



AGENDA

Meeting: April 23, 2018, 7:00 p.m.
Council Chambers
502 – 2 Avenue Bassano

1. CALL TO ORDER

2. EXCUSED FROM MEETING

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 April 9, 2018 Regular Council Meeting

5. DELEGATIONS

5.1 KPMG – 2017 Audited Financial Statements

6. NEW & UNFINISHED BUSINESS

- 6.1 Budget Updates
- 6.2 Bylaw #876/18 - Traffic Bylaw
- 6.3 Joint Services Committee – Intermunicipal Collaborative Frameworks (ICF)
- 6.4 Cannabis Legalization – Survey
- 6.5 HALO Letter of Support
- 6.6 National Public Works Week Proclamation

7. BOARD & COMMITTEE REPORTS

- 7.1 Councillor Rose
- 7.2 Councillor Slomp

8. CAO REPORTS

- 8.1 CAO Report
- 8.2 1st Quarter Financials – 2018
- 8.3 Cheque List
- 8.4 CPO Report

9. CORRESPONDENCE

10. IN CAMERA

- 10.1 Legal Update – FOIP
- 10.2 Prior tax Sale – Bassano Trailer Park – FOIP

11. ADJOURNMENT



MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BASSANO HELD IN COUNCIL CHAMBERS ON
APRIL 9, 2018

PRESENT
COUNCILLORS:

Kevin Jones
Lynn MacWilliam
Tom Rose
John Slomp

STAFF:

Kevin Miller – Chief Administrative Officer

1. **CALL TO ORDER**

Deputy Mayor Rose called the meeting to order at 7:00 p.m.

2. **EXCUSED FROM MEETING**

- 2.1 Mayor Peterson, with notice
- 2.2 Councillor Barlow, with notice
- 2.3 Councillor Wickson, with notice

3. **ADOPTION OF AGENDA**

086/18 Moved by **COUNCILLOR MACWILLIAM** that the agenda be adopted with the addition of:

- 6.5 Digital Futures Conference

CARRIED

4. **ADOPTION OF MINUTES**

4.1 **Adoption of Minutes from the Regular Council Meeting March 26, 2018**

087/18 Moved by **COUNCILLOR JONES** that Council approve the minutes of the regular Council Meeting held on March 26, 2018 as presented.

CARRIED

5. **DELEGATIONS**

None

6. NEW BUSINESS

6.1 Weed Inspector Appointments

- 088/18** Moved by **COUNCILLOR MACWILLIAM** THAT Council appoint Nicole Skanderup, Emma Van Steekelenburg, Chelsea Krause and Scott Stimson as Inspectors for the County of Newell pursuant to Section 7 of the Weed Control Act until such a time that their employment with the County ceases.

CARRIED

- 089/18** Moved by **COUNCILLOR SLOMP** THAT Council appoint Nicole Skanderup, Emma Van Steekelenburg, Chelsea Krause and Scott Stimson as Inspectors for the County of Newell pursuant to Section 10 of the Agricultural Pest Act until such a time that their employment with the County ceases.

CARRIED

6.2 National Health & Fitness Day

- 090/18** Moved by **COUNCILLOR ROSE** THAT Council proclaim National Health and Fitness Day in the Town of Bassano as the first Saturday in June.

CARRIED

6.3 Royal Purple Week Proclamation

- 091/18** Moved by **COUNCILLOR MACWILLIAM** THAT Council proclaim May 13 – 19, 2018 as Canadian Royal Purple Week in the Town of Bassano.

CARRIED

6.4 Royal Purple Week Proclamation

- 092/18** Moved by **COUNCILLOR JONES** THAT Council authorize the attendance of 3 members of Council to the Emergency Management – Municipal Elected officials course April 27, 2018 in Brooks, Alberta.

CARRIED

6.5 Digital Futures Conference

No action was taken by Council.

7. BOARD AND COMMITTEE REPORTS

- 093/18** Moved by **COUNCILLOR MACWILLIAM** to accept the Board and Committee reports as information.

CARRIED

8. CAO REPORTS

094/18 Moved by **COUNCILLOR MACWILLIAM** to accept the CAO reports as information.

CARRIED

9. CORRESPONDANCE

095/18 Moved by **COUNCILLOR JONES** to accept the correspondence as information.

CARRIED

10. CLOSED MEETING

096/18 Moved by **COUNCILLOR SLOMP** that Council close the meeting to the public at 7:41 p.m. for the following items:

10.1 Lot Sale – 514 5th Street – FOIP 21(1)(c)

CARRIED

10.2 OUT OF CAMERA

097/18 Moved by **COUNCILLOR JONES** that Council open the meeting to the public at 7:56 p.m.

CARRIED

10.3 Lot Sale – 514 5th Street

098/18 Moved by **COUNCILLOR SLOMP** that Council authorizes the sale of 514 5th Street to Mr. Travis Peters for the amount as filed in his offer dated March 15, 2018.

CARRIED

11. ADJOURNMENT

Deputy Mayor Rose adjourned the regular Council meeting of April 9, 2018 at 7:57 p.m.

Mayor

Chief Administrative Officer

Financial Statements of

TOWN OF BASSANO

Year ended December 31, 2017

DRAFT

Management's Responsibility for Financial Reporting

The Town of Bassano's management is responsible for the preparation, accuracy, objectivity, and integrity of the accompanying financial statements and the notes thereto. Management believes that the financial statements present fairly the Town's financial position as at December 31, 2017 and the results of its operations for the year then ended.

The financial statements have been prepared in accordance with Canadian public sector accounting standards. Financial statements are not precise, since they include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintained a system of internal controls to produce reliable information to meet reporting requirements. The system is designed to provide management with reasonable assurance that transactions are properly authorized, reliable financial records are maintained, and assets are properly accounted for and safeguarded.

The Town's Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. Council fulfills these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. Council is also responsible for recommending the appointment of the Town's external auditors.

The financial statements have been audited by the independent firm of KPMG LLP, Chartered Professional Accountants. Their report to the Members of Council of the Town of Bassano, stating the scope of their examination and opinion on the financial statements, follows.

Kevin Miller
Chief Administrative Officer

INDEPENDENT AUDITORS' REPORT

To the Mayor and Members of Council of the Town of Bassano

We have audited the accompanying financial statements of the Town of Bassano, which comprise the statement of financial position as at December 31, 2017, the statements of operations, changes in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Town of Bassano as at December 31, 2017, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants

April 23, 2018
Lethbridge, Canada

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TOWN OF BASSANO

Statement of Financial Position

December 31, 2017, with comparative information for 2016

	2017	2016
Financial Assets:		
Cash and short-term investments	\$ 4,519,889	\$ 3,257,286
Taxes and grants in place of taxes (note 3)	225,016	182,308
Land held for resale	404,146	404,146
Investments and marketable securities (note 4)	931,455	867,214
Trade and other receivables	216,361	267,141
Restricted cash (note 5)	470,445	35,937
	6,767,312	5,014,032
Financial Liabilities:		
Accounts payable and accrued liabilities	424,179	138,589
Deposit liabilities	125	125
Deferred revenue (note 6)	1,375,563	351,179
Long-term debt (note 7)	712,212	800,610
	2,512,079	1,290,503
Net financial assets	4,255,233	3,723,529
Non-Financial Assets:		
Prepaid expenses	-	650
Tangible capital assets (Schedule 6)	11,407,451	10,889,010
	11,407,451	10,889,660
Commitments (note 12)		
Contingent liabilities (note 14)		
Accumulated surplus (note 8 and Schedule 3)	\$ 15,662,684	\$ 14,613,189

See accompanying notes to financial statements.

TOWN OF BASSANO

Statement of Operations

Year ended December 31, 2017, with comparative information for 2016

	Budget	2017	2016
Revenue:			
Net municipal property taxes (Schedule 4)	\$ 1,334,994	\$ 1,326,759	\$ 1,274,141
Sales and user charges	886,800	957,396	997,884
Government transfers (Schedule 1)	237,573	403,985	393,224
Franchise fees and sale of goods	220,000	239,797	226,096
Interest income	31,500	57,678	41,525
Penalties and cost of taxes	40,000	62,013	42,612
Licenses and permits	21,500	21,172	25,912
Rentals	65,560	63,244	64,903
Other	23,121	27,627	20,493
Total revenue	2,861,048	3,159,671	3,086,790
Expenses (Schedule 5):			
Legislative	55,500	54,565	48,178
General administration	423,848	451,110	437,596
Protective Services	140,335	151,126	125,287
Roads, streets, walks and lighting	444,610	663,382	585,574
Water supply and distribution	376,007	490,862	501,098
Wastewater treatment and disposal	23,950	57,122	53,759
Waste management	108,449	108,446	113,024
Family and community support	148,362	125,968	132,279
Subdivision land development	4,500	5,773	1,228
Parks and recreation	324,900	395,160	406,672
Culture	84,181	88,017	89,577
Other	112,758	90,805	50,950
Total expenses	2,247,400	2,682,336	2,545,222
Excess of revenue over expenses from operations	613,648	477,335	541,568
Government transfers for capital (Schedule 1)	-	572,160	-
Excess of revenues over expenses	613,648	1,049,495	541,568
Accumulated surplus, beginning of year	14,613,189	14,613,189	14,071,621
Accumulated surplus, end of year	\$ 15,226,837	\$ 15,662,684	\$ 14,613,189

See accompanying notes to financial statements.

TOWN OF BASSANO

Statement of Changes in Net Financial Assets

Year ended December 31, 2017, with comparative information for 2016

	Budget	2017	2016
Excess of revenue over expenses	\$ 613,648	\$ 1,049,495	\$ 541,568
Acquisition of tangible capital assets	-	(979,621)	(29,036)
Amortization of tangible capital assets	-	461,180	447,824
Net change in prepaid assets	-	650	(650)
Change in net financial assets	613,648	531,704	959,706
Net financial assets, beginning of year	3,723,529	3,723,529	2,763,823
Net financial assets, end of year	\$ 4,337,177	\$ 4,255,233	\$ 3,723,529

See accompanying notes to financial statements.

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TOWN OF BASSANO

Statement of Cash Flows

Year ended December 31, 2017, with comparative information for 2016

	2017	2016
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenses	\$ 1,049,495	\$ 541,568
Non-cash items included in excess of revenue over expenses:		
Amortization of tangible capital assets	461,180	447,824
Changes in non-cash assets and liabilities:		
Taxes and grants in place of taxes	(42,708)	(59,191)
Prepaid expenses	650	(650)
Trade and other receivables	50,780	146,988
Accounts payable and accrued liabilities	285,590	(303,736)
Deferred revenue	1,024,384	207,570
	<u>2,829,371</u>	<u>980,373</u>
Capital activities:		
Acquisition of tangible capital assets	(979,621)	(29,036)
Investing activities:		
Decrease (increase) in restricted cash	(434,508)	21,861
Decrease (increase) in investments and marketable securities	(64,241)	44,240
	<u>(498,749)</u>	<u>66,101</u>
Financing activities:		
Payments on long-term debt	(88,398)	(83,597)
Increase in cash and short-term investments	1,262,603	933,841
Cash and short-term investments, beginning of year	3,257,286	2,323,445
Cash and short-term investments, end of year	<u>\$ 4,519,889</u>	<u>\$ 3,257,286</u>

See accompanying notes to financial statements.

TOWN OF BASSANO

Notes to Financial Statements

Year ended December 31, 2017

1. Significant accounting policies:

The financial statements of the Town of Bassano (the "Town") are the representations of management prepared in accordance with Canadian Public Sector Accounting Standards. Significant aspects of the accounting policies adopted by the Town are as follows:

(a) Reporting entity:

The financial statements reflect the assets, liabilities, revenue and expenses, changes in accumulated surplus and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the municipality and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting:

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

1. Significant accounting policies (continued):

(c) Cash and temporary investments:

Cash and temporary investments includes cash on hand and short-term deposits, which are highly liquid with original maturities of less than three months from the date of acquisition.

(d) Investments:

Investments are recorded at amortized cost. Investment premiums and discounts are amortized over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(e) Revenue recognition:

Net municipal property taxes are recognized as revenue as levied.

Sales and user charges are recognized as revenue as goods are transferred or services are rendered.

Contributed assets are recognized as revenue at fair market value of the assets at the date of receipt.

Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

(f) Government transfers:

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

1. Significant accounting policies (continued):

(g) Land held for resale:

Land inventory held for resale is recorded as the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as tangible capital assets under their respective function.

(h) Contaminated sites liability:

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring. No contaminated sites have been identified.

(i) Requisition over-levy and under-levy:

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

1. Significant accounting policies (continued):

(j) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations.

i. Tangible capital assets:

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Assets	Years
Buildings	50
Engineered structures	
Road systems	20
Water systems	45 - 75
Wastewater systems	45 - 75
Other engineered structures	20
Machinery and equipment	5 - 15
Vehicles	10 - 25

Assets under construction are not amortized until the asset is available for productive use.

ii. Contribution of tangible capital assets:

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

iii. Inventories:

Inventories consisting of land and improvements not currently available for resale are recorded as non-financial assets.

Inventories held for consumption are recorded at the lower of cost and replacement cost.

iv. Asset impairment:

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Town's ability to provide goods and services, or when the value of the future economic benefits associated with the tangible capital asset are less than their book value. The net write downs are accounted for as an expense.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

1. Significant accounting policies (continued):

(k) Use of estimates:

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

2. Recent accounting pronouncements:

The following summarizes the upcoming changes to the Public Sector Accounting Standards by the Public Sector Accounting Standards Board (PSAB). In 2017, the Town will continue to assess the impact and prepare for the adoption of these standards. While the timing of standard adoption can vary, certain standards must be adopted concurrently.

(a) PS 1201- Financial Statement Presentation:

The implementation of this standard requires a new statement of re-measurement gains and losses separate from the statement of operations. This new statement will include the unrealized gains and losses arising from the re-measurement of financial instruments and items denominated in foreign currency. This standard is effective for fiscal years beginning on or after April 1, 2019.

(b) PS 3450- Financial Instruments:

This section establishes recognition, measurement, and disclosure requirements for derivative and non-derivative instruments. The standard requires fair value measurements of derivative instruments and equity instruments; all other financial instruments can be measured at either cost or fair value depending upon elections made by the government. Unrealized gains and losses will be presented on the new statement of re-measurement gains and losses arising from the adoption of PS 1201. There will also be a requirement to disclose the nature and extent of risks arising from financial instruments and clarification is given for the de-recognition of financial liabilities. As the Town does not invest in derivatives or equity instruments based on its investment policy, it is anticipated that the adoption of this standard will have a minimal impact on the Town. This standard is effective for fiscal years beginning on or after April 1, 2019.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

2. Recent accounting pronouncements (continued):

(c) PS 2601 - Foreign Currency Translation:

This section establishes guidance on the recognition, measurement, presentation and disclosure of assets and liabilities denominated in foreign currencies. The Section requires monetary assets and liabilities, denominated in a foreign currency and non-monetary items valued at fair value, denominated in a foreign currency to be adjusted to reflect the exchange rates in effect at the financial statement date. The resulting unrealized gains and losses are to be presented in the new statement of re-measurement gains and losses. This standard is effective for fiscal years beginning on or after April 1, 2019.

(d) PS 3041 - Portfolio Investments:

This section removes the distinction between temporary and portfolio investments and provides additional guidance on recognition, measurement, presentation and disclosure of these types of investments. Upon adoption of this section and PS 3450, PS 3040 - Portfolio Investments will no longer be applicable. This standard is effective for fiscal years beginning on or after April 1, 2019.

3. Taxes and grants in place of taxes:

	2017	2016
Taxes and grants of taxes:		
Current taxes and grants in place of taxes	\$ 172,480	\$ 133,785
Arrears taxes	62,536	58,523
	235,016	192,308
Provision for doubtful accounts	(10,000)	(10,000)
	\$ 225,016	\$ 182,308

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

4. Investments and marketable securities:

	2017		2016	
	Cost	Market value	Cost	Market value
At amortized cost:				
Government and government guaranteed bonds	\$ 926,758	\$ 946,324	\$ 862,728	\$ 889,370
At cost:				
Alberta Municipal Financing Corporation	10	-	10	-
Newell Regional Services Corporation	10	-	10	-
Connection First Credit Union	4,677	-	4,466	-
	\$ 931,455	\$ 946,324	\$ 867,214	\$ 889,370

Government and government guaranteed bonds have effective interest rates of 1.97% to 5.00% and mature between 2019 and 2045.

In 2008, the Town purchased 100 shares of the Newell Regional Service Corporation at \$0.10 per share for a total investment of \$10 which represents a 14% ownership. The Newell Regional Service Corporation is a private issuer, with a limited number of town and rural municipality investors.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

5. Restricted cash:

Restricted cash is made up of funds set aside in the Municipal reserve account. Municipal reserve funds may be used only for the purposes specified in the Municipal Government Act, section 671(4). Accordingly, these amounts are not available for current operations.

6. Deferred revenue:

	2017	2016
Deferred revenue, beginning of year	\$ 351,179	\$ 143,609
Grants received in the year:		
Operating	351,146	412,175
Capital	1,649,383	188,619
	2,000,529	600,794
Amounts recognized in revenue during the year:		
Operating	(403,985)	(393,224)
Capital	(572,160)	-
	(976,145)	(393,224)
Transfers		
Operating	(121,799)	(274,300)
Capital	121,799	274,300
	-	-
Deferred revenue, end of year	\$ 1,375,563	\$ 351,179
Deferred revenue is comprised of:		
Operating	\$ 7,486	\$ 112,254
Capital	1,368,077	238,925
	\$ 1,375,563	\$ 351,179

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

7. Long-term debt:

	2017	2016
Debenture tax supported	\$ 712,212	\$ 800,610
Current portion	(93,474)	(88,398)
	<u>\$ 618,738</u>	<u>\$ 712,212</u>

Principal and interest repayments are as follows:

	Principal	Interest	Total
2018	\$ 93,474	\$ 39,021	\$ 132,495
2019	98,841	33,654	132,495
2020	104,517	27,978	132,495
2021	110,519	21,976	132,495
2022	116,864	15,631	132,495
Thereafter	187,997	10,745	198,742
	<u>\$ 712,212</u>	<u>\$ 149,005</u>	<u>\$ 861,217</u>

Debenture debt is repayable to Alberta Municipal Financing Corporation and bears interest at the rate of 5.66% per annum, before Provincial subsidy, and matures in 2024. Debenture debt is issued on the credit and security of the Town at large.

Interest payments on long-term debt amounted to \$43,891 (2016 - \$48,702).

The Town has an authorized overdraft available up to a maximum of \$250,000 bearing interest at prime rate. As at December 31, 2017, this was not drawn upon.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

8. Accumulated surplus

Accumulated surplus consist of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2017	2016
Unrestricted surplus	\$ 953,647	\$ 786,240
Restricted surplus:		
Capital funds	4,013,798	3,738,549
Equity in tangible capital asset	10,695,239	10,088,400
	<u>\$ 15,662,684</u>	<u>\$ 14,613,189</u>
	2017	2016
Equity in tangible capital assets:		
Tangible capital assets (Schedule 6)	\$ 23,108,430	\$ 22,128,809
Accumulated amortization (Schedule 6)	(11,700,979)	(11,239,799)
Loans related to capital assets	(712,212)	(800,610)
	<u>\$ 10,695,239</u>	<u>\$ 10,088,400</u>

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

9. Debt limits:

Section 278(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the Town be disclosed as follows:

	2017	2016
Total debt limit	\$ 4,739,507	\$ 4,630,185
Total debt	(712,212)	(800,610)
Amount of debt limit unused	4,027,295	3,829,575
Debt servicing limit	789,918	771,698
Debt servicing	(132,495)	(132,495)
Amount of debt servicing unused	\$ 657,423	\$ 639,203

The debt limit is calculated at 1.5 times revenue of the Town (as defined in Alberta Regulation 255/2000) and the debt service is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the Town. Rather, the financial statements must be interpreted as a whole.

10. Segmented disclosure:

Segmented information has been identified based upon lines of service provided by the Town. Town services are provided by departments and their activities are reported by functional area in the body of the financial statements. Certain lines of service that have been separately disclosed in the segments information, along with the services they provide, are as follows:

(a) General government:

The mandate of general government includes all taxation, Council and administrative functional activities

(b) Protective services:

The mandate of Protective Services is to provide for the rescue and protection of people and property within the Town through effective and efficient management and coordination of emergency service systems and resources.

(c) Transportation services:

Transportation services is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, streets, walks and lighting.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

10. Segmented disclosure: (continued):

(d) Planning and development:

Planning and development is responsible for the administration of residential, commercial, industrial and agricultural development services within the Town.

(e) Recreation and culture:

The recreation and culture department is responsible for operation and maintenance of parks, sports fields, recreation, community and cultural facilities within the Town.

(f) Environmental services:

Environmental services is responsible for water supply and distribution services within the Town, as well as wastewater treatment and disposal activities and waste management functions.

(g) Public health:

Public health provides funding for programs that support individuals, families, and communities. Programs and services are delivered through Family and Community Support Services.

Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation and payments-in-lieu of taxes are allocated to the segments based on the segment's budgeted net expenditure. User charges and other revenue have been allocated to the segments based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer was made.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

11. Salary and benefits disclosure:

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Salaries (i)	Benefits and Allowances (ii)	Total 2017	Total 2016
Barlow, Doug	\$ 3,100	\$ 68	\$ 3,168	\$ 2,448
Beddows, Ric	3,600	531	4,131	5,362
Doherty, Richard	1,800	68	1,868	1,948
Jones, Kevin	5,500	2,421	7,921	6,156
MacWilliam, Lynn	8,050	2,290	10,340	9,732
Peterson, Jackie (Mayor)	7,300	2,108	9,408	8,454
Rose, Thomas	4,810	408	5,218	9,872
Slomp, John	1,961	212	2,173	-
Wickson, Ron	2,300	1,676	3,976	-
	38,421	9,782	48,203	43,972
Chief Administrative Officer (iii)	\$ 132,746	\$ 5,376	\$ 138,122	\$ 89,835

- i) Salary includes regular base pay. For Councillors, salary includes a monthly allowance to attend special events and per diem reimbursement for authorized meetings attended.
- ii) For non-elected officials, employers share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance and long, short-term plans as well as travel allowances.
- iii) Included in the Chief Administrative Officer's salary was severance pay. The Acting Chief Administrative Officer position was seconded from June 2017 to February 2018 by a County of Newell representative. No costs were incurred for the secondment.

Benefits and allowances also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement services, concessionary loans, travel allowances, car allowances, and club memberships.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

12. Commitments:

- i. The Town of Bassano is a member of the Newell Regional Solid Waste Management Authority Ltd. under which five municipalities have entered into an agreement to operate a regional solid waste management operation for the benefit of each municipality. All capital, operating and transportation funding required for the Newell Regional Solid Waste Management Authority Ltd. not provided by the Government of the Province of Alberta or any other person shall be provided by the participants on a per capita basis. In 2016 the Town contributed \$48,939 (2016 - \$52,024) and it is estimated that this amount will be payable on an annual basis. Any member may terminate its participation in the Newell Regional Solid Waste Management Authority Ltd. by providing the other members 12 months notice of intention to terminate.
- ii. The Town has committed to the completion of a wastewater treatment upgrade. The estimated completion costs of this project totals \$5,300,000, with 30.5% being contributed by the Town and 69.5% being contributed by Alberta Transportation. Total costs incurred for the project as at December 31, 2017 were \$98,528 (2016 - \$29,038).

13. Financial Instruments:

The Town as part of its operations carries a number of financial instruments, such as cash and cash equivalents, accounts receivable, investments, accounts payable and accrued liabilities and long term debt. It is management's opinion that the Town is not exposed to significant interest, or currency risks arising from these financial instruments except as otherwise disclosed.

Unless otherwise noted, the fair value of these financial instruments approximates their carrying values.

i. Interest rate risk:

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Town manages exposure through its normal operating and financing activities.

ii. Credit concentration:

The Town is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number of diversity of taxpayers and customers minimizes the credit risk.

TOWN OF BASSANO

Notes to Financial Statements (continued)

Year ended December 31, 2017

13. Financial instruments: (continued):

iii. Liquidity risk:

Liquidity risk is the risk that the Town will not be able to meet its financial obligations as they become due. The Town manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions.

14. Contingent liabilities:

- i. The Town is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of the membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.
- ii. The Town is the defendant in a lawsuit related to water damages which may exceed \$1,000,000 plus unspecified damages, interest and costs. At present, the amount or outcome is not determinable. The amount of any uninsured loss arising from a future settlement, if any, would be accounted for as a current transaction in the year of the settlement.

15. Budget:

The budgeted information presented in these financial statements is based upon the 2017 operating and capital budgets approved by Council on May 23, 2017. Amortization was not contemplated in development of the budget and, as such, has not been included.

16. Funds held on behalf of others:

At December 31, 2017, the Town held funds on behalf of others for a scholarships trust amounting to approximately \$4,214 (2016 - \$4,213) and for proceeds from a tax sale at auction of \$44,956 (2016 - \$nil) which are not included in these financial statements.

17. Approval of financial statements:

Council and Management approved these financial statements.

TOWN OF BASSANO

Schedule 1 - Schedule of Government Transfers

Year ended December 31, 2017, with comparative information for 2016

	Budget	2017	2016
Transfers for operating:			
Provincial government	\$ 120,973	\$ 128,041	\$ 80,862
Other local governments	116,600	275,944	312,362
	237,573	403,985	393,224
Transfers for capital:			
Provincial government	-	572,160	-
Total government transfers	\$ 237,573	\$ 976,145	\$ 393,224

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TOWN OF BASSANO

Schedule 2 - Schedule of Segmented Disclosures

Year ended December 31, 2017, with comparative information for 2016

	General government	Protective services	Transportation services	Planning and development	Recreation and culture	Environmental services	Public health	Total 2017	Total 2016
Revenue:									
Net municipal taxes	1,326,759	-	-	-	-	-	-	1,326,759	1,274,141
Sales and user charges	15,666	127,373	3,045	-	80,178	706,448	24,686	957,396	997,884
Government transfers	186,844	18,500	580,160	55,176	28,355	10,510	96,600	976,145	393,224
Penalties and cost of taxes	62,013	-	-	-	-	-	-	62,013	42,612
Franchise fees and sale of goods	239,797	-	-	-	-	-	-	239,797	226,096
Licenses and permits	21,172	-	-	-	-	-	-	21,172	25,912
Rentals	63,244	-	-	-	-	-	-	63,244	64,903
Interest income	57,678	-	-	-	-	-	-	57,678	41,525
Other revenues	27,627	-	-	-	-	-	-	27,627	20,493
	2,000,800	145,873	583,205	55,176	108,533	716,958	121,286	3,731,831	3,086,790
Expenses:									
Salaries, wages and benefits	300,236	43,477	238,525	-	172,089	54,507	22,672	831,506	700,660
Transfers to local boards and agencies	-	-	-	-	15,371	53,939	-	69,310	72,968
Contracted and general services	159,490	77,096	243,153	69,126	111,996	76,907	103,447	841,215	862,150
Materials, goods and utilities	29,735	17,993	34,682	-	93,561	257,396	1,867	435,234	412,918
Interest on long-term debt	-	-	-	-	-	43,891	-	43,891	48,702
Amortization	16,213	12,560	171,853	-	90,160	169,790	604	461,180	447,824
	505,674	151,126	688,213	69,126	483,177	656,430	128,590	2,682,336	2,545,222
Excess of revenue over expenses	1,495,126	(5,253)	(105,008)	(13,950)	(374,644)	60,528	(7,304)	1,049,495	541,568

TOWN OF BASSANO

Schedule 3 - Schedule of Changes in Accumulated Surplus

Year ended December 31, 2017, with comparative information for 2016

	Unrestricted	Restricted surplus	Equity in TCA	2017	2016
Balance, beginning of year	\$ 786,240	\$ 3,738,549	\$ 10,088,400	\$ 14,613,189	\$ 14,071,621
Excess of revenues over expenses	1,049,495	-	-	1,049,495	541,568
Transferred to restricted surplus	(275,249)	275,249	-	-	-
Acquisition of tangible capital assets internally funded	(979,621)	-	979,621	-	-
Amortization of capital assets	461,180	-	(461,180)	-	-
Debt principal paid	(88,398)	-	88,398	-	-
Change in accumulated surplus	167,407	275,249	606,839	1,049,495	541,568
Balance, end of year	\$ 953,647	\$ 4,013,798	\$ 10,695,239	\$ 15,662,684	\$ 14,613,189

TOWN OF BASSANO

Schedule 4 - Schedule of Net Municipal Property Taxes

Year ended December 31, 2017, with comparative information for 2016

	Budget	2017	2016
General taxation:			
Real property tax	\$ 1,653,204	\$ 1,644,756	\$ 1,581,116
Linear property tax	25,935	25,856	24,753
Government grants in place of property taxes	12,716	12,847	12,632
	1,691,855	1,683,459	1,618,501
Requisitions:			
Alberta School Foundation Fund	318,143	318,071	306,931
Christ the Redeemer - RCSSD	12,783	12,694	12,645
Seniors Lodges	25,935	25,935	24,784
	356,861	356,700	344,360
Net municipal property tax	\$ 1,334,994	\$ 1,326,759	\$ 1,274,141

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TOWN OF BASSANO

Schedule 5 - Schedule of Expenses by Object

Year ended December 31, 2017, with comparative information for 2016

	Budget	2017	2016
Salaries, wages and benefits	\$ 781,342	\$ 831,506	\$ 700,660
Contracted and general services	902,900	841,215	862,150
Materials, goods and utilities	449,750	435,234	412,918
Transfers to local boards and agencies	69,311	69,310	72,968
Interest on long-term debt	44,097	43,891	48,702
Amortization	-	461,180	447,824
Total expenses by object	\$ 2,247,400	\$ 2,682,336	\$ 2,545,222

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TOWN OF BASSANO

Schedule 6 - Schedule of Tangible Capital Assets

Year ended December 31, 2017, with comparative information for 2016

	Land	Buildings	Engineered structures	Machinery and equipment	Vehicles	2017	2016
Cost:							
Balance, beginning of year	\$ 153,301	\$ 5,464,517	\$ 15,428,983	\$ 647,549	\$ 434,459	\$ 22,128,809	\$ 22,099,773
Acquisition of tangible capital assets	-	-	892,633	17,498	-	910,131	-
Construction in progress	-	-	69,490	-	-	69,490	29,036
Balance, end of year	153,301	5,464,517	16,391,106	665,047	434,459	23,108,430	22,128,809
Accumulated amortization:							
Balance, beginning of year	-	1,920,137	8,770,430	307,475	241,757	11,239,799	10,791,975
Amortization	-	109,290	303,249	30,929	17,712	461,180	447,824
Balance, end of year	-	2,029,427	9,073,679	338,404	259,469	11,700,979	11,239,799
Net book value of tangible capital assets	153,301	3,435,090	7,317,427	326,643	174,990	11,407,451	10,889,010
2016 Net book value of tangible capital assets	\$ 153,301	\$ 3,544,380	\$ 6,658,553	\$ 340,074	\$ 192,702	\$ 10,889,010	



REQUEST FOR DECISION

Meeting: April 23, 2018

Agenda Item:6.1

BUDGET UPDATES

BACKGROUND:

In examining the budget, Administration has a small number of budget adjustments for Council's consideration based primarily upon the actual results to date for 2018, as noted below:

Administration – Office Supplies – DECREASE of \$2,594.00

Administration initially budgeted \$2,594 for membership in the HR Downloads website for the provision of Human Resources Forms and resources. With my arrival, as well as the Town previously downloading and adapting forms for our use, we no longer feel this expense is required.

Public Works – Equipment Repair & Maintenance – INCREASE of \$7,000

In the first quarter of 2018, the motor which drives our flusher has broken down. The motor itself has suffered a previous failure & has been rebuilt once. At this time, we recommend replacement of the motor at a cost of approximately \$7,000. As this is an important piece of equipment for the maintenance of our collection system, we strongly recommend approval of this budget adjustment.

Public Works – Roads Repair & Maintenance – INCREASE of \$1,000

As we work to finalize the updated Traffic Bylaw, the increase is recommended to cover the new speed signage which will be required in the community.

Parks & Recreation – Goods and Supplies – INCREASE of \$6,000

There were not funds allocated in the budget for the continuation of the Tree Program. At this time, a total of 14 trees have been requested for under the program, which we request an allocation of \$2,000 to perform.

Additionally, there were no funds allocated in the 2018 budget for Hanging Baskets and Flowers as have been previously done in Bassano. We are recommending the addition of \$4,000 to the budget to cover the cost of flowers for the planters, as well as the labour required for maintenance of the flower beds.

In total, Administration is requesting the allocation of **\$11,406** for 2018, or an increase in the amount required to be raised from taxation of 0.83% compared with the approved budget.

On the overall budget, Council has already budgeted for an increase of \$48,354 over 2017's levels, or a 3.64% increase in the revenue generated through taxation over 2017. Approving these adjustments would bring the increase of revenue required through taxation of 4.5% over 2017 amounts.

OPTIONS:

☒ #1 – Approve the proposed amendments to the 2018 budget as presented.

☐ #2 – Approve some, but not all, of the presented amendments.

☐ #3 – Do not approve the 2018 Budget Amendments

CAO COMMENTS:

These are “small items” overall, but Council should be cognizant that this will have an impact on 2018 taxation should Council approve the additional spending. Is this desirable for the community? Can the residents handle the potential increase to their taxation?

PROPOSED RESOLUTION:

THAT Council approve the following budget amendments for the 2018 Budget Year:

2-12-00-510-00	Admin - Office Supplies	-\$ 2,594.00	Delete HR Downloads
2-32-00-520-00	PW _ Equip Repairs/Maint	\$ 7,000.00	Pump Replacement
2-32-00-530-00	PW_ Roads Repair/Maint	\$ 1,000.00	Signage
2-72-01-510-00	Parks & Recreation - Goods & Supplies	\$ 2,000.00	Tree Program
2-72-01-510-00	Parks & Recreation - Goods & Supplies	\$ 4,000.00	Plants/Flowers

Budget Expense: Increase of \$11,406

Attachments: NIL

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:



DATE: April 19, 2018

ACTION REQUIRED: _____



REQUEST FOR DECISION

Meeting: April 23, 2018

Agenda Item: 6.2

BYLAW 876/18 Traffic Bylaw

BACKGROUND:

For Council's consideration, Administration has prepared an updated Traffic Bylaw for the Town of Bassano.

Many of the provisions are carry-forward from Bylaw #745/96, the existing traffic bylaw. We have also incorporated Bylaw 846/13 – the Sidewalk Snow & Ice Removal Bylaw into the new Traffic Bylaw.

Key changes that have been made in the proposed Bylaw:

1. Reduction of the speed limit in Bassano to 40km/h unless otherwise posted
2. School and playground zone speed limits will be in effect from 7:30am to 8:30pm 7 days a week
3. Authority is given to the CAO for the placement of all traffic control devices, and the establishment of speed zones based on sign placement
4. Parking of vehicles that are not passenger vehicles on roads will be restricted to a maximum of 72 hours
5. Permits for road closures for special events fall under the CAO's authority
6. Allowing electrical cord covers on sidewalks as another option to stringing an electrical cable 2.5m over the sidewalk
7. The removal of ATVs and Skidoos from being allowed to use public roads. While we have no intention to aggressively enforce this provision, it allows law enforcement an additional tool to prosecute those who may use an off-road vehicle in town in an unsafe manner
8. The time allotted for shoveling snow or removing debris from a sidewalk is 24 hours, however the Bylaw requires that we provide an additional 24 hours notice before we perform any maintenance actions at the expense of the owner

Fines are generally set at \$100 for an offense, with only the removal/defacement of traffic control devices (\$250) and violation of truck routes (\$500).

To note: Administration has put an "Effective Date" for this Bylaw as July 1, 2018 so that Administration has time to order & install the appropriate signage, as well as inform our citizens of the changes.

OPTIONS:

- ☒ #1 – Give first reading to Bylaw #876/18, the Traffic Control Bylaw, as presented
- ☐ #2 – Give first reading to Bylaw #876/18, the Traffic Control Bylaw, with amendments
- ☐ #3 – Refer Bylaw #876/18, the Traffic Control Bylaw, to the Bylaw & Policy Committee for further review

PROPOSED RESOLUTION:

THAT Council give first reading to Bylaw #876/18, the Traffic Control Bylaw.

Budget Expense: Approximately \$1,000 for signage **Attachments:**

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:



DATE: April 19, 2018

ACTION REQUIRED: _____



BYLAW

Bylaw Number: 876/18

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF BASSANO IN THE PROVINCE OF ALBERTA TO CONTROL AND REGULATE VEHICLE AND PEDESTRIAN TRAFFIC

1. PURPOSE:

1.1 WHEREAS the *Traffic Safety Act* authorizes a municipality to regulate and control vehicle traffic as well as parking on streets and property within the municipality;

1.2 AND WHEREAS the *Municipal Government Act* allows a municipality to pass Bylaws as well as designate authority with respect to streets under its direction, control, and management;

1.3 NOW THEREFORE, the Council of the Town of Bassano in the Province of Alberta enacts a Bylaw to regulate Vehicle and Pedestrian Traffic in the Town of Bassano as follows:

2. INTERPRETATION

2.1 This Bylaw may be cited as the "Bassano Traffic Bylaw"

2.2 For the purposes of this Bylaw, all definitions and interpretations of the Traffic Safety Act and all subsequent regulations shall apply, unless otherwise defined in this Bylaw, as follows:

2.2.1 "**Alley**" means a Roadway which primarily serves to provide access to the rear of buildings and parcels of land.

2.2.2 "**CAO**" means the person appointed by Council to be the Chief Administrative Officer of the Town in accordance with the *Municipal Government Act*, R.S.A. 2000, c M-26 as amended or repealed and replaced from time to time.

2.2.3 "**Council**" means the municipal council of the Town of Bassano, duly assembled and acting as such.

2.2.4 "**Curb**" means the concrete or asphalt edge of a Highway, or in the absence of one, the dividing line between the edge of the Highway and a Boulevard or sidewalk.

2.2.5 “Heavy Vehicle” means a Commercial Vehicle, or a Vehicle with trailer attached, having a maximum gross Vehicle weight of 8500 kg or more, or 11 meters in total length. A heavy vehicle does not include a recreational vehicle.

2.2.6 “Highway” means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestleway or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of Vehicles and includes:

- A. A sidewalk, including a boulevard adjacent to the sidewalk,
- B. If the ditch lies adjacent to and parallel with the roadway, the ditch, and
- C. If the ditch lies adjacent to and parallel with the roadway, the ditch, and If a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be

but does not include a place declared by regulation not to be a highway;

2.2.7 “Obstruction” means an encroachment, excavation, structure, or other obstacle, which interferes or may be expected to interfere with sight lines, or the safe passage, maintenance or use of Highways or public places by Vehicles or pedestrians.

2.2.8 “Off-Highway Vehicle” is defined in Section 117 of the *Traffic Safety Act*, R.S.A 2000, c T-6, as amended, repealed, or replaced.

2.2.9 “Parkland” means any grassed, cultivated or otherwise improved land used for the purposes of a playground or recreation area, any public park, parkway or square. This definition shall not include golf courses.

2.2.10 “Passenger Vehicle” means a vehicle used solely for personal transportation or the carriage of goods intended for the sole benefit of the vehicle’s owner or owners’ household.

2.2.11 “Town” means the Town of Bassano

3. TRAFFIC CONTROL DEVICES

3.1 The CAO is hereby delegated the authority to prescribe where traffic control devices are to be located on Highways in the Town.

3.2 The CAO is hereby delegated the authority to prescribe, by the placement of traffic control devices, the location of school, playground, and other speed zones.

3.3 Any owner or authorized representative of a commercial or industrial property may erect traffic control devices for the purposes of restricting, controlling, designating, or regulating of vehicle activity on the owner’s property.

3.4 The CAO shall keep a record of the location of all traffic control devices placed pursuant to this section by the Town.

3.5 No person shall post or exhibit or cause to be posted or exhibited, any notice, placard, bill or printed matter or other type of notice whatsoever upon any traffic control device, unless approved in writing by the CAO.

3.6 No person may act contrary to any traffic control device, regardless of whether that traffic control device is on public or private property.

3.7 The Town may cause temporary traffic control devices to be placed upon a portion of a Highway or other place, to facilitate construction, maintenance, repair work or any other reason.

3.8 All temporary traffic control devices carry the same authority and penalty as permanent traffic control devices.

3.9 Temporary traffic control devices shall supersede any other traffic control device located in the vicinity.

3.10 No person shall alter, move, deface, or in any way change any traffic control device, unless duly authorized by the CAO.

4. RULES FOR THE OPERATION OF VEHICLES

4.1 No vehicle shall be left upon any Highway in such a manner as to block, obstruct, impede, or hinder traffic thereon.

4.2 Notwithstanding Subsection 4.1 of this Bylaw, where the obstruction is unavoidable due to mechanical failure the operator will not be in breach of this Bylaw provided they promptly take measures to remove such vehicle from the Highway and activate warning or hazard lights.

4.3 No person shall drive or pull onto or upon a highway a vehicle containing a load unless the load is completely covered by a tarpaulin or other device secured in such a manner that no portion of the load can escape, blow, drop, spill, or fall from the vehicle onto a highway or land adjacent thereto.

4.4 In the event that any load or any portion thereof, or other material being carried by a vehicle, becomes loose, detached, blows, drops, spills, or falls from any vehicle onto any Highway so as to become an obstruction, the operator of that vehicle shall immediately take all reasonable precautions to draw the attention of other users of the highway to the presence of the obstruction and shall take any required action to remove the obstruction material(s) from the highway as soon as safely possible.

4.5 No person shall operate a vehicle having metal spikes, lugs, tracks, cleats, skids, or bands projecting from the surface of the wheel or tire of the vehicle, upon a highway, unless a permit has been issued by the Town.

4.6 Subsection 4.5 of this Bylaw does not apply to the use of studded tires or tires with chains.

4.7 No person shall operate a vehicle on a highway in contravention of the weight restrictions imposed pursuant to a road ban issued under this Bylaw or any other temporary road ban in place.

4.8 No person shall operate engine retarder brakes within the Town limits.

5. SPEED LIMITS

- 5.1 No person shall drive a vehicle in any alley at a speed more than fifteen (15) kilometers per hour.
- 5.2 Unless otherwise posted, no person shall operate a vehicle on any highway within the Town of Bassano at a speed more than forty (40) kilometers per hour.
- 5.3 No person shall drive a vehicle in a designated playground zone or designated school zone at a speed more than thirty (30) kilometers per hour between the hours of 7:30am and 8:30pm, 7 days a week.

6. PARKING

- 6.1 No person shall fail to park a vehicle fully within the marked boundaries of a parking space, where the boundaries of that parking space are marked out by painted boundary lines or are otherwise designated in a manner that indicates the physical limits of that parking space.
- 6.2 No person shall park:
- 6.2.1 a vehicle upon any portion of a highway when such stopping or parking will impede or obstruct traffic;
 - 6.2.2 a vehicle at any location where the vehicle may, in any way, interfere with the use or proper operation of a fire or emergency exit from any building abutting the highway;
 - 6.2.3 a heavy vehicle on any highway or private driveway in any area of the Town designated as a residential area except when such vehicle is actively engaged in a bona fide delivery, transport, or other similar activity;
 - 6.2.4 a vehicle which is not a passenger vehicle on any Highway for a period exceeding seventy-two (72) hours;
 - 6.2.5 a vehicle in any park, playground, or greenspace except on such part that Council may designate;
 - 6.2.6 a vehicle on any highway which impedes or prevents access to a fire hydrant by fire suppression equipment;
 - 6.2.7 a vehicle on any highway for the purpose of making repairs to the vehicle;
 - 6.2.8 a vehicle in contravention of any traffic control device posted at the location;
 - 6.2.9 a vehicle within one (1) meter of the access between a highway and a private driveway, or in any manner, to obstruct or impede access to a private driveway without the express permission of the owner of the property serviced by the private driveway;
 - 6.2.10 a vehicle on or within a sidewalk, walkway, or designated pedestrian lane;
 - 6.2.11 a vehicle in such a way that impedes the use of an alley by another vehicle, except for the immediate loading or unloading of goods or people for a period not exceeding thirty (30) minutes.

6.3 Notwithstanding Section 6.2, an emergency vehicle, public utility vehicle, municipal or government vehicle, funeral vehicle, or towing service vehicle may park on a Highway as necessary in the performance of their duties.

6.4 No person shall park a vehicle in a parking space reserved for handicapped persons, unless the vehicle displays a license plate or portable placard issued by the Province of Alberta, Canadian or other authorized jurisdiction, bearing the universal handicapped parking symbol.

6.5 No person shall park a motorhome, trailer, recreational vehicle, or other such vehicles equipped with sleeping facilities on any highway for the purposes of accommodation outside of a campground, or other area authorized by Council.

6.6 Where a Peace Officer has reasonable grounds to believe that:

6.6.1 A vehicle has been left unattended on a highway in a manner that may obstruct the normal movement of traffic;

6.6.2 A vehicle is parked on a highway in contravention of this Bylaw, including the provisions of any traffic control device;

6.6.3 A vehicle is parked on a highway in a manner that impedes or prevents access to a fire hydrant by fire suppression equipment;

6.6.4 A vehicle is parked in a manner that impedes advertised Town snow removal; or

6.6.5 A vehicle is parked in a manner that impedes emergency or municipal operations

That Peace Officer may cause that vehicle to be removed, relocated, or impounded by the Town.

7. OBSTRUCTIONS

7.1 No person shall construct or place an obstruction of any kind in, upon, or above any highway unless a permit is granted by the Town.

7.2 Application must be made, in a form prescribed by the Town, requesting to place any obstruction.

7.3 Any person who, after having been issued a permit under Subsection 7.2 of this Bylaw, fails to comply with the terms and conditions of that permit shall be guilty of an offence and shall, in addition to any other penalty, remove the obstruction within twenty-four (24) hours after receiving notice to do so. If an obstruction is not removed within twenty-four (24) hours, the Town may cause the removal of the obstruction and such removal shall be at the expense of the person causing, placing or permitting the obstruction on the highway or public place.

7.4 In the event of an emergency or where the obstruction is deemed to pose a danger to users of a highway, the Town may cause the immediate removal of the obstruction without notice.

7.5 The permit holder shall be required to produce the permit upon request of the Chief Administrative Officer or authorized designate.

7.6 Where an obstruction of any kind exists in, upon or above a highway or public place and creates an unsafe condition, the Town shall be entitled to take such measures as are required for the protection of life or property.

7.7 Notwithstanding the above, the Town of Bassano may place temporary obstructions as deemed necessary for the purposes of repairs, maintenance, or other activities of the Town.

8. SPECIAL EVENTS

8.1 No person shall close, obstruct, or restrict access to any highway for a special event without a permit issued by the Town.

8.2 Application must be made, in the form prescribed by the Town, requesting the closure of highways for special events.

8.3 When considering issuance of a permit for a special event, the CAO or their designate, shall consider the nature of the event. The CAO, in their sole discretion, may refuse a permit to any event which may not serve the interest and benefit of the Town.

8.4 Appeal of a refused permit may be made to Council within 21 days of the refusal. Council's decision shall be final.

8.6 The CAO, or their designate, may temporarily suspend parking on all or portions of the highway(s) granted by permit by posting no parking signs.

8.7 The CAO, or their designate, may close all or portions of the Highway(s) granted by permit prior to, during, and following the event for whatever time as deemed necessary to clear the highway for normal use.

9.0 TRUCK ROUTES

9.1 Except as otherwise provided for in this Bylaw, no person shall operate a heavy vehicle on any Highway, except:

- 9.1.1 1st Street
- 9.1.2 8th Street from 1st Avenue to 2nd Avenue
- 9.1.3 10th Street
- 9.1.4 11th Street
- 9.1.5 1st Avenue
- 9.1.6 2nd Avenue from 8th Street to 11th Street
- 9.1.7 3rd Avenue from 10th Street to 11th Street
- 9.1.8 4th Avenue from 10th Street to 11th Street
- 9.1.9 5th Avenue from 7th Street to 11th Street
- 9.1.10 The road formerly designated as the Trans-Canada Highway and all of its access roads within Town limits

9.2 Notwithstanding Subsection 9.1, the CAO may in their sole discretion, issue a special permit authorizing the movement or parking of heavy vehicles on certain highways.

9.3 A person driving a heavy vehicle on a route authorized by special permit must produce the same when requested to do so by a Peace Officer.

9.4 No person shall operate a heavy vehicle on any highway not designated under this Bylaw as a truck route.

9.5 The following Persons shall not be deemed to be operating a vehicle in contravention of Subsection 9.1 of this Bylaw if the vehicle is being operated on the most direct and practicable route between the premises or location concerned and the nearest Truck Route for the purposes stated herein:

9.5.1 Persons delivering or collecting goods or merchandise, or providing services at the premises of a customer of the person operating the heavy vehicle or the owner of that heavy vehicle.

9.5.2 Persons travelling to or from the business premises of the owner of the heavy vehicle.

9.5.3 Persons operating a heavy vehicle engaged in the moving of a structure or building for which a Permit has been granted by the Town.

9.5.4 Persons travelling to or from commercial premises involved in the servicing or repair of heavy vehicles.

9.5.5 Persons towing or pulling a disabled vehicle from a highway that prohibits heavy vehicles.

9.5.6 Persons travelling to or from the location of a properly authorized construction, maintenance, or repair work on a highway, or while actually performing authorized construction, maintenance or repair work on a highway.

9.5.7 Persons operating a bus, including a school bus, chartered bus, or transit bus while picking up, transporting, or depositing passengers.

10. SIDEWALKS, PATHS AND PEDESTRIAN LANES

10.1 In areas that are not serviced by a sidewalk on either side of a highway, Council may designate all or a portion of a highway as a designated pedestrian lane.

10.2 Designated pedestrian lanes must be painted on the highway surface showing the boundaries of the designated pedestrian lane.

10.3 Pedestrians and cyclists are permitted to use a sidewalk, pathway, boulevard, or designated pedestrian lane.

10.4 No Person shall cycle, skate, or use other similar devices in such a way to interfere with a pedestrian on the same sidewalk, pathway, boulevard, or designated pedestrian lane.

10.5 No Person shall use any engine-driven wheeled device of any kind, except for medical assistive devices, on any sidewalk, pathway, boulevard, or designated pedestrian lane.

10.6 Notwithstanding Subsection 10.5, an engine-driven wheeled device may be used on a sidewalk, pathway, boulevard, or designated pedestrian lane providing that the engine is disengaged and the device is only propelled by manual power.

10.7 Notwithstanding Subsection 10.5, the Town of Bassano, or agents of the Town, may use vehicles or equipment on sidewalks to perform any repair, maintenance, inspection, or replacement tasks as deemed necessary or desirable by the Town.

10.8 No Person shall use a Town sidewalk, pathway, boulevard, or designated pedestrian lane for the commercial display and/or sale of goods, except where permission has been granted by the CAO.

10.9 Notwithstanding Subsection 10.10, areas designated in the Town of Bassano Land Use Bylaw #845/13 as "C1-Retail/General Commercial" or "C2-Highway Commercial" may use sidewalks, pathways, boulevards, or designated pedestrian lanes, providing that there is no obstruction or impediment to pedestrian traffic.

10.9.1 Determination of whether a commercial display obstructs or impedes pedestrian traffic shall be at the sole discretion of the CAO or their designate, or a Peace Officer.

10.9.2 If a commercial display is determined to be obstructing or impeding pedestrian traffic, the CAO or their designate, or a Peace Officer, may demand the property owner remove the display, or if necessary cause the display to be removed at the sole cost of the property owner.

10.10 No person shall place or cause to be placed any electrical cord over a sidewalk, unless it is either suspended a minimum of two and one half (2.5) meters above the sidewalk or covered with an appropriate high-visibility cord ramp & cover.

10.11 The owner of a property adjacent to a sidewalk shall remove, or cause to be removed, any snow, ice, debris, dirt, or other materials deposited on the sidewalk within 24 hours of such material having been deposited to a "bare pavement" or "bare cement" standard.

10.12 No person shall place, or cause to be placed, any snow, ice, debris, dirt, or other materials from a sidewalk or from a private property onto a Highway, or any other Town owned or controlled property without the written consent of the Town.

10.13 In the event that an owner or occupier of a property fails or neglects to remove snow, ice, debris, dirt, or other materials from a sidewalk within 24 hours of such material being deposited, the Town, or any agent of the Town, may provide notice requiring the owner or occupier of a property to cause the same to be removed by the time indicated on the notice.

10.14 A notice to an owner or occupier of a property to remove any snow, ice, debris, dirt, or other materials from a sidewalk shall provide for a minimum of 24 hours from the time the notice is left to the time any snow, ice, debris, dirt, or other materials from a sidewalk must be removed.

10.15 In the event that an owner or occupier of a property fails or neglects to remove any snow, ice, debris, dirt, or other materials from a sidewalk by the time indicated in a notice provided by the Town, the Town may cause for the material(s) to be removed from such sidewalk, and may charge the cost of the work to the owner.

10.16 Amounts charged to the owner under Subsection 10.17 may be transferred to the tax roll of the property when 60 days past due.

11. OFF HIGHWAY VEHICLES

11.1 No person shall operate any off highway vehicle within the town except on land owned by that person, or land owned by some other person with the consent of that person, or with the written permission of the Chief Administrative Officer to operate on public property.

11.2 Off highway vehicles allowed to operate on public property must be duly registered and insured pursuant to the *Traffic Safety Act*.

11.3 Subsection 11 of this Bylaw shall not apply to off highway vehicles operated by the employees or authorized agents of the Town of Bassano engaged in the performance of authorized duties.

11.4 Notwithstanding Section 11.1 of this Bylaw, a person may operate an a "golf cart" within the Town of Bassano limits from the point of origin to the Bassano Golf Club, and returning to the point of origin, by the most direct route possible, at a speed no greater than thirty (30) kilometers per hour.

11.5 Notwithstanding Section 11.1 of this Bylaw, a person may operate an a motorized medical assist device on a highway within the Town of Bassano limits at a speed no greater than thirty (30) kilometers per hour.

12. ENFORCEMENT AND PENALTIES

12.1 Except as otherwise provided herein, any person who contravenes any provision of this Bylaw is guilty of an offence, and shall be liable, upon summary conviction, to the fine as set out in Schedule "A" of this Bylaw.

12.2 Notwithstanding the specified or minimum penalties set out in Schedule "A" of this Bylaw:

12.2.1 if a person is convicted twice of the same provision of this Bylaw within a twelve (12) month period, the minimum or specified penalty for the second conviction shall be one-and-a-half times (1.5x) the specified penalty for the first offense;

12.2.2 if a person is convicted three or more times of the same provision of this Bylaw within a twelve (12) month period, the minimum or specified penalty for the second conviction shall be two times (2x) the specified penalty for the first offense.

12.3 A Bylaw Officer or Peace Officer is hereby authorized and empowered to issue a Violation Ticket to any person who the Bylaw Officer or Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

12.4 A Violation Ticket shall be served on the person in accordance with Part II the *Provincial Offenses Procedure Act*, R.S.A. 2000, c. P-34, as amended or repealed and replaced from time to time.

13. GENERAL PROVISIONS

13.1 Upon the coming into force of this Bylaw, the following Bylaws shall be repealed:

13.1.1 Bylaw #745/96 – Traffic Bylaw

13.1.2 Bylaw #770/00 – Traffic Bylaw Amendment

13.2.5 Bylaw #779/01 – Traffic Bylaw Amendment

13.2.4 Bylaw #846/13 – Sidewalk Snow & Ice Removal Bylaw

(The remainder of this page was intentionally left blank)

13. EFFECTIVE DATE AND READINGS

- 13.1 This bylaw comes into effect upon the 1st of July, 2018.
- 13.2 Read a **first** time this ____ day of _____, 2018.
- 13.3 Read a **second** time this ____ day of _____, 2018.
- 13.4 Read a **third and final** time this ____ day of _____, 2018.

TOWN OF BASSANO

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

SPECIFIED PENALTIES

Section 3.4	\$100.00
Section 3.9	\$250.00
Section 4	\$100.00
Section 6	\$100.00
Section 7	\$100.00
Section 9	\$500.00 + costs of any damage to roadways caused
Section 10	\$100.00
Section 11	\$100.00



REQUEST FOR DECISION

Meeting: April 23, 2018
Agenda Item: 6.3

SHARED SERVICES COMMITTEE & INTERMUNICIPAL COLLABORATIVE FRAMEWORKS

BACKGROUND:

At the April 10, 2018 meeting the Shared Services Committee, discussion was held regarding the upcoming creation, negotiation and completion of the Intermunicipal Collaborative Frameworks (ICF) for the region.

The Shared Services Committee has requested that all of the member municipalities grant authority for the drafting and negotiation of ICFs to the members of the Shared Services Committee.

The consideration is that those that are most familiar with the services that are already shared within the region as the best body to be able to complete the work towards a completed ICF document.

Please note, that the request for this authority does not preclude or prevent the involvement of other members of Council in the overall discussion and debate for preparing an ICF. It would be the responsibility of our member to bring information back to Council for consideration and direction in-between Shared Services Committee meetings so that our local Council can provide the feedback necessary for our member of the Shared Services Committee to be able to best represent Bassano during the discussions. Also, the final ICF must be passed by Council as a Bylaw, further allowing for local input prior to enactment, however it would be hoped that any serious issues will come out and be addressed during negotiations.

OPTIONS:

☒ #1 – Provide the authority for Mayor Peterson to negotiate and work on the Intermunicipal Collaborative Framework along with the Shared Services Committee, with Mayor Peterson providing regular updates to Council on the status of negotiations.

☐ #2 – Do not delegate this task to the Shared Services Committee

PROPOSED RESOLUTION:

THAT Council approve and delegate the drafting and negotiations of the Intermunicipal Collaborative Frameworks between the Town of Bassano, County of Newell and any other municipal partners to the Shared Services Committee and our appointed member, Mayor Peterson, with Mayor Peterson to provide regular updates to Council and bringing Council concerns back to the Shared Services Committee.

Budget Expense: NIL

Attachments: NIL

Applicable Legislation: Municipal Government Act

Prepared By: Kevin Miller, CAO

APPROVED BY:

Two handwritten signatures in black ink. The first signature is on the left and the second is on the right, both appearing to be initials or abbreviated names.

DATE: April 19, 2018

ACTION REQUIRED: _____



REQUEST FOR DECISION

Meeting: April 23, 2018

Agenda Item: 6.4

CANNABIS LEGALIZATION SURVEY

BACKGROUND:

At our March 26, 2018 Council meeting, we began the discussion on how we wish to approach land use, as well as public consumption of cannabis when the Federal Government completes the legalization of cannabis.

As part of those considerations, Administration will be providing Councillors with a survey for Council to determine attitudes and ideas regarding the future of cannabis legalization in Bassano at tonight's Council meeting.

Additionally, the City of Brooks has published a survey for their residents to provide feedback and opinions regarding cannabis, and have opened the survey up for the other regional municipalities to also reach out to their communities. Administration seeks Council's approval to also conduct this survey in Bassano, to help gather information so that Council is best positioned to address local concerns. A copy of the survey Brooks is offering for use is attached.

Administration seeks Council's approval to conduct a public survey on cannabis attitudes.

OPTIONS:

☒ #1 – Approve a Town of Bassano public survey on cannabis

☐ #2 – Do not approve a public survey

CAO COMMENTS:

This is a great opportunity for us to help determine the public's positions regarding the future of cannabis in Bassano.

PROPOSED RESOLUTION:

THAT Council approves a public survey of the residents of Bassano on their attitudes regarding cannabis in Bassano.

Budget Expense: NIL

Attachments: Brooks survey questions

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:

Two handwritten signatures in black ink, one to the left of the other.

DATE: April 19, 2018

ACTION REQUIRED: _____

The Government of Canada has introduced legislation to make recreational cannabis legal by the summer of 2018. The Alberta provincial government has established regulations on who can own recreational cannabis retail stores, where they can be located, hours of operation, rules for staff, safety, as well as security requirements. While these regulations are province wide, municipalities will have flexibility on some measures so that they make sense for their community.

The City of Brooks is seeking the community's feedback, along with the experiences of other jurisdictions to develop measures that work for our City.

1. Which age group do you fall into?
 - a. 18-24
 - b. 25-34
 - c. 35-44
 - d. 45-54
 - e. 55-64
 - f. 65-74
 - g. 75+
2. Which of the following best describes you?
 - a. City of Brooks Resident
 - b. County of Newell Resident
 - c. Town of Bassano Resident
 - d. Village of Duchess Resident
 - e. Village of Rosemary Resident
 - f. Other (please specify)
3. Which aspects of recreational cannabis legalization most interests or concerns you? (Check all that apply)
 - a. Public Consumption
 - b. Odours from smoking and vaping in a public place
 - c. Business opportunities related to recreational cannabis
 - d. The location of recreational cannabis retail stores
 - e. The number of recreational cannabis retail stores
 - f. None
 - g. Other (please specify)
4. Overall, how concerned are you regarding the legalization of recreational cannabis?
 - a. Very Concerned
 - b. Somewhat Concerned
 - c. Somewhat Unconcerned
 - d. Unconcerned / Indifferent
5. The City of Brooks has the ability to determine the locations that are the best fit for recreational cannabis retail stores. In your opinion, which locations are **appropriate** for recreational cannabis retail stores? (Check all that apply)

- a. Small scale commercial areas in residential neighbourhoods. (i.e. neighbourhood strip mall)
 - b. Large scale commercial areas along the major roadways
 - c. Downtown Commercial Area
 - d. Light Industrial areas
 - e. Unsure
 - f. Indifferent
6. The Province of Alberta has recommended recreational cannabis retail stores be located a **minimum distance** of 100 metres from any Provincial Health Facility, School, or any parcel of land designated as a school reserve. Do you agree that the 100 metre distance is satisfactory?
- a. Yes, I agree
 - b. No, they should be located further
 - c. No, they should be located closer
 - d. Unsure
7. In your opinion, how far apart should the recreational cannabis retail stores be separated from each other?
- a. 100m
 - b. 150m
 - c. I do not think a separation distance is necessary
 - d. Other (please specify)
8. What is a satisfactory **minimum distance** between recreational cannabis retail stores to public parks and playgrounds?
- a. 100 metres
 - b. 150 metres
 - c. I do not see a need for a minimum distance
 - d. Other (please specify)

The Government of Alberta has established rules to guide hours of operation for recreational cannabis retail stores, which are in line with liquor store operating hours. In Alberta, liquor stores are allowed to operate between 10 am and 2 am, seven days a week.

9. What should be operating hours of cannabis retail stores in Brooks?
- a. Between 10 a.m. and 2 a.m.
 - b. Between 10 a.m. and midnight
 - c. Between 10 a.m. and 10 p.m.
 - d. Other (please specify)

The Government of Alberta has indicated that Albertans will be allowed to consume recreational cannabis in their homes and in public places where smoking and vaping tobacco is already permitted. The use of recreational cannabis will be banned in vehicles, in areas frequented by children, from hospital and school properties and from any place where smoking and vaping is restricted.

The City of Brooks can further restrict the consumption in public places.

10. In your opinion, the City of Brooks should ban smoking or vaping recreational cannabis in the following places: (check all that apply)
- a. In all public places
 - b. Playgrounds
 - c. Outdoor Public Events (zero tolerance)
 - d. Outdoor Public Events (designated area only)
 - e. Skate Parks
 - f. Sports Fields (zero tolerance)
 - g. Sports Fields (designated area only)
 - h. Spray Park
 - i. Outdoor Skating Rinks
 - j. Municipal Parks (i.e. Ward Park, Lake Stafford, Duke of Sutherland Park etc.)
 - k. Public Sidewalks
 - l. I do not think smoking or vaping cannabis should be restricted
11. How should the City of Brooks approach recreational cannabis use at festivals and events?
- a. Cannabis should be banned entirely at events (zero tolerance).
 - b. Cannabis should be allowed in designated areas.
 - c. Cannabis should be allowed anywhere.
 - d. Other (please specify)

Under the *Alberta Gaming and Liquor Act*, people can only consume alcohol in a private residence or in a licensed facility (bar, lounge or restaurant). Consuming alcohol in public places (buildings open to the public and streets) and consuming in a vehicle is prohibited.

12. Should the rules regarding consumption of recreational cannabis (not including edibles) in public places be:
- a. More like the rules for drinking alcohol in public
 - b. More like the rules for smoking or vaping in public
 - c. A combination of the more restrictive rules for both drinking alcohol and smoking in public
 - d. Unsure/Undecided
 - e. Other (please specify)
13. Please select places you feel are **acceptable** places for people to smoke or vape recreational cannabis (check all that apply)
- a. At an outdoor concert or festival

- b. In a public Park
- c. While walking down the street
- d. Any outdoor public space
- e. Designated outdoor spaces only
- f. In their backyard
- g. I do not feel it is acceptable in any public place

14. The Federal Government has indicated that personal cultivated recreational cannabis can be grown anywhere within private property. The Alberta Government has indicated that all plants must be cultivated indoors, in an attempt to keep the plants away from children. What do you support?

- a. Federal Government – Anywhere on the property
- b. Alberta Government Framework – Only indoors
- c. Other (please specify)

15. What other comments or concerns would you like to address?

- a. Please specify



February 2018

To the Mayors and Reeves of Southern Alberta,

HALO (Helicopter Air Lift Operation) has been seeking financial support from the Alberta Government since its inception in 2007. To date, the organization has been unsuccessful at receiving significant Provincial funding. HALO has been a solid service provider over the last 10 years and have proven it is a necessary resource for the province of Alberta and in particular southern Alberta.

Last year, the Government partnered with the municipality of Wood Buffalo and private sector supporters to fund a similar program out of Fort McMurray called HERO. AHS is contributing \$1,000,000 which is one third of their annual budget. This has left Southern Alberta as the only area that does not receive financial support for their helicopter rescue program.

The Health Minister has indicated interest in discussing a similar model for HALO. One of the minister's concerns is that HALO operates a single engine helicopter that has limitations in hours of operation. HALO announced recently that it is in the process acquiring a second machine, a twin-engine BK-117, that will ultimately allow them to fly 24/7.

HALO's target annual budget of \$1million with one third coming from the Province, will likely need to be increased to \$1.5million to provide the extended daylight service. The service will still have 2 helicopters allowing HALO to be involved in inter-facility transfers to and from Calgary, Lethbridge, Brooks and Oyen and still have local rescue capability on standby. This will also mean more consistent, timely coverage right across the south.

AHS has announced STARS will handle the emergency inter-facility transfers from Medicine Hat Regional Hospital to Calgary during the shut down of the Medicine Hat airport in May. They are being asked to reconsider and use HALO in the interest of saving significant time for the patient and money for the healthcare system.

The Mayors and Reeves of Southeast and Southwest Alberta have been strong voices in advocating for HALO and we ask that you again reach out to Minister Hoffman and Associate Minister Payne to let them know what HALO means to the region.



APR 5 2018

March 29, 2018

**Attention: Honourable Mayors,
Members of Council and
Chief Administrative Officers**

Re: National Public Works Week, May 20-26, 2018 – "The Power of Public Works"

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 20-26, 2018 as National Public Works Week in your community. This year's theme is "The Power of Public Works."

National Public Works Week is observed each year during the third full week of May and this is the 58th year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils to remind the public of the 24/7 services that they are responsible for and are proud of. Many Councils and Public Works departments make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

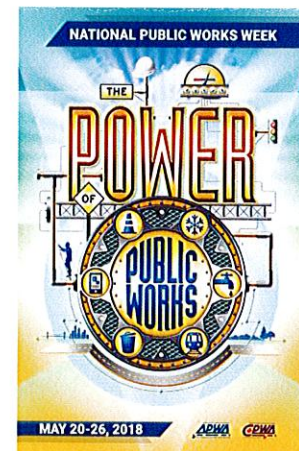
Please note that declarations should be forwarded to office@publicworks.ca or by mail to:

APWA Alberta Chapter
44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in black ink, appearing to read 'Joline McFarlane'.

Joline McFarlane, APWA President



Newell 911
Brooks Fire Hall
April 5, 2018
6:00 pm

NEWELL 9-1-1 DISPATCH ASSOCIATION MEETING
Thursday, April 5th, 2018
Conference Room, City of Brooks Fire Hall
6:00 P.M.

AGENDA

- 1.0 Call to order
- 2.0 Introductions
- 3.0 Agenda - Additions/Deletions
- 4.0 Minutes
- December 7, 2017
- 5.0 Treasurer's Report
- 6.0 Accounts Payable
- 7.0 Correspondence (if needed)
 - 7.1 Email from Dave Dextraze C.E.T., Client Relationship Manager from Alberta Association of Municipal Districts and Counties (AAMDC); email: jaye@aamdc.com or Jerad Uytterhagen @ jerad@aamdc.com; (email attached)
- 8.0 Business
 - 8.1 AFRCS Review
 - 8.2 Communication Tower
 - 8.3 GST Filing
 - 8.4 Year-end Review
 - a) Motion to transfer to reserves
 - b) Motion to accept the financial statements presented
 - c) Society Annual Return filing
 - d) Charities Forms Book of income signing
 - 8.5 Alternate Meeting Locations
- 9.0 Next Meeting - May 3rd, 2018 (if needed)
- 10.0 Adjourn

-New member from Duchess. Tina is her name.

-Minutes were approved from the December 7, 2017 meeting

-We represent all 10 fire departments in the county Pos newell and maintain the 911 contracts

Newell 9-1-1 Dispatch Association
Balance Sheet
As of 5 April 2018

5 Apr 18

ASSETS	
Current Assets	
Chequing/Savings	
Credit Union Elite Savings	128,915.21
CU - Operating Account	182,580.15
Total Chequing/Savings	311,495.36
Accounts Receivable	
Accounts Receivable	12,809.80
Total Accounts Receivable	12,809.80
Other Current Assets	
Credit Union Shares	171.29
GST Tax Receivable	745.61
Prepaid Expenses	4,400.00
Total Other Current Assets	5,316.90
Total Current Assets	329,612.06
TOTAL ASSETS	329,612.06
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	104.00
GST/HST Payable	0.00
Reserves	
Capital Reserve	241,883.67
Total Reserves	241,883.67
Total Other Current Liabilities	104.00
Total Current Liabilities	241,987.67
Total Liabilities	241,987.67
Equity	
Retained Earnings	87,624.39
Net Income	0.00

Newell 911 Dispatch Association
Accounts Paid
Dec 8 to April 5, 2017

Supplier	Date	Cheque #	Invoice Description	Amount
Brooks Hotel	December 08-17	0141	December Meeting Meal	\$134.50
				\$134.50
AMSC	December 22-17	Online	November 17 Electricity	\$144.49
				\$144.49
Telus	December 22-17	Online	December 17 phones	\$100.55
				\$100.55
Telus	December 22-17	Online	December 17 Internet	\$1,078.25
				\$1,078.25
AMSC	January 22-18	Online	December 17 Electricity	\$134.61
				\$134.61
Telus	January 22-18	Online	January 18 phones	\$180.65
				\$180.65
Telus	January 22-18	Online	January 18 Internet	\$1,078.25
				\$1,078.25
City of Red Deer	January 29-18	0142	2018 Fire Dispatch Fees	\$29,081.30
				\$29,081.30
AMSC	February 20-18	Online	January 18 Electricity	\$153.84
				\$153.84
Telus	February 20-18	Online	February 18 phones	\$95.00
				\$95.00
Telus	February 20-18	Online	February 18 Internet	\$1,114.12
				\$1,114.12
Telus	February 26-18	Online	February 18 phones	\$114.96
				\$114.96
Recevier General	March 13-18	0143	Radio Authorization Annual Renewal	\$1,820.00
				\$1,820.00
AMSC	March 19-18	Online	February 18 Electricity	\$144.49
				\$144.49
Telus	March 19-18	Online	March 18 phones	\$110.72
				\$110.72
Telus	March 19-18	Online	March 18 Internet	\$1,078.25
				\$1,078.25
Brooks Greenhouses	April 02-18	0144	Flowers for Koko Moore	\$174.00
				\$174.00
			TOTAL	\$44,825.51

Chairman

-Treasurer's Report:

Cathy slaney from the city does our accounting

-a motion was made to move some reserve money into a short term GIC to garner some interest income. It will likely be \$100,000 plus.

-accounts to be paid was approved. Nothing pout of the ordinary

AFRRCS Review: - Collin (our AFRRCS consultant from the Hat) is still waiting for the province (AFFRCS) to ok the Motorola Radio. They will be a better radio at a reasonable price. This is proving to be another delay.

Communication tower: last meeting we asked if we should be depreciating it as an asset. The answer is no. We are too small and do not make enough revenue to expense it. It will not be a capital asset. We will keep it as an inventory item.

GST Filing: \$745.61 came back to us. We get 100% back

Year End Review: everything was under budget. There were no variances to speak of

Emergency dispatch fees was \$1000 over budget due to overpopulation from \$54000 to \$55000

-\$31046 was transferred into a reserve acct to balance the balance sheet
The Society annual return was completed

Alternate meeting locations: it was decided to move the meeting around from community to community. Bassano will host the first meeting tentatively set for June 7, 2018

Next meeting June 7th, 2018

NRSWMA meeting
March 22/18

- 1) 999 tonnes of municipal waste received in February
- 2) 9118 tonnes of special waste received. \$6966 in disposal fees
- 3) Landfill received 10 year operating approval from Alberta Environment.
- 4) Newalta and Tervita will be merging mid year. This is concerning since Newalta is an excellent customer and Tervita has done little business with the landfill since they broke off management ties.
- 5) Provincial and Federal greenhouse gas reporting requirements have tightened so their reporting exemption has been repealed.
- 6) Bassano transfer station had 407 customers in February.
- 7) 8 rolloff containers hauled out of transfer station.

Bassano Memorial Library meeting
April 2/18

- 1) New shelves and furniture arrived. The shelves were taller than ordered but the board found that the higher shelves would actually be advantageous, other than the fact that the backs are not high enough. The casters do not work properly either, so they will need to be replaced.
- 2) Friends of the library presented a cheque for \$10000.00 to the library.
- 3) They do not really understand what exactly happened with the mixup with the Bassano and Gem allotments but, regardless, \$1414.32 will be taken from the Bassano allotment.
- 4) Bassano Library will have the Shortgrass van for the parade.
- 5) Library had a net loss of \$7127.07 for January and February.



MONTHLY CAO REPORT

Meeting: April 23, 2018

Agenda Item: 8.1

Kevin Miller, Chief Administrative Officer

Report Period: March 24 – April 19, 2018

ACTIVITIES:

- Meetings and conference calls with Alberta Environment regarding the Town of Bassano Stormwater system & the actions of a County of Newell Resident in blocking EID canals were held March 27 and 29th, and April 4th. Significant amounts of my time have been taken up in the last month dealing with the actions of this landowner and resident.
- Met with Will Schaap – Manager of Agricultural Services at the County of Newell regarding weed inspection and control services for Bassano for 2018 on March 28th
- Shared Services Meeting April 10th
- Provided recording services for the Southeast Alberta Mayor's & Reeves group April 13th
- Participated in Regional Collaboration meetings April 17th and 18th in Brooks

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- Completed first drafts of a Public Participation Policy and Public Notice Bylaw in accordance with the updated MGA for Council's consideration in May
- We are still awaiting the final environmental studies for the lagoon project. Expected arrival of the report is May 23rd

EDUCATION

- Starting a course on "Policy Planning and Program Evaluation" April 23rd
- Attending a Risk and Asset Management Program May 3rd and 4th

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- I will be preparing the final tax bylaws for Council's consideration in May
- Municipal FOIP Network Meeting May 11th
- Emergency Management Exercise, County of Newell May 14th
- Society of Local Government Managers Conference May 15-18



TOWN OF BASSANO

Town of Bassano

Revenue & Expenses

For the period ending March 31, 2018

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
Net municipal property tax					
TAXES - MUNICIPAL OPERATIONS	1-00-00-110-00	(1,375,113.00)	0.00	(1,375,113.00)	100.00
TAXES - NEWELL FOUNDATION	1-00-00-110-01	(25,935.00)	0.00	(25,935.00)	100.00
TAXES - ASFF RESIDENTIAL/FARM	1-00-00-111-00	(210,131.00)	0.00	(210,131.00)	100.00
TAXES - ASFF NON-RESIDENTIAL	1-00-00-112-00	(108,013.00)	0.00	(108,013.00)	100.00
CHRIST REDEEMER- RESIDENTIAL/FARM	1-00-00-114-00	(12,716.00)	0.00	(12,716.00)	100.00
ASFF/CHRIST THE RED. SCHOOL REQUISITION	2-81-00-742-00	318,143.00	0.00	318,143.00	100.00
CHRIST THE REDEEMER	2-81-00-743-00	12,783.00	0.00	12,783.00	100.00
NEWELL FOUNDATION REQUISITION	2-81-00-751-00	25,935.00	25,872.86	62.14	0.23
* TOTAL Net municipal property tax		(1,375,047.00)	25,872.86	(1,400,919.86)	101.88
Sales and user charges					
ADMIN - SPECIAL EVENTS	1-00-00-300-00	(5,000.00)	0.00	(5,000.00)	100.00
REVENUE - FROM OTHER SOURCES	1-00-00-590-00	(10,000.00)	(3,936.69)	(6,063.31)	60.63
TAX CERT./LETTER OF COMPL.	1-12-00-410-00	(1,000.00)	(400.00)	(600.00)	60.00
FIRE - TOWN CONTRIBUTION	1-23-00-594-00	(11,915.00)	0.00	(11,915.00)	100.00
FIRE - COUNTY CONTRIBUTION	1-23-00-595-00	(107,235.00)	0.00	(107,235.00)	100.00
BYLAW - FINES & COSTS	1-26-00-750-00	(6,000.00)	(149.00)	(5,851.00)	97.51
ROADS - REVENUE FROM OTHER SOURCES	1-32-00-590-00	(1,000.00)	(3,743.22)	2,743.22	(274.32)
AIRPORT - REVENUE FROM OTHER SOURCES	1-33-00-400-00	(2,000.00)	0.00	(2,000.00)	100.00
WATER - PROCESSING FEE	1-41-00-240-00	(18,000.00)	(3,192.24)	(14,807.76)	82.26
WATER - REVENUE	1-41-00-400-00	(380,000.00)	(55,538.00)	(324,462.00)	85.38
WATER/SEWER - PENALTIES	1-41-00-550-00	(8,500.00)	(2,680.80)	(5,819.20)	68.46
WATER - COST RECOVERED	1-41-00-590-00	(3,000.00)	(69.30)	(2,930.70)	97.69
SEWER - REVENUE	1-42-00-410-00	(115,000.00)	(20,178.36)	(94,821.64)	82.45
SEWER - COST RECOVERED	1-42-00-590-00	(1,000.00)	0.00	(1,000.00)	100.00
GARBAGE - REVENUE	1-43-00-400-00	(82,000.00)	(14,227.70)	(67,772.30)	82.64
GARBAGE - NEWELL REGIONAL LANDFILL	1-43-00-410-00	(9,750.00)	0.00	(9,750.00)	100.00
RECYCLING - REVENUE	1-43-00-450-00	(25,000.00)	(5,035.10)	(19,964.90)	79.85
THRIVE - MEMBERSHIPS/DROP-INS	1-51-00-400-01	(3,500.00)	(600.00)	(2,900.00)	82.85
FCSS - TICKET/COURSE FEES	1-51-00-410-00	(2,000.00)	(9.52)	(1,990.48)	99.52
FCSS - OTHER REVENUE	1-51-00-590-00	(1,000.00)	0.00	(1,000.00)	100.00
FCSS - MOVIE DAY	1-51-00-590-01	0.00	(41.90)	41.90	0.00
FCSS - PARTNERSHIP REVENUE	1-51-00-590-02	(500.00)	(1,094.51)	594.51	(118.90)

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
CEMETARY - PLOT SALES	1-56-00-400-00	(3,000.00)	0.00	(3,000.00)	100.00
CEMETERY - PLOTS OPEN & CLOSIN	1-56-00-410-00	(2,500.00)	(110.00)	(2,390.00)	95.60
POOL - REVENUE	1-72-00-410-00	(49,000.00)	(275.00)	(48,725.00)	99.43
POOL - CONCESSION	1-72-00-420-00	(3,500.00)	0.00	(3,500.00)	100.00
CAMPGROUND - REVENUE	1-72-02-410-00	(7,500.00)	0.00	(7,500.00)	100.00
DROP-IN CENTRE - SHARED UTILITY COSTS	1-74-00-545-00	(3,300.00)	(1,648.90)	(1,651.10)	50.03
* TOTAL Sales and user charges		(862,200.00)	(112,930.24)	(749,269.76)	86.90
Government transfers					
ADMIN - PROVINCIAL COND GRANT	1-12-00-840-00	(37,719.00)	0.00	(37,719.00)	100.00
DISASTER - PROVINCIAL COND GRANT	1-24-00-840-00	(3,500.00)	0.00	(3,500.00)	100.00
BYLAW - PROVINCIAL COND GRANT	1-26-00-840-00	(22,500.00)	0.00	(22,500.00)	100.00
SEWER - PROVINCIAL COND GRANT	1-42-00-840-00	(4,111,419.00)	0.00	(4,111,419.00)	100.00
FCSS - CONDITIONAL GRANT	1-51-00-840-00	(39,505.00)	(11,626.00)	(27,879.00)	70.57
FCSS - GRASSLANDS FCSS /TOWN CONTRIB.	1-51-00-850-00	(22,350.00)	(12,474.00)	(9,876.00)	44.18
COMM. WORKER - LOCAL GOV'T GRANT	1-62-00-850-00	(33,429.00)	(8,357.25)	(25,071.75)	75.00
ECD PROVINCIAL GRANT	1-63-00-850-00	0.00	(5,625.00)	5,625.00	0.00
PLANNING & DEVELOPMENT (PROV COND GRANT)	1-64-00-200-00	(14,219.00)	0.00	(14,219.00)	100.00
RECREATION - PROVINCIAL COND GRANT	1-72-00-840-00	(2,009.00)	0.00	(2,009.00)	100.00
POOL STEP - PRV. COND GRANT	1-72-00-840-01	(7,000.00)	0.00	(7,000.00)	100.00
RECREATION - COUNTY REVEUE SHARE	1-72-00-850-00	(20,000.00)	(20,000.00)	0.00	0.00
PARKS & REC - PROVINCIAL COND. GRANT	2-72-01-840-00	2,009.00	0.00	2,009.00	100.00
* TOTAL Government transfers		(4,311,641.00)	(58,082.25)	(4,253,558.75)	98.65
Franchise fees and sale of goo					
FRANCHISE FEES - FORTIS	1-00-00-540-00	(153,095.00)	(24,996.22)	(128,098.78)	83.67
FRANCHISE FEES - ATCO	1-00-00-541-00	(103,189.00)	(26,629.19)	(76,559.81)	74.19
* TOTAL Franchise fees and sale		(256,284.00)	(51,625.41)	(204,658.59)	79.86
Penalties and cost of taxes					
TAXES - PENALTIES & COSTS	1-00-00-510-00	(40,000.00)	(29,734.45)	(10,265.55)	25.66
* TOTAL Penalties and cost of ta		(40,000.00)	(29,734.45)	(10,265.55)	25.66



TOWN OF BASSANO

Town of Bassano

Revenue & Expenses

For the period ending March 31, 2018

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
Licenses and permits					
PERMIT APPLICATION FEES-TOWN	1-12-00-520-00	(3,500.00)	(598.05)	(2,901.95)	82.91
PERMIT INSPECTION FEES-SUPERIOR	1-12-00-521-00	(2,200.00)	0.00	(2,200.00)	100.00
BYLAW - DOG LICENSES	1-26-00-520-00	(2,200.00)	(1,700.00)	(500.00)	22.72
BYLAW - CAT LICENSES	1-26-00-521-00	(250.00)	(200.00)	(50.00)	20.00
BYLAW - BUSINESS LICENSE	1-26-00-522-00	(11,000.00)	(8,300.00)	(2,700.00)	24.54
* TOTAL Licenses and permits		(19,150.00)	(10,798.05)	(8,351.95)	43.61
Rentals					
LAND LEASE REVENUE	1-12-00-560-00	(12,809.00)	0.00	(12,809.00)	100.00
AMBULANCE - RENTAL INCOME	1-25-00-590-00	(10,771.00)	(1,768.68)	(9,002.32)	83.57
ARENA - COUNTY REVENUE SHARING	1-72-02-850-00	(13,000.00)	(13,000.00)	0.00	0.00
REC COMPLEX - COUNTY REVENUE SHARE	1-72-03-850-00	(8,000.00)	(8,000.00)	0.00	0.00
HALL - RENTAL REVENUE	1-74-00-560-00	(10,000.00)	(1,304.00)	(8,696.00)	86.96
HALL - COUNTY REVENUE SHARE	1-74-00-850-00	(8,000.00)	(8,000.00)	0.00	0.00
DROP-IN CENTRE - COUNTY REVENUE SHARE	1-74-01-850-00	(1,000.00)	(1,000.00)	0.00	0.00
* TOTAL Rentals		(63,580.00)	(33,072.68)	(30,507.32)	47.98
Return on investments					
INTEREST - ON INVESTMENTS	1-00-00-550-00	(25,000.00)	0.00	(25,000.00)	100.00
INTEREST - ON CURRENT ACCOUNT	1-00-00-552-00	(5,000.00)	(1,323.96)	(3,676.04)	73.52
INTEREST - ON ACCOUNTS RECEIVABLE	1-00-00-553-00	0.00	144.73	(144.73)	0.00
* TOTAL Return on investments		(30,000.00)	(1,179.23)	(28,820.77)	96.07
Other income					
RECREATION - DONATION	1-00-00-600-00	0.00	(100.00)	100.00	0.00
FIRE - OTHER INCOME/DONATIONS	1-23-00-850-00	(1,500.00)	0.00	(1,500.00)	100.00
THRIVE - GRANT/DONATIONS	1-51-00-400-00	(6,000.00)	0.00	(6,000.00)	100.00
FCSS - DONATIONS	1-51-00-590-03	(4,000.00)	0.00	(4,000.00)	100.00
FCSS - AFTERSCHOOL PGRM	1-51-00-590-04	0.00	(428.58)	428.58	0.00
CEMETERY - DONATIONS	1-56-00-990-00	(900.00)	(50.00)	(850.00)	94.44
* TOTAL Other income		(12,400.00)	(578.58)	(11,821.42)	95.33
** TOTAL Revenue		(6,970,302.00)	(272,128.03)	(6,698,173.97)	96.10



TOWN OF BASSANO

Town of Bassano

Revenue & Expenses

For the period ending March 31, 2018

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
Legislative					
COUNCIL - HONORARIUM	2-11-00-151-00	40,000.00	9,330.86	30,669.14	76.67
COUNCIL - BENEFITS, ADMIN COSTS	2-11-00-155-00	10,500.00	311.00	10,189.00	97.03
COUNCIL - TRAVEL/LODGE/MEALS	2-11-00-211-00	8,000.00	369.85	7,630.15	95.37
* TOTAL Legislative		58,500.00	10,011.71	48,488.29	82.89
General administration					
ADMIN - SALARIES/WAGES	2-12-00-110-00	194,000.00	39,843.32	154,156.68	79.46
ADMIN - EMPLOYER CONTRIBUTION	2-12-00-130-00	11,330.00	2,644.56	8,685.44	76.65
ADMIN - HEALTH/SAFETY COSTS	2-12-00-133-00	620.00	0.00	620.00	100.00
ADMIN - AUMA BENEFITS	2-12-00-135-00	8,500.00	319.70	8,180.30	96.23
ADMIN - WCB	2-12-00-136-00	11,466.00	0.00	11,466.00	100.00
ADMIN - RRSP CONTRIBUTION	2-12-00-137-00	8,000.00	1,500.00	6,500.00	81.25
ADMIN - TRAVEL/LODGE/MEALS	2-12-00-211-00	2,000.00	23.81	1,976.19	98.80
ADMIN - FREIGHT, POST, INTER, PHONE	2-12-00-215-00	10,770.00	1,319.86	9,450.14	87.74
ADMIN - MEMBERSHIPS, ADVERTISING	2-12-00-220-00	22,860.00	9,131.12	13,728.88	60.05
ADMIN - PROFESSIONAL SERVICES	2-12-00-230-00	61,000.00	13,532.63	47,467.37	77.81
ADMIN - TRAINING	2-12-00-232-00	3,000.00	1,380.00	1,620.00	54.00
ADMIN - ASSESSMENT SERVICES	2-12-00-235-00	18,800.00	5,065.20	13,734.80	73.05
ADMIN - REPAIR/MAINTENANCE	2-12-00-250-00	8,000.00	1,381.56	6,618.44	82.73
ADMIN - EQUIP RENTAL/MAINTENANCE	2-12-00-263-00	1,728.00	431.85	1,296.15	75.00
ADMIN - INSURANCE	2-12-00-274-00	25,000.00	117,928.99	(92,928.99)	(371.71)
ADMIN - SPECIAL EVENTS	2-12-00-300-00	8,000.00	0.00	8,000.00	100.00
ADMIN - OFFICE SUPPLIES	2-12-00-510-00	18,344.00	3,621.68	14,722.32	80.25
ADMIN - UTILITIES	2-12-00-540-00	5,590.00	849.16	4,740.84	84.80
BAD DEBT WRITTEN OFF	2-12-00-763-00	45,000.00	44,551.83	448.17	0.99
TSF TO OTHER LOCAL GOV'T	2-12-00-765-00	21,791.00	0.00	21,791.00	100.00
BANK CHARGES AND INTEREST	2-12-00-810-00	4,200.00	596.90	3,603.10	85.78
PENNY ROUNDING-PHASE OUT	2-12-00-992-00	0.00	(0.04)	0.04	0.00
ADMIN - STAFF RECOGNITION	2-12-00-995-00	3,000.00	79.29	2,920.71	97.35
* TOTAL General administration		492,999.00	244,201.42	248,797.58	50.47
Protective services					
FIRE - EMPLOYER CONT. (CHIEF CPP, EI)	2-23-00-130-00	800.00	141.36	658.64	82.33
FIRE - TRAVEL/LODGING/MEALS	2-23-00-148-00	2,000.00	284.42	1,715.58	85.77
FIRE - HONORARIUMS	2-23-00-159-00	50,000.00	10,478.28	39,521.72	79.04

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
FIRE - FAX, PHONE & INTERNET	2-23-00-215-00	6,500.00	1,997.51	4,502.49	69.26
FIRE - FREIGHT/POSTAGE	2-23-00-215-01	500.00	0.00	500.00	100.00
FIRE - TRAINING	2-23-00-232-00	2,500.00	0.00	2,500.00	100.00
FIRE - HALL REPAIR/MAINTENANCE	2-23-00-250-00	2,000.00	0.00	2,000.00	100.00
FIRE - INSURANCE	2-23-00-274-00	5,600.00	0.00	5,600.00	100.00
FIRE - GOODS & SUPPLIES	2-23-00-510-00	2,000.00	120.00	1,880.00	94.00
FIRE - JANITORIAL/SUPPLIES	2-23-00-510-01	1,500.00	240.00	1,260.00	84.00
FIRE - OFFICE SUPPLIES	2-23-00-510-02	500.00	0.00	500.00	100.00
FIRE - VEHICLE/EQUIP. REPAIR/MAINTENANCE	2-23-00-520-00	11,250.00	2,378.43	8,871.57	78.85
FIRE - FUEL	2-23-00-520-01	2,500.00	179.83	2,320.17	92.80
FIRE - RADIO	2-23-00-520-02	4,000.00	868.00	3,132.00	78.30
PURCHASE/REPAIRS/LICENSE	2-23-00-520-03	19,000.00	0.00	19,000.00	100.00
FIRE - EQUIPMENT/HAND TOOLS	2-23-00-520-04	4,000.00	0.00	4,000.00	100.00
FIRE - APPARATUS/EQUIPMENT RE-CERT	2-23-00-540-00	5,000.00	1,357.08	3,642.92	72.85
FIRE - UTILITIES	2-23-00-995-00	1,000.00	0.00	1,000.00	100.00
FIRE - STAFF RECOGNITION	2-24-00-200-00	3,500.00	0.00	3,500.00	100.00
DISASTER SERVICES	2-26-00-110-00	22,500.00	0.00	22,500.00	100.00
BYLAW - CONTRACT SERVICES	2-26-00-520-00	135.00	0.00	135.00	100.00
BYLAW - DOG & CAT TAGS					
* TOTAL Protective services		146,785.00	18,044.91	128,740.09	87.71
Roads, streets, walks and ligh					
P.W. - SALARIES /WAGES	2-32-00-110-00	222,000.00	50,667.77	171,332.23	77.17
P.W. - EMPLOYER CONTRIBUTION	2-32-00-130-00	14,420.00	3,372.63	11,047.37	76.61
P.W. - AUMA BENEFITS	2-32-00-135-00	18,540.00	5,350.26	13,189.74	71.14
P.W. - FREIGHT,POSTAGE, INTERENT, PHONE	2-32-00-215-00	6,650.00	1,069.22	5,580.78	83.92
P.W. - EQUIPMENT RENTAL	2-32-00-220-00	3,500.00	164.52	3,335.48	95.29
P.W. - TRAIN/MEALS/LODGE	2-32-00-232-00	6,000.00	325.00	5,675.00	94.58
ROADS - SNOW REMOVAL	2-32-00-260-00	15,000.00	1,264.74	13,735.26	91.56
P.W. - SHOP SUPPLIES	2-32-00-270-00	5,600.00	94.21	5,505.79	98.31
P.W. - INSURANCE	2-32-00-274-00	9,850.00	0.00	9,850.00	100.00
P.W. - FUEL	2-32-00-510-00	19,000.00	5,799.47	13,200.53	69.47
ROADS - GOODS & SUPPLIES	2-32-00-511-00	3,000.00	185.00	2,815.00	93.83
P.W. - EQUIP REPAIR /MAINT.	2-32-00-520-00	21,000.00	4,038.78	16,961.22	80.76
EQUIP - REPAIR/MAINT - HOTSY	2-32-00-520-18	0.00	172.43	(172.43)	0.00
ROADS - REPAIR/MAINTENANCE	2-32-00-530-00	46,450.00	2,725.00	43,725.00	94.13
ROADS - STREET LIGHTS	2-32-00-540-00	73,000.00	10,214.24	62,785.76	86.00
P.W. - SHOP UTILITIES	2-32-00-541-00	5,500.00	1,492.73	4,007.27	72.85



TOWN OF BASSANO

Town of Bassano

Revenue & Expenses

For the period ending March 31, 2018

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
* TOTAL Roads, streets, walks and		469,510.00	86,936.00	382,574.00	81.48
Water supply and distribution					
WATER - CONTRACT SERVICES	2-41-00-120-00	11,000.00	0.00	11,000.00	100.00
WATER - FREIGHT, INTERNET, PHONE	2-41-00-215-00	1,400.00	(1,766.09)	3,166.09	226.14
WATER - PROFESSIONAL SERVICES	2-41-00-230-00	5,000.00	164.75	4,835.25	96.70
WATER - ADMIN CUSTOMER BILLING	2-41-00-240-00	15,000.00	0.00	15,000.00	100.00
WATER - REPAIR/MAINTENANCE	2-41-00-250-00	57,900.00	4,031.25	53,868.75	93.03
WATER - INSURANCE	2-41-00-274-00	23,000.00	0.00	23,000.00	100.00
WATER - GOODS & SUPPLIES	2-41-00-510-00	2,030.00	282.28	1,747.72	86.09
WATER - CONSUMPTION TO NRSC	2-41-00-532-00	230,200.00	22,995.05	207,204.95	90.01
WATER, - UTILITIES	2-41-00-540-00	30,000.00	8,255.81	21,744.19	72.48
WATER - DEBENTURE INTEREST	2-41-00-831-00	39,021.00	37,363.57	1,657.43	4.24
* TOTAL Water supply and distrib		414,551.00	71,326.62	343,224.38	82.79
Wastewater treatment and dispo					
SEWER - FREIGHT	2-42-00-215-00	550.00	0.00	550.00	100.00
SEWER - PROFFESIONAL SERVICES	2-42-00-230-00	5,000.00	0.00	5,000.00	100.00
SEWER - REPAIR/MAINTENANCE	2-42-00-250-00	25,000.00	182.50	24,817.50	99.27
SEWER - GOODS & SUPPLIES	2-42-00-510-00	2,000.00	0.00	2,000.00	100.00
SEWER - UTILITIES	2-42-00-540-00	900.00	172.56	727.44	80.82
* TOTAL Wastewater treatment and		33,450.00	355.06	33,094.94	98.94
Waste management					
GARBAGE - CONTRACT SERVICES	2-43-00-210-00	52,000.00	9,000.00	43,000.00	82.69
GARBAGE - GOODS & SUPPLIES	2-43-00-510-00	500.00	0.00	500.00	100.00
GARBAGE - NEWELL. REG. LANDFILL REQ.	2-43-00-765-00	40,139.00	40,135.68	3.32	0.00
RECYCLING - NEWELL REGIONAL LANDFILL REQ.	2-43-00-765-01	9,657.00	9,660.06	(3.06)	(0.03)
RECYCLING - B.A.R.R.A. OPERATING FUNDING	2-43-00-765-02	5,000.00	0.00	5,000.00	100.00
* TOTAL Waste management		107,296.00	58,795.74	48,500.26	45.20
Family and community support					
FCSS - SALARIES	2-51-00-110-00	13,520.00	6,240.00	7,280.00	53.84
FCSS - EMPLOYER CONTRIBUTIONS	2-51-00-130-00	900.00	413.64	486.36	54.04



TOWN OF BASSANO

Town of Bassano

Revenue & Expenses

For the period ending March 31, 2018

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
FCSS - AUMA BENEFITS	2-51-00-135-00	500.00	672.00	(172.00)	(34.40)
FCSS - ADM TRAINING & EDUCATION	2-51-00-150-00	2,000.00	0.00	2,000.00	100.00
FCSS PROGRAM - New	2-51-00-200-00	10,300.00	11.98	10,288.02	99.88
FCSS PROGRAM - Helping Hands	2-51-00-200-02	0.00	280.00	(280.00)	0.00
FCSS-TRAVEL, SUBSISTENCE & BOARD DEVEL.	2-51-00-211-00	5,000.00	1,754.29	3,245.71	64.91
FCSS - ADVERTISING & MEMBERSHIPS	2-51-00-220-00	2,000.00	50.00	1,950.00	97.50
FCSS EVENTS	2-51-00-300-00	26,000.00	40.00	25,960.00	99.84
THRIVE - RENT	2-51-00-400-00	7,800.00	1,950.00	5,850.00	75.00
THRIVE - EQUIP	2-51-00-410-00	5,000.00	0.00	5,000.00	100.00
REPAIR/MAINT./PURCHASE					
FCSS - GENERAL GOODS & SUPPLIES	2-51-00-510-00	9,655.00	0.00	9,655.00	100.00
THRIVE - GOODS & SUPPLIES	2-51-00-510-01	600.00	0.00	600.00	100.00
COMM. WORKER - SALARIES	2-62-00-110-00	27,500.00	6,240.00	21,260.00	77.30
COMM. WORKER - EMPLOYER CONTRIBUTION	2-62-00-130-00	2,250.00	413.64	1,836.36	81.61
COMM. WORKER - AUMA BENEFITS	2-62-00-135-00	3,000.00	671.91	2,328.09	77.60
COMM. WORKER - TRAVEL/MEALS/LODGE	2-62-00-211-00	1,000.00	0.00	1,000.00	100.00
COMM. WORKER - GENERAL EXPENSES	2-62-00-510-00	1,000.00	300.01	699.99	69.99
SENIOR CITIZENS TRANSPORT. REQ.	2-62-00-770-00	3,799.00	0.00	3,799.00	100.00
ECD - PROJECT COORDINATION	2-63-00-110-00	4,410.00	2,205.00	2,205.00	50.00
ECD - ACCOUNTING FEES	2-63-00-810-00	0.00	625.00	(625.00)	0.00
* TOTAL Family and community sup		126,234.00	21,867.47	104,366.53	82.68
Subdivision land development					
SUB DIV - COST OF LAND SOLD	2-66-00-510-00	4,500.00	0.00	4,500.00	100.00
* TOTAL Subdivision land develop		4,500.00	0.00	4,500.00	100.00
Parks and recreation					
POOL - SALARIES/WAGES	2-72-00-110-00	85,000.00	0.00	85,000.00	100.00
POOL - EMPLOYER CONTRIBUTION	2-72-00-130-00	4,800.00	0.00	4,800.00	100.00
POOL - TRAVEL/LODGE/MEALS	2-72-00-211-00	500.00	0.00	500.00	100.00
POOL - FREIGHT, INTERNET, PHONE	2-72-00-215-00	3,000.00	348.13	2,651.87	88.39
POOL - TRAINING	2-72-00-232-00	1,000.00	0.00	1,000.00	100.00
POOL - REPAIR/MAINTENANCE	2-72-00-250-00	15,000.00	0.00	15,000.00	100.00
POOL - INSURANCE	2-72-00-274-00	3,500.00	0.00	3,500.00	100.00
POOL - GOODS & SUPPLIES	2-72-00-510-00	6,500.00	100.00	6,400.00	98.46
POOL - CONCESSION	2-72-00-511-00	3,000.00	0.00	3,000.00	100.00
POOL - CHEMICALS	2-72-00-530-00	16,000.00	0.00	16,000.00	100.00



TOWN OF BASSANO

Town of Bassano

Revenue & Expenses

For the period ending March 31, 2018

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
POOL - UTILITIES	2-72-00-540-00	30,550.00	302.00	30,248.00	99.01
PARKS & REC - SALARIES/WAGES	2-72-01-110-00	54,200.00	0.00	54,200.00	100.00
PARKS & REC - EMPLOYER CONTRIBUTION	2-72-01-130-00	2,600.00	0.00	2,600.00	100.00
PARKS & REC - FREIGHT, PHONE	2-72-01-215-00	600.00	0.00	600.00	100.00
PARKS & REC - REPAIR/MAINTENANCE	2-72-01-250-00	1,000.00	0.00	1,000.00	100.00
CAMPGROUND - REPAIR/MAINTENANCE	2-72-01-251-00	10,700.00	0.00	10,700.00	100.00
PARKS & REC - GOODS & SUPPLIES	2-72-01-510-00	5,170.00	0.00	5,170.00	100.00
CAMPGROUND - GOODS & SUPPLIES	2-72-01-511-00	1,120.00	0.00	1,120.00	100.00
PARKS & REC - EQUIPMENT REPAIR/MAINT.	2-72-01-520-00	2,500.00	0.00	2,500.00	100.00
T.V. TOWER - UTILITIES	2-72-01-540-00	1,400.00	313.08	1,086.92	77.63
CAMPGROUND - UTILITIES	2-72-01-541-00	3,650.00	244.38	3,405.62	93.30
ARENA - REPAIR/MAINTENANCE	2-72-02-250-00	1,500.00	0.00	1,500.00	100.00
ARENA - INSURANCE	2-72-02-274-00	37,000.00	0.00	37,000.00	100.00
REC COMPLEX - REPAIR/MAINTENANCE	2-72-03-250-00	2,500.00	0.00	2,500.00	100.00
REC COMPLEX - INSURANCE	2-72-03-274-00	26,000.00	0.00	26,000.00	100.00
CAMPGROUND - INSURANCE	2-72-04-274-00	100.00	0.00	100.00	100.00
* TOTAL Parks and recreation		318,890.00	1,307.59	317,582.41	99.59
Culture					
RODEO - INSURANCE	2-72-05-274-00	300.00	0.00	300.00	100.00
BOWLING CLUB - REPAIR/MAINTENANCE	2-72-07-250-00	1,000.00	0.00	1,000.00	100.00
HALL - JANITORIAL SERVICES	2-74-00-110-00	9,360.00	1,500.00	7,860.00	83.97
HALL - FREIGHT, INTERNET, PHONE	2-74-00-210-00	1,250.00	200.20	1,049.80	83.98
HALL - REPAIR/MAINTENANCE	2-74-00-250-00	10,000.00	1,868.26	8,131.74	81.31
HALL - INSURANCE	2-74-00-274-00	4,000.00	0.00	4,000.00	100.00
HALL - GOODS & SUPPLIES	2-74-00-510-00	3,600.00	149.91	3,450.09	95.83
HALL - UTILITIES	2-74-00-540-00	18,500.00	5,419.70	13,080.30	70.70
DROP-IN CENTRE - UTILITIES	2-74-00-545-00	6,000.00	830.16	5,169.84	86.16
LIBRARY - REQUISITION	2-74-00-765-00	12,666.00	3,087.50	9,578.50	75.62
DROP-IN CENTRE - REPAIR/MAINTENANCE	2-74-01-250-00	700.00	0.00	700.00	100.00
LIBRARY - REPAIR/MAINTENANCE	2-74-01-250-01	100.00	0.00	100.00	100.00
DROP-IN CENTRE - INSURANCE	2-74-01-274-00	1,900.00	0.00	1,900.00	100.00
GUN CLUB - INSURANCE	2-74-06-274-00	2,000.00	0.00	2,000.00	100.00
* TOTAL Culture		71,376.00	13,055.73	58,320.27	81.71
Other					
AIRPORT - REPAIR/ MAINTENANCE	2-33-00-200-00	10,775.00	264.80	10,510.20	97.54



TOWN OF BASSANO
Town of Bassano
Revenue & Expenses

For the period ending March 31, 2018

Description	General Ledger	2018 Budget	2018 YTD Actual	2018 Budget Remaining \$	2018 Budget Remaining %
AIRPORT - INSURANCE	2-33-00-274-00	2,600.00	0.00	2,600.00	100.00
AIRPORT - UTILITIES	2-33-00-540-00	3,200.00	670.22	2,529.78	79.05
CEMETARY - REPAIR/MAINTENANCE	2-56-00-250-00	5,750.00	0.00	5,750.00	100.00
CEMETERY - PLOT OPEN/CLOSE	2-56-00-500-00	100.00	0.00	100.00	100.00
CEMETARY - GOODS & SUPPLIES	2-56-00-510-00	1,000.00	0.00	1,000.00	100.00
MUNICIPAL PLANNING	2-64-00-200-00	24,358.00	7,628.75	16,729.25	68.68
CDO - MARKETING, ADVERTISING, FREIGHT	2-64-00-220-00	0.00	2,257.50	(2,257.50)	0.00
* TOTAL Other		47,783.00	10,821.27	36,961.73	77.35
Transfers to/from reserves					
SEWER - TSF FROM RESERVES	1-42-00-920-00	(1,188,581.00)	0.00	(1,188,581.00)	100.00
ADMIN - TSF TO RESERVES	2-12-00-764-00	10,000.00	0.00	10,000.00	100.00
ROADS - TSF TO RESERVES	2-32-00-764-00	25,353.00	0.00	25,353.00	100.00
P.W. EQUIPMENT - TSF TO RESERVES	2-32-00-764-01	10,000.00	0.00	10,000.00	100.00
P.W. SHOP - TSF TO RESERVES	2-32-00-764-02	10,000.00	0.00	10,000.00	100.00
WATER - TSF TO CAPITAL	2-41-00-762-00	50,000.00	0.00	50,000.00	100.00
WATER - TSF TO RESERVES	2-41-00-766-00	82,895.00	0.00	82,895.00	100.00
WATER - DEBENTURE PRINCIPAL	2-41-00-832-00	93,474.00	93,473.70	0.30	0.00
SEWER - TSF TO RESERVES	2-42-00-765-00	212,686.00	0.00	212,686.00	100.00
CEMETERY, TSF TO RESERVES	2-56-00-764-00	2,000.00	0.00	2,000.00	100.00
POOL - TSF TO RESERVES	2-72-00-764-00	15,000.00	0.00	15,000.00	100.00
REC & PARKS SHOP - TSF TO RESERVES	2-72-01-764-00	10,000.00	0.00	10,000.00	100.00
ARENA REPLACEMENT - TSF TO RESERVES	2-72-02-764-00	10,000.00	0.00	10,000.00	100.00
REC COMPLEX - TSF TO RESERVES	2-72-03-764-00	15,000.00	0.00	15,000.00	100.00
HALL, TSF TO RESERVES	2-74-00-764-00	20,000.00	0.00	20,000.00	100.00
* TOTAL Transfers to/from reserv		(622,173.00)	93,473.70	(715,646.70)	115.02
** TOTAL Expenses		1,669,701.00	630,197.22	1,039,503.78	62.26
*** (Surplus)/Deficit		(5,300,601.00)	358,069.19	(5,658,670.19)	106.76
Unused Accounts?					
* TOTAL Unused Accounts?		0.00	0.00	0.00	0.00



TOWN OF BASSANO

Cheque Listing For Council

R2018-04-23 #8.3

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2018-Apr-19
12:49:32PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20180308	2018-04-23	AMSC INSURANCE SERVICES LTD.	30874	PAYMENT MAY STAFF BENEFITS	4,319.66	4,319.66
20180309	2018-04-23	BASSANO AUTOMOTIVE (1985) LTD.	21212 21258 21264 21349 21359 21360	PAYMENT BOBCAT HOTSY SHOP OFFICE SUPPLIES 1 TON 3/4 TON	119.11 32.63 22.00 12.43 76.83 43.41	306.41
20180310	2018-04-23	BROOKS BULLETIN	158841	PAYMENT ECD AD VOLUNTEER WEEK	105.00	105.00
20180311	2018-04-23	BRUCE, ANITA	12	PAYMENT CIRCLE OF IDEAS WORKSHOP	831.13	831.13
20180312	2018-04-23	CANADIAN LINEN	630056.504	PAYMENT FLOOR MATS	145.56	145.56
20180313	2018-04-23	COUNTY OF NEWELL	IVC005424 IVC005434	PAYMENT CPO SERVICES JAN -MARCH 20 BASSANO FIRE DRIVER ABSTRA	3,000.00 147.00	3,147.00
20180314	2018-04-23	DESJARDINS CARD SERVICES-STAPLES	484197	PAYMENT OFFICE SUPPLIES	219.98	219.98
20180315	2018-04-23	IWASSA INDUSTRIES	71479	PAYMENT BASSANO HISTORY TIMELINE	771.75	771.75
20180316	2018-04-23	MAYHEW, BRIAN	201	PAYMENT APRIL JANITORIAL SERVICES	1,295.00	1,295.00
20180317	2018-04-23	MPE ENGINEERING LTD	14460070020 14460100003	PAYMENT WASTEWATER TREATMENT UPG STORM POND AND OUTFALL AN	4,524.45 437.85	4,962.30
20180318	2018-04-23	MUNICIPAL INFORMATION SYSTEMS	20180224	PAYMENT MAY SUPPORT	789.06	789.06
20180319	2018-04-23	NEOPOST LEASING SERVICES LTD.	6186432	PAYMENT MAY TO JULY LEASE PAYMENT	314.84	314.84
20180320	2018-04-23	NEWELL FOUNDATION	6	PAYMENT SUPPLIES FOR VOLUNTEER APF	253.28	253.28
20180321	2018-04-23	NEWELL REGIONAL SERVICES CORP.	03-31-2018 1643	PAYMENT MARCH WATER CONSUMPTION ADMIN FEES JAN - MARCH 2018	10,791.60 9.74	10,801.34
20180322	2018-04-23	OLDMAN RIVER REGIONAL SERVICES COMMIS	9438	PAYMENT APRIL 1 - JUNE 30 PLANNING SE	3,554.75	3,554.75
20180323	2018-04-23	PIONEER GAS CO-OP LTD.	4812 4813	PAYMENT AIRPORT GAS WTP GAS	76.85 752.10	828.95
20180324	2018-04-23	SCARLETT, TIFFANY	48 49 50 51	PAYMENT EASTER SUPPLIES COMMUNITY WORKER - MED HA MILAGE AFTER SCHOOL PROGRAM	61.25 154.00 255.96 18.87	490.08
20180325	2018-04-23	SOCAN	56	PAYMENT 2018 TARIF 3A - LIVE MUSIC PER	94.25	94.25
20180326	2018-04-23	TAXervice	2330303	PAYMENT MISSED INV IN JAN LEGAL COST	287.25	287.25
20180327	2018-04-23	VENO, DESIRAE	20	PAYMENT APRIL ECD CO ORDINATOR	735.00	735.00
20180328	2018-04-23	WESCLEAN		PAYMENT		754.69



TOWN OF BASSANO

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Cheque Listing For Council

2018-Apr-19
12:40:58PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20180305	2018-04-22	ALBERTA MUNICIPAL SERVICES CORPORATION		PAYMENT		20,289.10
			7631	POOL GAS	52.01	
			7632	ADMIN OFFICE - GAS	162.39	
			7633	SHOP - GAS	411.04	
			7634	DROP IN CENTRE - GAS	399.10	
			7635	CAMP GROUND - GAS	29.91	
			7636	ARENA - JUF - GAS	1,150.00	
			7637	REC COMPLEX - GAS	510.04	
			7638	ARENA - GAS	532.44	
			7639	COMMUNITY HALL - GAS	892.19	
			7640	PROTECTIVE SERVICES - GAS	377.74	
			7641	BARRA - GAS	380.67	
			7642	OFFICE - POWER	207.41	
			7643	POOL - POWER	105.45	
			7644	ARENA - JUF - POWER	623.92	
			7645	OUTDOOR SKATING RINK - POW	93.44	
			7646	REC COMPLEX - POWER	290.00	
			7647	ARENA COMPRESSOR - POWER	2,022.77	
			7648	WTP - POWER	2,017.18	
			7649	PUBLIC WORKS SHOP - POWER	324.65	
			7650	BARRA - POWER	183.20	
			7651	DROP IN CENTRE - POWER	286.34	
			7652	CAMPGROUND - POWER	86.42	
			7653	LIBRARY - POWER	263.57	
			7654	ARENA - POWER	530.89	
			7655	GUN CLUB - POWER	87.00	
			7656	AIRPORT - LIGHTS -POWER	86.14	
			7657	IRPORT - OFFICE - POWER	150.26	
			7658	SEWAGE STATION - POWER	82.56	
			7659	GOLF COURSE IRRIGATION - PO	21.60	
			7660	GOLF COURSE CANAL PUMP - P	30.74	
			7661	TV TOWER - POWER	148.24	
			7662	COMMUNITY HALL - POWER	846.30	
			7663	PROTECTIVE SERVICES - POWE	238.45	
			7664	TOURIST SIGN - POWER	108.21	
			7665	TOURIST SIGN - POWER	117.15	
			7666	GOLF COURSE SHOP - POWER	97.46	
			7667	FORTIS LIGHTS - POWER	5,953.21	
			7668	LATE PAYMNET FEE	389.01	
20180306	2018-04-22	MITCHELL CURTIS ENTERPRISES INC		PAYMENT		19.50
			740911	OFFICE AND SHOP WATER	19.50	
20180307	2018-04-22	TELUS COMMUNICATIONS INC.		PAYMENT		1,186.16
			4761	POOL INTERNET	63.00	
			4762	MARCH REC CENTRE - PHONE	180.20	
			4763	OFFICE PHONE	235.47	
			4764	COMMUNITY HALL PHONE	71.00	
			4765	FAX	71.00	
			4766	TRUCKFILL	71.00	
			4767	FIRE DEPARTMENT	71.07	
			4768	PUBLIC WORKS	100.36	
			4769	OFFICE INTERNET	91.07	
			4770	FIRE DEPARTMENT FAX	135.28	
			4771	FIRE DEPARTMENT DISPATCH	96.71	

Total 21,494.76

*** End of Report ***

BASSANO MARCH REPORT

For the month of March our department completed twenty-four hours of patrols in Bassano. During these patrols officers monitored for any bylaw or traffic concerns. When on patrol the officer would attend the Bassano Office to check with the CAO or staff for any questions or concerns for our department.

During this month our department issued three tickets. The tickets were for fail to maintain equipment, improper licence plate and obstructed windshield. There were six warnings issued for fail to maintain equipment, no driver's license in possession, no registration in possession, no insurance in possession, dog not licensed and obstructed windshield.

There was one incident investigated for dog attack.

During this month our department attended court for trial for a Bassano ticket.