



AGENDA

Meeting: June 25, 2018 7:00 p.m.
Council Chambers
502 – 2 Avenue Bassano

1. CALL TO ORDER

2. EXCUSED FROM MEETING

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 June 11, 2018 Regular Council Meeting

5. DELEGATIONS

5.1 Jessica Surgenor – City of Brooks – Regional Marketing

6. NEW & UNFINISHED BUSINESS

6.1 CARES Grant Support

6.2 Battle of the Balls – Request for Beer Gardens

6.3 2018 AUMA Convention

6.4 Newell Foundation – Request for Tree Reimbursement

7. BOARD & COMMITTEE REPORTS

7.1 Councillor Rose

7.2 Councillor Wickson

8. CAO REPORTS

8.1 CAO Report

8.2 CPO Report

8.3 Cheque Listing

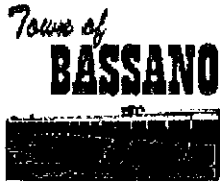
9. CORRESPONDENCE

9.1 ATCO - ECEA Program

10. IN CAMERA

10.1 Unsightly Premises – FOIP 21(1)(g)

11. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD IN COUNCIL CHAMBERS ON JUNE 11, 2018

PRESENT

MAYOR: Jackie Peterson
COUNCILLORS: Doug Barlow
Kevin Jones
Lynn MacWilliam
John Slomp
Ron Wickson

STAFF: Kevin Miller – Chief Administrative Officer

1. CALL TO ORDER

Mayor Peterson called the meeting to order at 7:00 p.m.

2. EXCUSED FROM MEETING

None

3. ADOPTION OF AGENDA

136/18 Moved by **COUNCILLOR ROSE** that the agenda be adopted /with the following additions:

6.8 Tax Penalty Waiver Request
6.9 Strategic Planning

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of Minutes from the Regular Council Meeting DATE

137/18 Moved by **COUNCILLOR JONES** that Council approve the minutes of the regular Council Meeting held on May 28, 2018 as presented.

5. DELEGATIONS

Mayor Peterson requested that Council ask as a delegation Quentin Randall of Invest Medicine Hat.

6. NEW BUSINESS

6.1 2018 Budget

138/18 Moved by **COUNCILLOR WICKSON** THAT Council approve the amended 2018 Budget as presented.

CARRIED

6.2 2018 Taxation Bylaw

139/18 Moved by **COUNCILLOR BARLOW** THAT Council gives first reading to Bylaw #877/18, the 2018 Tax Rate Bylaw.

CARRIED

140/18 Moved by **COUNCILLOR MACWILLIAM** THAT Council gives second reading to Bylaw #877/18, the 2018 Tax Rate Bylaw.

CARRIED

141/18 Moved by **COUNCILLOR JONES** THAT Council gives unanimous consent to proceed to third and final reading of Bylaw #877/18, the 2018 Tax Rate Bylaw.

CARRIED

142/18 Moved by **COUNCILLOR SLOMP** THAT Council gives third and final reading to Bylaw #877/18, the 2018 Tax Rate Bylaw.

CARRIED

6.3 Cannabis Survey Results and discussion

Direction was given to Administration to proceed with preparing Land Use Bylaw amendments and a new Smoking Reduction Bylaw prior to the completion of legalization of recreational cannabis in Canada.

6.4 2018 Tax Recovery Auction

143/18 Moved by **COUNCILLOR WICKSON** THAT Council approve the 2018 Tax Recovery Auction for Friday September 28, 2018 at 2:00pm, and the presented Terms and Conditions of Sale for the 2018 auction..

CARRIED

6.5 Pothole Discussion

Council and Administration discussed road repair in Bassano.

6.6 Cervus Equipment

144/18 Moved by **COUNCILLOR ROSE** THAT Council send a letter under the Mayor's signature to Cervus Equipment regarding the possible closure of the Cervus dealership in Bassano and its impact on the community.

CARRIED

6.7 RVs in Public Spaces/Roads

Administration will be undertaking a public education campaign reminding residents that RVs may not be parked on streets or in public places for longer than 72 hours. Following an education campaign, enforcement will be performed for this issue.

6.8 Tax Penalty Waiver Request

145/18 Moved by **COUNCILLOR JONES** THAT Council approve the request to waive tax penalties for 833 – 4th Avenue Bassano.

DEFEATED

6.9 Strategic Planning

Administration will prepare another survey to determine strategic planning session dates.

7. BOARD AND COMMITTEE REPORTS

146/18 Moved by **COUNCILLOR JONES** to accept the Board and Committee reports as information.

CARRIED

8. CAO REPORTS

147/18 Moved by **COUNCILLOR ROSE** to accept the CAO reports as information.

CARRIED

9. CORRESPONDANCE

- 9.1 Municipal Sustainability Initiative & Federal Gas Tax Fund 2018 Allocations
- 9.2 Emergency Management Amendment Act – Invitation to engagement

10. CLOSED MEETING

148/18 Moved by **COUNCILLOR WICKSON** that Council close the meeting to the public at 8:14 p.m. for the following items:

24(1)(c) 10.1 Offer to Purchase – w25' of Lot 16, Block 7, Plan 3872T – FOIP

CARRIED

10.2 OUT OF CAMERA

149/18 Moved by **COUNCILLOR WICKSON** that Council open the meeting to the public at 8:19 p.m.

CARRIED

150/18 Moved by **COUNCILLOR MACWILLIAM** that Council authorize the sale of the w25' of Lot 16, Block 7, Plan 3872T to Pioneer Co-Op Ltd. As per the offer filed with the Town of Bassano, provided that Pioneer Co-Op is intending to develop the partial lot.

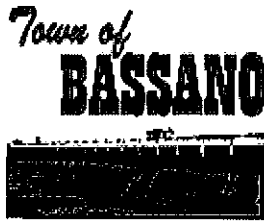
CARRIED

11. ADJOURNMENT

Mayor Peterson adjourned the regular Council meeting of June 11, 2018 at 8:21 p.m.

Mayor

Chief Administrative Officer



REQUEST FOR DECISION

Meeting: June 25, 2018

Agenda Item: 6.1

CARES GRANT APPLICATION

BACKGROUND:

With the Dark Fibre project moving towards a formal feasibility, the working group has determined that we need further information on the project, including ensuring that we consider options such as internal community deployment of the fibre once we own a portion, bandwidth limitations, organization and governance models, legislative requirements, and any possible agreements that may be required.

The working group has proposed attempting to secure a CARES program grant to complete these informational and legal framework reporting tasks.

The CARES program carries a 50% cost sharing component. At this time, the exact amount of that 50% component is not known, however the City of Brooks (as lead) is requesting letters of support for the grant application so that, even should we choose not to participate once costs are known, we can assist in moving forward of this regional project.

OPTIONS:

#1 – Support the CARES application of the City of Brooks to further research on the feasibility and governance of an intermunicipal Dark Fibre project.

#2 – Do not support the CARES application.

CAO COMMENTS:

The working group has involved the Palliser Economic Partnership of our plans to move forward the initial study as prepared and funded through PEP. To my knowledge, they are supportive of our efforts to move this regional project forward.

PROPOSED RESOLUTION:

THAT Council provide a letter of support to the City of Brooks for a CARES Grant application towards the regional Dark Fibre project.

Budget Expense: None at this time

Attachments:

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:  

DATE: June 20, 2018

ACTION REQUIRED: _____



REQUEST FOR DECISION

Meeting: June 25, 2018

Agenda Item: 6.2

Battle of the Balls – Request for Beer Gardens

BACKGROUND:

As part of the 2018 Battle of the Balls, the Bassano Community Enhancement Society is requesting permission to host a beer gardens located near the north diamond throughout the event.

Provided that the organizers have a proper liquor license and insurance for the event, Administration has no concerns and recommends approval.

OPTIONS:

#1 – Approve a beer gardens for he Bassano Community Enhancement Society for July 6-8, 2018 located off the Grasslands property near the north ball diamond, providing that the society has a liquor license and appropriate insurance for the event.

#2 – Do not approve a beer gardens.

CAO COMMENTS:

None

PROPOSED RESOLUTION:

THAT Council approve the hosting of a Beer Gardens by the Bassano Community Enhancement Society, providing that the society has a liquor license and proper insurance for the event.

Budget Expense:

Attachments: Request letter

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:

DATE: June 20, 2018

ACTION REQUIRED: _____

To: Bassano Town Council,

Bassano Community Enhancement Society is once again hosting a Slo Pitch, Beach Volleyball Tournament in Bassano on July 6,7,8th, 2018

Chris Maloney will be playing acoustic for 2 hours Saturday night in the beer gardens.

The Enhancement Society will be taking out a Special Event Liquor License and will provide adequate security, food and volunteers for the event.

There will be Beer Gardens throughout the event if possible. We would like to have them in the same locaton as last year . (off Grasslands property near north Diamond)

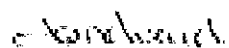
We have a food truck coming to provide food during these times.

We have run this event for 6 consecutive years prior to this year and are growing every year.

Should you have any questions/concerns or require further information, please do not hesitate to contact myself or any member of the committee.

Thank you.

Sincerely,



Jennifer Huard – Vice Chair of the Bassano Enhancement Society



REQUEST FOR DECISION

Meeting: June 25, 2018
Agenda Item:6.3

2018 AUMA CONVENTION

BACKGROUND:

The 2018 AUMA Convention will be held September 26-28, 2018 in Red Deer, Alberta.

Registration is now open, as well as room reservations.

What is Council's desire for sending members to the convention so that Administration can make the necessary arrangements?

OPTIONS:

- #1 – Send <?> members of Concil to the 2018 AUMA Convention
- #2 – Do not send any members to the convention

CAO COMMENTS:

The AUMA Convention is a great opportunity for education, networking, and in sometimes connecting with Provincial ministers.

While some CAOs attend the convention, I do not feel the content intended for administrators is worth the time away from the office & expense for myself.

PROPOSED RESOLUTION:

THAT Council authorize <Specific Councillors, or #> to attend the 2018 AUMA Convention in Red Deer September 26-28, 2018

Budget Expense: approximately \$1,500 per member

Attachments:

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:

DATE: June 20, 2018

ACTION REQUIRED: _____

From: Tanya Thorn <tthorn@okotoks.ca>
Date: June 19, 2018 at 9:29:14 AM MDT
To: Tanya Thorn <tthorn@okotoks.ca>
Subject: 2018 AUMA Convention & Hotels

Good Morning Towns South Mayors & Councillors,

I hope all of you have survived the busy months of May & June, I know I find these the busiest months in my calendar. I just wanted to remind all of you that registration for the 2018 AUMA Convention is open now. This will be the first time convention has been held in Red Deer. Hotel rooms are filling up quickly so I encourage you all to book rooms as soon as possible. You can find a list of hotels on the [AUMA Convention event page](#).

There are 3 more AUMA Board meetings between now and September so I will be sending you out those updates after each of those meetings. In August AUMA Board President, Barry Morishita, will be doing a Alberta Tour and visiting a variety of communities to talk about AUMA initiatives and hear from Municipalities on issues impacting you. I will let you know when he will be in your neighborhood so you can try to work that into your summer calendar. I will also try to be in attendance for some of those visits. If you have anything specific you would like to talk about let me know and I would love to come for a visit.

Should you have any other questions or concerns, please do not hesitate to reach out to me. I look forward to seeing you all in September.

Talk soon,
Tanya

Tanya Thorn | Councillor, Town of Okotoks
Director - Towns South, AUMA

tthorn@okotoks.ca

(403) 860-7342

Facebook: Tanya Thorn - Okotoks Town Councillor

Twitter: @Thorn4Okotoks



REQUEST FOR DECISION

Meeting: June 25, 2018
Agenda Item: 6.4

Newell Foundation – Request for Reimbursement for Trees

BACKGROUND:

The Newell Foundation has installed a number of trees for the Life Lease units here in Bassano.

They have requested that Council consider reimbursement for all or a portion of the cost of the trees installed. In 2017, the Town staff had indicated that should there be budget available, Council could consider whether or not to approve the Town purchasing.

The total invoiced to the Newell Foundation is \$908.00, plus GST for a total of \$953.40.

We did not specifically budget for trees in 2018, however if it is Council's desire the funds could be allocated out of our Parks budget.

OPTIONS:

- #1 – Approve the reimbursement of 100% of the cost of the trees and shrubs at the Life Lease units
- #2 – Approve the reimbursement of 50% of the cost of the trees and shrubs at the Life Lease units
- #3 – Do not approve reimbursement

CAO COMMENTS:

I would recommend a 50-50 split for the cost of the trees as part of our ongoing support of the Newell Foundation's efforts for Bassano.

PROPOSED RESOLUTION:

THAT Council approve the reimbursement of the Newell Foundation for trees and shrubs installed at the Life Lease units in the amount of \$454.00, plus GST.

Budget Expense: \$454

Attachments:

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY:

A handwritten signature in black ink, appearing to be "Kevin Miller".

DATE: June 20, 2018

ACTION REQUIRED: _____

NEWELL 9-1-1 DISPATCH ASSOCIATION MEETING

Thursday, June 7th, 2018

Conference Room, Town of Bassano Fire Hall

6:00 P.M.

AGENDA

1.0 Call to order

- Bassano hosted the meeting at our fire hall
- Cory Cochrane provided tour of fire hall
- Eat supper
-

2.0 Introductions: Cory Cochrane is a guest

3.0 Agenda - Additions/Deletions

-none

4.0 Minutes. Passed

- April 5, 2018

5.0 Treasurer's Report

-passed/sheets attached

6.0 Accounts Payable

7.0 Correspondence (if needed)

-none

8.0 Business

8.1 AFRRCS Review

-we were advised that the Motorola radios will be tested by the end June and made available. Affracs hopefully will be running in Dec

8.2 Tour for 1st Responders for 911 Dispatch Centre

-will be open to first responders first and then will be filled by students then elected officials . Scheduled for late September or early october.

9.0 Next Meeting - September 6, 2018 Village of Duchess to host

10.0 Adjourn

10:02 AM
07-06-18
Accrual Basis

Newell 9-1-1 Dispatch Association
Balance Sheet
As of 7 June 2018

	7 Jun 18
ASSETS	
Current Assets	
Chequing/Savings	
Credit Union Elite Savings	4,077.72
CU - Operating Account	117,655.99
TD Canada Trust 270 Day GIC	200,000.00
Total Chequing/Savings	321,733.71
Accounts Receivable	
Accounts Receivable	2,023.80
Total Accounts Receivable	2,023.80
Other Current Assets	
Credit Union Shares	171.29
Prepaid Expenses	4,400.00
Total Other Current Assets	4,571.29
Total Current Assets	328,328.80
TOTAL ASSETS	328,328.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
GST/HST Payable	-277.42
Reserves	
Capital Reserve	241,683.67
Total Reserves	241,683.67
Total Other Current Liabilities	241,406.25
Total Current Liabilities	241,406.25
Total Liabilities	241,406.25
Equity	
Retained Earnings	2,791.42
Net Income	84,131.13
Total Equity	86,922.55
TOTAL LIABILITIES & EQUITY	328,328.80

10:01 AM
07-06-18

Newell 9-1-1 Dispatch Association
A/R Aging Detail
As of 7 June 2018

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Total Current						
1 - 30						
Invoice	2018-05-22	235	County of Newell	2018-05-22	16	123.00
Total 1 - 30						123.00
31 - 60						
Total 31 - 60						
61 - 90						
Total 61 - 90						
> 90						
Invoice	2018-03-01	228	Village of Rosemary	2018-03-01	98	1,906.80
Total > 90						1,906.80
TOTAL						<u>2,029.80</u>

A2018-06-25 #7.2

Ron Wickson Councillor Bassano

FCSS Meeting

June 11, 2018

Key Information/Updates

Highlights of the meeting included:

Financial report was accepted after review.

Vacation Bible School has requested a \$1000 donation to support their program. This request was passed.

Life Talk, the short-term counselling program for mild mental health issues, was discussed. The issue of providing the service to Bassano residents is of concern. The major issues are providing service in Bassano – providing a discreet location for the service and providing transportation for Bassano residents who do not wish to meet with councillors in Bassano. Tiffany will be discussing these issues with the Life Talk coordinator to seek solutions. This will be on the fall agenda.

Little Citizen wind up party is scheduled for June 27 – volunteers are needed for the party.

The “Parade of Garage Sales” is set for July 28 – volunteers are needed for coordination.

Tiffany is planning a multitude of summer programs for kids which requires significant planning and execution volunteers for the Art, Science, Dance, Street Performance and Music camps. The consensus of the board that the number of activities needed to be pared down so that Tiffany can fit in some summer holidays for herself and her family. She did agree that her plan might be a bit ambitious and would required some adjustments.

The Seniors luncheon was a huge success with lots of seniors attending and great support from the Leadership Resiliency students who did the servicing – overall it was a great event.

Next meeting set for Monday, September 10, 2018 at 3:30 PM – there are no meetings in July and August..



MONTHLY CAO REPORT

Meeting: June 25, 2018

Agenda Item: 8.1

Kevin Miller, Chief Administrative Officer

Report Period: To June 21, 2018

ACTIVITIES:

- Multiple meetings & discussions with the developer of the Auco Sales lot approved by the Municipal Planning Commission
- Extensive work on an updated unsightly premises bylaw. I am currently awaiting comment from our CPO Services, and will present this Bylaw for Council on July 9, 2018.
- Working with ORRSC for creating updates to the Land Use Bylaw for recreational cannabis legalization
- Beginning drafting a "Smoking Reduction Bylaw"
- Preparing for strategic planning sessions with Council, expected July or August, 2018
- Took 2 days vacation time June 14-15
- Working with the Dark Fibre Working Group to beginning to advance this regional project
- Working with the regional municipalities to release a RFP for some additional planning services required in the region as a result of MGA Amendments
- Attended the Joint Shared Services meeting June 12th, followed by a CAO meeting to work towards the Intermunicipal Collaborative Frameworks.

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- Regarding the Lagoon project, our engineer continues to work on securing the land rights for the irrigation line & pivot. The report on the proposed land has come back favourable, and we continue to work towards getting the cell constructed late summer/fall 2018, with the pivot installed during winter 2018-19.
-

EDUCATION

- I am approximately 90% through the NACLAA Level II course on "Policy Design and Program Evaluation". I feel the biggest takeaway so far is how rarely municipal governments take the time to really evaluate whether a program or policy is really working after implementation.

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- Meeting with Joint Shared Services & Doug Griffiths June 27th

MAY BASSANO REPORT

For the month of May, the County of Newell Municipal Enforcement Department conducted eight hours of patrol in Bassano.

During patrols officers monitored for any bylaw or traffic concerns. When attending for patrols officers would go to the Bassano Office to speak to the CAO or staff for any questions or concerns for the officers.

During this month officers investigated eight incidents. The incidents were for dog barking, Petty Trespass Act, Unsightly properties (4), Business License and littering.

There were four warnings issued for no business license, unsightly property, petty trespass and littering.

The four unsightly properties investigations are still being conducted.

Cheque Listing For Council

2018-Jun-19
9:57:23AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20180530	2018-06-25	ALBERTA HOTEL & LODGING ASSOC.	452344	PAYMENT CAMPGROUND LISTING 2018	414.75	414.75
20180531	2018-06-25	AMSC INSURANCE SERVICES LTD.	30876	PAYMENT JULY STAFF BENEFITS	4,455.86	4,455.86
20180532	2018-06-25	BASSANO AUTOMOTIVE (1985) LTD.	22151 22195 22345 22660 22676	PAYMENT POOL R AND M POOL R & M, 3/4 TON R & M POOL R & M JD MOWER R & M WIPER BLADE BROWN TRUCK	31.41 63.60 23.36 288.34 19.17	425.88
20180533	2018-06-25	BASSANO CAR WASH 2015	1507	PAYMENT FIRE DPT - APRIL AND MAY WAS	133.37	133.37
20180534	2018-06-25	BASSANO PUBLISHERS	608	PAYMENT ADVERTISING - FINANCIAL STMT	3,055.51	3,055.51
20180535	2018-06-25	BROOKS ASPHALT & AGGREGATE	31265	PAYMENT COLD MIX ASPHALT	1,132.95	1,132.95
20180536	2018-06-25	CANADIAN LINEN	6300575555	PAYMENT OFFICE AND HALL FLOOR MATS	145.56	145.56
20180537	2018-06-25	COCHRANE, CORY	83	PAYMENT MEALS - FIRE DPT MEETING	50.60	50.60
20180538	2018-06-25	DPOC	5102038	PAYMENT POSTAGE	1,500.00	1,500.00
20180539	2018-06-25	GREGG DISTRIBUTERS LP	9-246595	PAYMENT MAINTENANCE AND SUPPLIES	316.79	316.79
20180540	2018-06-25	HACH SALES & SERVICE CANADA LTD	168689	PAYMENT SAMPLE CELLS	60.17	60.17
20180541	2018-06-25	LAFRENTZ ROAD MARKING	008187	PAYMENT ASPHALT RUBBER PLUS TYPE 2	3,874.50	3,874.50
20180542	2018-06-25	MAYHEW, BRIAN	203	PAYMENT JANITORIAL SERVICES	1,295.00	1,295.00
20180543	2018-06-25	MPE ENGINEERING LTD	1446-007-00-22	PAYMENT WASTE WATER UPGRADE	5,359.41	5,359.41
20180544	2018-06-25	MUNICIPAL INFORMATION SYSTEMS	20180530 20180542 20180606	PAYMENT PAYROLL INCREASE ACCOUNTS PAYABLE INCREASE JULY SUPPORT	52.50 105.00 789.06	946.56
20180545	2018-06-25	PINNACLE AQUATIC GROUP INC.	2115475	PAYMENT WHITE PANEL	2,957.17	2,957.17
20180546	2018-06-25	RAYMOND, LONNIE	272814	PAYMENT SHOP AND OFFICE SUPPLIES	52.10	52.10
20180547	2018-06-25	SIEBEN HOLDINGS LTD.	165	PAYMENT JULY RENT	682.50	682.50
20180548	2018-06-25	VENO, DESIRAE	22	PAYMENT JUNE ECD COORDINATOR	735.00	735.00
20180549	2018-06-25	BREITKREUTZ, LYDIA	171122	PAYMENT ENTERTAINMENT - SENIOR APPI	300.00	300.00
20180550	2018-06-25	MR. WATSONS' YARD MAINTENANCE	171123	PAYMENT BYLAW ENFORCED CLEAN-UP 2	40.00	40.00



TOWN OF BASSANO

Cheque Listing For Council

2018-Jun-19
9:57:23AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount

Total 27,933.68

*** End of Report ***



TOWN OF BASSANO

Cheque Listing For Council

2018-Jun-19
9:46:01AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20180528	2018-06-22	ALBERTA MUNICIPAL SERVICES CORPORATION	7709	PAYMENT POWER AND GAS MAY 2018	17,914.21	17,914.21
20180529	2018-06-22	TELUS COMMUNICATIONS INC.		PAYMENT		1,170.35
			4786	OFFICE PHONE	230.29	
			4787	OFFICE FAX	69.65	
			4788	OFFICE INTERNET	89.25	
			4789	TRUCKFILL WTP	69.58	
			4790	POOL PHONE & INTERNET	244.89	
			4791	SHOP PHONE & INTERNET	100.11	
			4792	COMMUNITY HALL PHONE	69.58	
			4793	FIRE DPT - PHONE	69.60	
			4794	FIRE DPT- INTERNET AND FAX	132.62	
			4795	FIRE DPT- DISPATCH	94.78	

Total 19,084.56

*** End of Report ***

June 13, 2018

Dear Landowner/Resident:

RE: ATCO, Natural Gas Transmission, a division of ATCO Gas and Pipelines Ltd.
Notification of 2018 External Corrosion Engineering Assessment (ECEA) Program

ATCO, Natural Gas Transmission, a division of ATCO Gas and Pipelines Ltd. will be conducting a non-intrusive above ground corrosion assessment survey of select pipelines within the Bassano area, as shown on the attachment. This will involve personnel physically walking the pipeline in order to assess cathodic protection levels, coating condition, pipeline alignment and depth of cover. This survey is part of ATCO Natural Gas Transmission's External Corrosion Engineering Assessment (ECEA) Program and is used to assess overall pipeline condition.

The survey work involves a two to three-man crew that physically walks the pipeline right-of-way (ROW). Access will be required along the entire length of the pipeline from the beginning of survey to the end. Additional access will be required to all above ground facilities associated with the above ground pipelines. A ¾ ton truck will be used for personnel deployment. All survey work will be conducted on foot and no ground disturbances will occur in conjunction with the survey work.

This work is part of ATCO's ongoing commitment to providing safe and reliable service to our customers and the citizens of Alberta.

You are being notified of this project because you are a Landowner along the pipeline route. If you are a Landowner who has NOT been contacted to confirm whether or not the lands are rented by an Occupant, it would be appreciated if you would supply us with any Occupants names and addresses who are not on the land title, to ensure that all concerned parties are notified.

If you have any questions regarding this project, please contact the undersigned.

Sincerely,
ATCO, Natural Gas Transmission
a division of ATCO Gas and Pipelines Ltd.



Greg Satre
Supervisor, Land Acquisition