



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD IN THE COUNCIL CHAMBERS ON FEBRUARY 11, 2019.**

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**PRESENT**

MAYOR

Ron Wickson

COUNCILLORS

Doug Barlow

Kevin Jones

Lynn MacWilliam

Tom Rose

John Slomp

Jackie Seely

STAFF

Amanda Davis – Interim Chief Administrative Officer

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**1. CALL TO ORDER**

Mayor Wickson called the meeting to order at 6:00 p.m.

**2. EXCUSED FROM MEETING**

None

**3. ADOPTION OF AGENDA**

**17/19** Moved by **COUNCILLOR ROSE** that the agenda is approved with the following additions:

New Business

7.1 Mayor Wickson, ASCHA Convention, April

7.2 FCSS Board Membership Appointment

7.3 Calgary Stampede Parade


7.4 Community and Regional Economic Support (CARES) – Bassano Economic Development Enrichment Strategy

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of January 14, 2019.**

  
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**18/19** Moved by **COUNCILLOR SEELY** that council approves the minutes of the regular meeting held on January 14, 2019 as presented.

**CARRIED**

**5. DELEGATIONS**

**5.1 Honorable MP, Martin Shields**

MP Shields entered the meeting at 6:02 p.m. for an open dialogue with council.

MP Shields departed the meeting at 6:26 p.m.

**6. UNFINISHED BUSINESS**

**6.1 Fire Services Bylaw #885/19**

An amended draft Fire Services Bylaw #885/19 was presented. Discussion ensued.

Councillor Jones entered the meeting at 6:30 p.m.

**19/19** Moved by **COUNCILLOR SLOMP** that council directs administration to update the draft Fire Services Bylaw #885/19 as follows:

1. Initiating a fire ban shall be the authority of the Fire Chief as previously recommended,
2. That Offences 14.1 (xvii) states "Light a Fire when the weather conditions are conducive to create a Running Fire",
3. That Recreational Fire Pit regulations are added as per the City of Chestermere's requirements less item (7) e. spark arrestor mesh, and
4. That a Recreational Fire Pit permit is required.

**CARRIED**

**7. NEW BUSINESS**

**7.1 ASCHA Convention**

Mayor Wickson sought permission to attend the Alberta Seniors Communities & Housing Association (ASCHA) Convention in April 2019.

**20/19** Moved by **COUNCILLOR ROSE** authorizing Mayor Wickson's attendance at the Alberta Seniors Communities & Housing Association Convention in April 2019.

**CARRIED**


**7.2 FCSS Board Membership Appointment**

Mayor Wickson recommended the appointment of Evelyn Jensen as a volunteer board member on FCSS.

**21/19** Moved by **MAYOR WICKSON** that Evelyn Jensen is appointed as a volunteer member on the FCSS board.

**CARRIED**

  
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**7.3 Calgary Stampede Parade**

Council discussed attending the Calgary Stampede Parade to market and promote the Town of Bassano.

**22/19** Moved by **COUNCILLOR JONES** directing administration to submit an Expression of Interest to enter the float built by Roy Eisler at the Calgary Stampede to market and promote the Town of Bassano.

**CARRIED**

**7.4 Community and Regional Economic Support (CARES) – Bassano Economic Development Enrichment Strategy**

Notification was received that the Town of Bassano's application to the CARES program for the preparation of an Economic Development Enrichment Strategy was approved.

Councillor Jones requested a recorded vote.

**23/19** Moved by **COUNCILLOR SEELY** that the Town of Bassano accepts the funds received through the Community and Regional Economic Support (CARES) program for the development of an Economic Development Enrichment Strategy. The town's matching contribution of \$25,000 shall be funded by the Municipal Sustainability Initiative (MSI) Operating allocation. 2052900 Alberta Ltd. shall be contracted to complete the strategy with commencement of the project occurring in the fall of 2019. A Terms of Reference/Project Charter shall be drafted and presented to council accordingly.

In-favor - Mayor Wickson, Councillors Rose, Barlow, Slomp and Seely  
Opposed - Councillors MacWilliam and Jones

**CARRIED**

**8. BOARD & COMMITTEE REPORTS**

**8.1** Mayor Wickson

- Nothing to report.

**8.2** Deputy Mayor Rose

- Newel 9-1-1 Dispatch Association on January 10, 2019.


**8.3** Councillor Slomp provided written committee reports addressing his attendance at:

- Newell Regional Solid Waste Authority on January 24, 2019.

Council reviewed and discussed the proposed 2019 Transfer Station Policies as presented in Councillor Slomp's report.

**24/19** Moved by **COUNCILLOR SLOMP** that the Town of Bassano provide recommendations regarding the proposed 2019 Transfer Station Policies as follows:

  
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- Concrete, asphalt and non-burnable (treated, trees and stumps) wood are directed to the landfill – no change.
- 1-ton pickup load shall be used as a guideline, 4'x4'x8', single axel trailer 5'x4'x10' – no change.
- For safety reasons at working face non-burnable lumber (>2x4/timbers) accepted into a container should be no longer than 6' long and larger loads of lumber/timers and C&D may be directed to the landfill – no change.
- Commercial/industrial and residential loads should not be differentiated because each property owner is already charged a waste fee on their utility bill.
- If a transfer station is receiving a large number of smaller loads from a single generator should they be directed to the landfill – the board must clearly define what is considered a large number (quantity) of smaller loads – clarification needed.
- Bulky items such as shelving and small shelters must be broken down – no change.
- Where there is municipal collection with capacity subsidized by the Authority residents will be encouraged to use that service for compatible wastes – no change.
- Operator has authority to divert recyclables – no change.
- Operator must treat all clients equitably, must have some authority to make judgement calls – no change.

**CARRIED**

**25/19** Moved by **COUNCILLOR SLOMP** that Newell Regional Solid Waste Authority maintains their membership with Southern Alberta Energy from Waste Association.

**CARRIED**

**8.4** Councillor Jones provided a written committee report addressing his attendance at:

- Shortgrass Library System on January 16, 2019.

**8.5** Councillor Barlow

- No reports submitted.


**8.6** Councillor MacWilliam provided written committee reports addressing her attendance at:

- Newell Regional Tourism Association on January 17, 2019, and
- Broadband meeting - January 11, 2019.

Discussion held regarding the request for a financial commitment from the Town of Bassano to the broadband fibre optics project in the amount of approximately \$140,385.

**26/19** Moved by **COUNCILLOR MACWILLIAM** that the Town of Bassano requests additional information prior to confirming a financial commitment to the broadband fibre optics project because the breakdown of costs is unknown at this time. Thus, council directs administration to send a letter to City of Brooks/Craig Dobson to

  
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obtain a copy of the business case analysis to verify the financial contributions in order to make an informed decision on the project for the residents of Bassano.

**CARRIED**

- 8.7 Councillor Seely
- No reports submitted.

An open discussion was held regarding town council's attendance at the upcoming Regional Governance Open Houses. Attendance is as follows:

- Mayor Wickson – Bassano and Rainier
- Councillor Rose - Bassano and Rainier
- Councillor Seely - Bassano, Brooks and Duchess
- Councillor Jones - Tilley
- Councillor Barlow - Rosemary
- Councillor Slomp - Duchess
- Councillor MacWilliam - Bassano

- 27/19 Moved by **COUNCILLOR ROSE** to accept the Board and Committee reports as presented.

**CARRIED**

## 9 CAO REPORTS

### 9.1 Operations Report

A written CAO report was provided for the period ending February 1, 2019.

#### Historical Grant Close-out

In 2015, the town received a grant through the Alberta Historical Resource Foundation to complete "The Evolution of Bassano Business (1883 to Present)". The project was completed, and compliance reports were submitted in 2018. Administration sought direction regarding the placement of the "historical" banners.

- 28/19 Moved by **COUNCILLOR ROSE** that "The Evolution of Bassano Business (1883 to Present) banners are held in storage.

**CARRIED**


#### Plan 3872T, Block 7, Lot 19

Notification was received from the Bassano Historical Society that, with regret they find themselves unable to move forward with the purchase of Plan 3872T, Block 7, Lot 19 as the scope of the project to convert the building into a museum is beyond their capacity. Discussion ensued.

- 29/19 Moved by **COUNCILLOR ROSE** directing administration to send a letter to the Bassano Historical Society that indicates the town's interest to enter a partnership in order to apply for funds to renovate and convert Plan 3872T, Block 7, Lot 19 into a museum. The town is willing to obtain a membership license through Grant Advance and provide grant writing assistance in order to further the project objectives.

**CARRIED**

  
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**9.2 Financial Statement**

None

**9.3 Cheque Listing**

The cheque listing for the period ending January 31, 2019 was presented.

**9.4 Community Peace Officer (CPO)**

A written CPO report was provided for the period ending January 31, 2019.

**30/19** Moved by **COUNCILLOR BARLOW** that the CAO report for the period ending February 11, 2019 is approved as presented.

**CARRIED**

**10 CORRESPONDENCE**

**10.1** A copy of the 2019 Newell Foundation requisition was presented with a zero percent increase.

**10.2** The City of Brooks sought a letter in support of an application to the Alberta Community Partnership program for the regional governance initiative.

**31/19** Moved by **COUNCILLOR SEELY** that the Town of Bassano provides a letter in support of the City of Brook's application to the Alberta Community Partnership program for the regional governance initiative.

**CARRIED**

**10.3** Oldman River Regional Services Commission executive committee meeting minutes of November 8, 2018 were reviewed.

**10.4** A Media Release for the Regional Transportation Pilot Project was reviewed.

**10.5** Notification was received from Alberta Municipal Affairs regarding Alberta Collaboration Partnership program funds allocated to the Municipal District of Bighorn and Wheatland County.

Mayor Wickson recessed the meeting at 8:14 p.m.

Mayor Wickson reconvened the meeting at 8:20 p.m.


**32/19** Moved by **COUNCILLOR ROSE** to accept all correspondence items and to file the items as information.

**CARRIED**

**11 IN-CAMERA**

**33/19** Moved by **COUNCILLOR JONES** to go in-camera at 8:20 p.m. to discuss

  
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financial, land and legal matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council and Interim CAO Davis.

**CARRIED**

**34/19** Moved by **COUNCLLOR ROSE** to revert to a regular meeting at 9:48 p.m.

**CARRIED**

**35/19** Moved by **COUNCILLOR ROSE** that the town council approves the revised Inter-municipal Collaboration Framework with the County of Newell as presented and discussed.


**CARRIED**

**36/19** Moved by **COUNCILLOR MACWILLIAM** that town council approves the Newell Tiny Home Land Subdivision Development Pilot Project – Bassano as presented and discussed.

**CARRIED**


**12 ADJOURNMENT**

**MAYOR WICKSON** adjourned the regular council meeting of February 11, 2019 at 9:49 p.m.

  
For Mayor

  
Chief Administrative Officer

  
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