

MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD IN THE COUNCIL CHAMBERS ON MAY 27, 2019.

ELECTED OFFICIALS

MAYOR	Ron Wickson
COUNCILLORS	Doug Barlow
	Kevin Jones
	Tom Rose
	John Slomp
	Jackie Seely

STAFF	Amanda Davis – Interim Chief Administrative Officer
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OTHER	None
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1. CALL TO ORDER

Mayor Wickson called the meeting to order at 6:01 p.m.

2. EXCUSED FROM MEETING

None

3. ADOPTION OF AGENDA

98/19 Moved by **COUNCILLOR SEELY** that the agenda is approved with the following additions/amendments:

Old Business

6.1 Tax Rate Bylaw 888/19

6.7 Dark Fibre Project rearranged to be discussed in-camera as item 11.2.

Correspondence

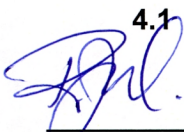
10.10 Seniors Week Proclamation

10.11 Newell Further Education – Community Support Request


CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of April 8, 2019.



Mayor
10/06/19



CAO
10/06/19

99/19 Moved by **COUNCILLOR SLOMP** that council approves the minutes of the regular meeting held on April 8, 2019 as presented. **CARRIED**

4.2 **Adoption of minutes from the special meeting of April 23, 2019.**

100/19 Moved by **COUNCILLOR JONES** that council approves the minutes of the special meeting held on April 23, 2019 as presented. **CARRIED**

5. **DELEGATIONS**

None

6. **UNFINISHED BUSINESS**

6.1 **Tax Rate Bylaw #888/19**

Tax Rate Bylaw #888/19 was presented.

101/19 Moved by **COUNCILLOR SEELY** that council gives first reading to Tax Rate Bylaw 888/19. **CARRIED**

102/19 Moved by **COUNCILLOR BARLOW** that council gives second reading to Tax Rate Bylaw 888/19. **CARRIED**

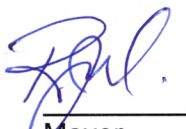
103/19 Moved by **COUNCILLOR SLOMP** that council has third reading of Tax Rate Bylaw 888/19. **CARRIED**

104/19 Moved by **COUNCILLOR SEELY** that council gives third and final reading to Tax Rate Bylaw 888/19. **CARRIED**


6.2 **Grasslands School Division – Utility Discrepancies**

Pursuant to motion 352/18 administration provided follow-up information to council regarding utility discrepancies on the Grassland School Division accounts.

105/19 Moved by **COUNCILLOR BARLOW** first, that council waives the billing errors of \$4,644.97 to Grassland School Division from 2015 to 2018 on the utility accounts. Second, that the Town of Bassano maintains utility fees on all accounts in accordance with the Utility Rates Bylaw. Finally, that administration prepares a formal agreement that outlines the roles and responsibilities for grounds maintenance and water fees paid by the town to Grasslands on lands owned by the municipality. **CARRIED**



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6.3 Plan 3872T, Block 7, Lot 19 – Offer to Purchase

An offer to purchase was received for Plan 3872T, Block 7, Lot 19.

106/19 Moved by **COUNCILLOR SLOMP** that council accepts Tristan and Nerissa Goodman’s hybrid offer dated April 24, 2019 for the purchase of Plan 3872T, Block 7, Lot 19 with the provisions that administration negotiates on an exterior renovation timeline. And, that a sales/development agreement is prepared by the town at the expense of the buyer.

CARRIED

6.4 Land Use Bylaw 845/13 – Commercial Greenhouse Options

As requested by the Municipal Planning Commission, administration prepared a list of options that could be considered to enable commercial greenhouses within Bassano’s residential district and the impact on Plan 2600AM, Block 16, Lots 8-9. Discussion ensued.

107/19 Moved by **COUNCILLOR BARLOW** that the Town of Bassano does not proceed to amend Land Use Bylaw 845/13 to include the provision of a commercial greenhouse in the residential districts of Bassano. And, that council directs interim CAO Davis to notify the property owner of Plan 2600AM, Block 16, Lots 8-9 of the decision stating, that council recognizes the importance of economic development and home-based businesses however, the decision to maintain the current Land Use Bylaw thereby renders temporary development permits TOB-D-14-17 and TOB-D-16-17 to cease on September 25, 2019. Any application for a home-based business after September 25, 2019 must adhere to the regulations as defined in the Land Use Bylaw 845/13.

CARRIED

6.5 Land Use Bylaw 845/13 – Rezoning Application – Bylaw 887/19

Bylaw 887/19 was presented to redistrict Plan 3872T, Block 3, Lot 16; Plan 3872T, Block 3, Lot 17; and Plan 3872T, Block 3, SE ½ Lot 18 from Commercial (C1) to Industrial Commercial (IC) following the public hearing.

108/19 Moved by **COUNCILLOR ROSE** that council gives second reading to bylaw 887/19 known as a Land Use Bylaw amendment.


CARRIED

109/19 Moved by **COUNCILLOR BARLOW** that council gives third and final reading bylaw 887/19 known as a Land Use Bylaw amendment.


CARRIED

6.6 Beautify Bassano Initiative – Appendix “D” – Revision

Appendix “D” of the Beautify Bassano Initiative was updated to reflect additional contracted weed spraying areas.



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- 110/19 Moved by **COUNCILLOR SEELY** that council approves the Beautify Bassano Initiative Appendix "D" revision as presented.

CARRIED

7. NEW BUSINESS

7.1 Public Land Policy – Baseball Diamond Policy

An internal policy was presented that addresses roles and responsibilities for the maintenance of baseball diamonds in Bassano.

- 111/19 Moved by **COUNCILLOR BARLOW** to table the discussion regarding a baseball diamond policy until a delegation is had with the Minor Ball Association.

CARRIED

7.2 New West Milling – Tax Rate and Utility Credits

A letter was received from the operations manager of Plan 751 0019, Block 1, Lot 1 requesting a tax break and utility adjustment as a result of a recent fire that rendered the building/business inoperable.

- 112/19 Moved by **COUNCILLOR SLOMP** first, that the Town of Bassano recognizes the hardship and loss of operation experienced by New West Milling (Plan 751 0019, Block 1, Lot 1) and offers sincere condolences. Second, that the Town of Bassano upholds Tax Rate Bylaw 888/19 noting that Machinery and Equipment already receive a special rate and are exempt from taxation as per Bylaw #764/99 thus, a further taxation discount cannot be applied. Finally, after completing a thorough investigation into utility accounts 15000 and 15001, that penalties of \$643.78 remain payable as internal research concludes that there have been consistent internal leaks at the facility causing higher than normal water consumption.

CARRIED

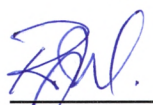
8. BOARD & COMMITTEE REPORTS

- 8.1 Mayor Wickson provided written committee reports addressing his attendance at:

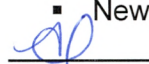
- Newell Foundation meetings on April 9 and May 14, 2019,
- Joint Shared Services meetings on April 9 and May 14, 2019
- ASCHA Convention on April 14-17, 2019,
- Tiny Home Evaluation Project meeting on April 30, 2019,
- Palliser Economic Partnership meeting on May 1, 2019, and
- Community Future Wildrose meeting on May 2, 2019.

- 8.2 Deputy Mayor Rose
- Nothing to report.

- 8.3 Councillor Slomp provided written committee reports addressing his attendance at:
- Community Futures Wildrose meeting on April 4, 2019, and
 - Newell Regional Solid Waste Authority on April 25, 2019.



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Discussion held regarding a letter from the Village of Rosemary dated April 25, 2019 to the Newell Regional Solid Waste Authority to request that the organization considers a recalculation of their requisition methodology.

113/19 Moved by **COUNCILLOR SLOMP** that the Town of Bassano is supportive of the per capita requisition methodology currently applied by Newell Regional Solid Waste Authority.

CARRIED

8.4 Councillor Jones

- No reports submitted.

8.5 Councillor Barlow provided written committee reports addressing his attendance at:

- Golf Club meeting on April 18, 2019, and
- BARRA meeting on May 8, 2019.

8.6 Councillor Seely

- No reports submitted.

114/19 Moved by **COUNCILLOR SLOMP** to accept the Board and Committee reports as presented and discussed.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending May 24, 2019.

Strategic Plan

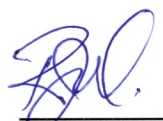
An open discussion was held regarding the terms of a new recreation agreement pursuant to the Intermunicipal Collaboration Framework. The discussion concluded that the town favors a new agreement that consists of a board of elected officials from both municipalities as they are responsible for taxpayer dollars, that funding applications should not be made by the town, that funding applications from FCSS would be acceptable, and to follow a similar format as the Bassano and Rural Fire Area Committee agreement, finally, that timelines for funding requirements are factored in (services and programs versus capital projects).

9.2 Q1 - Financial Summary

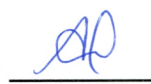
A first quarter (Q1) financial summary was presented.

9.3 Financial Statement

A financial statement for the month ending April 30, 2019 was presented.



Mayor
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CAO
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9.4 Cheque Listing

The cheque listing for the period ending April 30, 2019 was presented.

9.5 Community Peace Officer (CPO)

A written CPO report was provided for the period ending April 30, 2019.

115/19 Moved by **COUNCILLOR ROSE** that the CAO report for the period ending May 24, 2019 is approved as presented and discussed.

CARRIED

10. CORRESPONDENCE

10.1 The Bassano Car Show and Street Fair committee sought municipal support to host their event on July 13, 2019.

116/19 Moved by **COUNCILLOR ROSE** that the Town of Bassano supports the Car Show and Street Fair on July 13, 2019 and provides liability insurance, garbage/recycling cans, barricades and tables where applicable.

CARRIED

10.2 The Bassano Rodeo committee sought permission to use the rodeo grounds to hold a Rodeo and Beer Gardens from June 21-23, 2019.

117/19 Moved by **COUNCILLOR SEELY** that the Town of Bassano supports the Bassano Rodeo committee's request to use the rodeo grounds to hold a Rodeo and Beer Gardens from June 21-23, 2019.

CARRIED

10.3 The Imperial Hunter Hotel sought permission for an outdoor patio to serve alcohol and food on June 22, 2019 during the annual rodeo.


118/19 Moved by **COUNCILLOR ROSE** that the Town of Bassano authorizes the Imperial Hunter Hotel to hold an outdoor patio pursuant to their request to serve alcohol and food on June 22, 2019 during the annual rodeo pending the location is carboned off, a proper liquor license is obtained and that security services are present. Further, that the Town of Bassano expresses their concerns regarding the condition of the exterior stairs leading to/from the building and requests that the stairs are modified to improve safety and accessibility.

CARRIED


10.4 Palliser Economic Partnership minutes of February 22, 2019 were reviewed.

10.5 Oldman River Regional Services Commission executive committee meeting minutes of February 14, 2019 were reviewed.

10.6 Oldman River Regional Services Commission executive committee meeting minutes of April 11, 2019 were reviewed.



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- 10.7 Regional Working Committee meeting notes of March 6, 2019 were reviewed.
- 10.8 Regional Working Committee meeting notes of April 3, 2019 were reviewed.
- 10.9 The Bassano Enhancement Society sought permission to host the annual Slo-Pitch and Beach Volleyball Tournament on the north ball diamond with a beer garden.
- 119/19 Moved by **COUNCILLOR ROSE** that the Town of Bassano supports the Bassano Enhancement Society's request to host the annual Slo-Pitch and Beach Volleyball Tournament on the north ball diamond with a beer gardens pending a liquor licence and liability insurance are obtained, and that proper security is provided. **CARRIED**
- 10.10 Seniors' Week is June 2-8, 2019.
- 120/19 Moved by **COUNCILLOR JONES** that council proclaims June 2-8, 2019 as Seniors' Week in Bassano. **CARRIED**
- 10.11 Newell Further Education sought municipal support to host a Community Foundations presentation on June 13, 2019 at the Community Hall.
- 121/19 Moved by **COUNCILLOR SEELY** to support Newell Further Education's request to host a Community Foundations presentation on June 13, 2019 at the Community Hall and that the town donates the hall for the event. **CARRIED**
- 122/19 Moved by **COUNCILLOR JONES** to accept all correspondence items and to file the items as information. **CARRIED**
- 123/19 Moved by **MAYOR WICKSON** to recess the meeting at 8:45 p.m. **CARRIED**
- 124/19 Moved by **MAYOR WICKSON** to reconvene the regular meeting at 8:54 p.m. **CARRIED**

11. IN-CAMERA

- 125/19 Moved by **COUNCILLOR ROSE** to go in-camera at 8:55 p.m. to discuss finance, land and legal matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council and interim CAO Davis. **CARRIED**
- 126/19 Moved by **COUNCLLOR BARLOW** to revert to a regular meeting at 10:00 p.m. **CARRIED**
- 127/19 Moved by **COUNCILLOR SEELY** that a special meeting is held before September 30, 2019 to discuss the regional governance initiative. The special meeting shall be a closed in-camera discussion. **CARRIED**



Mayor
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128/19 Moved by **COUNCILLOR ROSE** that the Town of Bassano withdraws from the regional dark fiber initiative as the project was not prioritized within the strategic plan therefore, resources were not allocated. Also, that the town leaves the infrastructure upgrades to other utility service providers that specialize in the internet service provider field.

CARRIED

12. ADJOURNMENT


129/19 Moved by **MAYOR WICKSON** for adjourned of the regular council meeting of May 27, 2019 at 10:01 p.m.


CARRIED



Mayor

Chief Administrative Officer



Mayor
10/06/19

CAO
10/06/19