



AGENDA

Meeting: July 9, 2018 7:00 p.m.
Council Chambers
502 – 2 Avenue Bassano

1. CALL TO ORDER

2. EXCUSED FROM MEETING

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 June 25, 2018 Regular Council Meeting

4.2 July 2, 2018 Special Council Meeting

5. DELEGATIONS

5.1 Community Futures Wild Rose

6. NEW & UNFINISHED BUSINESS

6.1 Community Standards Bylaw

6.2 Southern Alberta Emergency Management Resource Sharing Agreement

6.3 National Drowning Week Proclamation

6.4 Tax Recovery Auction

7. BOARD & COMMITTEE REPORTS

None Received

8. CAO REPORTS

8.1 Cheque List

9. CORRESPONDENCE

10. IN CAMERA

11. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF
BASSANO HELD IN COUNCIL CHAMBERS ON
June 25, 2018**

PRESENT

MAYOR: Jackie Peterson
COUNCILLORS: Doug Barlow
Kevin Jones
Lynn MacWilliam
Tom Rose
John Slomp
Ron Wickson

STAFF: Kevin Miller – Chief Administrative Officer

1. CALL TO ORDER

Mayor Peterson called the meeting to order at 7:00 p.m.

2. EXCUSED FROM MEETING

None

3. ADOPTION OF AGENDA

151/18 Moved by **COUNCILLOR MACWILLIAM** that the agenda be adopted with the following additions:

- 6.7 Treaty 7 Statement
- 6.8 Strategic Planning

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of Minutes from the Regular Council Meeting June 11, 2018

152/18 Moved by **COUNCILLOR JONES** that Council approve the minutes of the regular Council Meeting held on June 11, 2018 as presented.

5. DELEGATIONS

5.1 Jessica Surgenor and Lisa Tiffin – City of Brooks – Regional Marketing

6. NEW BUSINESS

6.1 CARES Grant Support

153/18 Moved by **COUNCILLOR ROSE** THAT Council provide a letter of support to the City of Brooks for a CARES Grant application towards the regional Dark Fibre project.

CARRIED

6.2 Battle of the Balls – Request for Beer Gardens

154/18 Moved by **COUNCILLOR BARLOW** THAT Council approve the hosting of a Beer Gardens by the Bassano Community Enhancement Society, providing that the society has a liquor license and proper insurance for the event.

CARRIED

6.3 AUMA Fall Convention

155/18 Moved by **MAYOR PETERSON** THAT Council approve the attendance of Mayor Peterson, Councillor MacWilliam, Councillor Rose and Councillor Wickson to the 2018 AUMA Convention September 26-28, 2018.

CARRIED

6.4 Newell Foundation – Request for Tree Reimbursement

156/18 Moved by **COUNCILLOR SLOMP** THAT Council approve the reimbursement of the Newell Foundation for trees and shrubs installed at the Life Lease units in the amount of \$454.00, plus GST.

CARRIED

6.5 Treaty 7 Statement

157/18 Moved by **COUNCILLOR WICKSON** THAT Council TABLE the discussion to the July 9, 2018 Regular Council Meeting.

CARRIED

6.6 Strategic Planning

Strategic Planning Sessions will be held the week of July 9, 2018. CAO Miller requested each councillor consider their vision for Bassano in 2025 as a “starting point” for the discussions.

7. BOARD AND COMMITTEE REPORTS

158/18 Moved by **COUNCILLOR MACWILLIAM** to accept the Board and Committee reports as information.

CARRIED

8. CAO REPORTS

159/18 Moved by **COUNCILLOR JONES** to accept the CAO reports as information.

CARRIED

9. CORRESPONDANCE

9.1 ATCO – ECEA Program

10. CLOSED MEETING

160/18 Moved by **COUNCILLOR ROSE** that Council close the meeting to the public at 8:16 p.m. for the following items:

10.1 – Unsightly Premises – FOIP 21(1)(g)

CARRIED

10.2 OUT OF CAMERA

161/18 Moved by **COUNCILLOR SLOMP** that Council open the meeting to the public at 8:31 p.m.

CARRIED

11. ADJOURNMENT

Mayor Peterson adjourned the regular Council meeting of June 25, 2018 at 8:32 p.m.

Mayor

Chief Administrative Officer



**MINUTES OF THE SPECIAL MEETING OF THE TOWN OF
BASSANO HELD IN COUNCIL CHAMBERS ON
JULY 2, 2018**

PRESENT

MAYOR:

Jackie Peterson

COUNCILLORS:

Doug Barlow

Kevin Jones

Lynn MacWilliam

Tom Rose

John Slomp

Ron Wickson

STAFF:

Kevin Miller – Chief Administrative Officer

1. CALL TO ORDER

Mayor Peterson called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

162/18 Moved by **COUNCILLOR MACWILLIAM** that the agenda be adopted as presented.

CARRIED

3. NEW BUSINESS

CLOSED MEETING

163/18 Moved by **COUNCILLOR ROSE** that Council close the meeting to the public at 7:01 p.m. for the following items:

- 3.1 CAO Contract – FOIP 17(4)(d)
- 3.2 CAO Resignation – FOIP 17(4)(d)

CARRIED

OUT OF CAMERA

164/18 Moved by **COUNCILLOR WICKSON** that Council open the meeting to the public at 7:54 p.m.

CARRIED

165/18 Moved by **COUNCILLOR ROSE** THAT Council accept the resignation of CAO Kevin Miller.

CARRIED

166/18 Moved by **COUNCILLOR JONES** THAT Council appoint a CAO Hiring Committee consisting of Mayor Peterson, Councillor Rose and Councillor Wickson.

CARRIED

4. ADJOURNMENT

Mayor Peterson adjourned the regular Council meeting of July 2, 2018 at 7:56 p.m.

Mayor

Chief Administrative Officer



REQUEST FOR DECISION

Meeting: July 9, 2018

Agenda Item:6.1

COMMUNITY STANDARDS BYLAW

BACKGROUND:

Administration is pleased to present for Council's consideration an updated Community Standards Bylaw (formerly the Unightly Premises Bylaw and Noise Bylaw).

The updated Bylaw includes an updated definition and outline of concerns which could be considered unsightly or nuisance, including the storage of unregistered/unlicensed automobiles.

Administration would like to draw specific attention to Section 3.2.6 (b), which was drafted in response to the upcoming legalization of cannabis. There are very few communities considering such a provision, and we have concern that the provision may be all but un-enforceable. Is this clause something Council desires?

Administration is recommending first reading of the updated bylaw, followed by a public posting & "notice period" similar to how we handled the Traffic Bylaw, to allow the public to read the Bylaw and provide any feedback they may have.

OPTIONS:

- #1 – Give first reading to Bylaw #878/18, the Community Standards Bylaw
- #2 – Amend Bylaw #878/18 prior to first reading
- #3 – Refer the Bylaw back to the Bylaw & Policy Committee or further revisions

PROPOSED RESOLUTION:

THAT Council give first reading to Bylaw #878/18, the Community Standards Bylaw

Budget Expense:

Attachments: DRAFT Bylaw #878/18

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY

DATE: July 5, 2018

ACTION REQUIRED: _____



BYLAW

Bylaw Number: 878/18

COMMUNITY STANDARDS BYLAW

WHEREAS it is deemed desirable and equitable to enact a Bylaw to regulate and control noise, nuisance, unsightly premises, and public disturbances; and

WHEREAS it is provided in and by the Municipal Government Act, being Chapter M-26, 2000, Section 7, provides the authority for a municipal council to pass Bylaws regulating the safety, health, and welfare of people and the protection of people and property and nuisances, including unsightly property;

NOW THEREFORE the Council of the Town of Bassano in the Province of Alberta, duly assembled, enact as follows:

1. DEFINITIONS

This Bylaw may be cited as the "Community Standards Bylaw" of the Town of Bassano.

- 1.1 "Act" means the *Municipal Government Act*, R.S.A. 2000, C-26 as may be amended, repealed and replaced from time to time.
- 1.2 "Chief Administrative Officer" or "CAO" means the Chief Administrative Officer of the Town of Bassano as appointed by Council.
- 1.3 "Council" means the Council of the Town of Bassano
- 1.4 "Graffiti" means the unauthorized writing, drawing, or posting on a publicly visible surface containing material, words or images that may be considered offensive by members of the public. "Graffiti" does NOT include the placement of non-offensive artwork on a property with the consent of the property owner.
- 1.5 "Peace Officer" means a member of the Royal Canadian Mounted Police, a Bylaw Officer appointed by the Town of Bassano, or a Community Peace Officer appointed by the Solicitor General of Alberta.

2. GENERAL PROVISIONS

- 2.1 Nothing in this Bylaw relieves a person from complying with any other federal or provincial law or regulation, or any other municipal bylaw, or any requirements of any lawful permit, order or license.

- 2.2 Every provision of this bylaw is separate and independent from all other provisions and, if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain in force and effect.
- 2.3 Nothing in this Bylaw forces or compels the Town of Bassano, its employees or agents, to enforce every breach of this Bylaw. The Town may take into consideration any practical concerns, including but not limited to the nature and extent of the breach or contravention, any financial or budgetary considerations, or the availability of personnel or human resources.

3. NUISANCE AND UNSIGHTLY PROPERTIES

- 3.1 A “nuisance” or “unsightly” property for the purpose of this Bylaw includes any use, activity, or general lack of maintenance and repair which is offensive to any person, or may have a negative effect on the quality of life, use, or enjoyment of a person of their own property, or have a negative effect on property values in the area. Generally, a nuisance or unsightly property is characterized by a general lack of care, maintenance or upkeep of a property.
- 3.2 Without limiting the definition of an unsightly or nuisance property in Section 3.1, the following are examples of behaviors, conditions, and/or situations which are considered “unsightly” or “nuisance” properties:

3.2.1 Allowing the storage and/or accumulation of:

- (a) any material which creates or emanates unpleasant odours;
- (b) any material likely to attract pests, insects, or wild animals;
- (c) animal remains, parts of animal remains, or animal feces;
- (d) open or exposed industrial fluids, including engine oils, lubricants, antifreeze;
- (e) building materials, whether new or used, except during the construction of an approved development where a development permit has been granted by the Town, or where a development permit is not required and the materials are placed in an orderly manner on the premises;
- (f) loose or bagged garbage and refuse;
- (g) bottles, cans, boxes, or packing materials;
- (h) household furniture or other household goods;
- (i) automobile parts;
- (j) parts of disassembled machinery, equipment, or appliances;
- (k) yard waste, including grass, tree and hedge cuttings, but excluding the contents of a composting pile;
- (l) household appliances, including fridges and freezers, unless the appliance is in good working order, always locked, and screened from view so that the appliance is not visible to a person viewing from outside the property;

- (m) all or part of inoperable, immobile, unregistered and/or unlicensed automobiles, except as part of a permitted salvage yard, auto dealership or other business where unregistered or unlicensed vehicles is an integral part of a legally operating business; or
 - (n) stagnant water remaining on the property and becoming a breeding location for mosquitos or other pests;
- 3.2.2 Allowing grass, trees, shrubs or other living plants to grow uncontrolled, unmaintained and/or excessively;
- 3.2.3 Allowing trees or shrubs to grow in a manner which interferes with utilities, road signs, or the safe movement of vehicle and pedestrian traffic;
- 3.2.4 Failing to destroy noxious weeds, as defined in the *Weed Control Act*;
- 3.2.5 Failing to destroy, eradicate or control blight or disease on living plants, trees, shrubs or other vegetation;
- 3.2.6 Allowing the release from the property to any surrounding property, including public spaces, of:
- (a) dense or opaque smoke, except from the opening of a flue, stack, chimney, or as otherwise authorized by Council;
 - (b) smoke or vapour from a tobacco, cannabis, or other legal or illegal product intended to be smoked or vapourized as a method of consumption, if said product is being consumed within 10 feet of an open window, door, or fresh air vent located on a neighboring property;
 - (c) dust;
 - (d) garbage, refuse or other waste; or
 - (e) any chemical, substance, compound or product for any purpose with disregard to the manufacturer's recommendations for use, including any safety precautions, that results in adverse effects to the environment, another property, or another person;
- without taking reasonable precautions and/or preventative measures to ensure that the substance(s) in question escape the premises;
- 3.2.7 Failing to maintain a principal or accessory building, structure, or fence to a point where it deteriorates, becomes a safety hazard, or otherwise becomes unsightly to other people; or
- 3.2.8 Failing to secure a hole, excavation, ditch or other depression so that it does not present a safety hazard to other people.

- 3.3 No person shall cause or allow a property they own or occupy within the Town to become or remain unsightly, unsafe, or a nuisance either by doing or failing to do any activity upon the Property.
- 3.4 In determining whether a property is in an unsightly or nuisance condition, a Peace Officer may consider the nature and character of adjacent or surrounding properties and whether the subject property is maintained in a similar character to its surroundings.

4. NOISE

- 4.1 "Noise" for the purposes of this Bylaw includes the emanation of any sound that annoys or disturbs the peace of any other person.
- 4.2 In determining whether noise is likely to annoy or disturb the peace of another person, a Peace Officer may consider:
 - 4.2.1 the type, volume and duration of the noise;
 - 4.2.2 the time of day and day of the week;
 - 4.2.3 nature and use of the surrounding area;
 - 4.2.4 if the noise is excessive, unnecessary, or unusual
- 4.3 No person shall cause or allow noise to emanate from a property they own or occupy that annoys or disturbs the peace of another person between the hours of 11:00 p.m. and 7:00 a.m. without the written permission of the CAO.
- 4.4 Nothing in this Bylaw is intended to prevent the operation of an industrial activity on a property which has received an approved development permit or is otherwise a permitted use not requiring a development permit.
- 4.5 In the carrying out of an approved industrial activity, the person operating or carrying on that activity may not make more noise than is necessary in the normal method(s) of performing or carrying out that activity.
- 4.6 The provisions of Section 4 of this Bylaw do not apply to the Town of Bassano, its employees, contractors, or agents, when performing authorized work on behalf of the Town.

5. INOPERABLE MOTOR VEHICLES

- 5.1 No person may conduct any repair work, including mechanical repairs, auto body work, frame or collision repair, painting, modifying, or rebuilding of a motor vehicle in any residential zoned land use district.
- 5.2 Section 5.1 does not apply to the routine maintenance of an operable, licensed and/or registered motor vehicle owned and registered to the owner or occupier of a property, provided that the activity does not create a nuisance or unsightly condition on the property.
- 5.3 Notwithstanding any other provision of this Bylaw, a person may store one (1) inoperable, unlicensed, or unregistered vehicle on a residential property for:

5.3.1 conducting the private sale of a motor vehicle legally owned by the owner or occupier of a property; or

5.3.2 the non-commercial restoration of a motor vehicle;

providing that the activity does not create a nuisance or unsightly condition on the property.

5.4 Persons engaging in the non-commercial restoration of a motor vehicle shall ensure that the vehicle, and any associated equipment, materials, parts, tools or any other items are secured in an enclosed area, screened from view of the public.

6. GRAFFITI

6.1 The owner or occupier of a property shall ensure graffiti placed on their property is removed, painted over, or screened from public view within 10 days of the placement of the graffiti.

6.2 In prosecuting an offense under Section 6.1, the consent of the owner to place graffiti on a property they own or occupy shall not be a valid defense under this Bylaw.

7. PROPERTY ADDRESSING

7.1 The owner or occupier of a property shall display the civic address number assigned to the property at a location plainly visible from the street in front of the property.

8. ENFORCEMENT

8.1 A Peace Officer may enter onto property in accordance with Section 542 of the *Municipal Government Act* to carry out an inspection, enforcement, or other action required or authorized by this Bylaw, the *Municipal Government Act*, or other statute.

8.2 When exercising the authority granted under Section 8.1 of this Bylaw and the *Municipal Government Act*, a Peace Officer shall provide the owner or occupant reasonable notice for entry as required by the *Municipal Government Act*.

8.3 Any owner or occupier of a property who violates this Bylaw may be issued a written order, by a Peace Officer, to address the violation in any manner deemed necessary according to Section 545 of the *Municipal Government Act* in the case of a nuisance property, or Section 546 of the *Municipal Government Act* in the case of a danger to public safety or unsightly property.

8.4 An owner or occupier or other person who receives a written order under this section may request a review of the order by providing written notice to the Town of Bassano within fourteen (14) days of the day when the order was received. After receiving a review request, Council will review the order at their next scheduled Council meeting. Following Council's review of the order, Council may confirm, amend, substitute or cancel the order.

8.5 An owner or occupant may appeal the decision of Council under Section 8.4 to the Court of Queen's Bench in accordance with Sections 547 and 548 of the *Municipal Government Act*.

8.6 Any expenses and costs of any action or measure taken by the Town under the provisions of this Bylaw are amounts owing to the Town by the owner, occupant, or any other person in violation of this Bylaw as per Section 568 of the *Municipal Government Act*.

- 8.7 If the Town sells any item removed from a property under the provisions of this Bylaw, the proceeds of sale must be used to pay the expenses and costs of the removal, or any costs contemplated in Section 8.6, and any excess proceeds must be paid to the owner or occupant entitled to them.
- 8.8 The expenses and costs incurred by the Town in the enforcement of this Bylaw may be collected as a civil debt, or added to the tax roll of the property that is subject to the enforcement proceedings, in accordance with Sections 552 and 553 of the *Municipal Government Act*.
- 8.9 The Town may register a caveat under the *Land Titles Act* in respect to an order issued under this Bylaw against the Certificate of Title for the property that is subject to the order, in accordance with Section 546 of the *Municipal Government Act*.
- 8.10 An order under this Bylaw may be served to the owner or occupant of a property, and is deemed to have been served on the owner or occupant when:
- 8.10.1 personally delivered to the owner or occupant;
 - 8.10.2 left for the owner or occupant at their residence with a person on the premises who appears to be at least eighteen (18) years old;
 - 8.10.3 five (5) days following the order being sent by registered mail addressed to the last known postal address of the owner or occupant; or
 - 8.10.4 Posted in a visible location on the property referenced in the order.

9. PENALTIES

- 9.1 Regardless of whether an order has been issued under this Bylaw or not, any person who violates any provision of this Bylaw is guilty of an offense and is liable to a penalty as set out in Schedule "A" of this Bylaw.
- 9.2 Under no circumstances shall any person be subject to imprisonment for violating any provision of this Bylaw.

10. VIOLATION TAGS

- 10.1 A Peace Officer is authorized and empowered to issue a violation tag to any person whom the Peace Officer has reasonable and probable grounds to believe has violated a provision of this Bylaw.
- 10.2 A violation tag shall be served on a person in the same manner as outlined for an order in Section 8.10 of this Bylaw.
- 10.3 The violation tag shall be in a form approved by the CAO, and shall include:
- 10.3.1 the name of the owner and/or occupant of the property;
 - 10.3.2 a description of the property;
 - 10.3.3 the violation of this Bylaw;

- 10.3.4 the specified penalty for the violation as specified in Schedule "A" of this Bylaw;
- 10.3.5 that the penalty shall be paid within thirty (30) days of the violation tag; and
- 10.3.6 any other information as may be required by the CAO.
- 10.4 Where a violation of this Bylaw is continuous and/or ongoing, further violation tags may be issued by a Peace Officer, providing that no more than one violation tag shall be issued for each day the violation continues.
- 10.5 Where a violation tag has been issued, the person to whom the violation tag has been issued, in lieu of being prosecuted for the violation, pay to the Town of Bassano the penalty amount on the violation tag.
- 10.6 Nothing in this Bylaw shall prevent a Peace Officer from immediately issuing a violation ticket for the mandatory court appearance of any person who violates any provision of this Bylaw.

11. VIOLATION TICKETS

- 11.1 If the penalty specified on a violation tag is not paid by the date specified on a violation tag, a Peace Officer is authorized and empowered to issue a violation ticket pursuant to part II of the *Provincial Offences Procedure Act*.
- 11.2 Regardless of any other provision of this Bylaw, a Peace Officer is authorized and empowered to immediately issue a violation ticket instead of a violation tag to any person who the peace officer has reasonable and probable grounds has violated a provision of this Bylaw.
- 11.3 Where there is a specified penalty listed for a violation in Schedule "A" of this Bylaw, the amount is the specified penalty for the violation.
- 11.4 Regardless of the penalties set out in Schedule "A" of this Bylaw:
 - 11.4.1 If a person is convicted twice of the same violation of this Bylaw within a twelve month period, the specified penalty for the second violation shall be double the amount listed in Schedule "A"; and
 - 11.4.2 If a person is convicted three or more times of the same violation of this Bylaw within a twelve month period, the specified penalty for the third and subsequent violations shall be triple the amount listed in Schedule "A"

12. REPEAL

- 12.1 The following Bylaws are hereby repealed:
 - 12.1.1 Bylaw #797/05, the "Unightly Property Bylaw"; and
 - 12.1.2 Bylaw 690/84, the "Noise Bylaw"

4. EFFECTIVE DATE AND READINGS

- 4.1 This Bylaw shall take effect effect on the date of 3rd and final reading.
- 4.2 Read a first time this 9th day of July, 2018.
- 4.3 Read a second time this __ day of _____, 2018
- 4.4 READ a third and final time this __ day of _____, 2018

TOWN OF BASSANO

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE A

Community Standards Bylaw #877/18 Specified Penalties

<u>Offense</u>	<u>Section</u>	<u>Penalty</u>
Permit a nuisance on private property or permit unsightly property	3.3	\$500.00
Cause or permit noise	4.3	\$250.00
Motor vehicle repair in contravention of bylaw	5.1	\$250.00
Failure to remove graffiti from property	6.1	\$250.00
Failure to display civic address	7.1	\$100.00



REQUEST FOR DECISION

Meeting: July 9, 2018
Agenda Item: 6.2

SOUTHERN ALBERTA EMERGENCY MANAGEMENT RESOURCE SHARING AGREEMENT

BACKGROUND:

In 2017, the City of Lethbridge began an undertaking to bring much of southern Alberta under a single, unified, resource sharing agreement.

The agreement (attached to this RFD) would allow member communities to request resources from any other member community during an emergency event. The parties agree to endeavor to assist when called, however it is also recognized that a municipality may not have any resources available and there is no mandatory requirement that a community must provide resources, especially if our own resources were stretched.

Administration feels this is an important agreement to have in place in addition to our mutual aid agreements, so that in the event of a disaster situation we have increased access to what may be necessary resources...it can only serve to enhance our own emergency preparedness.

OPTIONS:

- #1 – Agree to become a part of the resource sharing agreement
- #2 – Do not agree to become part of the agreement

CAO COMMENTS:

This is valuable to our own emergency preparedness, and contributes to further regional collaboration in Southern Alberta.

PROPOSED RESOLUTION:

· THAT Council enter into the Southern Alberta Emergency Management Resource Sharing Agreement

Budget Expense: NIL

Attachments:

Applicable Legislation:

Prepared By: Kevin Miller, CAO

APPROVED BY

Two handwritten signatures in black ink, one appearing to be "K. Miller" and the other more stylized.

DATE: July 5, 2018

ACTION REQUIRED: _____

From: Luke Palmer <Luke.Palmer@lethbridge.ca>
Sent: June 29, 2018 2:12 PM
To: 'cao@bassano.ca'
Subject: Resource Sharing Agreement Signatories

Ms. Sabine Nasse
Town of Bassano
PO Box 299
Bassano, AB T0J 0B0

RE: Resource Sharing Agreement Signatory Management

Dear Ms. Nasse,

July 5 of this year will mark the one year point of regional community leaders receiving letters for consideration to become parties to the new Southern Alberta Emergency Management Resource Sharing Agreement (SAEMRSA). Over the course of this year, we have seen a great deal of support and continual improvements centered on this document.

With the positives, there have also been negatives. The process for receiving signatories has been flawed. Despite a change in early January providing the opportunity to email council resolutions to improve the process, some letters implying sign-on remain unaccounted for. I and the SAEMRSA Leadership Group apologize for this and can certainly understand the frustration associated with this error.

The resource sharing agreement represents a vital component towards regional collaboration when we as a region, or as individual communities are faced with an event. It is our hope that we are able to maintain the importance of committing your partnership towards this effort and ensure preparedness within the region.

Today we have a total of fifteen signatories accounted for, which are noted as an enclosure. In receiving this letter, we ask that you resubmit your letter of support as you are unfortunately one of the unaccounted for communities. If you represent a community who has yet to formalize a letter of support, we would also urge you to consider doing so, as an event can impact us at any time.

To improve our processes we are now suggesting direct submission to mitigate any potential errors. Please submit any letters of support to myself at luke.palmer@lethbridge.ca. Should you have any further questions or concerns please submit those via email as well, or by phone at 403-320-4129.

Thank you for your continued patience with this process. We hope to work with all of you in building a strong and resilient partnership.

On behalf of the SAEMRSA Leadership Group,



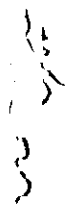
Luke Palmer
Emergency Preparedness Manager
City of Lethbridge


Enclosure

Current List of Signatories:

- City of Lethbridge
- City of Medicine Hat
- County of Forty Mile No. 8
- Lethbridge County
- M.D of Ranchlands No. 66
- Town of Cardston
- Town of Claresholm
- Town of Coaldale
- Town of Coalhurst
- Town of Milk River
- Town of Nanton
- Town of Pincher Creek
- Town of Stavely
- Town of Taber
- Village of Longview

*Signatories as of June 28, 2018**





**Southern Alberta
Emergency Management
Resource Sharing
Agreement**

SOUTHERN ALBERTA EMERGENCY MANAGEMENT RESOURCE SHARING AGREEMENT

THIS AGREEMENT made this 1st day of September A.D. 2017

BETWEEN: As per list of parties identified in Appendix D

WHEREAS a major emergency could affect any community, municipality(s), and/or First Nations at any time, regardless of size to such a degree that local resources would be inadequate to stabilize the situation.

AND WHEREAS the parties to this agreement desire to progressively work toward a high level of emergency management preparedness and state of readiness for prompt regional collaboration in support of two or more parties as identified in Appendix D and Appendix E during a Type 3, 2, 1 incident/event as defined by ICS Public Safety Canada.

AND WHEREAS the parties to this Agreement are not limited to Municipal Corporations within the Province of Alberta, incorporated pursuant to the *Municipal Government Act RSA 2000, M-26*, as amended;

AND WHEREAS each party to this Agreement is required to provide *Emergency Services* within their respective boundaries;

AND WHEREAS each of the parties acknowledge and agree that it is desirable and to the parties mutual benefit, that from time to time, each be able to provide assistance to any or all of the other parties to this Agreement;

AND WHEREAS each of the parties desire to enter into this Agreement to formalize the systems and procedures which can be utilized in order for the parties to request resources and assistance from another party or parties to this Agreement and to respond where/when possible to such requests;

AND WHEREAS the parties understand that this agreement is intended for the purposes of transitioning toward formal regionalization and effective incident management for Type 3 escalating, Type 2 and/or 1 incidents to best provide public protection;

AND WHEREAS the authority for local authorities to enter into this agreement by bylaw is provided in Sections 7 (a & f) and 54 of the current Municipal Government Act and/or Band Council Resolution (BCR).

NOW THEREFORE in consideration of the mutual covenants contained herein and other good and valuable consideration the receipt of which are hereby acknowledged, each municipality and First Nations Council that is a party to this Agreement agrees as follows:

1. In this Agreement, the following words and terms shall have the following meanings:

a) “*Assistance*” shall mean *Emergency Services* and/or multidisciplinary resources made

available pursuant to this Agreement. *Assistance* may relate to incidents that the *Requesting Party* may or may not attend, and/or incidents that the *Requesting Party* does attend, but believes it would be prudent to require additional resources for augmenting response purposes.

- b) “*Consumables*” shall mean tools; equipment and products once used cannot likely be recovered.
- c) “*Designated Officer*” shall mean person whom in their scope of responsibilities can authorize the employment or deployment of equipment, personnel, consumables and delegation of authority for the provision of *Emergency services*.
- d) “*Emergency Services*” shall be multidisciplinary organizations who evaluate and/or respond to all hazards incidents and/or events for the purposes of providing public safety protection.
- e) “*Equipment*” shall mean vehicles, apparatus and equipment by type and by kind, commensurate with the degree of complexity of the incident.
- f) “*Fee Schedule*” shall be on a cost recovery basis as defined by the *Responding Party(s)*. Where the *Fee Schedule* is in dispute, the posted Rate Schedule published by Alberta’s Ministry of Infrastructure and Transportation shall be utilized.
- g) “*FOIPPA*” The parties hereby acknowledge and agree that this Agreement and its contents may be subject to disclosure under the *Freedom of Information and Protection of Privacy Act (FOIPPA)*, Alberta, and nothing in this Agreement shall require a party to violate any duty or obligation the party has or may have under *FOIPPA*.
- h) “*Governance*” of this agreement shall be accomplished through the Chair of *SAEMRSA* whom shall be chosen by committee members by whatever means deemed appropriate by the committee and will be responsible for a one-year term to coordinate meetings, assign a minute taker who will distribute minutes to all parties.
- i) “*Incident Complexity*” typing shall be defined in concert with ICS Public Safety Canada as per Appendix G
- j) “*Incident Management Team*” as defined as per Appendix F
- k) “*Local Authority*”: is defined in Section 1 (g) of the current *Emergency Management Act, Alberta*.
- l) “*Municipality*” is defined in Section 1 (i) of the current *Emergency Management Act, Alberta*.
- m) “*Municipal Emergency*” is defined as any situation where the resources of the Local Authority and its service providers are involved in efforts to mitigate immediate threat

to life, property, environment and/or economy within the municipality.

- n) “*Personnel*” shall mean those individuals who respond to requests for *Assistance* and who comply with all standards under the *Occupational Health and Safety Act and Regulations, Alberta*.
 - o) “*Requesting Party*” shall mean any party to this Agreement that requests *Assistance* from another party to this Agreement.
 - p) “*Responding Party*” “*Responding Party*” shall mean any party to this Agreement that responds to the request for *Assistance* made by a *Requesting Party*.
 - q) “*SAEMRSA*” shall mean Southern Alberta Emergency Management Resource Sharing Agreement.
2. The “Southern Alberta Emergency Management Resource Sharing Agreement” may be activated when two or more municipalities or First Nations are involved in an incident or event that has, or will likely, overwhelm mutual aid resources.
 3. Subject to the terms and conditions of this Agreement, any *party* to this Agreement may request the *Assistance* of another *party* to this Agreement.
 4. Subject to the terms and conditions of this Agreement, the parties to this Agreement agree that they will endeavor to provide *Assistance* to the *Requesting Party* upon request. At all times, whether or not assistance will be provided, and the nature of the *Assistance* to be provided, if any, will be in the unfettered discretion of the *Responding Party*.
 5. Any *Party* to this Agreement may withdraw from this Agreement by providing the other party with six (6) months written notice of their intention to withdraw.
 6. All requests for *Assistance* pursuant to this Agreement shall be directed to the *Designated Officer* or authorized representative of the *Responding Party*, as soon as reasonably possible. If the *Responding Party’s Designated Officer* or designate cannot be contacted, the next person in the chain of command of the *Responding Party* may, but will not be required to respond.

NOTE: The *Requesting Party* shall complete the request form in “Appendix A” and forward to the manager or designate of the *Responding Party* at the time of request or as soon as reasonably possible.

7. The *Requesting Party’s Designated Officer* may delegate authority to a *Responding Party* to request, employ or command equipment or personnel as defined. When operating under the *delegation of authority* the party doing so, shall present the *delegation of authority* form to the on-site *Requesting Party*.

NOTE: The *Delegation of Authority* form is provided in Appendix C of this Agreement.

8. A *Responding Party* may, after responding to a request for *Assistance*, withdraw their *Assistance* in the event that the *Responding Party*, the *Responding Party’s Designated Officer*, or their designate of either of them, deems it prudent or desirable to withdraw

Assistance. Without restricting the generality of the forgoing, *Assistance* may be withdrawn if the *Responding Party's* Equipment or services are required elsewhere, or it is deemed to be prudent and/or unsafe to provide or continue providing *Assistance*.

9. When providing *Assistance*, the following command and control structure applies:
 - a. The *Requesting Party* shall have incident command authority over all incidents which occur within its geographic boundaries, provided that the *Requesting Party's Emergency Services* is in attendance and does not relinquish incident command to the *Responding Party*;
 - b. The *Requesting party* agrees that in the event that a *Responding Party* is the first response to arrive at the scene of an incident, that *Responding Party* will assume and establish incident command until such time as the *Requesting Party* assumes and/or unifies command or the *Responding party* transfers command.
 - c. Formal requests including a recommendation for a *declaration of a state of local emergency* by the Incident Commander or qualified designate, shall be communicated in accordance with incident command structure protocol.
 - d. "*Declaration of a state of local emergency*" as defined in Section 21 (1) of the *Emergency Management Act, Alberta*.
10. In providing *Assistance*, a *Responding Party* shall not be required to provide Equipment that is not owned by the *Responding Party*, or employees or volunteers who are not employed or usually utilized by the *Responding Party*.
11. It is acknowledged and agreed by the signatories hereto that a *Responding Party* providing *Assistance* pursuant to this Agreement shall be entitled to bill or charge the *Requesting Party* for Equipment and/or services, or support for *Assistance* provided.

NOTE: The fee schedule for the purposes of billing as defined in Appendix B of this agreement.

NOTE: Where the fee schedule is in dispute the current Rate Schedule published by Alberta's Ministry of Infrastructure and Transportation shall be utilized.

12. The *Requesting Party* shall indemnify, defend, pay on behalf of and hold harmless the *Responding Party*, its officers, officials, agents, representatives, employees and volunteers from and against all losses, claims, demands, costs (including solicitor/client costs), damages, actions, suits, or proceedings arising, directly or indirectly, out of or in connection with the provision of *Assistance* by the *Responding Party*, except where the losses, claims, demands, costs, damages, actions, suite or proceedings arose due to the gross negligence of any employee, volunteer or representative of the *Responding Party*. The liability of the *Requesting Party* shall survive the termination of this Agreement.
13. Notwithstanding Article 11 and 12 of this Agreement, the parties to this Agreement covenant and agree that a *Responding Party* will not in any way be liable to a *Requesting Party* for:

- a. Failure to respond to a request for *Assistance*, or failure to provide *Assistance*;
 - b. Failure to respond to a request for *Assistance* within a certain period of time, or in a timely fashion;
 - c. Consequential, indirect, exemplary or punitive damages;
 - d. Economic loss;
 - e. Any Claims that arise as a result of a party's refusal to provide *Assistance*;
 - f. Any Claim that arises or results from the manner in which a *Responding Party* provides or does not provide *Assistance*, save and except Claims directly arising from the gross negligence of the *Responding Party* while providing *Assistance*.
14. The *parties* hereto shall, at their own respective cost and expense, maintain in full force and effect during the life of this Agreement, general liability insurance in an amount not less than \$5,000,000.00 per occurrence for personal injury and/or property damage, together with such other insurance that may be agreed to in writing by the parties hereto as being reasonable and obtainable.
 15. Nothing in this Agreement, nor any of the acts of any party hereto shall be construed, implied or deemed to create a relationship of agency, partnership, joint venture, or employment as between the signatories hereto, or any of them, and none of the parties have the authority to bind any other party to this Agreement to any obligation of any kind.
 16. The party providing *Assistance* will be responsible for submitting to the *Requesting Party* a written invoice for the services provided to the *Requesting Party* within 30 days of the service(s) being provided.
 17. The *Requesting Party* will be responsible for the payment of all costs associated with the provision of the service and or support within 60 days of receipt of a written invoice for services provided. Extensions may be provided upon approval of the *Responding party(s)*
 18. No signatory to this Agreement may assign this Agreement to a non-signatory without the written consent of the other signatories' hereto.
 19. The terms and conditions contained in this Agreement shall extend to and be binding upon the respective successors and permitted assigns of the parties to this Agreement.
 20. In this Agreement, the singular shall mean the plural, and the masculine the feminine, and vice-versa, as the context of this Agreement may require.
 21. This Agreement may be executed in counterparts each of which when so executed shall be deemed to be an original and such counterparts shall constitute one in the same instrument, notwithstanding their date of execution.
 22. In the event that any dispute arises pursuant to the terms of this Agreement, or the interpretation thereof, the parties hereto agree that, in the event that such a dispute cannot be resolved by mutual negotiations, they will submit the dispute to a third party

arbitrator for a determination of the dispute pursuant to the *Arbitration Act of Alberta*. The costs of the arbitrator will be shared equally between the parties to any such dispute.

23. The parties shall notify their respective *Designated Officers* and *Emergency Services* officers of this Agreement so that they may become familiar with this Agreement, and its terms.
24. Appendix 'D' herein will serve as the record of the parties to this Agreement. The parties to this Agreement further acknowledge and agree that they will comply with all laws, rules, regulations, and codes applicable to the provision of *Emergency Services* within the Province of Alberta.

APPENDIX A - Resource Request Form

Name of Incident or Event: _____

Requesting Party: _____

Responding Party: _____

The *Requesting Party* formally requests the following resources from the *Responding Party* for an estimated duration of _____ days.

1: _____

2: _____

3: _____

4: _____

5: _____

6: _____

If further resources are required attach an addition sheet.

- A- The *Requesting Party* agrees that if personnel are to be deployed for greater than 12 (twelve) hours at a distance of greater 150 Km from home base, lodging will be supplied for a minimum of 8 (eight) hour rest period.
- B- The *Requesting Party* agrees to ensure adequate food and lodging are supplied to Responding Party personnel if deployed greater than 24 (twenty four) hours.
- C- The *Requesting Party* agrees to pay the *Responding Party* at agreed upon rates as agreed upon in Appendix B.
- D- The *Responding Party's Designated Officer* will communicate, by any means available i.e., email, text, cell phone etc., as to what resources can be supplied.

Requesting Party Designated Officer: _____ Contact Information:

Signature: _____ Cell Phone: _____

Date: _____ E-Mail: _____

APPENDIX B - Fee Schedule

Fee Schedule shall be on a cost recovery basis as defined by the *Responding Party(s)*. Where the *Fee Schedule* is in dispute, the posted Rate Schedule published by Alberta's Ministry of Infrastructure and Transportation shall be utilized. Potential Resources (not exhaustive) that may be requested:

1. Mileage – Under one-ton to and from event.
2. Mileage – Over one-ton to and from event.
3. Lodging
4. Meals include healthy Breakfast – Lunch – Supper
5. *Consumables*
6. Personnel (Career)
7. Personnel (Volunteer)
8. Personnel (Paid on Call)
9. Damaged Equipment – Insurance or Cost Recovery of repair or replacement.
10. Fire Apparatus (without staffing):
 - a. Type 1 – 2 Engines
 - b. Type 3 – 5 Engines
 - c. Type 6 – 7 Engines
 - d. Ladder
 - e. ATV – UTV
 - f. Rescue (Light, Medium or Heavy)
 - g. Squad/Car
 - h. Sprinkler Trailer
 - i. Specialty Apparatus – i.e.: Hazmat
11. Fire Apparatus: Based on 24 Hour Day (without staffing):
 - a. Command Vehicle
 - b. Command Center
12. Other Vehicles and Construction Equipment – Current Alberta Road Builders Rates
13. One Time Administration Fee
14. Responding Party will provide backup data for cost recovery items.

APPENDIX C - Delegation of Authority

1. Authority has been assigned to _____ to act on behalf of the Municipality of _____, to mitigate, respond/stabilize, and/or aid in the recovery of the _____ incident.

2. You have full authority to (request, employ or command) _____ equipment, personnel required. Your primary responsibility is to organize and direct your assigned or ordered resources for efficient and effective control of the incident.

3. You are accountable to _____ or his/her designated representative listed below.

4. Financial limitations will be consistent with the best approach to the values at risk. Specific direction for this incident covering the management and other concerns are:

A: _____

B: _____

C: _____

D: _____

E: _____

F: _____

_____ will represent me on any occasion that I am not immediately available.

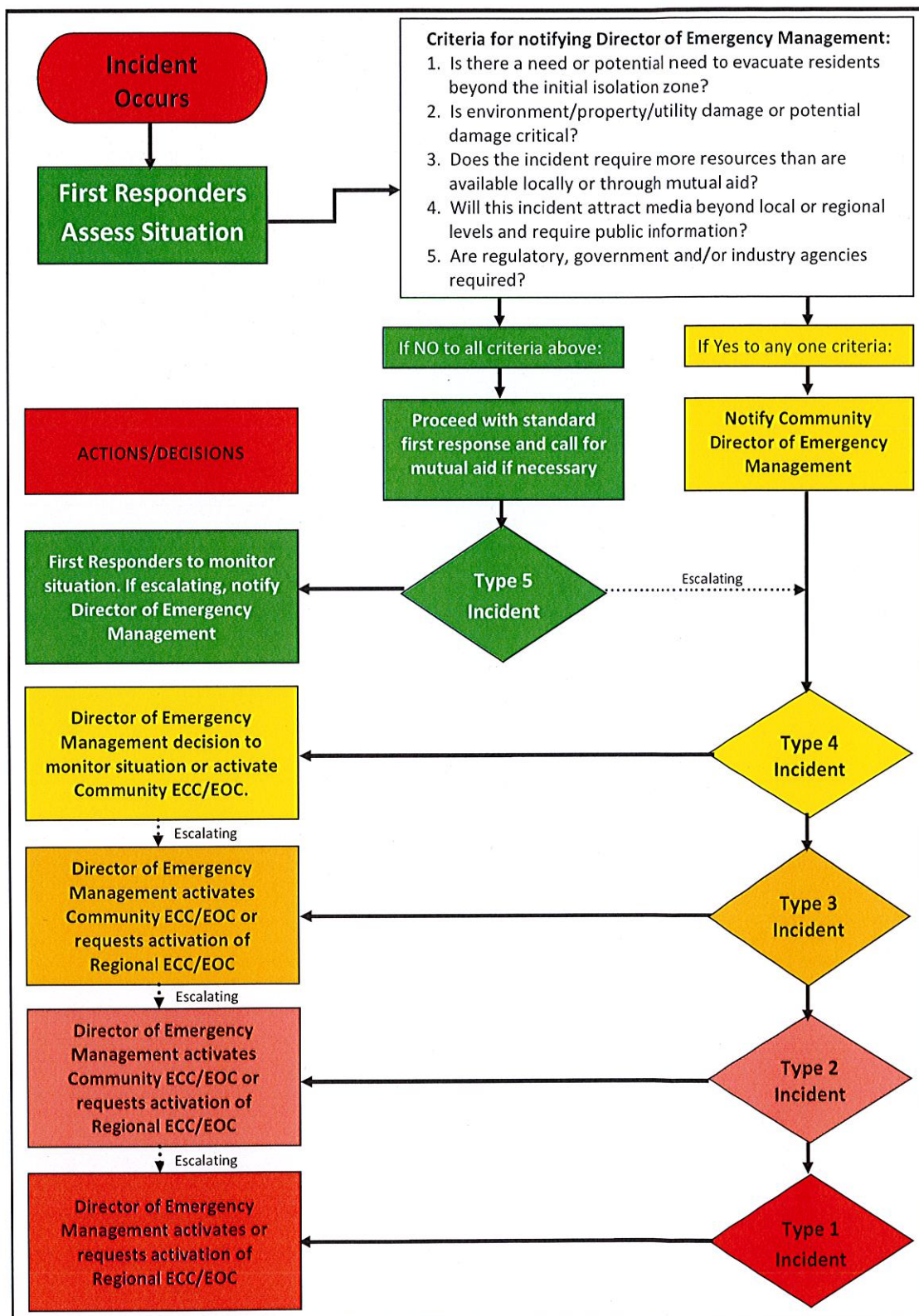
5. This authority is effective: Date: _____ Time: _____.

Requesting Designated Officer

Designated Officer Signature

Date and Time

APPENDIX E - Model Incident Threshold Notification / Activation Chart



APPENDIX F - Incident Management Teams

Incident management starts as the smallest unit and escalates according to the complexity of the emergency. The five types of IMTs are as follows:

Type 1:

Federal and Provincial Level – a federally or provincially certified team; is the most robust IMT with the most training and experience.

Type 2:

Federal and Provincial Level – a federally or provincially-certified team; has less training, staffing and experience than Type 1 IMTs, and is typically used on smaller national or provincial scale incidents.

Type 3:

Provincial or Metropolitan Area Level – a standing team of trained personnel from different departments, organizations, agencies, and jurisdictions within a Province or large Metropolitan area, activated to support incident management at incidents that extend beyond one operational period. Type 3 IMTs will respond throughout the province or large portions of the province, depending upon provincial-specific laws, policies, and regulations.

Type 4:

City, County or Special District Level – a designated team of fire, EMS, and possibly law enforcement officers from a larger and generally more populated area, typically within a single jurisdiction (city or county), activated when necessary to manage a major or complex incident during the first 6–12 hours and possibly transition to a Type 3 IMT.

Type 5:

Local Village and Township Level – a "pool" of primarily Emergency Services officers from two or more neighboring departments trained to serve in Command and General Staff positions during the first 6–12 hours of a major or complex incident.

APPENDIX G - Incident Complexity by Type

Incident and/or event complexity determines emergency and incident response personnel responsibilities. ICS Public Safety Canada training recommendations reflect the following five levels of incident complexity:

Type 1 Incidents or Events:

- This type of incident is the most complex, requiring provincial/national resources for safe and effective management and operation.
- All command and general staff positions are filled by trained personnel.
- Operations personnel often exceed 500 per operational period and total personnel will usually exceed 1,000.
- Branches need to be established.
- A written incident action plan (IAP) is required for each operational period.
- The agency administrator will have briefings, and ensure that the complexity analysis and delegation of authority are updated.
- Use of resource advisors at the incident base or EOC/ECC is recommended.
- There is a high impact on the local jurisdiction, requiring additional staff for office administrative and support functions.

Type 2 Incidents or Events

- This type of incident extends beyond the capabilities for local control and is expected to go into multiple operational periods. A Type 2 incident may require the response of resources out of area, including regional and/or national resources, to effectively manage the operations, command, and general staffing.
- Most or all of the command and general staff positions are filled.
- A written IAP is required for each operational period.
- Many of the functional units are needed and staffed.
- Operations personnel normally do not exceed 200 per operational period and total incident personnel do not exceed 500 (guidelines only).
- The agency administrator is responsible for the incident complexity analysis, agency administration briefings, and the written delegation of authority.

Type 3 Incidents or Events

- When incident needs exceed capabilities, the appropriate ICS positions should be added to match the complexity of the incident.
- Some or all of the command and general staff positions may be activated, as well as division/group supervisor and/or unit leader level positions.
- A Type 3 IMT or incident command organization manages initial action incidents with a significant number of resources, an extended attack incident until containment/control is achieved, or an expanding incident until transition to a Type 1 or 2 IMT.
- The incident may extend into multiple operational periods.
- A written IAP may be required for each operational period.

Type 4 Incidents or Events

- Command staff and general staff functions are activated only if needed.
- Several resources are required to mitigate the incident, including a task force or strike team.
- The incident is usually limited to one operational period in the control phase.
- The agency administrator may have briefings, and ensure the complexity analysis and delegation of authority is updated.
- No written IAP is required but a documented operational briefing will be completed for all incoming resources.
- The role of the agency administrator includes operational plans including objectives and priorities.

Type 5 Incidents

- The incident can be handled with one or two single resources with up to six personnel.
- Command and general staff positions (other than the incident commander) are not activated.
- No written IAP is required.
- The incident is contained within the first operational period and often within an hour to a few hours after resources arrive on scene.
- Examples include a vehicle fire, an injured person, or a police traffic stop.

2018-07-09 # 6.3

From: Mandy Fisher <MandyF@lifesaving.org>
Sent: June 22, 2018 4:31 PM
To: town@bassano.ca
Subject: National Drowning Prevention Week Proclamation

Dear Mayor Jackie Peterson;

My apologies for re-sending. The original email didn't include my signature.

On behalf of the Lifesaving Society Alberta and Northwest Territories Branch, I am writing to ask that you proclaim July 15-21, 2018 as NATIONAL DROWNING PREVENTION WEEK in your Municipality.

The Lifesaving Society designates the third week in July as National Drowning Prevention Week (NDPW) to focus community and media attention on the drowning problem and drowning prevention.

Here is a link to the [proclamation template](#) as well as a [supporting letter](#) for your reference.

We would be truly grateful for your support in this important national education initiative.

If you have any questions, please don't hesitate to call me directly.

Warmest regards,
Mandy Fisher

Mandy Fisher
Manager, Development and Operations
Lifesaving Society Alberta and Northwest Territories

13123-156 Street | Edmonton, AB | T5V 1V2 | Canada
Tel: 780 415 1755 | Fax: 780 427 9334
E-mail: mandyf@lifesaving.org | Web: www.lifesaving.org

Canada's Drowning Prevention Charity

<[image001.jpg](#)>

Confidentiality Notice: The information in this email or in any file attached thereto is confidential and is intended solely for the addressee. If this email is mistakenly sent to you or if you are not the intended recipient, you are hereby advised that any use, copying, or distribution of any information contained in this message is strictly forbidden and you are requested to inform the sender of such error and to destroy this message.

**NATIONAL DROWNING PREVENTION WEEK
PROCLAMATION**

WHEREAS the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Alberta is one too many; and

WHEREAS most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we truly enjoy the beauty and recreation opportunities offered by these bodies of water; and

WHEREAS the Lifesaving Society urges Canadians and residents of [city/municipality/province] to actively supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to wear a lifejacket at all times while boating; and

WHEREAS the Lifesaving Society Canada has declared July 15-21, 2018 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

THEREFORE, BE IT RESOLVED THAT, I, [Name and Title] do hereby proclaim July 15-21, 2018 **NATIONAL DROWNING PREVENTION WEEK** in [city/municipality/province] and do commend its thoughtful recognition to all citizens of our [city/municipality/province].



REQUEST FOR DECISION

Meeting: July 9, 2018
Agenda Item: 6.4

2018 Tax Recovery Auction

BACKGROUND:

At our June 11, 2018 Council meeting, Council set a date for the 2018 Tax Recovery Auction for September 15, 2018.

Taxservice has asked that this date be moved into October to meet their schedule needs. Administration requests that Council modify the auction date to October 10, 2018.

Additionally, the Town needs to set the reserve prices for the properties for tax sale. We have engaged our assessor to provide a market value assessment for each property (attached).

OPTIONS:

#1 – Approve the 2018 Tax Recovery Auction for Wednesday October 10, 2018 at 2:00pm and approve the attached reserve prices.

CAO COMMENTS:

None

PROPOSED RESOLUTIONS:

THAT Council approve the 2018 Tax Recovery Auction for Wednesday October 10, 2018 at 2:00pm.

THAT Council set the reserve price for Lot 20, Block 14, Plan 3158AB at \$85,000.00 and the reserve price for Lots 16 and the East ½ of Lot 17, Block 5, Plan 3872T at \$211,000.

Budget Expense: N/A

Attachments: Market Assessment

Applicable Legislation: MGA Division 8

Prepared By: Kevin Miller

APPROVED BY:

DATE: July 5, 2018

ACTION REQUIRED: _____

Town of Bassano – Tax Recovery Appraisal

Roll #: 220000

Address 302 – 3rd Avenue

Bassano AB

Legal Description: Plan 3158AB Block 14 Lot 20

Zoning: R1 Residential

Parcel Size: 696.8 m² or 7,500 ft²

Purpose of Appraisal: To estimate market value for tax recovery

Neighborhood Description: Main Residential Area

Site Description: Flat lot at the NE corner of 3rd Avenue & 2nd Street

Description of Improvement-

Year Built 1949 Effective Age: 1965

Floor Area 949 ft²

Basement 762 ft²

Detached Garage 329 ft²

Overall Condition: Average

Windows: Updated windows.


Siding: Updated siding.

Interior: No interior inspection was conducted.


Assessment \$85,000


Value according to sales comparable approach (see attached) is \$87,550 and therefore represents a good indication of market value.


Value as of June 8, 2018 is \$87,550.





Ryan Vogt, B.Mgt, AACI, P.App.

	Roll: 220000	Roof: \$0	Subject
	Address: 302 - 3RD AVENUE	Plumbing: \$6,496	
	Legal: 3158AB 14 20	(x 0) Fireplaces: \$0	
	Location: 101	Heat: \$4,295	
	Base Code: 1	A/C: \$0	
	Mt-Qu-St: 001-02-00 100%	Bsmt Finish: \$0	
	Prog.: 100%	Other Dep.: \$1,867	
	Eff. Year: 1965	Phys Dep.: -\$59,988	
	CDU: A	Main Bldg: \$96,330	
	Bldg Size: 949 Ft ² (Asmt/Ft ² =\$89)	Other Impr.: \$4,000	
Land Size: 696.80 M	Land: \$32,000		
Bsmt Fin Sz: 0 Ft ²	Total: \$85,000		
Remainder: 44%	Avg. Value according to TOP 4 comparables: \$87,550		

	Roll: 129000	Sale Price: \$65,000	Adj. Price:	\$65,000	131 %
	Address: 718 - 2ND AVENUE	Sale Date: 02/09/2018	Roof: \$0	\$0	
	Legal: 3154AC 21 16		Plumbing: \$6,496	\$0	
	Location: 101		(x0) Fireplaces: \$0	\$0	
	Base Code: 1		Heat: \$3,768	\$527	
	Mt-Qu-St: 001-02-00 100%		A/C: \$0	\$0	
	Prog.: 100%		Bsmt Finish: \$0	\$0	
	Eff. Year: 1965		Other Dep.: \$1,887	-\$20	
	CDU: A		Phys Dep.: -\$56,143	-\$3,845	
	Bldg Size: 832 Ft ² (Asmt/Ft ² =\$102, Price/Ft ² =\$78)		Main Bldg: \$89,992	\$6,338	
Land Size: 696.80 M		Other Impr.: \$7,000	-\$3,000		
Bsmt Fin Sz: 0 Ft ²		Land: \$32,000	\$0		
Remainder: 44%		Total: \$85,000	\$0		
		Est. Value:	\$65,000		

	Roll: 91000	Sale Price: \$125,000	Adj. Price:	\$124,200	98 %
	Address: 518 - 4TH AVENUE	Sale Date: 01/17/2017	Roof: \$0	\$0	
	Legal: 3154AC 17		Plumbing: \$13,358	-\$6,862	
	Location: 101		(x0) Fireplaces: \$0	\$0	
	Base Code: 1		Heat: \$3,404	\$891	
	Mt-Qu-St: 003-03-00 100%		A/C: \$2,836	-\$2,836	
	Prog.: 100%		Bsmt Finish: \$9,992	-\$9,992	
	Eff. Year: 1965		Other Dep.: \$3,732	-\$1,865	
	CDU: G		Phys Dep.: -\$62,313	\$2,325	
	Bldg Size: 752 Ft ² (Asmt/Ft ² =\$162, Price/Ft ² =\$165)		Main Bldg: \$102,991	-\$6,661	
Land Size: 1045.20 M		Other Impr.: \$12,000	-\$8,000		
Bsmt Fin Sz: 571 Ft ²		Land: \$36,000	-\$4,000		
Remainder: 53%		Total: \$122,000	-\$37,000		
		Est. Value:	\$87,200		

	Roll: 420000	Sale Price: \$128,900	Adj. Price:	\$128,000	95 %
	Address: 332 - 7TH AVENUE	Sale Date: 01/18/2017	Roof: \$0	\$0	
	Legal: 4437AD 24 24-25		Plumbing: \$11,449	-\$4,953	
	Location: 101		(x0) Fireplaces: \$0	\$0	
	Base Code: 1		Heat: \$3,585	\$710	
	Mt-Qu-St: 003-03-00 100%		A/C: \$0	\$0	
	Prog.: 100%		Bsmt Finish: \$8,816	-\$8,816	
	Eff. Year: 1969		Other Dep.: \$4,398	-\$2,531	
	CDU: E		Phys Dep.: -\$52,466	-\$7,522	
	Bldg Size: 792 Ft ² (Asmt/Ft ² =\$154, Price/Ft ² =\$161)		Main Bldg: \$114,218	-\$17,888	
Land Size: 696.80 M		Other Impr.: \$0	\$4,000		
Bsmt Fin Sz: 619 Ft ²		Land: \$32,000	\$0		
Remainder: 62%		Total: \$122,000	-\$37,000		
		Est. Value:	\$91,000		

	Roll: 136000	Sale Price: \$135,000	Adj. Price:	\$135,000	84 %
	Address: 713 - 2ND AVENUE	Sale Date: 02/28/2018	Roof: \$0	\$0	
	Legal: 3154AC 22 4		Plumbing: \$13,358	-\$6,862	
	Location: 101		(x0) Fireplaces: \$0	\$0	
	Base Code: 1		Heat: \$5,000	-\$705	
	Mt-Qu-St: 002-03-00 90%		A/C: \$0	\$0	
	Prog.: 100%		Bsmt Finish: \$0	\$0	
	Eff. Year: 1965		Other Dep.: -\$6,770	\$8,637	
	CDU: A		Phys Dep.: -\$73,039	\$13,051	
	Bldg Size: 1,105 Ft ² (Asmt/Ft ² =\$102, Price/Ft ² =\$122)		Main Bldg: \$119,451	-\$23,121	
Land Size: 696.80 M		Other Impr.: \$23,000	-\$19,000		
Bsmt Fin Sz: 0 Ft ²		Land: \$32,000	\$0		
Remainder: 47%		Total: \$113,000	-\$28,000		
		Est. Value:	\$107,000		

Town of Bassano – Tax Recovery Appraisal

Roll #: 273000

Address 226 – 2nd Avenue
Bassano AB

Legal Description: Plan 3872T Block 5 Lots 16 & E ½ of 17

Zoning: R1 Residential

Parcel Size: 1045.2 m² or 11,250 ft²

Purpose of Appraisal: To estimate market value for tax recovery

Neighborhood Description: Main Residential Area

Site Description: Lightly-sloped lot on the N side of 2nd Avenue between 1st & 2nd Street.

Description of Improvement-

Year Built 1968 Effective Age: 1968

Floor Area 1,319 ft²

Basement 1,319 ft²

Attached Garage 236 ft²

Overall Condition: Excellent

Windows: Updated windows.


Siding: Updated siding.

Interior: No interior inspection was conducted.


Assessment \$211,000

Value according to sales comparable approach (see attached) is \$215,440 and therefore represents a good indication of market value.

Value as of June 8, 2018 is \$215,440



Ryan Vogt, B.Mgt, AACI, P.App.




Roll: 273000
Address: 226 - 2ND AVENUE
Legal: 3872T 5 16,17

Location: 101
 Base Code: 1
 Mt-Qu-St: 003-04-02 100%
 Prog.: 100%
 Eff. Year: 1968
 CDU: E
 Bldg Size: 1,319 Ft² (Asmt/Ft²=\$159)
 Land Size: 1045.20 M
 Bsmt Fin Sz: 675 Ft²
 Remainder: 64% **Avg.Value according to TOP 5 comparables: \$215,440**

Roof: \$0
 Plumbing: \$20,787
 (x 1) Fireplaces: \$8,140
 Heat: \$7,215
 A/C: \$6,220
 Bsmt Finish: \$12,757
 Other Dep.: \$8,198
 Phys Dep.: -\$88,764
 Main Bldg: \$191,447
 Other Impr.: \$9,000
 Land: \$36,000
 Total: \$211,000

Subject

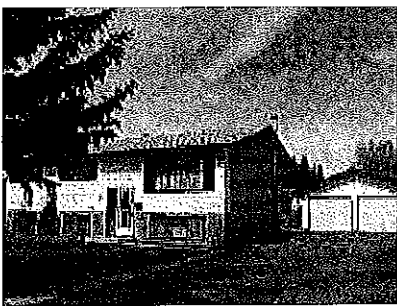


Roll: 535000 **Sale Price:\$177,000** **Adj. Price: \$174,600** **105 %**
Address: 820 - 3RD AVENUE **Sale Date:08/24/2016**
Legal: 7711039 1 15

Location: 101
 Base Code: 1
 Mt-Qu-St: 003-04-02 100%
 Prog.: 100%
 Eff. Year: 1981
 CDU: A
 Bldg Size: 1,103 Ft² (Asmt/Ft²=\$166, Price/Ft²=\$158)
 Land Size: 737.10 M
 Bsmt Fin Sz: 728 Ft²
 Remainder: 64%

Roof: \$0
 Plumbing: \$17,539
 (x0) Fireplaces: \$0
 Heat: \$6,033
 A/C: \$5,201
 Bsmt Finish: \$14,466
 Other Dep.: \$6,740
 Phys Dep.: -\$74,396
 Main Bldg: \$163,417
 Other Impr.: \$12,000
 Land: \$33,000
 Total: \$184,000

Est.Value: \$201,600




Roll: 380000 **Sale Price:\$187,500** **Adj. Price: \$187,500** **93 %**
Address: 430 - 6TH AVENUE **Sale Date:11/07/2017**
Legal: 4437AD 10 24-26

Location: 101
 Base Code: 1
 Mt-Qu-St: 003-04-02 100%
 Prog.: 100%
 Eff. Year: 1971
 CDU: A
 Bldg Size: 1,050 Ft² (Asmt/Ft²=\$166, Price/Ft²=\$178)
 Land Size: 1045.20 M
 Bsmt Fin Sz: 787 Ft²
 Remainder: 55%

Roof: \$0
 Plumbing: \$15,346
 (x0) Fireplaces: \$0
 Heat: \$5,743
 A/C: \$3,961
 Bsmt Finish: \$11,612
 Other Dep.: \$5,568
 Phys Dep.: -\$89,536
 Main Bldg: \$162,306
 Other Impr.: \$24,000
 Land: \$36,000
 Total: \$175,000

Est.Value: \$223,500




Roll: 136001 **Sale Price:\$205,000** **Adj. Price: \$205,000** **99 %**
Address: 717 - 2ND AVENUE **Sale Date:11/25/2017**
Legal: 3154AC 22 5

Location: 101
 Base Code: 1
 Mt-Qu-St: 003-04-02 100%
 Prog.: 100%
 Eff. Year: 1977
 CDU: A
 Bldg Size: 1,111 Ft² (Asmt/Ft²=\$181, Price/Ft²=\$184)
 Land Size: 696.80 M
 Bsmt Fin Sz: 823 Ft²
 Remainder: 60%

Roof: \$0
 Plumbing: \$19,731
 (x0) Fireplaces: \$0
 Heat: \$6,076
 A/C: \$4,190
 Bsmt Finish: \$15,873
 Other Dep.: \$6,142
 Phys Dep.: -\$83,906
 Main Bldg: \$163,894
 Other Impr.: \$38,000
 Land: \$32,000
 Total: \$202,000

Est.Value: \$214,000




Roll: 166000 **Sale Price:\$180,000** **Adj. Price: \$178,800** **92 %**
Address: 613 - 4TH AVENUE **Sale Date:01/24/2017**
Legal: 3158AB 11 4

Location: 101
 Base Code: 1
 Mt-Qu-St: 003-04-02 100%
 Prog.: 100%
 Eff. Year: 1974
 CDU: A
 Bldg Size: 848 Ft² (Asmt/Ft²=\$193, Price/Ft²=\$210)
 Land Size: 696.80 M
 Bsmt Fin Sz: 397 Ft²
 Remainder: 58%

Roof: \$0
 Plumbing: \$17,538
 (x0) Fireplaces: \$0
 Heat: \$4,637
 A/C: \$0
 Bsmt Finish: \$7,716
 Other Dep.: \$5,144
 Phys Dep.: -\$73,034
 Main Bldg: \$143,999
 Other Impr.: \$26,000
 Land: \$32,000
 Total: \$164,000

Est.Value: \$225,800

	Roll: 139000	Sale Price: \$169,000	Adj. Price:	\$167,300	99 %
	Address: 731 - 2ND AVENUE	Sale Date: 12/05/2016	Roof:	\$0	\$0
	Legal: 3154AC 22 8-9		Plumbing:	\$13,154	\$7,633
	Location: 101		(x0) Fireplaces:	\$0	\$8,140
	Base Code: 1		Heat:	\$4,574	\$2,641
	Mt-Qu-St: 003-04-02 100%		A/C:	\$0	\$6,220
	Prog.: 100%		Bsmt Finish:	\$12,880	-\$123
	Eff. Year: 1976		Other Dep.:	\$4,724	\$3,474
	CDU: A		Phys Dep.:	-\$68,989	-\$19,775
	Bldg Size: 836 Ft ² (Asmt/Ft ² =\$198, Price/Ft ² =\$200)		Main Bldg:	\$137,657	\$53,790
	Land Size: 1045.20 M		Other Impr.:	\$26,000	-\$17,000
	Bsmt Fin Sz: 683 Ft ²		Land:	\$36,000	\$0
	Remainder: 59%		Total:	\$166,000	\$45,000
			Est. Value:	\$212,300	



TOWN OF BASSANO

R2018-09-09 # 8.1

Cheque Listing For Council

2018-Jul-5
3:11:16PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20180603	2018-07-09	1034355 ALBERTA LTD		PAYMENT DRIVERS ABSTRACT- CRAPO, M	14.70	14.70
			00100013244			
20180604	2018-07-09	1062616 ALBERTA LTD		PAYMENT R & M - ROOF @ RODEO GROUN	4,668.43	4,668.43
			703614			
20180605	2018-07-09	AZTEK SECURITY COMPANY		PAYMENT MONTHLY MONITORING	46.20	92.40
			4841	MONTHLY MONITORING	46.20	
			4842			
20180606	2018-07-09	BASSANO BUILDING CENTRE LTD.		PAYMENT R&M FOR OLD CIBC BANK	271.64	271.64
			104438			
20180607	2018-07-09	BENCHMARK ASSESSMENT		PAYMENT JULY ASSESMENTS	1,644.22	1,644.22
			16145			
20180608	2018-07-09	BREMAULT, PATRICIA		PAYMENT HELPING HANDS JUNE 2018	30.00	30.00
			15			
20180609	2018-07-09	BROOKS BULLETIN		PAYMENT CAR SHOW ADVERTISING	99.23	99.23
			159897			
20180610	2018-07-09	BROOKS FARM EQUIPMENT INC.		PAYMENT R & M MOWER BLADES FOR GO BELT FOR MOWER	159.63 23.63	183.26
			46958			
			47245			
20180611	2018-07-09	CANADIAN RED CROSS SOCIETY		PAYMENT PROGRESS CARDS, BOOKLETS,	179.39	179.39
			CRC-070582			
20180612	2018-07-09	Chinook Financial, A Division of Connect First CU		PAYMENT JUNE STAFF RRSP CONTRIBUTI	1,400.00	1,400.00
			146			
20180613	2018-07-09	COUNTY OF NEWELL		PAYMENT SCBA AMPLIFIER - REPLACEME	678.45	678.45
			5702			
20180614	2018-07-09	CREATIVE SCREEN ART SERVICES		PAYMENT LIFEGUARD/STAFF SHIRTS	588.00	588.00
			8204			
20180615	2018-07-09	DIGITEX CANADA INC.		PAYMENT COLOR TONER	262.50	262.50
			446963			
20180616	2018-07-09	EDWARDS LAND SERVICE LTD.		PAYMENT WASTE WATER LAGOON UPGRA	1,516.38	1,516.38
			8624			
20180617	2018-07-09	ERICKSON, RICHARD & EIVOR		PAYMENT HELPING HANDS	30.00	30.00
			1			
20180618	2018-07-09	FORTIS ALBERTA INC		PAYMENT WATER MAIN BREAK AT 1011 5TH	1,364.75	1,364.75
			90177113			
20180619	2018-07-09	GLEICHEN STANDARD TRANSPORT 1990		PAYMENT FREIGHT	473.30	473.30
			53561-55046			
20180620	2018-07-09	GOVERNMENT OF ALBERTA		PAYMENT ACS193132/ACS215798 SURPLU	1,402.00	1,402.00
			ACS193132			
20180621	2018-07-09	GREGG DISTRIBUTERS LP		PAYMENT XHD GARBAGE BAGS 35X50	96.39	96.39
			9-255833			
20180622	2018-07-09	JOHN DEERE FINANCIAL		PAYMENT LINE FOR WEED WHIPPER REPLACEMENT HEAD FOR TRIM	47.20 93.72	140.92
			539932			
			546015			
20180623	2018-07-09	JONES, KEVIN RONALD		PAYMENT MILAGE JUNE 2018	54.00	54.00
			22			
20180624	2018-07-09	KNOX PRESBYTERIAN CHURCH		PAYMENT FCSS- FUNDING FOR VBS	1,000.00	1,000.00
			10			
20180625	2018-07-09	KONA ENTERPRISES		PAYMENT GEOTEXTILE FABRIC	288.75	288.75
			1204			
20180626	2018-07-09	MACWILLIAM, KATHYRN LYNN		PAYMENT		858.60



TOWN OF BASSANO

Cheque Listing For Council

2018-Jul-5

3:11:16PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20180626	2018-07-09	MACWILLIAM, KATHYRN LYNN	25	MILEAGE JUNE 2018	858.60	858.60
20180627	2018-07-09	NEWELL FOUNDATION	7	PAYMENT TREES FOR LIFELEASE LOTS	476.70	476.70
20180628	2018-07-09	NSC MINERALS	SXP233999	PAYMENT CALCIUM	2,441.29	2,441.29
20180629	2018-07-09	OK TIRE	10760	PAYMENT TIRE REPAIR ON MOWER	26.30	26.30
20180630	2018-07-09	OLDMAN RIVER REGIONAL SERVICES COMMIS:	9637	PAYMENT SERVICES FOR JULY1 - SEPT 30	3,554.75	3,554.75
20180631	2018-07-09	PETERSON, JACKIE	14	PAYMENT MILEAGE JUNE 2018	393.12	393.12
20180632	2018-07-09	PETKAU, CHRISTINE	29 30 31 32	PAYMENT EXPRESS PPOST - STEP PROGF TAX NOTICES TO FINANCIAL INS COFFEE, NAPKINS, SUGAR - CO WATER COOLER	15.72 6.88 100.72 125.87	249.19
20180633	2018-07-09	PIONEER GAS CO-OP LTD.	4818 4819	PAYMENT JUNE GAS CHARGES WTP JUNE GAS CHARGES AIR PORT	61.58 30.07	91.65
20180634	2018-07-09	PLAYFAIR LODGE	89	PAYMENT JUNE MEALS ON WHEELS	926.25	926.25
20180635	2018-07-09	RECEIVER GENERAL FOR CANADA	20180024159 20180024160	PAYMENT STAFF JUNE REMITTANCE 01 STAFF JUNE REMITTANCE 02	3,015.86 11,504.17	14,520.03
20180636	2018-07-09	ROSE, THOMAS DAVID	25	PAYMENT MILEAGE JUNE 2018	54.00	54.00
20180637	2018-07-09	SCARLETT, TIFFANY	56 57	PAYMENT CW JUNE MILEAGE FCSS JUNE MILEAGE	490.00 583.58	1,073.58
20180638	2018-07-09	SEIDEL, JODY	2	PAYMENT SUPPLIES FOR JANITOR AND PC	19.62	19.62
20180639	2018-07-09	SLOMP, JOHN	2	PAYMENT MILEAGE JUNE 2018	108.00	108.00
20180640	2018-07-09	SOUTHERN MONUMENT	06272018	PAYMENT ENGRAVING - O'LEARY	262.50	262.50
20180641	2018-07-09	TAXervice	2338279-280	PAYMENT LEGAL COSTS RECOVERED	10.50	10.50
20180642	2018-07-09	TELUS COMMUNICATIONS INC.	46505242 46505243	PAYMENT MAY CELL PHONE CHARGES JUNE CELL PHONE AND PHONE	69.14 1,073.50	1,142.64
20180643	2018-07-09	VILLAGE OF DUCHESS	50663 50665	PAYMENT MAY 2018 GARBAGE COLLECTIC JUNE GARBAGE COLLECTION	5,000.00 4,000.00	9,000.00
20180644	2018-07-09	WALLACE, DENNIS	13	PAYMENT BY-LAW ENFORCED CLEANUP 3	110.00	110.00
20180645	2018-07-09	WICKSON, RON	6	PAYMENT MILEAGE AND LUNCH JUNE 2018	607.40	607.40

Total 52,404.83

*** End of Report ***

Cheque Listing For Council

2018-Jul-5
3:04:26PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20180601	2018-07-08	SOUTH COUNTRY CO-OP LIMITED		PAYMENT		2,333.99
			526346	FIRE DEPT AND PW FUEL	2,333.99	
20180602	2018-07-08	TELUS COMMUNICATIONS INC.		PAYMENT		1,169.71
			46505246	POOL- JUNE 2018 PHONE, FAX, I	246.00	
			46505247	FIRE DPT JUNE PHONE,	69.60	
			46505248	FIRE JUNE DISPATCH	94.78	
			46505249	FIRE JUNE FAX, INTERNET	132.60	
			46505250	COMM HALL - PHONE	69.58	
			46505251	PW SHOP - PHONE, FAX, INTERN	99.93	
			46505252	TRUCKFILL- JUNE PHONE	69.58	
			46505253	OFFICE - JUNE PHONE	228.72	
			46505254	OFFICE - JUNE FAX	69.67	
			46505255	OFFICE - JUNE INTERNET	89.25	

Total 3,503.70

*** End of Report ***