

AGENDA

Meeting: June 11, 2018 7:00 p.m.
Council Chambers
502 – 2 Avenue Bassano

1. CALL TO ORDER

2. EXCUSED FROM MEETING

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 May 28, 2018 Regular Council Meeting

5. DELEGATIONS

6. NEW & UNFINISHED BUSINESS

- 6.1 2018 Budget
- 6.2 2018 Taxation Bylaw
- 6.3 Cannabis Survey Results & Discussion
- 6.4 2018 Tax Recovery Auction
- 6.5 Pothole Discussion
- 6.6 Cervus Equipment
- 6.7 RVs in public spaces/roads

7. BOARD & COMMITTEE REPORTS

7.1 Councillor Slomp

8. CAO REPORTS

8.1 Cheque Listing

9. CORRESPONDENCE

- 9.1 Municipal Sustainability Initiative & Federal Gas Tax Fund 2018 Allocations
- 9.2 Emergency Management Amendment Act – Invitation to engagement

10. IN CAMERA

10.1 Offer to Purchase – w25' of Lot 16, Block 7, Plan 3872T – FOIP 24(1)(c)

11. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD IN COUNCIL CHAMBERS ON MAY 28, 2018

PRESENT

MAYOR: Jackie Peterson
COUNCILLORS: Doug Barlow
Kevin Jones
Lynn MacWilliam
John Slomp
Ron Wickson

STAFF: Kevin Miller – Chief Administrative Officer

OTHERS IN ATTENDANCE: Media (Brooks Bulletin)

1. CALL TO ORDER

Mayor Peterson called the meeting to order at 7:00 p.m.

2. EXCUSED FROM MEETING

None

3. ADOPTION OF AGENDA

125/18 Moved by **COUNCILLOR JONES** that the agenda be adopted with the following addition:

6.6 Fireworks.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of Minutes from the Regular Council Meeting May 14, 2018

126/18 Moved by **COUNCILLOR SLOMP** that Council approve the minutes of the regular Council Meeting held on May 14, 2018 as corrected.

5. DELEGATIONS

Earl Wilson – Eastern Irrigation District – Update on Bassano Dam project

6. NEW BUSINESS

6.1 Traffic Bylaw

127/18 Moved by **COUNCILLOR WICKSON** THAT Council give second reading to Bylaw #876/18, the Traffic Control Bylaw.

CARRIED

128/18 Moved by **COUNCILLOR MACWILLIAM** THAT Council give THIRD AND FINAL reading to Bylaw #876/18, the Traffic Control Bylaw

CARRIED

6.2 Public Participation Policy

129/18 Moved by **COUNCILLOR JONES** THAT Council approve the Town of Bassano Public Participation Policy.

CARRIED

6.3 2018 Tax Rate Bylaw

130/18 Moved by **COUNCILLOR WICKSON** THAT Council table the 2018 Tax Rate Bylaw to the June 11, 2018 council meeting.

CARRIED

6.4 Senior's Week

131/18 Moved by **MAYOR PETERSON** THAT Council proclaim June 3-9, 2018 as Senior's Week in Bassano.

CARRIED

6.5 Strategic Planning Discussion

Council requested Administration to prepare a pool to determine availability of Councillors for a Strategic Planning Session.

6.6 Fireworks

Council requested Administration to inform the public that there are no certified individuals or groups to perform a fireworks display for Canada Day 2018.

7. BOARD AND COMMITTEE REPORTS

132/18 Moved by **COUNCILLOR MACWILLIAM** to accept the Board and Committee reports as information.

CARRIED

8. CAO REPORTS

133/18 Moved by **COUNCILLOR ROSE** to accept the CAO reports as information.

CARRIED

9. CORRESPONDANCE

9.1 Wanda Wallace – Fire safety concerns

10. CLOSED MEETING

134/18 Moved by **COUNCILLOR BARLOW** that Council close the meeting to the public at 8:25 p.m. for the following items:

- 10.1 Lot Sale – 514 5 Street – FOIP 24(1)(c)
- 10.2 Regional Broadband – FOIP 25(1)(b)
- 10.3 Bassano Project – FOIP 25(1)(b)

CARRIED

10.2 OUT OF CAMERA

135/18 Moved by **COUNCILLOR ROSE** that Council open the meeting to the public at 8:50 p.m.

CARRIED

11. ADJOURNMENT

Mayor Peterson adjourned the regular Council meeting of May 28, 2018 at 8:51 p.m.

Mayor

Chief Administrative Officer



REQUEST FOR DECISION

Meeting: May 14, 2018
Agenda Item:6.1

2018 Budget

BACKGROUND:

Administration respectfully submits the attached as a proposed FINAL budget for 2018, based upon Council's request at the May 28, 2018 Regular Council meeting, to keep any increase in the rate of taxation to 2%.

Compared to the budget passed on May 14, 2018, the only change is a reduction in the amount of revenue to be placed in reserves of **\$12,011**.

OPTIONS:

- #1 – Approve the amended 2018 Final Budget
- #2 – Make changes to the 2018 Final Budget prior to approval
- #3 – Do not approve the 2018 Final Budget

CAO COMMENTS:

The budget changes coincide with Agenda Item #6.2 later this evening to set the 2018 Tax Rates.

PROPOSED RESOLUTION:

THAT Council approve the amended 2018 Budget as presented

Budget Expense: DECREASE of \$12,000 to go to reserves compared to the May 14, 2018 Budget version.

Attachments: Draft 2018 Final Budget

Applicable Legislation: MGA

Prepared By: Kevin Miller, CAO

APPROVED BY:

A handwritten signature in black ink, appearing to be "Kevin Miller".

DATE: June 4, 2018

ACTION REQUIRED: _____



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
Tax & Requisitions - Revenue				
1-00-00-110-00	TAXES - MUNICIPAL OPERATIONS	(1,335,061.36)	(1,328,186.88)	1,349,752.00
1-00-00-110-01	TAXES - NEWELL FOUNDATION	(25,935.22)	(25,855.94)	(25,935.00)
1-00-00-111-00	TAXES - ASFF RESIDENTIAL/FARM	(210,130.64)	(210,402.60)	(212,663.03)
1-00-00-112-00	TAXES - ASFF NON-RESIDENTIAL	(108,012.67)	(106,097.00)	(109,402.05)
1-00-00-114-00	CHRIST REDEEMER- RESIDENTIAL/FARM	(12,715.61)	(12,847.32)	(12,944.63)
1-00-00-115-00	CHRIST REDEEMER - NON-RESIDENTIAL	0.00	(68.63)	(70.75)
1-00-00-510-00	TAXES - PENALTIES & COSTS	(40,000.00)	(62,012.90)	(40,000.00)
1-00-00-540-00	FRANCHISE FEES - FORTIS	(125,000.00)	(133,557.35)	(153,095.00)
1-00-00-541-00	FRANCHISE FEES - ATCO	(95,000.00)	(106,239.88)	(103,189.00)
1-00-00-550-00	INTEREST - ON INVESTMENTS	(25,000.00)	(46,715.17)	(25,000.00)
1-00-00-552-00	INTEREST - ON CURRENT ACCOUNT	(4,500.00)	(10,817.78)	(5,000.00)
1-00-00-553-00	INTEREST - ON ACCOUNTS RECEIVABLE	(2,000.00)	(145.00)	0.00
1-00-00-590-00	REVENUE - FROM OTHER SOURCES	(5,500.00)	(6,820.24)	(10,000.00)
1-00-00-850-00	COUNTY OF NEWELL REVENUE SHARING	0.00	(159,344.28)	0.00
1-00-00-116-00	TAXES - DESIGNATED IND REQUISITION	0.00	0.00	(93.22)
Tax & Requisitions - Revenue		(1,988,855.50)	(2,209,110.97)	652,359.32
Tax & Requisitions - Expense				
2-81-00-742-00	ASFF/CHRIST THE RED. SCHOOL REQUISITION	318,143.30	318,070.75	322,065.08
2-81-00-743-00	CHRIST THE REDEEMER	12,783.48	12,693.82	13,015.38
2-81-00-751-00	NEWELL FOUNDATION REQUISITION	25,935.22	25,935.22	25,935.00
2-81-00-752-00	Designated Industrial Prop Requisition	0.00	0.00	93.22
Tax & Requisitions - Expense		356,862.00	356,699.79	361,108.68
Tax & Req (Surplus)/Deficit		(1,631,993.50)	(1,852,411.18)	1,013,468.00
Legislative - Expense				
2-11-00-151-00	COUNCIL - HONORARIUM	38,000.00	38,131.53	40,000.00
2-11-00-155-00	COUNCIL - BENEFITS, ADMIN COSTS	9,500.00	9,363.01	10,500.00
2-11-00-211-00	COUNCIL - TRAVEL/LODGE/MEALS	8,000.00	7,070.47	8,000.00
Legislative - Expense		55,500.00	54,565.01	58,500.00
Legislative Deficit		55,500.00	54,565.01	58,500.00
Administration - Revenue				
1-12-00-410-00	TAX CERT./LETTER OF COMPL.	(900.00)	(1,345.00)	(1,000.00)
1-12-00-520-00	PERMIT APPLICATION FEES-TOWN	(3,300.00)	(4,706.83)	(3,500.00)
1-12-00-521-00	PERMIT INSPECTION FEES-SUPERIOR	(2,200.00)	(1,949.90)	(2,200.00)
1-12-00-560-00	LAND LEASE REVENUE	(15,000.00)	(14,254.79)	(12,809.00)
1-12-00-840-00	ADMIN - PROVINCIAL COND GRANT	(27,500.00)	(27,500.00)	(37,719.00)
1-00-00-300-00	ADMIN - SPECIAL EVENTS	(2,000.00)	(7,501.86)	(5,000.00)
Administration - Revenue		(50,900.00)	(57,258.38)	(62,228.00)
Administraton - Expense				
2-12-00-274-00	ADMIN - INSURANCE	25,000.00	16,502.20	25,000.00
2-12-00-300-00	ADMIN - SPECIAL EVENTS	8,000.00	15,477.07	8,000.00
2-12-00-510-00	ADMIN - OFFICE SUPPLIES	30,000.00	13,425.88	15,744.00
2-12-00-540-00	ADMIN - UTILITIES	5,590.00	4,684.01	5,590.00



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
2-12-00-600-00	ADMIN - AMORTIZATION	0.00	16,213.45	0.00
2-12-00-110-00	ADMIN - SALARIES/WAGES	165,000.00	212,332.75	189,000.00
2-12-00-130-00	ADMIN - EMPLOYER CONTRIBUTION	11,000.00	9,605.20	11,330.00
2-12-00-133-00	ADMIN - HEALTH/SAFETY COSTS	600.00	291.29	620.00
2-12-00-135-00	ADMIN - AUMA BENEFITS	8,000.00	10,352.24	8,500.00
2-12-00-136-00	ADMIN - WCB	11,132.44	11,185.02	11,466.00
2-12-00-137-00	ADMIN - RRSP CONTRIBUTION	8,000.00	7,750.00	8,000.00
2-12-00-211-00	ADMIN - TRAVEL/LODGE/MEALS	2,000.00	1,775.02	2,000.00
2-12-00-215-00	ADMIN - FREIGHT,POST, INTER, PHONE	13,000.00	11,625.56	10,770.00
2-12-00-220-00	ADMIN - MEMBERSHIPS, ADVERTISING	20,000.00	25,336.17	22,860.00
2-12-00-230-00	ADMIN - PROFESSIONAL SERVICES	55,000.00	33,459.41	61,000.00
2-12-00-232-00	ADMIN - TRAINING	2,500.00	1,567.82	3,000.00
2-12-00-235-00	ADMIN - ASSESSMENT SERVICES	17,930.00	17,922.50	18,800.00
2-12-00-250-00	ADMIN - REPAIR/MAINTENANCE	8,000.00	7,045.45	8,000.00
2-12-00-263-00	ADMIN - EQUIP RENTAL/MAINTENANCE	3,000.00	1,905.35	1,728.00
2-12-00-763-00	BAD DEBT WRITTEN OFF	1,000.00	5,520.48	15,000.00
2-12-00-765-00	TSF TO OTHER LOCAL GOV'T	21,896.00	21,896.01	21,791.00
2-12-00-810-00	BANK CHARGES AND INTEREST	4,200.00	4,011.81	4,200.00
2-12-00-992-00	PENNY ROUNDING-PHASE OUT	0.00	0.07	0.00
2-12-00-995-00	ADMIN - STAFF RECOGNITION	3,000.00	1,225.33	3,000.00
Administraton - Expense		423,848.44	451,110.09	455,399.00
Admin (Surplus)/Deficit		372,948.44	393,851.71	393,171.00
Protective - Revenue				
1-23-00-595-00	FIRE - COUNTY CONTRIBUTION	(108,180.00)	(108,180.00)	(107,235.00)
1-23-00-850-00	FIRE - OTHER INCOME/DONATIONS	(1,500.00)	(1,200.00)	(1,500.00)
1-24-00-840-00	DISASTER - PROVINCIAL COND GRANT	(3,500.00)	(3,500.00)	(3,500.00)
1-25-00-590-00	AMBULANCE - RENTAL INCOME	(10,560.00)	(10,560.06)	(10,771.00)
1-26-00-520-00	BYLAW - DOG LICENSES	(3,000.00)	(2,500.00)	(2,200.00)
1-26-00-521-00	BYLAW - CAT LICENSES	(500.00)	(395.00)	(250.00)
1-26-00-522-00	BYLAW - BUSINESS LICENSE	(12,500.00)	(11,620.00)	(11,000.00)
1-26-00-750-00	BYLAW - FINES & COSTS	(6,000.00)	(7,173.00)	(6,000.00)
1-26-00-840-00	BYLAW - PROVINCIAL COND GRANT	(15,000.00)	(15,000.00)	(22,500.00)
1-23-00-594-00	FIRE - TOWN CONTRIBUTION	(12,020.00)	(12,020.00)	(11,915.00)
Protective - Revenue		(172,760.00)	(172,148.06)	(176,871.00)
Protective - Expense				
2-23-00-130-00	FIRE - EMPLOYER CONT. (CHIEF CPP, EI)	800.00	607.88	800.00
2-23-00-148-00	FIRE - TRAVEL/LODGING/MEALS	2,000.00	1,658.23	2,000.00
2-23-00-159-00	FIRE - HONORARIUMS	50,000.00	42,071.88	50,000.00
2-23-00-215-00	FIRE - FAX, PHONE & INTERNET	6,500.00	7,024.78	6,500.00
2-23-00-215-01	FIRE - FREIGHT/POSTAGE	500.00	0.00	500.00
2-23-00-232-00	FIRE - TRAINING	2,500.00	240.00	2,500.00
2-23-00-250-00	FIRE - HALL REPAIR/MAINTENANCE	2,000.00	928.68	2,000.00
2-23-00-274-00	FIRE - INSURANCE	5,650.00	6,827.00	5,600.00
2-23-00-510-00	FIRE - GOODS & SUPPLIES	2,000.00	1,246.45	2,000.00
2-23-00-510-01	FIRE - JANITORIAL/SUPPLIES	1,500.00	1,440.00	1,500.00
2-23-00-510-02	FIRE - OFFICE SUPPLIES	500.00	0.00	500.00
2-23-00-520-00	FIRE - VEHICLE/EQUIP. REPAIR/MAINTENANCE	9,500.00	11,587.73	11,250.00
2-23-00-520-01	FIRE - FUEL	2,500.00	2,511.49	2,500.00
2-23-00-520-02	FIRE - RADIO PURCHASE/REPAIRS/LICENSE	4,000.00	1,980.21	4,000.00
2-23-00-520-03	FIRE - EQUIPMENT/HAND TOOLS	21,750.00	1,976.90	19,000.00



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
2-23-00-520-04	FIRE - APPARATUS/EQUIPMENT RE-CERT	4,000.00	39,897.35	4,000.00
2-23-00-540-00	FIRE - UTILITIES	5,000.00	5,650.20	5,000.00
2-23-00-600-00	FIRE - AMORTIZATION	0.00	12,560.36	0.00
2-23-00-995-00	FIRE - STAFF RECOGNITION	1,000.00	797.05	1,000.00
2-24-00-200-00	DISASTER SERVICES	3,500.00	0.00	3,500.00
2-26-00-110-00	BYLAW - CONTRACT SERVICES	15,000.00	12,000.00	22,500.00
2-26-00-520-00	BYLAW - DOG & CAT TAGS	135.00	119.75	135.00
TOTAL Protective - Expense		140,335.00	151,125.94	146,785.00
Protective (Surplus)/Deficit		(32,425.00)	(21,022.12)	(30,086.00)
Roads & Works - Revenue				
1-32-00-590-00	ROADS - REVENUE FROM OTHER SOURCES	(6,000.00)	(519.65)	(1,000.00)
1-32-00-840-00	ROADS - PROVINCIAL COND GRANT	(8,000.00)	(129,799.18)	0.00
1-32-00-845-00	PROV COND GRANT MSI CAPITAL	0.00	(450,361.06)	0.00
Roads & Works - Revenue		(14,000.00)	(580,679.89)	(1,000.00)
Roads & Works - Expense				
2-32-00-110-00	P.W. - SALARIES /WAGES	210,000.00	204,456.58	217,000.00
2-32-00-130-00	P.W. - EMPLOYER CONTRIBUTION	14,000.00	12,655.90	14,420.00
2-32-00-135-00	P.W. - AUMA BENEFITS	18,000.00	21,412.82	18,540.00
2-32-00-215-00	P.W. - FREIGHT,POSTAGE, INTERENT, PHONE	6,000.00	6,688.39	4,650.00
2-32-00-220-00	P.W. - EQUIPMENT RENTAL	4,000.00	1,940.52	3,500.00
2-32-00-232-00	P.W. - TRAIN/MEALS/LODGE	6,000.00	7,319.92	6,000.00
2-32-00-260-00	ROADS - SNOW REMOVAL	15,000.00	2,361.23	15,000.00
2-32-00-270-00	P.W. - SHOP SUPPLIES	12,000.00	3,854.53	5,600.00
2-32-00-274-00	P.W. - INSURANCE	9,100.00	9,100.00	9,850.00
2-32-00-510-00	P.W. - FUEL	25,000.00	18,924.93	19,000.00
2-32-00-511-00	ROADS - GOODS & SUPPLIES	3,000.00	185.00	3,000.00
2-32-00-520-00	P.W. - EQUIP REPAIR /MAINT.	20,000.00	598.00	28,000.00
2-32-00-520-01	EQUIP - REPAIR/MAINT - GRADER	0.00	975.44	0.00
2-32-00-520-02	EQUIP - REPAIR/MAINT - SWEEPER	0.00	65.00	0.00
2-32-00-520-03	EQUIP - REPAIR/MAINT - BOBCAT	0.00	1,541.67	0.00
2-32-00-520-05	EQUIP - REPAIR/MAINT - 1 TON	0.00	415.62	0.00
2-32-00-520-06	EQUIP - REPAIR/MAINT - BROWN CHEVY	0.00	402.96	0.00
2-32-00-520-08	EQUIP - REPAIR/MAINT - KENWORTH	0.00	901.65	0.00
2-32-00-520-09	EQUIP - REPAIR/MAINT - WHITE FORD	0.00	118.59	0.00
2-32-00-520-10	EQUIP - REPAIR/MAINT - BACKHOE	0.00	7,392.79	0.00
2-32-00-520-11	EQUIP - REPAIR/MAINT - 3 TON	0.00	3,630.86	0.00
2-32-00-520-12	EQUIP - REPAIR/MAINT - FLUSHER	0.00	5.03	0.00
2-32-00-520-14	EQUIP - REPAIR/MAINT - TAR MACHINE	0.00	1,724.30	0.00
2-32-00-520-15	EQUIP - REPAIR/MAINT - JD TRACTOR	0.00	5,267.56	0.00
2-32-00-520-16	EQUIP - REPAIR/MAINT - 3/4 TON GMC	0.00	633.93	0.00
2-32-00-520-17	EQUIP - SMALL TOOLS	0.00	905.89	0.00
2-32-00-530-00	ROADS - REPAIR/MAINTENANCE	24,000.00	121,187.81	47,450.00
2-32-00-540-00	ROADS - STREET LIGHTS	73,000.00	70,076.70	73,000.00
2-32-00-541-00	P.W. - SHOP UTILITIES	5,510.00	5,558.94	5,500.00
2-32-00-600-00	ROADS - AMORTIZATION	0.00	153,079.08	0.00
Roads & Works - Expense		444,610.00	663,381.64	470,510.00
Roads & Works (Surplus)/Defici		430,610.00	82,701.75	469,510.00



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
Airport - Revenue				
1-33-00-400-00	AIRPORT - REVENUE FROM OTHER SOURCES	(2,000.00)	(2,524.95)	(2,000.00)
Airport - Revenue		(2,000.00)	(2,524.95)	(2,000.00)
Airport - Expense				
2-33-00-200-00	AIRPORT - REPAIR/ MAINTENANCE	3,000.00	306.58	10,775.00
2-33-00-274-00	AIRPORT - INSURANCE	2,600.00	2,426.74	2,600.00
2-33-00-540-00	AIRPORT - UTILITIES	3,200.00	3,324.48	3,200.00
2-33-00-600-00	AIRPORT - AMORTIZATION	0.00	18,773.90	0.00
Airport - Expense		8,800.00	24,831.70	16,575.00
Airport (Surplus)/Deficit		6,800.00	22,306.75	14,575.00
Water - Revenue				
1-41-00-240-00	WATER - PROCESSING FEE	(18,000.00)	(19,083.08)	(18,000.00)
1-41-00-400-00	WATER - REVENUE	(380,000.00)	(425,128.33)	(380,000.00)
1-41-00-450-00	WATER - DISCONNECT/RECONNECT FEES	(200.00)	(70.00)	0.00
1-41-00-550-00	WATER/SEWER - PENALTIES	(8,500.00)	(10,281.04)	(8,500.00)
1-41-00-590-00	WATER - COST RECOVERED	(3,000.00)	(3,447.17)	(3,000.00)
Water - Revenue		(409,700.00)	(458,009.62)	(409,500.00)
Water - Expense				
2-41-00-120-00	WATER - CONTRACT SERVICES	13,000.00	7,807.50	11,000.00
2-41-00-215-00	WATER - FREIGHT, INTERNET, PHONE	2,500.00	3,255.84	1,400.00
2-41-00-230-00	WATER - PROFESSIONAL SERVICES	7,500.00	1,069.01	5,000.00
2-41-00-232-00	WATER - TRAINING/TRAVEL/LOGDE/MEALS	1,000.00	0.00	0.00
2-41-00-240-00	WATER - ADMIN CUSTOMER BILLING	15,000.00	0.00	15,000.00
2-41-00-250-00	WATER - REPAIR/MAINTENANCE	40,000.00	41,361.80	57,900.00
2-41-00-274-00	WATER - INSURANCE	23,000.00	21,718.73	23,000.00
2-41-00-510-00	WATER - GOODS & SUPPLIES	2,300.00	1,552.90	2,030.00
2-41-00-532-00	WATER - CONSUMPTION TO NRSC	200,000.00	207,805.01	230,200.00
2-41-00-540-00	WATER, - UTILITIES	27,210.00	30,279.25	30,000.00
2-41-00-600-00	WATER - AMORTIZATION	0.00	132,120.87	0.00
2-41-00-762-00	WATER - TSF TO CAPITAL	50,000.00	0.00	50,000.00
2-41-00-831-00	WATER - DEBENTURE INTEREST	44,097.00	43,891.02	39,021.00
2-41-00-832-00	WATER - DEBENTURE PRINCIPAL	88,398.00	0.00	93,474.00
2-41-00-990-00	WATER - SEWER-ACCTS WRITTEN OFF	400.00	0.00	0.00
Water - Expense		514,405.00	490,861.93	558,025.00
Water (Surplus)/Deficit		104,705.00	32,852.31	148,525.00
Wastewater - Revenue				
1-42-00-410-00	SEWER - REVENUE	(115,000.00)	(123,363.90)	(115,000.00)
1-42-00-590-00	SEWER - COST RECOVERED	(1,000.00)	0.00	(1,000.00)
1-42-00-840-00	SEWER - PROVINCIAL COND GRANT	(8,000.00)	(8,000.00)	(4,111,419.00)
Wastewater - Revenue		(124,000.00)	(131,363.90)	(4,227,419.00)
Waterwater - Expense				



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
2-42-00-215-00	SEWER - FREIGHT	550.00	32.52	550.00
2-42-00-230-00	SEWER - PROFESSIONAL SERVICES	5,000.00	0.00	5,000.00
2-42-00-250-00	SEWER - REPAIR/MAINTENANCE	7,500.00	4,917.45	25,000.00
2-42-00-510-00	SEWER - GOODS & SUPPLIES	10,000.00	13,527.00	2,000.00
2-42-00-540-00	SEWER - UTILITIES	900.00	975.79	900.00
2-42-00-600-00	SEWER - AMORTIZATION	0.00	34,452.45	0.00
Waterwater - Expense		23,950.00	53,905.21	33,450.00
Wastewater (Surplus)/Deficit		(100,050.00)	(77,458.69)	(4,193,969.00)
Solid Waste - Revenue				
1-43-00-400-00	GARBAGE - REVENUE	(82,000.00)	(85,207.50)	(82,000.00)
1-43-00-410-00	GARBAGE - NEWELL REGIONAL LANDFILL	(9,750.00)	(9,750.00)	(9,750.00)
1-43-00-450-00	RECYCLING - REVENUE	(30,000.00)	(30,116.74)	(25,000.00)
1-43-00-840-00	GARBAGE/BARRA - PROVINCIAL COND GRANT	(2,510.00)	(2,510.00)	0.00
Solid Waste - Revenue		(124,260.00)	(127,584.24)	(116,750.00)
Solid Waste - Expense				
2-43-00-210-00	GARBAGE - CONTRACT SERVICES	52,000.00	52,000.00	52,000.00
2-43-00-510-00	GARBAGE - GOODS & SUPPLIES	2,510.00	2,506.84	500.00
2-43-00-600-00	GARBAGE - AMORTIZATION	0.00	3,216.85	0.00
2-43-00-765-00	GARBAGE - NEWELL. REG. LANDFILL REQ.	39,448.26	39,448.26	40,139.00
2-43-00-765-01	RECYCLING - NEWELL REGIONAL LANDFILL REQ.	9,491.22	9,491.22	9,657.00
2-43-00-765-02	RECYCLING - B.A.R.R.A. OPERATING FUNDING	5,000.00	5,000.00	5,000.00
Solid Waste - Expense		108,449.48	111,663.17	107,296.00
Solid Waste (Surplus)/Deficit		(15,810.52)	(15,921.07)	(9,454.00)
FCSS - Revenue				
1-51-00-400-00	THRIVE - GRANT/DONATIONS	(8,000.00)	(6,031.50)	(6,000.00)
1-51-00-400-01	THRIVE - MEMBERSHIPS/DROP-INS	(6,000.00)	(3,727.37)	(3,500.00)
1-51-00-410-00	FCSS - TICKET/COURSE FEES	(1,000.00)	(4,876.27)	(2,000.00)
1-51-00-590-00	FCSS - OTHER REVENUE	(1,000.00)	(2,752.47)	(1,000.00)
1-51-00-590-01	FCSS - MOVIE DAY	(1,000.00)	(553.24)	0.00
1-51-00-590-02	FCSS - PARTNERSHIP REVENUE	(500.00)	(1,205.00)	(500.00)
1-51-00-590-03	FCSS - DONATIONS	(4,000.00)	0.00	(4,000.00)
1-51-00-590-04	FCSS - AFTERSCHOOL PGRM	0.00	(4,316.67)	0.00
1-51-00-595-00	FCSS - COMMUNITY CHRISTMAS DONATIONS	0.00	(6,065.20)	0.00
1-51-00-840-00	FCSS - CONDITIONAL GRANT	(39,505.00)	(39,505.00)	(39,505.00)
1-51-00-850-00	FCSS - GRASSLANDS FCSS /TOWN CONTRIB.	(22,350.00)	(22,350.00)	(22,350.00)
1-62-00-850-00	COMM. WORKER - LOCAL GOV'T GRANT	(34,744.88)	(34,744.96)	(33,429.00)
1-63-00-850-00	ECD PROVINCIAL GRANT	(25,818.49)	(25,818.49)	0.00
1-63-00-851-00	ECD - ACTIVITIES REVENUE	(645.00)	0.00	0.00
FCSS - Revenue		(144,563.37)	(151,946.17)	(112,284.00)
FCSS - Expense				
2-62-00-510-00	COMM. WORKER - GENERAL EXPENSES	1,000.00	844.46	1,000.00
2-62-00-770-00	SENIOR CITIZENS TRANSPORT. REQ.	3,799.00	3,799.00	3,799.00
2-63-00-110-00	ECD - PROJECT COORDINATION	5,410.00	5,410.00	4,410.00



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
2-63-00-211-00	ECD - TRAVEL/TRAINING/MEETINGS	1,000.00	903.16	0.00
2-63-00-220-00	ECD - ADVERTISING/PROMOTION	1,000.00	1,000.00	0.00
2-63-00-232-00	ECD - COMMUNITY ACTIVITIES	16,553.49	16,553.49	0.00
2-63-00-810-00	ECD - ACCOUNTING FEES	2,500.00	2,500.00	0.00
2-51-00-110-00	FCSS - SALARIES	13,000.00	19,807.72	13,520.00
2-51-00-130-00	FCSS - EMPLOYER CONTRIBUTIONS	900.00	1,300.84	900.00
2-51-00-135-00	FCSS - AUMA BENEFITS	500.00	1,563.81	500.00
2-51-00-150-00	FCSS - ADM TRAINING & EDUCATION	2,000.00	175.00	2,000.00
2-51-00-200-00	FCSS PROGRAM - New	5,000.00	2,150.58	10,300.00
2-51-00-200-02	FCSS PROGRAM - Helping Hands	1,000.00	1,849.18	0.00
2-51-00-200-03	FCSS PROGRAM - Movie Day	3,500.00	2,047.58	0.00
2-51-00-200-05	FCSS PROGRAM - Meals on wheels	500.00	0.00	0.00
2-51-00-200-06	FCSS PROGRAM - Tim's Day	300.00	0.00	0.00
2-51-00-200-08	FCSS - AFTERSHOOL PRGM	0.00	303.08	0.00
2-51-00-211-00	FCSS -TRAVEL, SUBSISTENCE & BOARD DEVEL.	5,000.00	2,941.45	5,000.00
2-51-00-220-00	FCSS - ADVERTISING & MEMBERSHIPS	2,000.00	2,201.82	2,000.00
2-51-00-300-00	FCSS EVENTS	6,000.00	12,115.53	26,000.00
2-51-00-300-01	FCSS EVENT - Volunteer Appreciation	3,000.00	2,051.69	0.00
2-51-00-300-02	FCSS EVENT - Santa Social	1,500.00	852.34	0.00
2-51-00-300-03	FCSS EVENT - Seniors Week Celebration	2,500.00	1,606.00	0.00
2-51-00-300-04	FCSS EVENT - Bassano School	13,000.00	997.50	0.00
2-51-00-400-00	THRIVE - RENT	7,800.00	7,800.00	7,800.00
2-51-00-410-00	THRIVE - EQUIP REPAIR/MAINT./PURCHASE	5,000.00	650.00	5,000.00
2-51-00-420-00	THRIVE - ADVERTISING/PROMOTIONS	600.00	0.00	600.00
2-51-00-510-00	FCSS - GENERAL GOODS & SUPPLIES	9,655.00	970.39	9,655.00
2-51-00-510-01	THRIVE - GOODS & SUPPLIES	600.00	566.16	600.00
2-51-00-595-00	FCSS - COMMUNITY CHRISTMAS	0.00	5,470.00	0.00
2-62-00-110-00	COMM. WORKER - SALARIES	27,500.00	23,740.12	27,500.00
2-62-00-130-00	COMM. WORKER - EMPLOYER CONTRIBUTION	2,244.88	1,557.62	2,250.00
2-62-00-135-00	COMM. WORKER - AUMA BENEFITS	3,000.00	1,535.12	3,000.00
2-62-00-211-00	COMM. WORKER - TRAVEL/MEALS/LODGE	1,000.00	704.57	1,000.00
TOTAL FCSS - Expense		148,362.37	125,968.21	126,834.00
FCSS (Surplus)/Deficit		3,799.00	(25,977.96)	14,550.00
Cemetery - Revenue				
1-56-00-400-00	CEMETARY - PLOT SALES	(3,000.00)	(6,607.50)	(3,000.00)
1-56-00-410-00	CEMETERY - PLOTS OPEN & CLOSIN	(2,500.00)	(4,964.43)	(2,500.00)
1-56-00-990-00	CEMETERY - DONATIONS	(900.00)	(996.20)	(900.00)
Cemetery - Revenue		(6,400.00)	(12,568.13)	(6,400.00)
Cemetery - Expense				
2-56-00-250-00	CEMETARY - REPAIR/MAINTENANCE	4,000.00	1,687.64	5,750.00
2-56-00-500-00	CEMETERY - PLOT OPEN/CLOSE	100.00	0.00	100.00
2-56-00-510-00	CEMETARY - GOODS & SUPPLIES	1,000.00	330.91	1,000.00
2-56-00-600-00	CEMETERY - AMORTIZATION	0.00	604.00	0.00
Cemetery - Expense		5,100.00	2,622.55	6,850.00
Cemetery (Surplus)/Deficit		(1,300.00)	(9,945.58)	450.00
Planning & Dev - Revenue				



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
1-64-00-200-00	PLANNING & DEVELOPMENT (PROV COND GRANT)	0.00	(24,358.00)	(14,219.00)
1-64-00-850-00	CDO - REVENUE	(23,000.00)	(5,000.00)	0.00
1-66-00-400-00	LAND - SALES	(20,000.00)	0.00	0.00
Planning & Dev - Revenue		(43,000.00)	(29,358.00)	(14,219.00)
Planning & Dev - Expense				
2-64-00-130-00	CDO - EMPLOYER CONTRIBUTION	3,600.00	0.00	0.00
2-64-00-135-00	CDO - AUMA Benefits	2,500.00	0.00	0.00
2-64-00-200-00	MUNICIPAL PLANNING	24,358.00	20,880.80	24,358.00
2-64-00-211-00	CDO - TRAVEL/LODGE/MEALS	5,000.00	2,635.35	0.00
2-64-00-215-00	CDO - PHONE	400.00	405.96	0.00
2-64-00-216-00	CDO - Website	5,000.00	2,978.49	0.00
2-64-00-220-00	CDO - MARKETING, ADVERTISING, FREIGHT	15,000.00	3,312.05	0.00
2-64-00-232-00	CDO - TRAINING	3,000.00	2,040.78	0.00
2-64-00-410-00	CDO - SALARIES/WAGES	40,000.00	31,099.13	0.00
2-66-00-510-00	SUB DIV - COST OF LAND SOLD	4,500.00	5,773.39	4,500.00
2-66-00-762-00	SUB DIV - TSF TO CAPITAL	20,000.00	0.00	0.00
Planning & Dev - Expense		123,358.00	69,125.95	28,858.00
Planning & Dev (Surplus)/Defic		80,358.00	39,767.95	14,639.00
Pool - Revenue				
1-72-00-410-00	POOL - REVENUE	(47,000.00)	(62,387.91)	(49,000.00)
1-72-00-420-00	POOL - CONCESSION	(3,500.00)	(4,173.86)	(3,500.00)
1-72-00-590-00	POOL - FUNDRAISING	0.00	(2,850.00)	0.00
1-72-00-840-00	RECREATION - PROVINCIAL COND GRANT	(2,009.00)	(2,009.00)	(2,009.00)
1-72-00-840-01	POOL STEP - PRV. COND GRANT	(7,000.00)	(6,345.50)	(7,000.00)
1-72-00-850-00	RECREATION - COUNTY REVEUE SHARE	(20,000.00)	(20,000.00)	(20,000.00)
Pool - Revenue		(79,509.00)	(97,566.27)	(81,509.00)
Pool - Expense				
2-72-00-110-00	POOL - SALARIES/WAGES	85,000.00	83,565.16	85,000.00
2-72-00-130-00	POOL - EMPLOYER CONTRIBUTION	4,800.00	3,914.91	4,800.00
2-72-00-211-00	POOL - TRAVEL/LODGE/MEALS	500.00	185.14	500.00
2-72-00-215-00	POOL - FREIGHT, INTERNET, PHONE	2,500.00	2,629.26	3,000.00
2-72-00-232-00	POOL - TRAINING	1,000.00	482.38	1,000.00
2-72-00-250-00	POOL - REPAIR/MAINTENANCE	15,000.00	7,693.91	15,000.00
2-72-00-274-00	POOL - INSURANCE	3,500.00	1,793.19	3,500.00
2-72-00-510-00	POOL - GOODS & SUPPLIES	6,500.00	6,352.00	6,500.00
2-72-00-511-00	POOL - CONCESSION	3,000.00	1,741.22	3,000.00
2-72-00-530-00	POOL - CHEMICALS	8,500.00	13,501.99	16,000.00
2-72-00-540-00	POOL - UTILITIES	26,500.00	25,300.14	30,550.00
2-72-00-600-00	RECREATION - AMORTIZATION	0.00	78,457.49	0.00
Pool - Expense		156,800.00	225,616.79	168,850.00
Pool (Surplus)/Deficit		77,291.00	128,050.52	87,341.00
Parks & Rec - Revenue				
1-72-02-410-00	CAMPGROUND - REVENUE	(7,500.00)	(7,166.80)	(7,500.00)
1-72-02-850-00	ARENA - COUNTY REVENUE SHARING	(13,000.00)	(13,000.00)	(13,000.00)



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
1-72-03-850-00	REC COMPLEX - COUNTY REVENUE SHARE	(8,000.00)	(8,000.00)	(8,000.00)
Parks & Rec - Revenue		(28,500.00)	(28,166.80)	(28,500.00)
Parks & Rec - Expense				
2-72-01-110-00	PARKS & REC - SALARIES/WAGES	72,000.00	81,421.18	41,500.00
2-72-01-130-00	PARKS & REC - EMPLOYER CONTRIBUTION	2,600.00	3,188.18	2,600.00
2-72-01-215-00	PARKS & REC - FREIGHT, PHONE	600.00	760.86	600.00
2-72-01-250-00	PARKS & REC - REPAIR/MAINTENANCE	600.00	677.44	1,000.00
2-72-01-251-00	CAMPGROUND - REPAIR/MAINTENANCE	12,500.00	1,052.96	2,200.00
2-72-01-510-00	PARKS & REC - GOODS & SUPPLIES	6,000.00	6,922.46	12,170.00
2-72-01-511-00	CAMPGROUND - GOODS & SUPPLIES	850.00	1,341.25	1,120.00
2-72-01-520-00	PARKS & REC - EQUIPMENT REPAIR/MAINT.	2,500.00	3,339.06	2,500.00
2-72-01-540-00	T.V. TOWER - UTILITIES	1,400.00	1,456.73	1,400.00
2-72-01-541-00	CAMPGROUND - UTILITIES	3,650.00	3,437.54	3,650.00
2-72-01-840-00	PARKS & REC - PROVINCIAL COND. GRANT	2,009.00	0.00	2,009.00
2-72-02-250-00	ARENA - REPAIR/MAINTENANCE	1,500.00	963.67	1,500.00
2-72-02-274-00	ARENA - INSURANCE	37,000.00	35,946.73	37,000.00
2-72-03-250-00	REC COMPLEX - REPAIR/MAINTENANCE	800.00	2,954.16	2,500.00
2-72-03-274-00	REC COMPLEX - INSURANCE	26,000.00	26,000.00	26,000.00
2-72-04-274-00	CAMPGROUND - INSURANCE	100.00	80.68	100.00
2-72-05-274-00	RODEO - INSURANCE	300.00	198.79	300.00
2-72-07-250-00	BOWLING CLUB - REPAIR/MAINTENANCE	3,200.00	3,200.00	1,000.00
Parks & Rec - Expense		173,609.00	172,941.69	139,149.00
Parks & Rec (Surplus)/Deficit		145,109.00	144,774.89	110,649.00
Community Hall - Revenue				
1-74-00-400-00	HALL - BAR REVENUE	(450.00)	(459.97)	0.00
1-74-00-545-00	DROP-IN CENTRE - SHARED UTILITY COSTS	(3,300.00)	(3,338.98)	(3,300.00)
1-74-00-560-00	HALL - RENTAL REVENUE	(10,000.00)	(8,428.90)	(10,000.00)
1-74-00-595-00	HALL - DONATIONS	(8,721.40)	(9,017.32)	0.00
1-74-00-850-00	HALL - COUNTY REVENUE SHARE	(8,000.00)	(8,000.00)	(8,000.00)
1-74-01-850-00	DROP-IN CENTRE - COUNTY REVENUE SHARE	(1,000.00)	(1,000.00)	(1,000.00)
Community Hall - Revenue		(31,471.40)	(30,245.17)	(22,300.00)
Community Hall - Expense				
2-74-00-110-00	HALL - JANITORIAL SERVICES	9,360.00	8,250.00	9,360.00
2-74-00-210-00	HALL - FREIGHT, INTERNET, PHONE	1,250.00	1,194.60	1,250.00
2-74-00-250-00	HALL - REPAIR/MAINTENANCE	18,700.00	10,090.57	10,000.00
2-74-00-274-00	HALL - INSURANCE	4,000.00	3,664.65	4,000.00
2-74-00-510-00	HALL - GOODS & SUPPLIES	3,000.00	3,349.41	3,600.00
2-74-00-540-00	HALL - UTILITIES	18,500.00	21,099.47	18,500.00
2-74-00-545-00	DROP-IN CENTRE - UTILITIES	6,000.00	6,011.99	6,000.00
2-74-00-600-00	CULTURE - AMORTIZATION	0.00	11,702.00	0.00
2-74-01-250-00	DROP-IN CENTRE - REPAIR/MAINTENANCE	500.00	453.33	700.00
2-74-01-274-00	DROP-IN CENTRE - INSURANCE	1,900.00	1,723.00	1,900.00
2-74-06-274-00	GUN CLUB - INSURANCE	2,000.00	1,708.22	2,000.00
Community Hall - Expense		65,210.00	69,247.24	57,310.00



TOWN OF BASSANO

Town of Bassano 2018 Budget

General Ledger	Description	2017 Budget	2017 Actual	2018 Budget
	Community Hall (Surplus)/Defic	33,738.60	39,002.07	35,010.00
Library - Revenue				
	Library - Revenue	0.00	0.00	0.00
Library - Expense				
2-74-00-765-00	LIBRARY - REQUISITION	15,371.22	15,371.22	12,666.00
2-74-01-250-01	LIBRARY - REPAIR/MAINTENANCE	100.00	0.00	100.00
	Library - Expense	15,471.22	15,371.22	12,766.00
	Library (Surplus)/Deficit	15,471.22	15,371.22	12,766.00
Transfers FROM Reserves				
1-42-00-920-00	SEWER - TSF FROM RESERVES	0.00	0.00	(1,188,581.00)
	Transfers FROM Reserves	0.00	0.00	(1,188,581.00)
Transfers TO Reserves				
2-12-00-764-00	ADMIN - TSF TO RESERVES	10,000.00	0.00	35,369.88
2-23-00-764-00	FIRE - TSF TO RESERVES	15,000.00	0.00	0.00
2-23-00-764-01	FIRE - TOWN TSF TO RESERVES	30,000.00	0.00	0.00
2-32-00-764-00	ROADS - TSF TO RESERVES	25,353.00	0.00	25,353.00
2-32-00-764-01	P.W. EQUIPMENT - TSF TO RESERVES	10,000.00	0.00	10,000.00
2-32-00-764-02	P.W. SHOP - TSF TO RESERVES	10,000.00	0.00	10,000.00
2-41-00-766-00	WATER - TSF TO RESERVES	82,895.76	0.00	82,895.00
2-42-00-765-00	SEWER - TSF TO RESERVES	200,000.00	0.00	212,686.00
2-56-00-764-00	CEMETERY, TSF TO RESERVES	2,000.00	0.00	2,000.00
2-72-00-764-00	POOL - TSF TO RESERVES	15,000.00	0.00	15,000.00
2-72-01-764-00	REC & PARKS SHOP - TSF TO RESERVES	10,000.00	0.00	10,000.00
2-72-02-764-00	ARENA REPLACEMENT - TSF TO RESERVES	10,000.00	0.00	10,000.00
2-72-03-764-00	REC COMPLEX - TSF TO RESERVES	15,000.00	0.00	15,000.00
2-74-00-764-00	HALL, TSF TO RESERVES	20,000.00	0.00	20,000.00
	Transfers TO Reserves	455,248.76	0.00	448,303.88
	Total Reserves Increase/(Decre)	455,248.76	0.00	(740,277.12)
Capital Expenses				
6-42-00-610-00	SEWER, INFRASTRUCTURE	0.00	0.00	5,300,000.00
	Capital Expenses	0.00	0.00	5,300,000.00
	TOTAL Capital Expenses	0.00	0.00	5,300,000.00
	(Surplus)/Deficit	0.00	(1,049,492.42)	2,699,367.88

*** End of Report ***



REQUEST FOR DECISION

Meeting: June 11, 2018

Agenda Item: 6.2

2018 TAX RATE BYLAW

BACKGROUND:

At Council's May 28, 2018 meeting, Council reviewed the proposed tax rates called for in conjunction with the 2018 Budget, and found that the impact on properties in Bassano exceeded their intended 2% increase to taxes due to the decrease in non-residential assessment between 2017 and 2018.

At Council's direction, Administration has gone back and modified the Bylaw to ensure no more than a 2% increase in mill rates was achieved.

The resulting change to the budget was considered earlier in Tonight's meeting.

The attached proposed Bylaw calls for a 2% increase in both the residential and non-residential tax rates.

The school requisition rates remain relatively flat, with residential school tax rates increasing by 1.2%, and non-residential tax rates increasing by 4%. Note: As a reminder, these rates are set by the Government of Alberta, and cannot be altered.

The Senior Foundation Requisition rates increased by 0.6%.

OPTIONS:

#1 – Pass all 3 readings of Bylaw #877/18, the 2018 Tax Rate Bylaw, as presented

CAO COMMENTS:

The Tax Rate Bylaw is reflective of the updated 2018 Budget, and calls for a 2% increase in tax rates.

Unless we wish to re-contemplate the final budget, these are the taxation amounts required to support our plans.

PROPOSED RESOLUTIONS:

THAT Council gives first reading to Bylaw #877/18, the 2018 Tax Rate Bylaw

THAT Council gives second reading to Bylaw #877/18, the 2018 Tax Rate Bylaw

THAT Council grant unanimous consent to proceed to third and final reading of Bylaw #877/18, the 2018 Tax Rate Bylaw

THAT Council gives third and FINAL reading to Bylaw #877/18, the 2018 Tax Rate Bylaw

Budget Expense:

Attachments:

Applicable Legislation: Municipal Government Act

Prepared By: Kevin Miller, CAO

APPROVED BY:

A handwritten signature in black ink, appearing to be 'K. Miller', written over a horizontal line.

DATE: June 4, 2018

ACTION REQUIRED: _____



BYLAW

Bylaw Number: 877/18

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF BASSANO FOR THE 2018 TAXATION YEAR

WHEREAS, The Town of Bassano has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held May 14, 2018; and

WHEREAS, the estimated municipal revenues from all sources other than property taxation total \$1,485,845; and

WHEREAS, the estimated municipal expenses (excluding non cash items) set out in the annual budget for 2018 total \$2,835,461; and

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$93,474.00; and

WHEREAS, the estimated amount of current year capital expenditures to be raised by general municipal taxation is \$50,000; and

WHEREAS, the estimated amount required for future financial plans to be raised by general municipal taxation is \$448,303.88; and

WHEREAS, the total amount to be raised by general municipal taxation is \$1,349,752; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	212,663.03
Non-Residential	109,402.05
Opted Out School Boards	
Residential/Farmland	12,944.63
<u>Non-Residential</u>	<u>70.75</u>
Total School Requisitions	335,080.46
Seniors Foundation	25,935.00
Designated Industrial Property	93.22

WHEREAS, the Council of the Town of Bassano is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, R.S.A. 2000; and

WHEREAS, the assessed value of all property in the Town of Bassano as shown on the assessment is:

Residential	86,094,140
Farmland	803,290
Non-Residential	27,891,260
Linear	2,085,370
<u>Machinery & Equipment</u>	<u>4,011,100</u>
Total Assessment	120,885,160

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Bassano in the Province of Alberta enacts as follows:

1. Enactment

That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Bassano excepting for machinery & equipment which has been exempted from taxation by Bylaw 764/99:

	Tax Levy	Assessment	Tax Rate
General Municipal			
-Residential & Farm Land	869,026.44	86,897,430	10.00060
-Non-residential	480,724.99	27,891,237	17.23570
-Machinery and Equipment	-	<u>4,011,100</u>	0.00000
Totals:	<u>1,349,751.43</u>	<u>118,799,767</u>	
ASFF			
-Residential & Farm Land	212,663.03	81,921,430	2.59594
-Non-residential	<u>109,402.05</u>	<u>27,873,260</u>	3.92500
Totals:	<u>322,065.08</u>	<u>109,794,690</u>	
Opted-Out School Boards			
-Residential & Farm Land	12,944.63	4,976,000	2.59630
-Non-residential	<u>70.75</u>	<u>18,000</u>	3.92500
Totals:	<u>13,015.38</u>	<u>4,994,000</u>	
Senior Foundation	25,935.00	114,788,690	0.22600
Designated Industrial Property	93.20	2,727,560	0.03417

2. Effective Date & Readings

- 2.1 This Bylaw shall take effect effect on the date of 3rd and final reading
- 2.2 Read a first time this 11th day of June, 2018

2.3 Read a second time this 11th day of June, 2018

2.4 READ a third and final time this 11th day of June, 2018

TOWN OF BASSANO

MAYOR

CHIEF ADMINISTRATIVE OFFICER



COUNCIL DIRECTION REQUEST

Meeting: June 11, 2018

Agenda Item:6.3

CANNABIS SURVEY RESULTS

BACKGROUND:

At the April 23, 2018 Council Meeting, Council authorized a survey of the public regarding their attitudes regarding cannabis legalization in Canada, land use & consumption of cannabis.

As of the writing of this CDR, a total of 86 public responses were received, and 5 members of Council. The results and analysis of each question follows:

Question 1: Are you a resident of Bassano?

Of the responses received, 79 of 86 responses were from residents of town.

Question 2: What aspects of cannabis legalization most interests or concerns you?

▼ Public consumption	41.86%	36
▼ Odours from smoking or vaping cannabis	41.86%	36
▼ Business opportunities related to recreational cannabis	24.42%	21
▼ The location of recreational cannabis retail stores	32.56%	28
▼ The number of recreational cannabis retail stores	23.26%	20
▼ I have no concerns or interests relating to cannabis use	18.60%	16
▼ Other (please specify)	Responses 16.28%	14

Other responses included health concerns and impaired driving. 2 respondents indicated that recreational cannabis should not be allowed.

Overall, the survey indicated that there is a general concern with outdoor consumption and the odours associated with consumption.

Question 3: Overall, how concerned are you regarding the legalization of recreational cannabis?

▼ Very concerned	20.93%	18
▼ Somewhat concerned	24.42%	21
▼ I have no opinion/indifferent	11.63%	10
▼ Somewhat unconcerned	10.47%	9
▼ Entirely unconcerned	32.56%	28

As shown above, the largest respondent group is entirely unconcerned with upcoming legalization. Slightly more respondents have some level of concern than not, but there is not strong public opposition or support towards the upcoming legalization.

Question 4: The Town of Bassano has the ability to determine the general locations where recreational cannabis retail stores are located. In your opinion, which locations are APPROPRIATE for recreational cannabis retail stores?

▼ Downtown commercial area	40.48%	34
▼ Commercial areas outside of the downtown area	44.05%	37
▼ Industrial areas	21.43%	18
▼ Unsure/Don't Care	22.62%	19

Again, no specific strong opinions are being expressed by the respondents. There is not clear majority support for any option, however downtown and other commercial areas appear to be the most favoured locations.

Question 5: The Province of Alberta has recommended recreational cannabis retail stores be located a minimum distance of 100 metres from any Provincial Health Facility, School, or any parcel of land designated as a school reserve. Do you agree that the 100 metre distance is appropriate?

▼ Yes, I agree	62.33%	45
▼ No - they should be located further from these areas	37.21%	32
▼ No - they should be located closer to these areas	1.16%	1
▼ Unsure	6.98%	6
▼ Other (please specify)	Responses 2.33%	2

Question 6: In your opinion, how far apart should the recreational cannabis retail stores be separated from each other?

▼ 100m	2.33%	2
▼ 200m	4.65%	4
▼ >200m	43.02%	37
▼ I do not think a separation distance is necessary	50.00%	43

Question 7: In your opinion, how far from public parks and playgrounds should recreational cannabis retail stores be located?

▼ 100m	20.93%	19
▼ 200m	13.95%	12
▼ >200m	50.00%	43
▼ I do not think a separation distance is necessary	15.12%	13

We see from Question 6 and 7 there is a clear switch in public opinion... 50% of respondents believe separation distances are not necessary between stores, but 50% of respondents favour separation distances OVER 200 meters from public parks and playgrounds. When we factor this with the high percentage of people neutral or unconcerned with cannabis legalization, in Administrations perspective this indicates a very clear desire to keep cannabis away from public parks and playgrounds.

Question 8: What should the operating hours of cannabis retail stores be?

▼ Follow the provincial guidelines (Between 10am and 2am)	80.23%	69
▼ Other (please specify)	Responses 19.77%	17

A strong majority of respondents approve of the Provincial guidelines for hours of operation. Other responses were extremely diverse, with times as late as noon for opening, and as early as 6pm for closing.

Question 9: Please select the places where you think it is unacceptable to consume recreational cannabis:

▼ Playgrounds	92.94%	79
▼ Outdoor public events (total ban - zero tolerance)	48.24%	41
▼ Outdoor public events (allowed in designated areas only)	48.24%	41
▼ Municipal Parks	51.76%	44
▼ Sports fields (total ban - zero tolerance)	60.00%	51
▼ Sports fields (allowed in designated areas only)	45.88%	39
▼ Golf course	47.06%	40
▼ Public sidewalks	61.18%	52
▼ I do not think smoking or vaping cannabis should be restricted	8.24%	7
▼ Other (please specify)	Responses 5.88%	5

The overwhelming majority of respondents are opposed to consumption in playgrounds. Majorities are shown opposing consumption on sports fields, municipal parks, and public sidewalks. When we include options for "designated areas only", again we see the overwhelming majority of respondents are generally opposed to public consumption. "Other" responses all indicated total and complete outdoor bans (4) or having the same restrictions as tobacco (1).

Public consumption appears to be the true pressing concern of residents.

Question 10: Please select the places you feel are acceptable places for people to consume recreational cannabis:

▼ At an outdoor concert or festival	40.70%	35
▼ In a public park	16.28%	14
▼ While walking down the street	18.60%	16
▼ Any outdoor public space	10.47%	9
▼ In designated public outdoor spaces only	50.00%	43
▼ In a person's private property (i.e. their backyard)	84.88%	73
▼ I do not feel it is acceptable to consume cannabis in any outdoor location	18.60%	16
▼ Other (please specify)	Responses 6.98%	6

Once again, we can see the overall concern regarding public consumption. Most respondents see private property as acceptable, and there is reasonable support for designated smoking areas. Beyond that, the public clearly does not support public consumption.

OPTIONS:

There are two separate subjects in which we will need to write or update Bylaws: Land use and public consumption. Administration is seeking direction from Council this evening so that we can prepare the necessary bylaws/bylaw amendments.

1. Regarding Land Use

- 1.1 What is the minimum setback required from health facilities for retail cannabis locations?

Administration recommends 100m, as per the Provincial regulations

- 1.2 What is the minimum setback required for cannabis retail locations from each other?

Administration recommends no setbacks between cannabis retail stores. Bassano has limited commercial areas, and a very limited market size, which will naturally limit cannabis stores in Town.

- 1.3 What is the minimum setback required from cannabis retail stores from public parks and playgrounds?

Based upon the response of the community, we can see clear reason to enact buffer zones around playgrounds of 250m or greater. However, Administration has concerns that a 250m buffer zone may restrict stores to a too-narrow section of the community and may make a cannabis retail store exceptionally difficult to locate. We have included maps attached to this direction request showing buffers of 100m and 250m.

- 1.4 What zone(s) should cannabis retail stores be allowed in? Should they be a permitted or discretionary use?

Administration recommends allowing cannabis retail stores as a discretionary use in Commercial and Industrial/Commercial districts.

2. Regarding Public Consumption

- 2.1 Should consumption of cannabis be allowed in public spaces?

Administration recommends allowing the consumption of cannabis in designated outdoor locations only on properties owned by the Town of Bassano.

Administration recommends the creation of a new "Smoking Reduction Bylaw" which would address both cannabis and tobacco use, as both have similar issues regarding smell and nuisance.

3. Are there any other considerations Council desires when it comes to cannabis legalization?

Prepared By: Kevin Miller, CAO

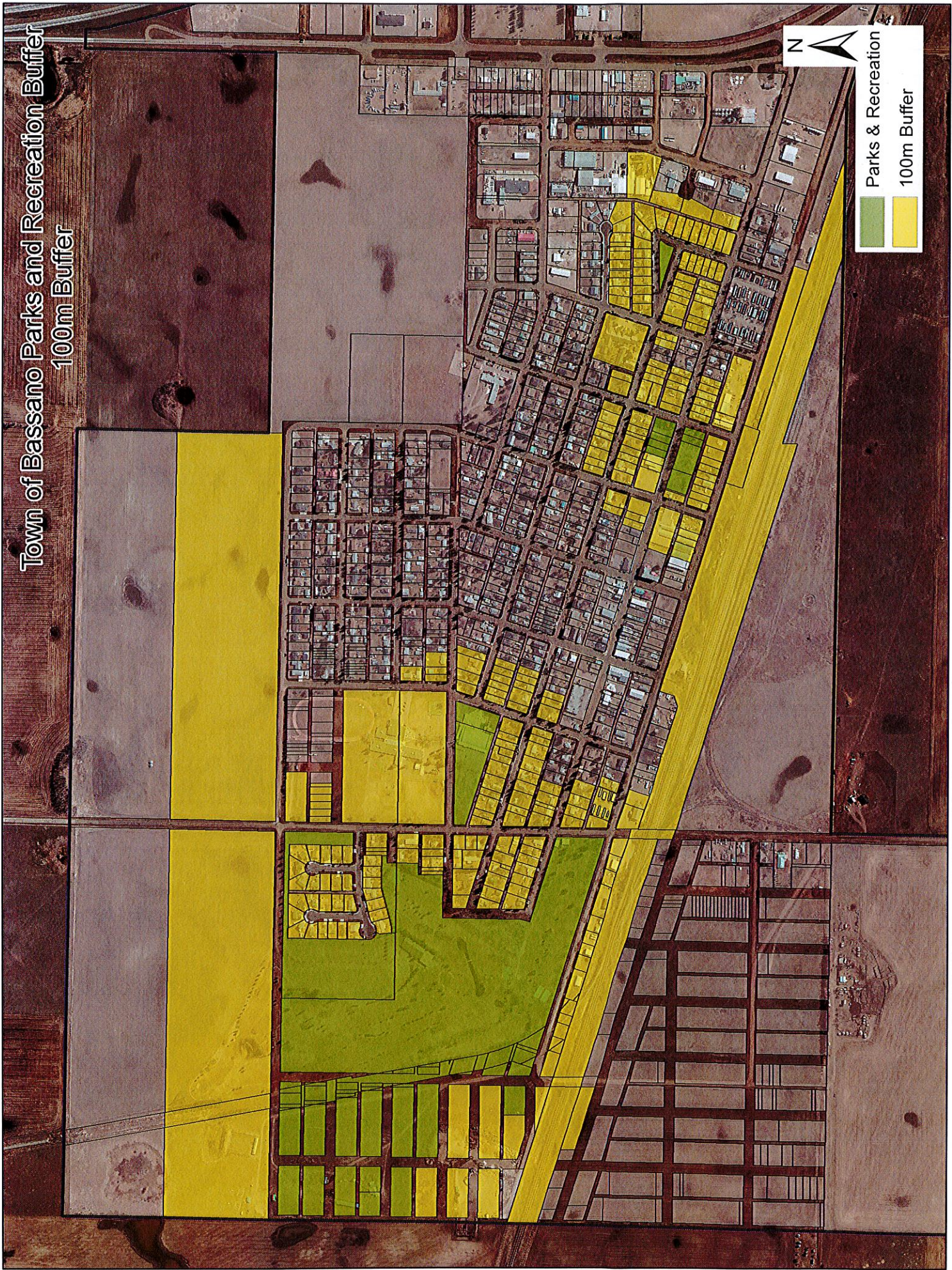
APPROVED BY:



DATE: June 6, 2018

ACTION REQUIRED: _____

Town of Bassano Parks and Recreation Buffer
100m Buffer

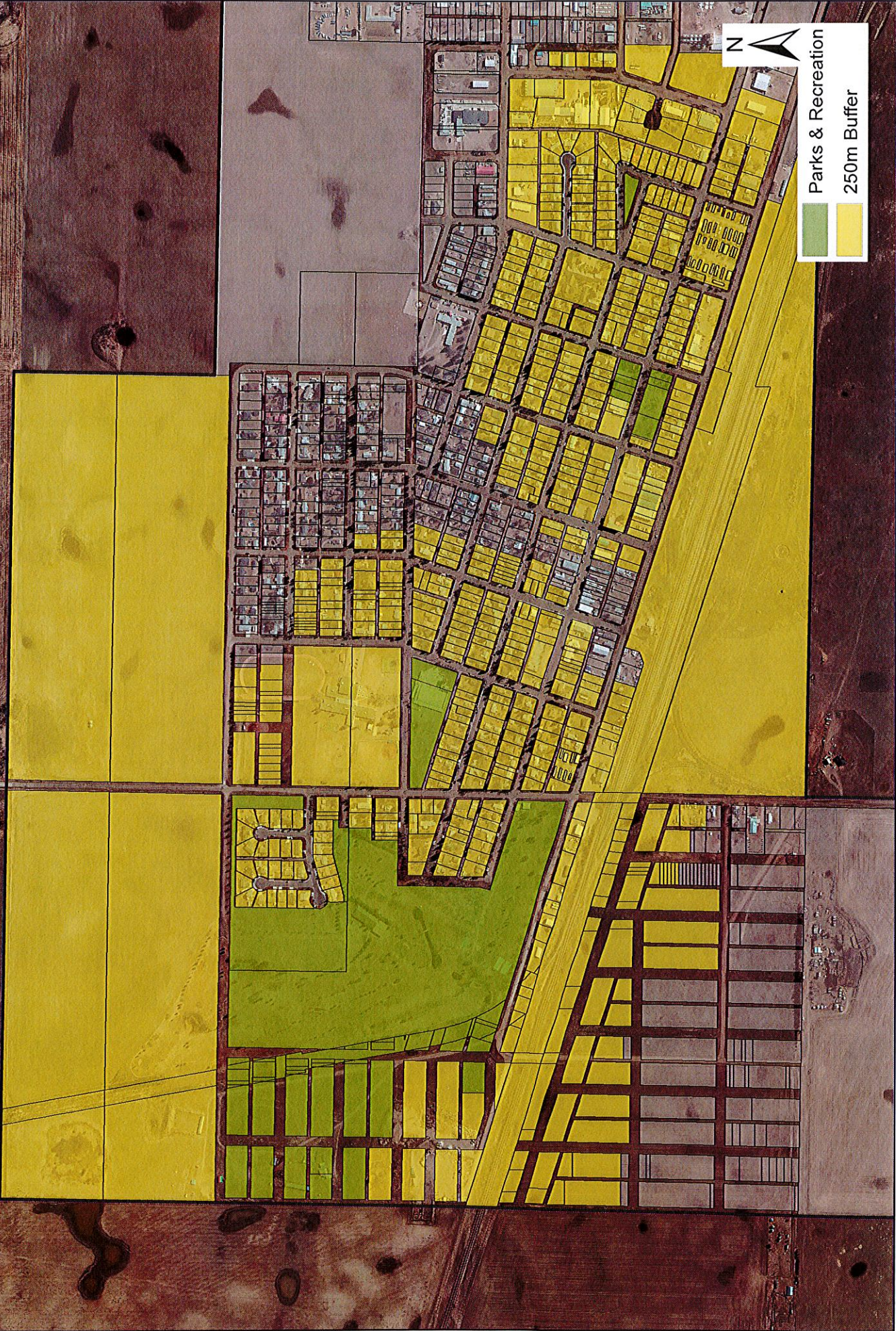


North Arrow

Parks & Recreation

100m Buffer

Town of Bassano Parks and Recreation Buffer
250m Buffer



Legend:

- Parks & Recreation
- 250m Buffer



REQUEST FOR DECISION

Meeting: June 11, 2018

Agenda Item: 6.4

2018 Tax Recovery Auction

BACKGROUND:

Along with our contractor TaxService, we are preparing to offer specific properties in tax arrears for auction to recover unpaid taxes.

At this time, Council needs to set the date, as well as the terms and conditions of sale for the public auction.

TaxService has requested the date be set between September 15th and November 15th, 2018. Administration would propose Friday September 28, 2018 at 2:00pm.

The proposed Terms and Conditions of sale have been provided by TaxService, and are attached to this RFD.

The *Municipal Government Act*, Section 418(1), obligates the Town to offer tax recovery parcels for sale:

Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

OPTIONS:

#1 – Approve the 2018 Tax Recovery Auction for Friday, September 28, 2018 at 2:00pm and approve the attached terms & conditions.

#2 – Approve the 2018 Tax Recovery Auction for <<a different date and time>> and approve the attached terms & conditions.

CAO COMMENTS:

None

PROPOSED RESOLUTION:

THAT Council approve the 2018 Tax Recovery Auction for Friday September 28, 2018 at 2:00pm, and the presented Terms and Conditions of Sale for the 2018 auction.

Budget Expense:

Attachments: Terms & Conditions

Applicable Legislation: *MGA Division 8*

Prepared By: Kevin Miller

APPROVED BY:



DATE: June 6, 2018

ACTION REQUIRED: _____

NRSWMA meeting May 24/2018

- 1) There are substantial stockpiles of concrete and asphalt at the Bassano transfer station. Ray is getting a price for crushing it all and for just the asphalt which could be used for the landfill road. As the generator, Bassano would be invoiced for the tonnage processed. The concrete stockpiles could wait, unless Bassano has a use for it.
- 2) The landfill is looking at purchasing a loader for the Bassano transfer station. At this point they are trying to decide whether they should purchase a backhoe, a skid steer, or a tractor with a front end loader. Ray is looking into which would be the most advantageous.
- 3) The transfer station had 731 customers in April, average 61/day.

Bassano Library meeting June 4/201

- 1) Corrections have been made to the library info on the town website.
- 2) Sally Bamber is moving so the library is going to put their feelers out for a new board member. Sally will be really missed. She was a great asset to the board.
- 3) The library is receiving 5000.00 from Shortgrass to be spent on clients by December 15. Board told Bonnie that she could spend 1400.00 on books right away to compensate for the money that was sent to Gem.
- 4) New computers have arrived from Shortgrass and will be set up soon.
- 5) They have put together a summer reading fiesta party for the last day

Cheque Listing For Council

2018-Jun-7
11:03:46AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20180455	2018-06-11	1034355 ALBERTA LTD	100012975	PAYMENT DRIVERS ABSTRACT FIRE DEPAI	14.70	14.70
20180456	2018-06-11	ABSOLUTE SAFETY MANAGEMENT	289500 289532 289546	PAYMENT H2S - LONNIE CONFINED SPACE - LONNIE & BI GLOBAL GROUND DISTURBANC	168.00 378.00 183.75	729.75
20180457	2018-06-11	AZTEK SECURITY COMPANY	4396-4397	PAYMENT ADMIN AND WTP SECURITY	92.40	92.40
20180458	2018-06-11	BASSANO BUILDING CENTRE LTD.	104042 104054 104104 978	PAYMENT REDIMIX CONCRETE SLDGE HANDLE RESURFACING MORTAR RESURFACING MORTAR	74.97 15.74 40.94 38.80	170.45
20180459	2018-06-11	BASSANO PLUMBING & HEATING	19273 - 19276	PAYMENT MAY INVOICES	1,589.30	1,589.30
20180460	2018-06-11	BENCHMARK ASSESSMENT	16118	PAYMENT JUNE ASSESMENT FEES	1,644.22	1,644.22
20180461	2018-06-11	BREMAULT, PATRICIA	14	PAYMENT HELPING HANDS	35.00	35.00
20180462	2018-06-11	BROOKS BULLETIN	159388	PAYMENT 2018 VISITORS GUIDE	525.00	525.00
20180463	2018-06-11	CERVUS EQUIPMENT - BASSANO AG GROUP	539932	PAYMENT LINE FOR WEED WHIPPER	47.20	47.20
20180464	2018-06-11	Chinook Financial, A Division of Connect First CU	145	PAYMENT STAFF RSP CONTRIBUTIONS	1,200.00	1,200.00
20180465	2018-06-11	CORDON ELECTRIC MOTORS	13186	PAYMENT R & M POOL PUMP	344.81	344.81
20180466	2018-06-11	COUNTY OF NEWELL	5567 5621 5629	PAYMENT 2018 MINIBUS CONTRIBUTION MAY CELLULAR MODEM CHARG FIRST AID TRAINING FIRE DEPAI	3,799.00 182.30 96.93	4,078.23
20180467	2018-06-11	CREAKY FLOOR HARDWARE STORE LTD.	539855	PAYMENT FERTILIZER	23.09	23.09
20180468	2018-06-11	CUMMINS WESTERN CANADA	105-95128 105-95136	PAYMENT ANNUAL GENERATOR INSPECTI BATTERY REPLACEMENT	1,975.05 936.31	2,911.36
20180469	2018-06-11	FRANKLIN'S TIRES BASSANO LTD	204223	PAYMENT TIRES FOR BACK HOE	1,814.40	1,814.40
20180470	2018-06-11	GEO H. HEWITT CO. LTD	803782	PAYMENT PET TAGS	132.92	132.92
20180471	2018-06-11	GLEICHEN STANDARD TRANSPORT 1990	T53646	PAYMENT FREIGHT CHARGE	56.25	56.25
20180472	2018-06-11	INTEGREITY PUMP SERVICE INC.	6179	PAYMENT R & M ON PUMP #2	680.90	680.90
20180473	2018-06-11	JOHN DEERE FINANCIAL	421650	PAYMENT BLADES FOR MOWER	99.26	99.26
20180474	2018-06-11	KOST FIRE SAFETY	110122625	PAYMENT KITCHEN HOOD AND EXTINGUIS	330.23	330.23
20180475	2018-06-11	LYNCO PRODUCTS INC	18343	PAYMENT FLUSHER SEWER AND PUMP	6,861.75	6,861.75
20180476	2018-06-11	MATRIX ELECTRICAL SYSTEMS LTD.	488281	PAYMENT R & M REBUILT POOL MOTOR	133.88	133.88

Cheque Listing For Council

2018-Jun-7

11:03:46AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20180477	2018-06-11	MILLER, KEVIN	4	PAYMENT SLGM CONFERENCE HOTEL	636.57	636.57
20180478	2018-06-11	NEOPOST LEASING SERVICES LTD.	6189275	PAYMENT MAY - AUG POSTAGE RENTAL	280.20	280.20
20180479	2018-06-11	NEWELL REGIONAL SERVICES CORP.	May 2018	PAYMENT MAY WATER CONSUMPTION	28,412.10	28,412.10
20180480	2018-06-11	OK TIRE	10270	PAYMENT BACK HOE FLAT REPAIR	86.63	86.63
20180481	2018-06-11	PETKAU, CHRISTINE	28	PAYMENT POOL FLOAT	275.00	275.00
20180482	2018-06-11	PINNACLE AQUATIC GROUP INC.	2115377 2115381 2115427	PAYMENT POOL EQUIPMENT CHEMICALS FOR POOL CREDIT MEMO - CARBOY DEPO:	154.80 2,248.24 (504.00)	1,899.04
20180483	2018-06-11	PLAYFAIR LODGE	88	PAYMENT MAY MEALS ON WHEELS	1,121.25	1,121.25
20180484	2018-06-11	PRINS BROS. DIST. LTD	19935	PAYMENT ICE CREAM - CONCESSION	537.60	537.60
20180485	2018-06-11	ROCKY MOUNTAIN PHOENIX	17934	PAYMENT SCBA INSPECTION, BATTERIES	748.07	748.07
20180486	2018-06-11	RY BAR OILFIELD SERVICES LTD	2490	PAYMENT EQUIPMENT RENTAL	47.25	47.25
20180487	2018-06-11	SCARLETT, TIFFANY	53 54 55	PAYMENT FCSS MEDICINE HAT FCSS MEDICINE HAT AFTER SCHOOL PROGRAM	172.50 172.50 64.38	409.38
20180488	2018-06-11	SMITH, SYNDEY	4 5 6 7 8	PAYMENT TOILET BRUSHES - DOLLARAMA SLIDE WAX - CREAKY FLOOR PAPER AND INK - STAPLES CHIPS - CONCESSION - WHOLESALE CONCESSION - CHOC BARS, CH	3.15 18.46 28.88 57.69 217.14	325.32
20180489	2018-06-11	VALLEN CANADA INC.	29067652	PAYMENT CLEANING SUPPLIES FOR POOL	150.98	150.98
20180490	2018-06-11	VILLAGE OF ROSEMARY	AR 18-01	PAYMENT JAN - APRIL WTP CONTRACT SE	2,579.04	2,579.04
20180491	2018-06-11	WEST, BRADLEY	116	PAYMENT JANITORIAL SUPPLIES - SCRUB	20.95	20.95
20180492	2018-06-11	THE EMPTY BOTTLE	171121	PAYMENT CUPONS FOR AFTER SCHOOL P	27.50	27.50
20180493	2018-06-11	WEINMEYER, L.	171120	PAYMENT MUSIC AND ENTERTAINMENT VC	200.00	200.00

Total 61,271.98

*** End of Report ***



TOWN OF BASSANO

Cheque Listing For Council

2018-Jun-7
12:02:54PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20180494	2018-06-10	DESJARDINS CARD SERVICES-STAPLES	484199	PAYMENT SUPPLIES/JANITORIAL	619.99	619.99
20180495	2018-06-10	MITCHELL CURTIS ENTERPRISES INC	751309	PAYMENT WATER - OFFICE/SHOP/POOL	45.50	45.50
20180496	2018-06-10	PIONEER GAS CO-OP LTD.	4816 4817	PAYMENT WTP - MAY 2018 GAS CHARGES AIRPORT - MAY GAS CHARGES	98.12 34.06	132.18
20180497	2018-06-10	RECEIVER GENERAL FOR CANADA	20180024157 20180024158	PAYMENT MAY REMITTANCE -01 MAY REMITTANCE -02	1,056.94 11,141.86	12,198.80
20180498	2018-06-10	SOUTH COUNTRY CO-OP LIMITED	517728	PAYMENT MAY FUEL CHARGES - P/W AND	2,567.70	2,567.70

Total 15,564.17

*** End of Report ***



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
M.L.A., Leduc-Beaumont*

AR93652

May 29, 2018

Her Worship Jackie Peterson
Mayor
Town of Bassano
PO Box 299
Bassano AB T0J 0B0

Dear Mayor Peterson,

Our government remains committed to supporting municipalities in providing quality infrastructure and services to Albertans. In keeping with that commitment, I am pleased to confirm that Budget 2018 includes \$668 million in Municipal Sustainability Initiative (MSI) funding. This funding, when combined with the \$800 million in MSI funding made available through a 2017-18 Supplementary Estimate, will provide close to \$1.5 billion in the 2018 calendar year to help Alberta's municipalities address local infrastructure priorities. In addition, \$229 million is being provided under the federal Gas Tax Fund (GTF).

Your municipality's 2018 MSI and GTF allocations are listed in Appendix A (attached). Funding amounts for all municipalities are also posted on the Municipal Affairs grant program website at: municipalaffairs.alberta.ca/municipal-grants.

I look forward to working with you and our federal partners to ensure Albertans continue to have access to the essential infrastructure they need.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

Attachment

cc: Kevin Miller, Chief Administrative Officer, Town of Bassano

Appendix A

Town of Bassano

Program	Components	2018 Funding
Municipal Sustainability Initiative (MSI)	Capital Funding	\$258,420
	MSI Capital Component	\$186,060
	BMTG Component	\$72,360
	Operating Funding	\$53,028
	Non-SI Component	\$24,983
	SI Component	\$28,045
	Total MSI	\$311,448
Gas Tax Fund (GTF)		\$66,516

Notes:

- The allocations for the MSI capital component and operating funding are based primarily the 2017 Municipal Affairs Population List, 2017 education tax requisitions, and 2016 kilometres of local road.
- The allocations for the Basic Municipal Transportation Grant (BMTG) component are based on municipal status:
 - Calgary and Edmonton receive funding based on litres of road-use gas and diesel fuel sold;
 - other cities and urban service areas receive funding based on a combination of population and length of primary highways;
 - towns, villages, summer villages, improvement districts and the Townsite of Redwood Meadows receive funding based on population; and
 - rural municipalities and Métis Settlements receive funding based on a formula which takes into account kilometres of open road, population, equalized assessment, and terrain.
- Sustainable Investment (SI) funding is provided to municipalities with a population under 10,000 and a limited local assessment base. This funding is over and above the MSI funding provided under the general allocation formula set out in the program guidelines. Individual municipalities' SI funding is subject to annual fluctuations resulting from changes in their equalized assessment per capita for urban municipalities, or per kilometre of local road for rural municipalities, in relation to the provincial average.
- The GTF allocations are based on the 2017 Municipal Affairs Population List.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR94114

June 6, 2018

Dear Municipal Elected Official,

I am pleased to invite you to provide input on the upcoming changes to Alberta's emergency management legislative framework.

Bill 8, the *Emergency Management Amendment Act*, was introduced in the Legislature on April 3, 2018. Debate on Bill 8 was held over until the fall sitting of the Legislature to allow the Government of Alberta to engage with stakeholders. The changes in Bill 8 will help Alberta better address the risks posed by the increasing frequency and severity of disasters. These changes were identified through post-incident assessment reports, cross-jurisdictional scans of legislation and regulations, and through working with Alberta's communities.

Your input on the proposed changes to the *Emergency Management Act* and on the development of the new Local Authority Emergency Management Regulation is being sought so the resulting legislation and regulation work for both the province and communities.

You can provide your input in two ways, either in person by attending one of the upcoming engagement sessions, or online by completing the discussion guide and submitting your input by email. The discussion guide is available at: www.aema.alberta.ca and can be submitted to ma.aemabill8input@gov.ab.ca.

The engagement sessions will start with a brief overview of the amendments in Bill 8 and the proposed requirements for the new Local Authority Emergency Management Regulation. Following this presentation, there will be an opportunity for session attendees to circulate between stations where they will learn more about proposed changes by topic and have an opportunity to provide their input.

To help prepare for these engagement sessions, I encourage you to review the discussion guide prior to your session. This preparation will allow us to effectively capture your input at the session.

.../2

Each engagement session is structured so the morning (8:15 a.m. to 12 p.m.) is available for elected officials and the afternoon (1 to 4:30 p.m.) is for municipal administration representatives. The engagement sessions will be held at:

- Fort McMurray: June 18, 2018 at the Radisson Hotel & Suites (435 Gregoire Drive)
- Grande Prairie: June 20, 2018 at the Podollan Inn & Spa (10612 99 Avenue)
- Lethbridge: June 25, 2018 at the Coast Lethbridge Hotel (526 Mayor Magrath Drive S)
- Calgary: June 26, 2018 at the Executive Royal Hotel Calgary (2828 23 Street NE)
- Edmonton: June 28, 2018 at the Chateau Nova Yellowhead (13920 Yellowhead Trail)

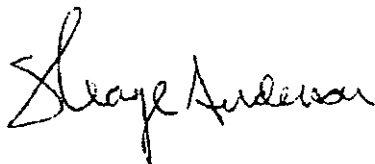
To register for an engagement session, please visit:

www.municipalaffairs.alberta.ca/online-event-registration, select "Emergency Management Amendment Act Engagement" and complete the online registration form.

If you have any questions about the upcoming engagement sessions, please contact ma.aemabill8input@gov.ab.ca.

Thank you for your continued dedication to keeping Albertans safe.

Sincerely,



Hon. Shaye Anderson
Minister of Municipal Affairs