING A COMMUNITY DINNER*
WITH BROOKS HONOURING GEM THIS YEAR.**

WHEN: FRIDAY, MAY 4TH, 2018

TIME: 5:30 PM – 8:30 PM

**WHERE: JBS CANADA CENTRE, BROOKS,
ALBERTA**

**NEWELL REGIONAL EXPO IS A CELEBRATION OF
'COMMUNITY DIVERSITY, PRIDE & PARTNERSHIP';
PAST, PRESENT AND FUTURE.**

**MAY 4, 2018 – JBS CANADA CENTRE,
BROOKS.**



REQUEST FOR DECISION

Meeting: March 12, 2018
Agenda Item:6.3

STREET LIGHT REQUEST

BACKGROUND:

The Town has received a complaint regarding street lighting on 2nd Street at 9th Avenue, as well as 2nd Street between 8th and 9th Avenue – near the school and the track.

In response to the complaint, Administration engaged Fortis to determine the costs of adding 2 street lights to help with illumination in the area. Fortis has provided a quote for 2 street lights as shown on the attached map.

Fortis has agreed to make the investment in these lights at no capital cost to the Town. Annual operating cost is approximately \$250.00 in power/electrical charges per light.

OPTIONS:

- #1 – Install 2 street lights to improve the illumination of 2nd Street between 8th and 9th Avenue
- #2 – Do not install 2 new lights as presented

CAO COMMENTS:

The area is somewhat dark currently at night without street lights in place. As it is so close to the school and recreational areas, some additional lighting may be warranted to help with safety and security.

PROPOSED RESOLUTION:

THAT Council accepts the proposal from Fortis to install 2 new street lights in Bassano on 2nd Street between 8th and 9th Avenue.

Budget Expense: No capital, \$500/year ongoing operating **Attachments:** Map

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:

DATE: March 6, 2018

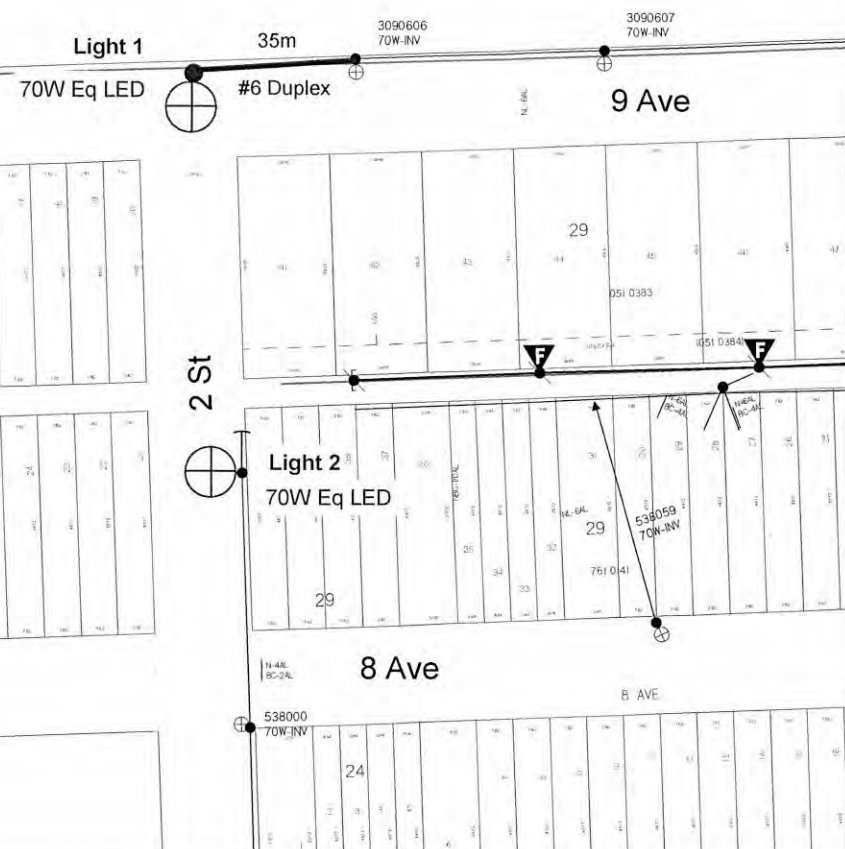
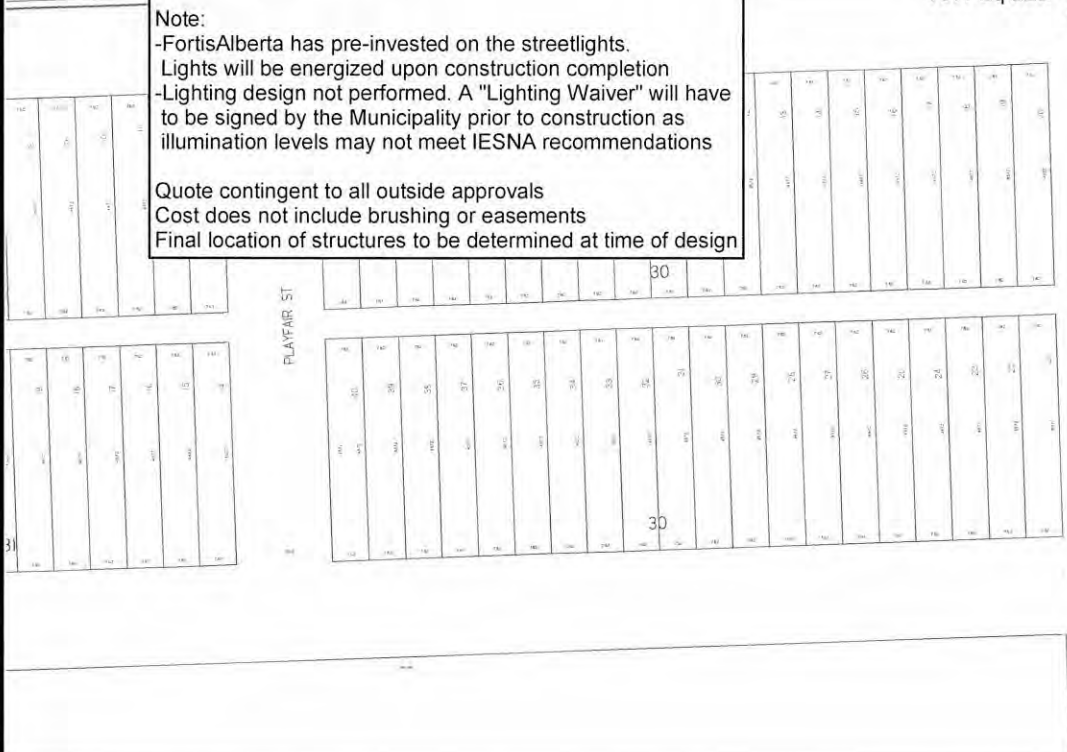
ACTION REQUIRED: _____

Location: SW20-21-18-W4 - Town of Bassano
 CRM#: 500064962
 Service Type: Streetlights

FORTISALBERTA INC. TO SUPPLY/INSTALL:
 -2 - 70W Eq. LED luminaires
 -2 - 8' Steel streetlight brackets
 -1 - Wood pole
 -35m of duplex conductor

Note:
 -FortisAlberta has pre-invested on the streetlights.
 Lights will be energized upon construction completion
 -Lighting design not performed. A "Lighting Waiver" will have to be signed by the Municipality prior to construction as illumination levels may not meet IESNA recommendations

Quote contingent to all outside approvals
 Cost does not include brushing or easements
 Final location of structures to be determined at time of design



NOTES

Estimate Print

CONTACT FORTISALBERTA TO CONFIRM ON-SITE ALIGNMENTS AND POWER SOURCE LOCATION



LEGEND	
RED	NEW PRIMARY
PURPLE	NEW SECONDARY
BLUE	SALVAGE
GREEN	BRUSHING
BLACK	EXISTING FACILITIES

Preliminary Not For Construction

LAND ONLY TO SCALE 1:1,500
 Print

Designer: Yau, Chris
 Customer: Town of Bassano
 Location: SW20-21-18-W4

Date: 2/12/2018
 WO#/OI#: 500064962



REQUEST FOR DECISION

Meeting: March 12, 2018
Agenda Item:6.4

EMS LEASE EXTENSION

BACKGROUND:

The lease currently in place with Alberta Health Services for the EMS Bay Rental at the Emergency Services Building expires March 31, 2018.

Alberta Health Services is looking to renew for an additional 3 year term (the "Fourth Extending Agreement"), with an annual increase of 2% to the lease rates. The new lease rates would be as follows:

April 1/18 – March 31/19 - \$902.03 per month
April 1/19 – March 31/20 - \$920.07 per month
April 1/20 – March 31/21 - \$938.47 per month

OPTIONS:

- #1 – Approve the Fourth Extending Agreement with Alberta Health Services for a 3-year lease in the Emergency Services Building.
- #2 – Do not approve the extension. Alberta Health Services would be required to seek out a new home for the ambulance currently stored in the facility.
- #3 – Renegotiate terms of the lease with Alberta Health Services.

PROPOSED RESOLUTION:

THAT Council approve the Fourth Extending Agreement with Alberta Health Services for the lease of the space at the Bassano Emergency Services Building.

Budget Expense: NIL

Attachments: NIL

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:

DATE: March 6, 2018

ACTION REQUIRED: _____

R2018-03-12 #6.5

MAR 05 2018

Brooks and District Chamber of Commerce

-Established 1911-
www.brookschamber.ab.ca

March 2, 2018

Kevin Miller
Chief Administrative Officer
Town of Bassano
Po Box 299
Bassano, Alberta T0J-0B0

Dear Mr. Miller:

I am writing to inform you that as a result of a Special General Meeting held in Bassano last night, the Board of Directors of the Brooks and District Chamber of Commerce would like to invite the Town of Bassano to appoint a non-voting Member to our Board of Directors.


Our Board meets the last Tuesday of each month at 5:30. Traditionally we have met at the Chamber's Board Room in Brooks but considering last night's meeting results we expect that our meeting locations will start to rotate between the communities we represent in the near future.

The role of your appointee is to be a liaison between Town Council and the business community. We encourage you to reach out if there is anything we can do to assist you in economic development and of course are hopeful that any concerns brought to your representative at our meetings will in turn be shared with your organization.

We very much look forward to working with you in the future. Please let us know if your Council intends to make an appointment to our Board, and if so, who that individual will be.

Of course, I am happy to answer any questions you might have.

Sincerely,


Kyle R. Franz, Ph.D.
Director of Member Relations





INFOBRIEF

Meeting: March 12, 2018

Agenda Item: 6.6

FARM BUILDING ASSESSMENT & TAXATION

BACKGROUND:

When considering the potential for medical (or in the future recreational) marijuana production facilities, it is important to note that these developments bring some special issues regarding assessment & taxation.

Specifically, assessors in Alberta have been instructed to treat marijuana production facilities as “farm operations”.

Properties pertaining to “farm operations” have enjoyed advantageous assessment values, as their assessments are regulated by the Government of Alberta, as opposed to the “market value assessments” that govern most other building and land assessment in the province.

The Provincial regulations for Assessment and Taxation (currently Alberta Regulation 203/2017) state (emphasis added):

Exemptions — farm buildings

30 The following are **exempt from taxation** under Division 2 of Part 10 of the Act:

...

- (f) any farm building in a city, town, village or summer village, to the extent of
 - (i) 60% of its assessment for the 2018 taxation year,
 - (ii) 70% of its assessment for the 2019 taxation year,
 - (iii) 80% of its assessment for the 2020 taxation year,
 - (iv) 90% of its assessment for the 2021 taxation year, and
 - (v) 100% of its assessment for the 2022 taxation year and all subsequent taxation years.

The regulation also states how and when these exemptions apply:

9 (2) If the parcel of land is located in a city, town, village or summer village, is used for farming operations and has a farm building located on it, the valuation standard in section 7(1)(b) applies to the land and the applicable exemption under section 30(f) applies to the farm building.

There MAY be an avenue of attack against the regulations in the definition of “farming operations” where:

2(1)(f) “farming operations” means the raising, production and sale of agricultural products and includes [list of inclusions]...

but does not include any operation or activity on land **that has been stripped for the purposes of, or in a manner that leaves the land more suitable for, future development;**

However, Administration’s understanding of this regulation is that this would only apply if the land in question was once farmland, but has now been prepared for a commercial or residential subdivision while it’s in a transition period.

This regulation is highly concerning, as farm operations in urban settings do not necessarily reduce any financial overhead relating to their existence... whether water, sewer, solid waste/recycling, road use, and even recreational and cultural amenities that help to bring any business to a specific municipality.

Whether or not these regulations should apply within urban settings, and especially to marijuana production facilities, is a matter for debate. Should this Council feel that these regulations are inappropriate or unfair towards urban municipalities, we would have the ability to approach AUMA, either through the Leaders' Caucuses, or the AUMA Convention floor, to consider this item going forward.

Budget Expense: NIL

Attachments: NIL

Applicable Legislation: Alberta Regulation 203/2017

Prepared By: Kevin Miller, CAO

APPROVED BY:



DATE: March 6, 2018

ACTION REQUIRED: _____

Lynn MacWilliam
Committee Meeting Report
Palliser Economic Partnership
February 9, 2018
Held in Brooks, Alberta

Government asked PEP to provide 3-4 infrastructure priority projects. The ones selected: 1) Twinning of Highway 3, Medicine Hat to Lethbridge; 2) Upgrades to Highway 36, especially passing lanes; 3) Highway 41, roadway improvement at Wild Horse border crossing for truck parking and turnaround area; 4) Highway 1 Brooks to Medicine Hat to meet high/wide load corridor standards.

Increased the Executive Director's salary by \$3000. Has not had an increase in six years.

There was discussion about increasing the membership fee. A committee was set up to review this. Members are Debbie Ross, Eric Solberg, Diane Declercq, John Petrie, Jay Slemp and Gord Reynolds.

Annual General Meeting will be held in Oyen on June 22, 2018.

Committee was established to review current PEP Articles of Association. Members are Troy Tait, Ernest Mudie, Alan Hyland and Jay Slemp.

CARES Broadband application. PEP has not been notified as to whether they received the CARES funding. It was determined to proceed with or without the funding. This funding is in support of working with interested municipalities on the dark fibre opportunity. A meeting will be held in Brooks to discuss this further.

CARES Energy from Waste project. The consultants for the first phase of the Newell E2W project have submitted their final report which will be presented to Newell Joint Services Committee for their input and feedback. It is anticipated the next phase will not happen until next budget year.

REDA CARES Value-Added Agriculture Project. ADM of Economic Development and Trade, Michele Evans, made an announcement that the department has approved the PEP \$100,000 grant for this project. A committee meeting for this project will be held in March to begin the detailed planning.

Oyen Logistic Project. Mayor, Doug Jones, advised that this project was nearing \$1M with the final engineering designs nearing completion. CN has indicated interest in the park for the wind energy sector so plans may change.

Lynn MacWilliam
Committee Meeting Report
Economic Development Committee
Metal Fabrication Initiative
March 3, 2018
Held in Strathmore, Alberta

A committee was formed with respect to Phase 2 of this initiative. A grant was received to continue with this project.

Committee consists of
Alberta Department of Labour
Alberta Economic Development of Trade
Olds College
Bow Valley College
Community Futures Entre Corp
Community Futures Wild Rose
City of Brooks
Town of Bassano
Wheatland County
Rocky View County
Skill Metal, Bassano
Factor 5 Consultant

Phase 1 of this project was a meeting held in Bassano, with industry, government and educational institutes attend. One of the items that came out of this meeting was training. Basic use of tools and blueprint reading. There was also discussion of sharing of resources. There has to be more specific training in this sector with regarding to developing technologies.

Immediate Goals of Phase 2

Industry stakeholders identified and quantified specific training and human resource service needs in the region. Phase 2 will measure the number of businesses that provide quantifiable information on specific needs including total dollar value, quality expectations, duration and frequency. The target is to meet with 20 businesses by April 30.

Short Term Goals of Phase 2

Industry and community stakeholders collaborate to develop a business case for the delivery of specific workforce training and human resource services in the region. It will measure the number of stakeholders that partner in the development industry funded training and human resource initiatives. The target is to meet with 10 industries and five community/governments by July 31.

Long Term Goals of Phase 2

Existing and prospective metal fabrication businesses in the region have access to skilled and semi-skilled labour need to support growth and innovation in the sector. It will measure growth of employment in Metal Fabrication the region between 2016-23 according to Census data. The target is equal to or greater than growth in the province.

We were asked to provide businesses that the consultant would be able to contact for this project. A press release will be sent out to let people know what this project is about and hopefully we will get good participation.

Lynn MacWilliam
Committee Meeting Report
Community Futures Wild Rose
March 1, 2018
Held in Strathmore, Alberta

There was discussion about taking on some additional programs. CFWR, for the last few years, has \$200,000 surpluses. There was some general discussion on the types of projects we would like to do to assist in building communities in Economic Development.

CFWR has met its quota for loans provided to the communities. In the last couple of weeks there has been an uptake on loans.

There was also some discussion on marketing CFWR and the services that CFs provide.

Community Economic Development – a bottom-up community initiative.

Economic Development – top down usually initiated by municipalities

Goals and priorities of Western Economic Diversification:

Indigenous

Women Entrepreneurs

Young Entrepreneurs

People with Disabilities

Lynn MacWilliam
Committee Meeting Report
Community Futures Wild Rose
February 15, 2018
Held in Strathmore, Alberta

CFWR held a Strategic Planning Session with Karen Blewett, Alberta Tourism and Culture, as the facilitator. This was phase one of the project and will be completed on May 3. There are a lot of new members on the Board and this was a good process to learn what CFWR does for communities.

R2018-03.12 #7.2

Councillor John Slomp

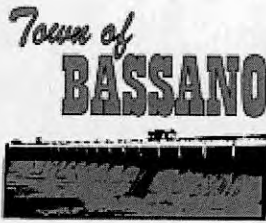
NRSWMA Board

FEB. 22, 2018

We had Paul Ryan from SAEWA (Southern Alberta Energy Waste Assoc.) speak on the progress of the setting up of a waste to energy plant in Southern Alberta. He said things are going slow in regard to approvals. They have been working on this for several years and hope to know within a year whether it will happen or not. The NRSWMA then decided to renew this membership for at least one more year. The membership cost is \$9905.20 / year

The landfill had a very busy month with industrial waste. They took in 14680 tonnes of industrial waste in January, which is more than double of that in 2017 and 6 times as 2016.

Everything seems to be going smoothly.



MONTHLY CAO REPORT

Meeting: March 12, 2018

Agenda Item: 8.1

Kevin Miller, Chief Administrative Officer

Report Period: Feb 8 – March 8, 2018

ACTIVITIES:

- Preparing for the annual pool opening. The town has retained Sydney Smith again as the Pool Manager for 2018, and we have gotten out ads looking for summer staff.
- The Town has hired Jody Seidel as our administrative assistant. Training has been ongoing, and Jody has been settling in well to her new role. Welcome!
- Muniware Systems training February 20 & 21st for both myself and Jody
- met with the Bassano Curling Club regarding their upcoming fundraiser for the ice plant February 22nd. The Curling Club's fundraiser is scheduled for April 7, 2018 at the Bassano Community hall.
- Met with Axia Communications February 27
- Working with Cam from ORRSC regarding Land Use Bylaw considerations for the upcoming legalization of recreational marijuana products. A discussion with Council will be held at the March 26th meeting.
- Working towards listing the CIBC Building on the real estate marketplace. We are currently trying to get an accurate Market Value Assessment on the property considering the remediation work required.
- Attended the Brooks & District Chamber of Commerce meeting March 1st
- Administration will be focusing some efforts in the cleanup and organization of our files over the next quarter
- Preparation work for the 2017 audit

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- The initial environmental assessments regarding wastewater irrigation have shown us that the potential recipient lands are large enough to handle the water quantities that we would be looking to dispose of. Final land suitability testing is being completed.
- We have a full geotechnical completed regarding soil suitability for the clay at the lagoon site. We have determined we will be able to use clay mined from the adjoining parcel for construction, which will save on hauling and earthmoving costs.
- MPE Engineering is working on the for-tender drawings of the new lagoon so we can proceed to the RFP stage of the project.

EDUCATION

- Muniware system training Feb 20-21

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- ICF Planning Session March 16
- Basic Emergency Management course for all staff March 22



TOWN OF BASSANO

R 2018-03-12 #42

Cheque Listing For Council

2018-Mar-8
10:25:57AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20180170	2018-03-12	ALBERTA URBAN MUNICIPALITIES	2180078	PAYMENT JOB POSTING - CAO	315.00	315.00
20180171	2018-03-12	AZTEK SECURITY COMPANY	2964 2965	PAYMENT MONTHLY MONITORING FEE MONTHLY MONITORING FEE WT	46.20 46.20	92.40
20180172	2018-03-12	BASSANO PLUMBING & HEATING	18709 18806 19011 19012	PAYMENT COMMUNITY HALL KITCHEN FAL COMMUNITY HALL FURNACE OFFICE WATER HEATER SEWER REPAIRS	416.63 1,318.58 115.50 191.63	2,042.34
20180173	2018-03-12	BENCHMARK ASSESSMENT	16020	PAYMENT MARCH ASSESSMENT FEE	1,644.22	1,644.22
20180174	2018-03-12	BROOKS & DISTRICT CHAMBER OF COMMERCE	3030969 3030970	PAYMENT DINNER - CHAMBER MEETING MEMBERSHIP DUES	25.00 200.00	225.00
20180175	2018-03-12	CAPITAL GLASS	28963	PAYMENT REPAIR FRONT DOOR LOCKS	252.00	252.00
20180176	2018-03-12	Chinook Financial, A Division of Connect First CU	142	PAYMENT FEB STAFF RSP CONTRIBUTION	1,000.00	1,000.00
20180177	2018-03-12	CTM TECH SERVICES	1832	PAYMENT REPLACE LIGHTBAR ON DODGE	1,042.13	1,042.13
20180178	2018-03-12	DESJARDINS CARD SERVICES-STAPLES	484196	PAYMENT INK FOR WTP	157.79	157.79
20180179	2018-03-12	KAL TIRE	646281274	PAYMENT TIRES REPLACED ON SKIDSTEE	876.71	876.71
20180180	2018-03-12	KPMG LLP, T4348	8001916496	PAYMENT 2017 AUDIT INTERIM BILLING	10,500.00	10,500.00
20180181	2018-03-12	MACARTHUR, MARILYN	34	PAYMENT DBL REMIT FOR EI DEDUCTIO 04	34.76	34.76
20180182	2018-03-12	MUNICIPAL INFORMATION SYSTEMS	20171938 20172013	PAYMENT MARCH SUPPORT ON-LINE TRAINING	789.06 367.50	1,156.56
20180183	2018-03-12	MUNICIPAL WORLD	35239	PAYMENT 1 YR SUBSCRIPTION	62.95	62.95
20180184	2018-03-12	NEWELL 911 REGIONAL DISPATCH ASSOC.	226	PAYMENT 2018 REQUISITION	5,788.80	5,788.80
20180185	2018-03-12	NEWELL FOUNDATION	5	PAYMENT 2018 REQUISITION	25,872.86	25,872.86
20180186	2018-03-12	NEWELL REGIONAL SERVICES CORP.	FEB 2018	PAYMENT FEBRUARY WATER CONSUMPTI	10,177.90	10,177.90
20180187	2018-03-12	PETKAU, CHRISTINE	25	PAYMENT STAFF APPRECIATION - STEPHA	83.25	83.25
20180188	2018-03-12	PIONEER GAS CO-OP LTD.	4810 4811	PAYMENT WTP - GAS AIRPORT - GAS	1,016.97 91.67	1,108.64
20180189	2018-03-12	PLAYFAIR LODGE	85	PAYMENT FEBRUARY MEALS ON WHEELS	750.75	750.75
20180190	2018-03-12	RECEIVER GENERAL FOR CANADA	20180024150 20180024151	PAYMENT FEB REMITTANCE 01 FEB REMITTANCE 02	144.36 7,169.18	7,313.54
20180191	2018-03-12	SOUTH COUNTRY CO-OP LIMITED	494285	PAYMENT FUEL FOR P.W. AND FIRE UNITS	3,442.69	3,442.69



TOWN OF BASSANO

Cheque Listing For Council

2018-Mar-8
10:25:57AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20180192	2018-03-12	TELUS COMMUNICATIONS INC.		PAYMENT		636.59
			4746	ADMIN	66.56	
			4747	COMMUNITY WORKER	180.28	
			4748	FIRE CHIEF	119.50	
			4749	PUBLIC WORKS	270.25	
20180193	2018-03-12	VILLAGE OF DUCHESS		PAYMENT		4,000.00
			50649	FEBRUARY GARBAGE	4,000.00	
20180194	2018-03-12	WATER BLAST MANUFACTURING LP		PAYMENT		181.05
			163284	HOTSY PARTS TEMP CONTROL	181.05	
20180195	2018-03-12	WEST, BRADLEY		PAYMENT		46.08
			115	SHOP SUPPLIES	46.08	
20180196	2018-03-12	ZONE WEST		PAYMENT		47.25
			54955	HELMET SHIELD	47.25	

Total 78,851.26

*** End of Report ***

Town of Bassano

Assessment Summary

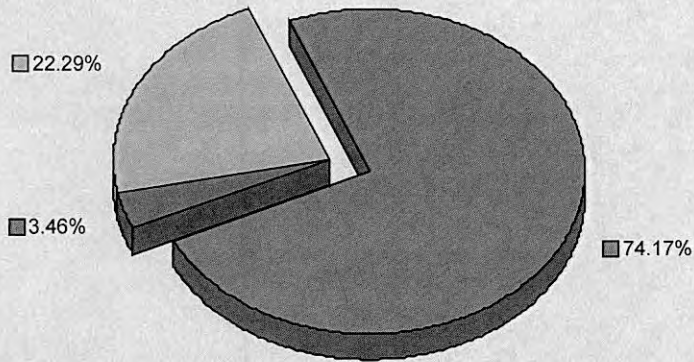
Assessment Year: 2017

Assessment for Entire Municipality

<u>Code</u> <u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
1 Farmland Full	6	T	78,850	0	0	78,850
2 Farm Buildings	2	T	0	705,200	0	705,200
12 Improved Residential	545	T	17,128,080	67,966,060	781,000	85,875,140
13 Vacant Res. Land	12	T	219,000	0	0	219,000
21 Vacant Commercial Land	33	T	1,258,000	0	0	1,258,000
22 Improved Commercial	67	T	2,574,860	9,767,000	0	12,341,860
31 Vacant Industrial	20	T	565,000	0	0	565,000
32 Improved Industrial	37	T	2,703,000	7,655,000	0	10,358,000
33 M&E	5	T	0	4,011,100	0	4,011,100
35 Ind/Comm Land Mun-Lease	1	T	7,200	0	0	7,200
63 Farm Land Mun-Leased	3	T	19,240	0	0	19,240
Taxable Total:	731		24,553,230	90,104,360	781,000	115,438,590
<u>Code</u> <u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
52 Fed GIL Improved	1	G	141,000	501,000	0	642,000
Grant-In-Lieu Total:	1		141,000	501,000	0	642,000
Sub Total:	732		24,694,230	90,605,360	781,000	116,080,590
<u>Code</u> <u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
61 Vacant Exempt Land	73	E	1,719,000	0	0	1,719,000
62 Improved Exempt	24	E	1,062,060	18,285,940	0	19,348,000
Exempt Total:	97		2,781,060	18,285,940	0	21,067,000
Total parcels: 815	Totals: 829		27,475,290	108,891,300	781,000	137,147,590

Assessment for Entire Municipality

Assessment Breakdown by Property Description
Total: 116,080,590



Taxable & Grant-in-Lieu		
0.00%	DIP Non Residential	0
0.08%	Farmland	98,090
3.46%	Machinery & Equipment	4,011,100
22.29%	Non Residential	25,877,260
74.17%	Residential	86,094,140

Property Description	----- Grand Totals -----			
	Previous (2016)	New (2017)	Growth	Inflation
Taxable				
F Farmland	98,090	98,090	0	0 0.0%
ME Machinery & Equipment	4,030,520	4,011,100	280	-19,700 -0.5%
NR Non Residential	25,381,050	25,235,260	-153,130	7,340 0.0%
NR-D DIP Non Residential	539,240	0	-539,240	0 0.0%
R Residential	86,709,680	86,094,140	318,660	-934,200 -1.1%
Taxable total:	116,758,580	115,438,590	-373,430	-946,560 -0.8%
Grant-In-Lieu				
NR Non Residential	629,310	642,000	-310	13,000 2.1%
Grant-In-Lieu total:	629,310	642,000	-310	13,000 2.1%
Exempt				
NR Non Residential	20,857,640	21,067,000	-15,300	224,660 1.1%
Exempt total:	20,857,640	21,067,000	-15,300	224,660 1.1%
Total:	138,245,530	137,147,590	-389,040	-708,900 -0.5%

Taxable & Grant-in-Lieu				
F Farmland	98,090	98,090	0	0 0.0%
ME Machinery & Equipment	4,030,520	4,011,100	280	-19,700 -0.5%
NR Non Residential	26,010,360	25,877,260	-153,440	20,340 0.1%
NR-D DIP Non Residential	539,240	0	-539,240	0 0.0%
R Residential	86,709,680	86,094,140	318,660	-934,200 -1.1%
Taxable & Grant-in-Lieu total:	117,387,890	116,080,590	-373,740	-933,560 -0.8%



R - Residential
New: \$86,094,140

Previous: 100.71%
Growth: 0.37%
Inflation: -1.09%

ME - Machinery & Equipment
New: \$4,011,100

Previous: 100.48%
Growth: 0.01%
Inflation: -0.49%

F - Farmland
New: \$98,090

100.00%

■ Previous: 98,090
■ Growth: 0
■ Inflation: 0

NR - Non Residential
New: \$25,877,260

Previous: 100.51%
Growth: -0.59%
Inflation: 0.08%

NR-D - DIP Non Residential
New: \$0

Previous: INF
Growth: -INF
Inflation: NAN

BASSANO FEBRUARY REPORT

For the month of FEBRUARY our department conducted eight hours of patrols in Bassano.

During patrols Community Peace Officers monitored for any traffic or bylaw concerns. When conducting the patrols, the Community Peace Officer would attend the Bassano Office to speak with the CAO or staff for any questions or concerns for our department.

During this month there were six investigations conducted for unsightly properties, community standards, parking concern and for dogs barking and not licensed. There are two open investigations for unsightly property and for the dog concern.

There were three warnings issued for parking, misuse of license plate and a warning issued under the land use bylaw. There are no tickets issued as of this time. This concludes the report for FEBRUARY.

Federal Update from Martin Shields, MP Bow River

February 2018

1) Budget 2018

The deficit this year is \$18.1 billion. According to projections from Finance, the budget will not return to balance until 2045, by then adding an additional \$450 billion of debt. The debt has increased by \$60 billion since 2015.

The budget does not facilitate municipal access to infrastructure dollars. More than \$2.67 billion of projected infrastructure spending has been delayed and will not be spent this year. The projected \$2.1 billion earmarked for next year will also not be spent. Just 2% of additional spending over the five years to 2020 is on efficiency-enhancing infrastructure that would increase productivity.

I was also very disappointed to find that funding for palliative care, which had originally been slated to be included in the budget, has been removed.

We will be looking at how the changes to small business taxes have been adjusted. More to come.

2) Grain backlog crisis

Rail transportation remains a serious issue. According to the AG Transportation Coalition, CN and CP supplied only a combined 38% of hopper cars ordered in grain week 29. Week 29 was the worst week to date during the 2017-18 grain year. There's now a huge backlog.

We have now held a press conference and called for an emergency debate on this matter. We have called the government to issue an order in council to resolve it quickly. We hope they will listen to us this time and get this problem dealt with.

3) Prime Minister's India Trip

We were disappointed to learn that despite the Indian government recently adding a 50% tariff to Canadian pulse imports, agriculture and trade ministers did not

accompany the Prime Minister on the trip. We would like to see greater advocacy for Canadian agriculture going forward.

4) Cannabis Legalization

The legislation to legalize cannabis, Bill C-45, has now passed in the House of Commons and will be debated in the Senate. I remain opposed to this legislation. I am disappointed that the government has refused to extend the Bill's implementation to 2019.

As you know, the government's decision to rush this legislation means that provinces, police forces and municipalities have little time to prepare for its implementation. It looks as though legalization will come into force in August or September, rather than July 1 as originally planned.

5) Oil and Gas

Simply put: we *need* to get our oil and gas to tidewater. Liquid Natural Gas is a time sensitive matter. If we do not get our export capacity in place by 2022, other nations, such as Australia, will be in a dominant market position. It's also worth noting that LNG is an environmentally friendly energy solution.

Oil is being sold at a fifty percent discount to the United States because we don't have anywhere else to export it. They then often sell it back to New Brunswick refineries at the full, world market price. This is a ridiculous situation. I will continue to work with my Conservative colleagues to urge this Liberal government to get a pipeline to tidewater in the ground, and to facilitate the expansion of our Liquid Natural Gas capacity.

6) Canada Summer Jobs Grants

I am completely opposed to the government's decision to apply a values test to a taxpayer supported program. This policy isn't about the activities or services an organization is engaged in – it's about targeting the personal beliefs of the individuals who run those organizations. It will mean that individuals who hold private convictions may, for example, no longer be able to help care for the disabled, refugees, or provide day camp for children in need. The policy may also mean that many students will be unable to find summer employment.

The government keeps stating that these are Charter defined rights. That is false. These are ideological values, which are not part of the Charter.

7) Rural Crime Roundtables

Thanks to all who attended a roundtable on rural crime in Keoma and/or Taber. I greatly appreciate your engagement on this pressing issue.

2018-03-12 #9.2

March 1, 2018

Town of Bassano
Box 299
Bassano, AB. T0J 0B0

Re: Learn Locally Initiative and Invitation.

Dear Town of Bassano Mayor/ Council Members and Staff,

Medicine Hat College signed a Memorandum of Understanding with Global Village Centre in January, 2018. The collective vision of the two parties is to make Medicine Hat College the CULTURAL HUB for Southeastern Alberta through workshops, forums and dialogue. Both Professor Roger Parent (University of Alberta) and Professor Michael Zekulin, (University of Calgary who is currently teaching at the Australian National University) are committed to help build the Cultural Hub and they are part of this unique and important vision.

We would like to invite all of our Town of Bassano to participate the upcoming Building Cultural Capacity workshop on March 26, 2018 as part of our Learn Locally Initiative.

We will promote this vision throughout Southeastern Alberta and we are confident that other communities from the region will take advantage of this program. We will continue to provide Cultural Capacity Building Orientation and Workshops to community organizations, businesses, school districts, government agencies and other interested parties. The Cultural Capacity workshop poster with more detailed information is appended to this invitation.

This unique orientation workshop was delivered to over 300 representatives including local community organizations, the Grasslands Public School Division, Ecole de Francophone Brooks, RCMP and Public Sector in Brooks, the County of Newell and Medicine Hat in August and November, 2017. The feedback was very positive and demonstrated that the information provided was relevant, useful, timely and easy to apply in daily work - related contexts.

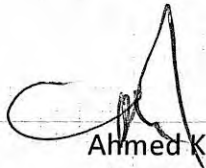
Please consider this unique one-day local training initiative, along with your senior managers and other staff, to help better understand the cultural mosaic Brooks has become and the role we all play as we promote Brooks and the Newell Region as a future - friendly and welcoming community. By doing so, you are also supporting the vision and development of Medicine Hat College, Brooks Campus as the Cultural Hub for Southeastern Alberta.

For further information, please contact Cindy Slenders of Medicine Hat College Brooks Campus and Ahmed Kassem of Global Village Centre.

Sincerely,



Cindy Slenders
Director
Medicine Hat College Brooks Campus
& Regional Stewardship
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Ahmed Kassēm
Executive Director
Global Village Centre Society
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**MEDICINE HAT
COLLEGE**



GLOBAL VILLAGE
Where the East meets the West

Encl: Cultural Capacity Building Poster.