



AGENDA

Meeting: August 19, 2019 6:00 p.m. – 10:00 p.m.
Council Chambers
502 – 2 Avenue Bassano

1. CALL TO ORDER - REGULAR MEETING

2. EXCUSED FROM MEETING

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 July 8, 2019 Regular Council

5. DELEGATIONS

5.1 Go Broadband, Daryl Burge 6:00 p.m.

6. UNFINISHED BUSINESS

6.1 Public Lands Policy– Baseball Diamond Policy - Revised

6.2 Beautify Bassano Initiative – Appendix H – Revised

6.3 Municipal Accountability Program Report

6.4 Closed Session - In-Camera

- FOIP(19) 25(1)(c) – 2019 Tax Recovery/Legal

7. NEW BUSINESS

7.1 Cemetery Watering – Councillor Barlow

7.2 Goal 2 – Task 4 – Economic Enrichment Strategy – Terms of Reference

7.3 Interim CAO Contract – Phase 4

8. BOARD & COMMITTEE REPORTS

8.1 Mayor R. Wickson

- No reports submitted

8.2 Deputy Mayor T. Rose

- Nothing to report

8.3 Councillor J. Slomp

- Newell Regional Solid Waste Management Authority – July 25, 2019

8.4 Councillor K. Jones

- Newell Regional Services Corporation – July 31, 2019

8.5 Councillor D. Barlow


- Nothing to report

8.6 Councillor J. Seely

- Nothing to report

8.7 Councillor I. Morey

- Nothing to report

 1 of 2



9. CAO REPORTS

- 9.1 CAO Operation Report
- 9.2 Q2 – Year-to-date Financial Summary
- 9.3 Financial Statement for the months ending June 30, 2019 (*REVISED*) and July 31, 2019 (*ADDITION*)
- 9.4 Cheque listing for the month ending July 31, 2019
- 9.5 CPO report for the month ending July 31, 2019
- 9.6 RCMP Mayor's Report for the month ending July 31, 2019

10. CORRESPONDENCE

- 10.1 Library Resignation – Havens
- 10.2 Alberta Municipal Affairs – Minister Meeting Invitation
- 10.3 Alberta Municipal Affairs – The Stakeholder Summit
- 10.4 Regional Working Group Meeting Notes – June 4, 2019
- 10.5 Regional Working Group Meeting Notes – July 3, 2019
- 10.6 Newell Regional Services Corporation Minutes – May 27, 2019
- 10.7 Town of Bassano – Broadband Business Case – July 15, 2019 (final copy)
- 10.8 Regional Working Group Minutes – July 17, 2019
- 10.9 Alberta Fire Training Conference – Sponsorship Request
- 10.10 County of Newell – Rockin Road Tour Invitation 2019 – *ADDITION*

11. CLOSED SESSION - IN-CAMERA

- 11.1 FOIP(19) 25(1)(c) – Regional Governance
- 11.2 FOIP(19) 25(1)(c) – Land/Legal
- 11.3 FOIP(19) 25(1)(c) – Personnel

12. ADJOURNMENT

REVISED



MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD IN THE COUNCIL CHAMBERS ON JULY 8, 2019.

ELECTED OFFICIALS

MAYOR Ron Wickson
COUNCILLORS Doug Barlow
Kevin Jones
Tom Rose
John Slomp
Jackie Seely

STAFF Amanda Davis – Interim Chief Administrative Officer
Jordan Mitchell – Executive Assistant

1. CALL TO ORDER

Mayor Wickson called the meeting to order at 6:12 p.m.

2. EXCUSED FROM MEETING

- Tom Rose

3. ADOPTION OF AGENDA

153/19 Moved by **COUNCILLOR SLOMP** that the agenda is approved as presented.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of June 10, 2019.

154/19 Moved by **COUNCILLOR JONES** that council approves the minutes of the regular meeting held on June 10, 2019 as presented.


CARRIED

5. DELEGATIONS


5.1 Cpl. Sebastian Andrews, Bassano RCMP

Andrews entered the meeting at 6:54 p.m.

Andrews presented an operations and Mayor's report and followed up with a Q&A session.



Mayor
08/19/19



CAO
08/19/19

Andrews departed at 7:10p.m.

6. UNFINISHED BUSINESS

The meeting agenda was rearranged to address unfinished business items 6.2 and 6.3 as members of the public were entering the meeting to hear the discussion of item 6.1.

6.2 Public Land Policy – Baseball Diamond Policy

An internal policy was presented to address the roles and responsibilities for the maintenance of baseball diamonds in Bassano.

155/19 Moved by **COUNCILLOR BARLOW** that council approves the Baseball Diamond Maintenance Policy No. TOB-R0119 as presented.

CARRIED

6.3 Golf Course Signage

The Bassano Golf Club sought financial support from the Town for the relocation of highway signage.

156/19 Moved by **COUNCILLOR BARLOW** that the Town of Bassano supports the relocation of the golf course signage at Highway 1 near Township Road 214, to Highway 1 near Range Road 185, to provide all administrative support and 100 percent of the project costs up to \$600.

Councillor Barlow requested a recorded vote.

In favor: Mayor Wickson, and Councillors Barlow, Jones, Slomp and Seely.

Opposed: none.

CARRIED

6.1 Utility Rates Bylaw #884/18 Amendment – 889/19

Utility Rates Bylaw #884/18 amendment 889/19 was presented. Discussion ensued regarding the installation of water meters at the mobile home parks.


157/19 Moved by **COUNCILLOR SLOMP** that council gives first reading to Utility Rates Bylaw 889/19.

Councillor Seely requested a recorded vote.


In favor: Mayor Wickson and Councillors Barlow, Jones and Slomp.

Opposed: Councillor Seely.

CARRIED



Mayor
08/19/19



CAO
08/19/19

158/19 Moved by **COUNCILLOR JONES** that council accepts the declaration by Interim CAO Davis that the petition received on July 3, 20119 is insufficient in accordance with Sections 222-226 of the *Municipal Government Act*.

CARRIED

6.4 Intermunicipal Collaboration Framework – Recreation Agreement - Draft

As per the terms of the Intermunicipal Collaboration Framework, a draft recreation agreement was presented.

159/19 Moved by **COUNCILLOR BARLOW** that the Town of Bassano approves the Intermunicipal Collaboration Framework Recreation Agreement as presented.

CARRIED

6.5 Strategic Plan – Goal 2 – Task 3 – Terms of Reference

A draft Terms of Reference per strategic plan item goal two, task three was presented for the Intergenerational and Multigenerational Tiny Home Pilot Project Bassano.

160/19 Moved by **COUNCILLOR SEELY** first, that Town council approves the Terms of Reference for the Intergenerational and Multigenerational Tiny Home Pilot Project Bassano as presented. Second, to appoint an advisory committee for the project. An invitation shall be sent to the Newell Foundation seeking representation of one member on the committee. An invitation shall be sent to community members Lynn MacWilliam, Marg Havens, Linda Parish and Mike Wetzstein seeking their interest on the committee. The interested community members must submit a letter of interest to administration. The responses will be graded against a matrix and a maximum of three community members at large may be appointed to the committee. Kevin Jones shall be appointed as the Town council/Palliser Economic Partnership representative. And finally, that Town council approves the appointment of John Brown Architect Ltd. to act as the lead consultant for the project.

CARRIED

161/19 Moved by **COUNCILLOR BARLOW** to recess the meeting at 7:39 p.m.

CARRIED

162/19 Moved by **COUNCILLOR SEELY** to reconvene the meeting at 7:45 p.m.

CARRIED


7. NEW BUSINESS

7.1 Tax Recovery and Public Auction


The 2019 tax recovery and public auction process was presented.

Mitchell departed from the meeting at 7:45 p.m.

163/19 Moved by **COUNCILLOR BARLOW** to go in-camera at 7:45 p.m. to discuss



Mayor
08/19/19



CAO
08/19/19

2019 tax recovery legal matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except Town council and Interim CAO Davis.

CARRIED

164/19 Moved by **COUNCLLOR SLOMP** to revert to a regular meeting at 8:13 p.m.

CARRIED

Mitchell entered the meeting at 8:13 p.m.


165/19 Moved by **COUNCILLOR SLOMP** acknowledging that Plan 1418LK, Block 1, Lot 13 (#1, 206 – 1st Avenue, Bassano, roll 17101) is subject to tax sale in 2019 and the Town agrees to enter negotiations with M. Scarletts in accordance with sections 347 and 415 (1) of the *Municipal Government Act*. Administration is authorized to complete negotiations based on the direction of council pursuant to the in-camera discussion.

CARRIED


166/19 Moved by **COUNCILLOR SEELY** that be it resolved that the 2019 tax recovery and public auction will be held on October 15, 2019 at 2:00 p.m. at the Bassano Town Office (502 – 2nd Avenue), and

Be it resolved that the Terms and Conditions of Sale for the 2019 Public Auction are hereby approved as follows:

1. A parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an "as is, where is" basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes for the current year.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
8. GST will be collected on all properties subject to GST.



Mayor
08/19/19



CAO
08/19/19

9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.

And finally, that a reserve bid is set on the following properties:

1. 808 – 3rd Avenue (Plan 771 1039, Block 1, Lot 18) - \$187,000
2. 413 – 2nd Avenue (Plan 3872T, Block 3, W1/2 of Lot 4) - \$7,000

CARRIED

7.2 Council Meeting Dates


Discussion held regarding the cancellation of the August 12, 2019 regular council meeting.

167/19 Moved by **COUNCILLOR JONES** that the August 12, 2019 regular meeting is rescheduled for August 19, 2019 at 6:00 p.m.


CARRIED

8. BOARD & COMMITTEE REPORTS

- 8.1** Mayor Wickson provided written committee reports addressing his attendance at:
 - AUMA South Conference on June 11, 2019,
 - Blanket Exercise in Brooks on June 19, 2019,
 - Grasslands Annual General Meeting on June 20, 2019, and
 - Palliser Economic Partnership Annual General Meeting on June 21, 2019.
- 8.2** Deputy Mayor Rose provided written committee reports addressing his attendance at:
 - Oldman River Regional Services Commission meeting on June 6, 2019.
- 8.3** Councillor Slomp:
 - No reports submitted.
- 8.4** Councillor Jones:
 - No reports submitted.
- 8.5** Councillor Barlow:
 - Nothing to report.
- 8.6** Councillor Seely:
 - Nothing to report.



Mayor
08/19/19



CAO
08/19/19

168/19 Moved by **MAYOR WICKSON** to accept the Board and Committee reports as presented and discussed.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending July 5, 2019.

Suicide Prevention Day

FCSS sought the support of Town council to bring awareness to suicide prevention on September 10, 2019 in recognition of World Suicide Prevention Day.

169/19 Moved by **COUNCILLOR SEELY** that the Town of Bassano proclaims September 10, 2019 as World Suicide Prevention Day and authorizes the placement of yellow ribbons along 2nd Avenue on public lands.

CARRIED

Road Maintenance

The application of calcium chloride was discussed for the highway commercial subdivision and 10th Street east subdivision.

170/19 Moved by **COUNCILLOR BARLOW** to approve the application of calcium chloride at the highway commercial subdivision and 10th Street east subdivision as presented. Prior to the application, administration will contact the property owners along the 10th Street east subdivision to provide notice of the planned work and ensure that there is support for the dust suppressant.

CARRIED

9.2 Financial Statement

A financial statement for the period ending May 31, 2019 was presented.

9.3 Community Peace Officer (CPO)

A written CPO report was provided for the period ending June 30, 2019.

171/19 Moved by **COUNCILLOR SEELY** that the CAO report for the period ending July 5, 2019 is approved as presented and discussed.


CARRIED

10. CORRESPONDENCE


10.1 Palliser Economic Partnership minutes of April 26, 2019 were reviewed.

10.2 Oldman River Regional Services Commission minutes of March 7, 2019 were reviewed.

10.3 Oldman River Regional Services Commission's 2018 annual report was reviewed.



Mayor
08/19/19



CAO
08/19/19

Regular Council Meeting
July 8, 2019

10.4 An invitation was received for the Full Circle Golf Tournament on July 13, 2019.

10.5 An invitation was received from the Village of Duchess to attend their administrative building grand opening on July 9, 2019.

172/19 Moved by **COUNCILLOR JONES** to accept all correspondence items and to file the items as information.

CARRIED

11 IN-CAMERA

Mitchell departed the meeting at 8:35 p.m.

173/19 Moved by **MAYOR WICKSON** to go in-camera at 8:35 p.m. to discuss finance, land and legal matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council and interim CAO Davis.

CARRIED

174/19 Moved by **COUNCILLOR SEELY** to revert to a regular meeting at 9:19 p.m.

CARRIED

175/19 Moved by **MAYOR WICKSON** to accept all regional governance information as discussed.

CARRIED

176/19 Moved by **COUNCILLOR BARLOW** to accept the update regarding the Sales Agreement on Plan 151 1466, Block 1, Lot 2 as discussed.

CARRIED

12 ADJOURNMENT

177/19 Moved by **MAYOR WICKSON** for adjourned of the regular council meeting of July 8, 2019 at 9:19 p.m.


CARRIED




Mayor



Chief Administrative Officer



Mayor
08/19/19



CAO
08/19/19

NEWELL REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

July 25th/2019

- 1) In June, 11262 tonnes of special waste were received with \$243,724.00 in disposal fees.
- 2) In June 2152 tonnes of municipal waste were received with \$24,631.00 in disposal fees.
- 3) The plans are done and tender documents are almost done for a hydrovac pad. It is being submitted to Alberta Environment for comments.
- 4) The SAEWA EOI site short list has not been released yet.
- 5) The landfill is looking at replacing their dozer.
- 6) There were 973 vehicles delivering waste to the Bassano transfer station in June and 12 containers hauled out. There were 1 container from Gem, 2 from Millicent, 1 from Rainier and 5 from Tilley.

A handwritten signature in black ink, appearing to be 'J. Al' or similar, located in the bottom right corner of the page.

NRSC board meeting held on 31 July 2019.

Called to order at 1600 hours.

The usual approval of agenda and last meeting minutes.

Operations report by Kole Steinley.

Bassano's Clearwell is not due for a inspection and clean out for another two years.

May/June Cheque register was presented and accepted as information.

May/June Internet payments was presenter and accepted as information.

Water consumption for June was at near record level of 425,000 cubic meters

Cost to process water for May was \$0.44 per cubic meter and June was \$0.39 per cubic meter.

Renting a room to present the AGM report was discussed. As very few share holders turn up for this event it was decided not to hold a presentation, however this has to be put through our Lawyer. Put over to next meeting.

Wages to be handled by General Manager.

Investment Review.

As of March 29, 2019, the value of our investment portfolio was \$2,048,828. As of June 30th, our investments have a total value of 2,088,674. Our portfolio consists of Bonds and Principal protected notes in accordance with our Financial Policy. It is anticipate that we will be depositing approximately \$500,000 in the near future as our revenues have generated sufficient funds to allow a deposit. No changes have been made to the portfolio since inception.

Financial Review

Highlights include:

Revenue

During the 2nd quarter of 2019 we achieved total revenue of \$2,288,153.74. This equates to 50% of budgeted amount. An item to note is the Bassano distribution revenues. These are quite high due to many repairs done in their distribution system and lack of historical information.

Expenditures

For the first half of 2019 we spent \$1,782,454.54 and this equates to 49% of total budgeted expenditures. Items worth noting are the major Transmission Main repair performed in March. In the Transmission Main repair account, we are 213% over budgeted expectations. We have spent 100% of the total amount budgeted from the Transmission Mains. Bassano maintenance and repair account are also well over budget in congruence with the revenue as well. Overall, we achieved a surplus of \$505,699.20 and this equates to 56% of our budgeted surplus.

We were also presented with an income statement for the first half of the year. Also budgetary control statement for the first half of the year.

Two polices were reviewed Capital asset Policy 104-11 and Sick Leave Policy 302-14

Next meeting date will be September 23 2019.

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MONTHLY CAO REPORT

Meeting: August 19, 2019
 Agenda Item: 9.1

Amanda Davis, Interim Chief Administrative Officer

Report Period: July 5, 2019 – August 9, 2019

Administration

INTERNAL	Intended timeline	To date
1. Capital replacement plan for public works equipment	Ph. 2 - December 31, 2018	In progress
2. Tax recovery file – unresolved TR#42014 (*correction – roll number was recorded incorrectly in previous report and on contract work plan).	Ph. 2 - December 31, 2018	In progress
3. Plan 3872T, Block 7, Lot 19 (main street)	Ph. 2 - December 31, 2018	Sales/development agreement underway.
4. Place old equipment for tender.	Ph. 2 - December 31, 2018	One piece of equipment sold. Remainder has been re-tendered.
5. Unsightly premises properties – workplan	Ph. 2 - January 31, 2019	Ongoing
6. Year-end/transition (financial audit, assessments, mill rates, tax recovery, etc.).	Ph. 3 – February 1 – May 31, 2019	Complete
7. Municipal Development Plan (MDP)	Ph. 3 – February 1, 2019 – January 31, 2020.	First draft scheduled for end of Aug. 2019.
8. Beautify Bassano – implementation	Ph. 3 – ongoing	Orders in progress, steering committee active, work plans.
9. Regional Recreation Funding	Ph. 3 – February 1, 2019 – January 31, 2020	Agreement signed. Committee appointment required in fall and internal policy development to follow.
10. Work plans – oversee implementation	Ph. 3 – February 1, 2019 – January 31, 2020 - ongoing	In progress
11. Strategic Plan – Goal 2 – community and economic development	Ph. 3 – February 1, 2019 – January 31, 2020	Contract signed for tiny home project, kick off meeting complete and

		phase 1 research underway.
12. Lagoon Upgrades	Ph. 3 – February 1, 2019 – January 31, 2020 – ongoing	Ongoing
13. Bassano Spur Line	Ph. 3 – February 1, 2019 – ongoing.	Ongoing
14. Legal matter (1)	Ph. 3 - ongoing	In progress
15. Legal matter (2)	Ph. 3 – ongoing	In progress

General Administration

- Municipal by-election and follow-up correspondence.
- An email was received from the EID on August 9, 2019 for a possible stakeholder meeting with the Honorable Nate Glubish, Minister of Service Alberta to gather input on broadband internet services in southern Alberta. The meeting is tentatively scheduled for August 20, 2019 and the EID recommended invitations be sent to the Town of Bassano, Villages of Rosemary and Duchess, City of Brooks and County of Newell. *This stakeholder meeting is not confirmed.* If the meeting does happen, what is the Town Council's position on attendance?

AUMA Convention

The AUMA convention will be held in Edmonton, September 24-27. The Town budgeted for two members to attend the convention in 2019. Mayor Wickson and Councillor's Rose and Morey expressed an interest in attending. A review of the budget confirms that the three councillors could attend.

Administration has sent requests to the following ministries for meetings at the convention:

- Ministry of Environment and Parks (re: lagoon and stormwater projects)
- Ministry of Transportation (re: lagoon funding)
- Ministry of Infrastructure (re: lagoon funding)
- Ministry of Health (re: the Bassano Project)
- Ministry of Seniors and Housing (re: the Bassano Project)

If accepted, the intended outcome of the meetings would be to bring awareness to Bassano through:

- Personal introductions,
- Project awareness,
- Updates on the grant programs, and
- Discuss ways the Town and Ministry can support each other with projects/policies moving forward.

Corporal Andrews, Bassano RCMP would like to know if there are any RCMP issues that the Town would like discussed with K-Division at the convention. If so, the Town must forward their points to Andrews.

Beautify Bassano Initiative (BBI)

- Since January 2019, the Town issued 20 clean-up orders. Most have met compliance; we have finalized legal proceedings on one and are working with the remaining parties to achieve compliance. Our goal was to complete 12 orders in 2019. Administration and bylaw enforcement will continue to work through clean-ups for the remainder of the year as per the plan and the enforcement contract.
- Graffiti was removed from the top of old water tower and the ladder was taken down.
- The BBI steering committee continues to support local residents with yard clean-up. They undertook a cemetery clean-up over two weekends to remove all the dead branches from around the trees, cleaned up the outdoor skating rink and assist with weeding the flowerpots.

- Public works continues to repaired dig sites. Dust suppressant was applied. Weeds are sprayed along sidewalks, curbs and gutters. Bi-weekly branch pick-up continues and appears to be well supported by the residents.
- This fall, administration will develop a Terms of Reference (TOR) for the BBI steering committee. Originally, when we sought members for this committee it was to assist with the spring clean-up only. Yet, from the initial kick-off meeting representatives expressed their interest for further participation which we did not adequately plan for. The TOR will outline 2020 roles, responsibilities and projects. More importantly, the TOR will capture the vision and priorities we will work together on. These actions will provide the clarity required for each member, administration and council to see the benefits of our actions.

Economic Development

- Mayor Wickson and I are meeting with various local business to discuss support services available in the region through Community Futures Wildrose, Brooks Economic Development, and to bring awareness to provincial and federal grant resources.

NewGrow is one example we are promoting:

NewGrow is a program aimed at supporting new and existing businesses in the Brooks Region. Providing funding will break down barriers and stimulate business growth in our region, hopefully leading towards better business retention and expansion.

The NewGrow program gives community entrepreneurs and innovators the opportunity to start up or expand a business or create a new product, service or invention through a business plan and public pitch competition. All participants who take part in NewGrow will have a chance to receive an award package including up to \$10,000 in funding plus valuable business services, promotions and mentorship.

Financial

Alberta Urban Municipalities Association (AUMA) and CIBC partnered to provide municipalities with an opportunity to invest funds into a liquid high interest savings account at 2.4%.

The Town's main accounts are held at Chinook Credit Union and received 1.950% interest on 9 of the 13 accounts and 0.250% interest on the remaining 4 accounts. Bassano's accounts were updated on August 8, 2019 to receive interest at Prime -1.55%. Thus, effective immediately all account interest will be 2.44%. This will be monitored by administration as the Prime rate fluctuates.

Strategic Plan

Goal 2 – Task 3 Unique Project

As per motion 160/19 personal invitations were sent to four community members to apply to sit on the Intergenerational and Multigenerational Tiny Home Pilot Project Bassano advisory committee. Three of the four were chosen. Council must formally appoint members (motion required):

1. Linda Parrish,
2. Lynn MacWilliam,
3. Mike Wetzstein,
4. Kevin Jones, and
5. Ron Wickson

Capital Projects

Lagoon Upgrades

- Administration submitted an updated Expression of Interest (EOI) to the Investing in Canada Infrastructure Program (ICIP) as directed by the province for the project.
- Administration continues to negotiate with the EID regarding a one-time dewatering outlet for the project.
- All easements were finalized and signed off including the offer to purchase and crop lease.

Development

PERMIT NUMBER	LOCATION	DEVELOPMENT
TOB-D-11-19	Plan 4437AD, Block 25, Lots 7-9 (413 – 8 th Avenue, Bassano)	Cold storage shop with walkway connected to primary residence.
TOB-D-12-19	Plan 3872T, Block 7, Lot 17 E ½ 18 (412 – 2 nd Avenue, Bassano)	Add pitch to roof.
TOB-D-13-19	Plan 315AB, Block 13, Lot 5 (417 – 4 th Avenue, Bassano)	Deck extension.
TOB-D-14-19	Plan 4437AD, Blok 24, Lots 39-40 (302 -7 th Avenue, Bassano)	Front step and landing pad.
TOB-D-15-19	Plan 3872T, Block 3, Lots 16 – ½ 18 (412, 414, 416 – 1 st Avenue, Bassano)	Fence, shipping container an primary use.
TOB-D-16-19	Plan 2016BA, Block 32, Lot 14 (826 – 2 nd Avenue, Bassano)	Deck extension.
TOB-D-17-19	Plan 4437AD, Block 25, Lots 13-16 (425 – 8 th Avenue, Bassano)	Shed.

Plan 151 1466, Block 1, Lot 2 (1002 – 2nd Avenue, Bassano)

- Sales agreement has been executed and deposit received.
- Development agreement has been executed.
- Developers can commence work in accordance with permits and agreements.

2600AM, Block 16, Lots 8-9 (415 – 4th Street, Bassano)

At the July 24, 2019 Municipal Planning Commission (MPC) meeting, additional information was presented regarding permits TOB-D-14-17, TOB-D-15-17 and TOB-D-16-17. As a result, the following motion was made:

6.4 Plan 2600AM, Block 16, Lots 8-9 Development Permit TOB-D-14/17; TOB-D-15/17; TOB-D-16/17

Administration provided new information related to development permits TOB-D-14/17, TOB-D-15/17 and TOB-D-16/17 to clarify motion #004/19.

26/19

Moved by **MEMBER WICKSON** that the Municipal Planning Commission directs administration to notify the applicant that new information was uncovered pertaining to permits TOB-D-14/17, TOB-D-15/17 and TOB-D-16/17 that clarified permit discrepancies outlined in the January 14, 2019 MPC minutes (re: two home based businesses operating on the premise and the oversized greenhouse that was installed), with that consideration would be made to look at options to permit greenhouse operations at Plan 2600AM, Block 16, Lots 8-9 by recommending that Town council reconsider a Land Use Bylaw amendment for a Direct Control District. It would be the responsibility of the applicant to submit a rezone application and applicable fees to the Town by August 1, 2019 for the amendment. There is no guarantee that the Land Use Bylaw amendment would be passed as it must go through the public consultation phase.

CARRIED

The applicant has contracted the support of external agents to assist with rezoning application and they advised the Town that they were unable to meet the August 1, 2019 deadline. Administration and ORRSC are working with the external agents to support the application process. They have been granted an extension until August 23, 2019 to submit an application.

Temporary permits expire on September 25, 2019. A letter will be sent to the property owner near that time that states the business is operating without proper permits. If the owners can prove that they are working towards a solution (rezoning) than the Town may withstand enforcement as long as the deadlines set by the Town are met. The letter will also state that in no way does the letter constitute consent to continue operations.

Quality Management Plan

Administration is finalizing the permit tracker and permit files. Files are now complete between 2015-2019.

Public Works

Facilities

- The three air conditioning units at the Community Hall are being repaired. The 3-phase unit had to be replaced, a motor was replaced in the rooftop unit, and the third unit was re-serviced. Parts of the unit were plugged with poplar fuzz. Bassano Plumbing and Heating is completing the work.

Roads

- Public Works reported on road findings from 8th Avenue and 9th Avenue coming off of 12th Street (the area north of the R&R Inn). When road prep was being done for the calcium application it was found that a lot of asphalt millings were used as road base when PME Contracting was completing the reconditioning. As a result, our contractors, (County of Newell) were not able to pull the proper road base out to apply calcium chloride. Only a small portion of material was pulled back thus allowing only a single pass of calcium chloride. This would suggest that previous contractors used millings instead of proper road base material.

Water System



- We have not installed the 2" water meters at the mobile home park entrances as public works has been working on road repairs. During the week of July 29, 2019 Mayor Wickson went door-to-door to discuss the water rates process with residents in the two mobile home parks (see Attachment 1). To ensure a collaborative process continues, we have suggested a meeting with all residents within the next 6-8 weeks. DISCUSSION REQUIRED

Pool

- Continuing to work through monitoring and treatment at the pool. There have been a lot of growing pains this season and we are working on developing Standard Operating Procedures for the 2020 season.

Attachments:

1. UT Rates Bylaw – Letter to Residents
2. Action Items List – no action required
3. Strategic Plan (council updates) – no action required

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TOWN OF BASSANO

Town of Bassano
Budget 2019
Ending June 30, 2019

General Ledger	Description	2019 YTD Budget	2019 YTD Actual	2019 YTD \$ Variance
Tax & Requisition - Revenue				
1-00-00-110-00	TAXES - MUNICIPAL OPERATIONS	(1,349,752.00)	(1,349,517.48)	(234.52)
1-00-00-110-01	TAXES - NEWELL FOUNDATION	(25,918.00)	(25,914.10)	(3.90)
1-00-00-111-00	TAXES - ASFF RESIDENTIAL/FARM	(209,978.94)	(209,950.79)	(28.15)
1-00-00-112-00	TAXES - ASFF NON-RESIDENTIAL	(104,564.76)	(104,537.69)	(27.07)
1-00-00-114-00	CHRIST REDEEMER- RESIDENTIAL/FARM	(12,598.61)	(12,598.61)	0.00
1-00-00-115-00	CHRIST REDEEMER - NON-RESIDENTIAL	(68.00)	(68.00)	0.00
1-00-00-116-00	TAXES - DESIGNATED IND REQUISITION	(211.21)	(209.97)	(1.24)
1-00-00-510-00	TAXES - PENALTIES & COSTS	(53,000.00)	(19,203.50)	(33,796.50)
1-00-00-540-00	FRANCHISE FEES - FORTIS	(166,555.00)	(95,418.93)	(71,136.07)
1-00-00-541-00	FRANCHISE FEES - ATCO	(100,000.00)	(62,496.51)	(37,503.49)
1-00-00-550-00	INTEREST - ON INVESTMENTS	(25,000.00)	(23,519.87)	(1,480.13)
1-00-00-551-00	INTEREST - FCSS RESERVE	0.00	(3.18)	3.18
1-00-00-552-00	INTEREST - ON CURRENT ACCOUNT	(10,000.00)	(8,783.42)	(1,216.58)
1-00-00-553-00	INTEREST - ON ACCOUNTS RECEIVABLE	0.00	(1.89)	1.89
1-00-00-554-00	INTEREST - ON ECD GRANT	0.00	(10.05)	10.05
1-00-00-554-01	INTEREST - ON CAPITAL PLAN RESERVE	0.00	(3,042.26)	3,042.26
1-00-00-554-02	INTEREST - ON LAND & DEVELOPMENT RESERVE	0.00	(1,206.45)	1,206.45
1-00-00-554-03	INTEREST - ON RECREATION AND CULTURE RES	0.00	(469.68)	469.68
1-00-00-554-04	INTEREST - ON MUNICIPAL SERVICE RESERVE	0.00	(1,917.29)	1,917.29
1-00-00-554-05	INTEREST - SEWAGE TREATMENT RESERVE	0.00	(16,427.35)	16,427.35
1-00-00-554-06	INTEREST - FIRE COMMITTEE RESERVE	0.00	(1,112.47)	1,112.47
1-00-00-555-00	INTEREST - ON LLUP GRANT	0.00	(21.17)	21.17
1-00-00-590-00	REVENUE - FROM OTHER SOURCES	(10,000.00)	(1,365.59)	(8,634.41)
Tax & Requisition - Revenue		(2,067,646.52)	(1,937,796.25)	(129,850.27)
Tax & Requisitions - Expense				
2-81-00-742-00	ASFF SCHOOL REQUISITION	314,543.70	161,032.55	153,511.15
2-81-00-743-00	CHRIST THE REDEEMER	12,666.61	6,507.69	6,158.92
2-81-00-751-00	NEWELL FOUNDATION REQUISITION	25,918.00	0.00	25,918.00
2-81-00-752-00	Designated Industrial Prop Requisition	211.21	0.00	211.21
3-00-00-211-00	TAXES - RECEIVABLE CURRENT	0.00	409,275.33	(409,275.33)
3-00-00-212-00	TAXES - RECEIVABLE - ARREARS	0.00	(36,363.76)	36,363.76
Tax & Requisitions - Expense		353,339.52	540,461.81	(187,112.29)
Tax & Req (Surplus)/Deficit		(1,714,307.00)	(1,397,344.44)	(316,962.56)
Council- Expense				
2-11-00-151-00	COUNCIL - HONORARIUM	40,350.00	20,191.64	20,158.36
2-11-00-155-00	COUNCIL - BENEFITS, ADMIN COSTS	5,400.00	732.25	4,667.75
2-11-00-211-00	COUNCIL - TRAVEL/LODGE/MEALS	15,450.00	4,142.76	11,307.24
Council - Expense		61,200.00	25,066.65	36,133.35
Council Deficit		61,200.00	25,066.65	36,133.35
Administration - Revenue				
1-12-00-410-00	TAX CERT./LETTER OF COMPL.	(1,300.00)	(550.00)	(750.00)
1-12-00-520-00	PERMIT APPLICATION FEES-TOWN	(2,300.00)	(3,781.12)	1,481.12



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General Ledger	Description	2019 YTD Budget	2019 YTD Actual	2019 YTD \$ Variance
1-12-00-521-00	PERMIT INSPECTION FEES-SUPERIOR	(2,000.00)	(1,094.30)	(905.70)
1-12-00-560-00	LAND LEASE REVENUE	(5,500.00)	(28,600.00)	23,100.00
1-12-00-710-00	TSF FROM MUNICIPAL SERVICE RESERVE	(20,190.00)	0.00	(20,190.00)
1-12-00-840-00	ADMIN - PROVINCIAL COND GRANT	(50,000.00)	(94,342.00)	44,342.00
Administration - Revenue		(81,290.00)	(128,367.42)	47,077.42
Administration - Expense				
2-12-00-110-00	ADMIN - SALARIES/WAGES	85,400.00	49,003.68	36,396.32
2-12-00-130-00	ADMIN - EMPLOYER CONTRIBUTION	6,070.00	3,766.02	2,303.98
2-12-00-133-00	ADMIN - HEALTH/SAFETY COSTS	500.00	0.00	500.00
2-12-00-135-00	ADMIN - AUMA BENEFITS	5,800.00	321.65	5,478.35
2-12-00-136-00	ADMIN - WCB	7,500.00	2,651.99	4,848.01
2-12-00-137-00	ADMIN - RRSP CONTRIBUTION	7,200.00	2,500.00	4,700.00
2-12-00-211-00	ADMIN - TRAVEL/LODGE/MEALS	6,300.00	3,138.08	3,161.92
2-12-00-215-00	ADMIN - FREIGHT,POST, INTER, PHONE	11,400.00	5,538.66	5,863.34
2-12-00-220-00	ADMIN - MEMBERSHIPS, ADVERTISING	17,430.00	12,810.96	4,619.04
2-12-00-230-00	ADMIN - PROFESSIONAL SERVICES	326,835.00	178,001.05	148,833.95
2-12-00-232-00	ADMIN - TRAINING	7,000.00	2,647.38	4,352.62
2-12-00-235-00	ADMIN - ASSESSMENT SERVICES	18,800.00	12,492.86	6,307.14
2-12-00-250-00	ADMIN - REPAIR/MAINTENANCE	4,100.00	2,323.08	1,776.92
2-12-00-263-00	ADMIN - EQUIP RENTAL/MAINTENANCE	11,600.00	10,107.42	1,492.58
2-12-00-300-00	ADMIN - SPECIAL EVENTS	1,000.00	1,227.00	(227.00)
2-12-00-510-00	ADMIN - OFFICE SUPPLIES	14,360.00	9,441.63	4,918.37
2-12-00-540-00	ADMIN - UTILITIES	5,100.00	2,505.45	2,594.55
2-12-00-763-00	BAD DEBT WRITTEN OFF	10,000.00	(0.02)	10,000.02
2-12-00-765-00	TSF TO OTHER LOCAL GOV'T	165,040.00	0.00	165,040.00
2-12-00-274-00	ADMIN - INSURANCE	5,500.00	6,450.27	(950.27)
2-12-00-810-00	BANK CHARGES AND INTEREST	4,000.00	2,880.67	1,119.33
2-12-00-992-00	PENNY ROUNDING-PHASE OUT	0.00	0.05	(0.05)
2-12-00-995-00	ADMIN - STAFF RECOGNITION	3,000.00	134.94	2,865.06
Administration - Expense		723,935.00	307,940.82	415,994.18
Admin (Surplus)/Deficit		642,645.00	179,573.40	463,071.60
Fire- Revenue				
1-23-00-590-00	RURAL FIRE, COST SHARING	(7,766.00)	0.00	(7,766.00)
1-23-00-595-00	FIRE - COUNTY CONTRIBUTION	(69,891.00)	(69,681.00)	(210.00)
1-23-00-850-00	FIRE - OTHER INCOME/DONATIONS	(1,200.00)	(2,565.10)	1,365.10
1-23-00-920-00	TSF FROM FIRE COMMITTEE RESERVES	(68,772.00)	0.00	(68,772.00)
1-25-00-590-00	AMBULANCE - RENTAL INCOME	(10,771.00)	(6,386.37)	(4,384.63)
Fire - Revenue		(158,400.00)	(78,632.47)	(79,767.53)
Fire - Expense				
2-23-00-130-00	FIRE - EMPLOYER CONT. (CHIEF CPP, EI)	900.00	360.08	539.92
2-23-00-148-00	FIRE - TRAVEL/LODGING/MEALS	2,000.00	963.39	1,036.61
2-23-00-159-00	FIRE - HONORARIUMS	50,000.00	27,450.00	22,550.00
2-23-00-215-00	FIRE - FAX, PHONE & INTERNET	7,000.00	2,552.35	4,447.65
2-23-00-215-01	FIRE - FREIGHT/POSTAGE	500.00	0.00	500.00
2-23-00-232-00	FIRE - TRAINING	2,500.00	724.75	1,775.25
2-23-00-250-00	FIRE - HALL REPAIR/MAINTENANCE	2,000.00	0.00	2,000.00
2-23-00-274-00	FIRE - INSURANCE	9,500.00	12,501.46	(3,001.46)
2-23-00-510-00	FIRE - GOODS & SUPPLIES	2,000.00	2,683.81	(683.81)
2-23-00-510-01	FIRE - JANITORIAL/SUPPLIES	1,500.00	840.00	660.00



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2-23-00-510-02	FIRE - OFFICE SUPPLIES	500.00	0.00	500.00
2-23-00-520-00	FIRE - VEHICLE/EQUIP. REPAIR/MAINTENANCE	12,000.00	4,397.51	7,602.49
2-23-00-520-01	FIRE - FUEL	2,800.00	1,504.06	1,295.94
2-23-00-520-02	FIRE - RADIO PURCHASE/REPAIRS/LICENSE	34,000.00	792.50	33,207.50
2-23-00-520-03	FIRE - EQUIPMENT/HAND TOOLS	19,000.00	0.00	19,000.00
2-23-00-520-04	FIRE - APPARATUS/EQUIPMENT RE-CERT	5,000.00	3,334.26	1,665.74
2-23-00-540-00	FIRE - UTILITIES	6,200.00	3,130.09	3,069.91
2-23-00-764-00	FIRE - TSF TO RESERVES	0.00	434.66	(434.66)
2-23-00-995-00	FIRE - STAFF RECOGNITION	1,000.00	0.00	1,000.00
Fire - Expense		158,400.00	61,648.92	96,751.08
Fire (Surplus)/Deficit		0.00	(16,983.55)	16,983.55
Disaster Services - Revenue				
Disaster Services - Revenue		0.00	0.00	0.00
Disaster Services - Expense				
Disaster Services - Expense		0.00	0.00	0.00
Disaster Services (Surplus)/De		0.00	0.00	0.00
Bylaw Enforcement - Revenue				
1-26-00-520-00	BYLAW - DOG LICENSES	(2,200.00)	(1,505.00)	(695.00)
1-26-00-521-00	BYLAW - CAT LICENSES	(250.00)	(325.00)	75.00
1-26-00-522-00	BYLAW - BUSINESS LICENSE	(11,000.00)	(9,870.00)	(1,130.00)
1-26-00-750-00	BYLAW - FINES & COSTS	(4,000.00)	(1,234.79)	(2,765.21)
Bylaw Enforcement - Revenue		(17,450.00)	(12,934.79)	(4,515.21)
Bylaw Enforcement - Expense				
2-26-00-110-00	BYLAW - CONTRACT SERVICES	12,000.00	6,000.00	6,000.00
2-26-00-520-00	BYLAW - DOG & CAT TAGS	130.00	0.00	130.00
Bylaw Enforcement - Expense		12,130.00	6,000.00	6,130.00
Bylaw Enforcement (Surplus)/De		(5,320.00)	(6,934.79)	1,614.79
Public Works - Revenue				
1-32-00-590-00	ROADS - REVENUE FROM OTHER SOURCES	(2,500.00)	(1,757.50)	(742.50)
Public Works - Revenue		(2,500.00)	(1,757.50)	(742.50)
Public Works - Expense				
2-32-00-110-00	P.W. - SALARIES /WAGES	125,950.00	86,875.64	39,074.36
2-32-00-130-00	P.W. - EMPLOYER CONTRIBUTION	7,790.00	6,510.91	1,279.09
2-32-00-135-00	P.W. - AUMA BENEFITS	10,825.00	5,347.74	5,477.26
2-32-00-215-00	P.W. - FREIGHT,POSTAGE, INTERENT, PHONE	7,920.00	1,438.12	6,481.88
2-32-00-220-00	P.W. - EQUIPMENT RENTAL	1,900.00	690.16	1,209.84
2-32-00-232-00	P.W. - TRAIN/MEALS/LODGE	5,750.00	670.35	5,079.65
2-32-00-260-00	ROADS - SNOW REMOVAL	15,500.00	8,625.55	6,874.45
2-32-00-270-00	P.W. - SHOP SUPPLIES	8,900.00	3,928.92	4,971.08



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General Ledger	Description	2019 YTD Budget	2019 YTD Actual	2019 YTD \$ Variance
2-32-00-274-00	P.W. - INSURANCE	14,400.00	15,310.41	(910.41)
2-32-00-510-00	P.W. - FUEL	25,000.00	9,667.77	15,332.23
2-32-00-511-00	ROADS - GOODS & SUPPLIES	5,000.00	0.00	5,000.00
2-32-00-520-00	P.W. - EQUIP REPAIR /MAINT.	19,750.00	3,111.20	16,638.80
2-32-00-530-00	ROADS - REPAIR/MAINTENANCE	57,000.00	31,422.06	25,577.94
2-32-00-540-00	ROADS - STREET LIGHTS	74,500.00	37,973.58	36,526.42
2-32-00-541-00	P.W. - SHOP UTILITIES	5,800.00	3,132.06	2,667.94
Works & Roads - Expense		385,985.00	214,704.47	171,280.53
Public Works (Surplus)/Deficit		383,485.00	212,946.97	170,538.03
Airport - Revenue				
1-33-00-400-00	AIRPORT - REVENUE FROM OTHER SOURCES	(2,000.00)	0.00	(2,000.00)
1-33-00-690-00	MUNICIPAL CONTRIBUTION AIRPORT (ICF)	(2,825.00)	0.00	(2,825.00)
1-33-00-690-01	COUNTY CONTRIBUTION AIRPORT (ICF)	(2,825.00)	0.00	(2,825.00)
Airport - Revenue		(7,650.00)	0.00	(7,650.00)
Airport - Expense				
2-33-00-200-00	AIRPORT - REPAIR/ MAINTENANCE	1,950.00	218.50	1,731.50
2-33-00-274-00	AIRPORT - INSURANCE	2,400.00	2,463.45	(63.45)
2-33-00-540-00	AIRPORT - UTILITIES	3,300.00	1,913.76	1,386.24
Airport - Expense		7,650.00	4,595.71	3,054.29
Airport (Surplus)/Deficit		0.00	4,595.71	(4,595.71)
Water - Revenue				
1-41-00-240-00	WATER - PROCESSING FEE	(18,000.00)	(9,596.19)	(8,403.81)
1-41-00-400-00	WATER - REVENUE	(475,500.00)	(196,301.54)	(279,198.46)
1-41-00-450-00	WATER - DISCONNECT/RECONNECT FEES	0.00	(35.00)	35.00
1-41-00-550-00	WATER/SEWER - PENALTIES	(10,000.00)	(7,100.91)	(2,899.09)
1-41-00-590-00	WATER - COST RECOVERED	(3,500.00)	0.00	(3,500.00)
Water - Revenue		(507,000.00)	(213,033.64)	(293,966.36)
Water - Expense				
2-41-00-120-00	WATER - CONTRACT SERVICES	26,000.00	8,724.90	17,275.10
2-41-00-215-00	WATER - FREIGHT, INTERNET, PHONE	1,540.00	994.91	545.09
2-41-00-230-00	WATER - PROFESSIONAL SERVICES	5,000.00	337.50	4,662.50
2-41-00-240-00	WATER - ADMIN CUSTOMER BILLING	15,000.00	15,120.39	(120.39)
2-41-00-250-00	WATER - REPAIR/MAINTENANCE	76,500.00	107,841.71	(31,341.71)
2-41-00-274-00	WATER - INSURANCE	10,300.00	10,177.52	122.48
2-41-00-510-00	WATER - GOODS & SUPPLIES	2,100.00	979.96	1,120.04
2-41-00-532-00	WATER - CONSUMPTION TO NRSC	216,000.00	96,190.02	119,809.98
2-41-00-540-00	WATER, - UTILITIES	38,000.00	17,574.69	20,425.31
2-41-00-831-00	WATER - DEBENTURE INTEREST	33,654.00	0.00	33,654.00
2-41-00-832-00	WATER - DEBENTURE PRINCIPAL	98,841.00	0.00	98,841.00
Water - Expense		522,935.00	257,941.60	264,993.40
Water (Surplus)/Deficit		15,935.00	44,907.96	(28,972.96)
Sewer - Revenue				
1-42-00-410-00	SEWER - REVENUE	(120,000.00)	(60,644.20)	(59,355.80)



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Sewer - Revenue		(120,000.00)	(60,644.20)	(59,355.80)
Sewer - Expense				
2-42-00-215-00	SEWER - FREIGHT	500.00	0.00	500.00
2-42-00-230-00	SEWER - PROFESSIONAL SERVICES	2,500.00	3,901.90	(1,401.90)
2-42-00-250-00	SEWER - REPAIR/MAINTENANCE	30,000.00	13,992.51	16,007.49
2-42-00-510-00	SEWER - GOODS & SUPPLIES	2,000.00	721.75	1,278.25
2-42-00-540-00	SEWER - UTILITIES	1,000.00	518.13	481.87
Wastewater - Expense		36,000.00	19,134.29	16,865.71
Sewer (Surplus)/Deficit		(84,000.00)	(41,509.91)	(42,490.09)
Solid Waste & Recycling - Reve				
1-43-00-400-00	GARBAGE - REVENUE	(85,200.00)	(42,721.10)	(42,478.90)
1-43-00-410-00	GARBAGE - NEWELL REGIONAL LANDFILL	(9,750.00)	(9,750.00)	0.00
1-43-00-450-00	RECYCLING - REVENUE	(30,000.00)	(15,102.48)	(14,897.52)
Solid Waste & Recycling - Reve		(124,950.00)	(67,573.58)	(57,376.42)
Solid Waste & Recycling - Expe				
2-43-00-210-00	GARBAGE - CONTRACT SERVICES	52,000.00	26,000.00	26,000.00
2-43-00-510-00	GARBAGE - GOODS & SUPPLIES	5,250.00	122.64	5,127.36
2-43-00-765-00	GARBAGE - NEWELL. REG. LANDFILL REQ.	40,838.00	40,835.16	2.84
2-43-00-765-01	RECYCLING - NEWELL REGIONAL LANDFILL REQ.	9,830.00	9,828.90	1.10
2-43-00-765-02	RECYCLING - B.A.R.R.A. OPERATING FUNDING	17,032.00	5,000.00	12,032.00
Solid Waste - Expense		124,950.00	81,786.70	43,163.30
Solid Waste & Recycling (Surpl)		0.00	14,213.12	(14,213.12)
FCSS - Revenue				
1-51-00-400-01	THRIVE - MEMBERSHIPS/DROP-INS	(3,000.00)	(1,412.85)	(1,587.15)
1-51-00-410-00	FCSS - TICKET/COURSE FEES	(500.00)	0.00	(500.00)
1-51-00-590-02	FCSS - GENERAL REVENUE	(450.00)	(503.34)	53.34
1-51-00-595-00	FCSS - COMMUNITY CHRISTMAS DONATIONS	0.00	(191.01)	191.01
1-51-00-690-00	MUNICIPAL CONTRIBUTION THRIVE (ICF)	(5,225.00)	0.00	(5,225.00)
1-51-00-690-01	COUNTY CONTRIBUTION THRIVE (ICF)	(5,225.00)	0.00	(5,225.00)
1-51-00-840-00	FCSS - CONDITIONAL GRANT	(39,505.00)	(30,212.00)	(9,293.00)
1-51-00-850-00	FCSS - GRASSLANDS FCSS /TOWN CONTRIB.	(22,350.00)	(12,474.00)	(9,876.00)
FCSS - Revenue		(76,255.00)	(44,793.20)	(31,461.80)
FCSS- Expense				
2-51-00-110-00	FCSS - SALARIES	27,040.00	18,889.10	8,150.90
2-51-00-130-00	FCSS - EMPLOYER CONTRIBUTIONS	810.00	1,708.80	(898.80)
2-51-00-135-00	FCSS - AUMA BENEFITS	2,700.00	878.64	1,821.36
2-51-00-137-00	FCSS RRSP CONTRIBUTION	600.00	100.00	500.00
2-51-00-150-00	FCSS - ADM TRAINING & EDUCATION	2,500.00	186.98	2,313.02
2-51-00-200-00	FCSS PROGRAMS	14,500.00	5,050.84	9,449.16
2-51-00-211-00	FCSS -TRAVEL, SUBSISTENCE & BOARD DEVEL.	6,000.00	2,743.24	3,256.76
2-51-00-220-00	FCSS - ADVERTISING & MEMBERSHIPS	1,055.00	1,921.32	(866.32)



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2-51-00-300-00	FCSS EVENTS	2,200.00	3,091.24	(891.24)
2-51-00-400-00	THRIVE - RENT	7,800.00	5,200.00	2,600.00
2-51-00-410-00	THRIVE - EQUIP REPAIR/MAINT./PURCHASE	5,000.00	3,969.89	1,030.11
2-51-00-420-00	THRIVE - ADVERTISING/PROMOTIONS	250.00	0.00	250.00
2-51-00-510-00	FCSS - GENERAL GOODS & SUPPLIES	5,400.00	4,138.53	1,261.47
2-51-00-510-01	THRIVE - GOODS & SUPPLIES	400.00	92.59	307.41
2-51-00-595-00	FCSS - COMMUNITY CHRISTMAS	0.00	4,440.00	(4,440.00)
2-51-00-710-00	TSF TO FCSS RESERVE	0.00	3.18	(3.18)
FCSS - Expense		76,255.00	52,414.35	23,840.65
FCSS (Surplus)/Deficit		0.00	7,621.16	(7,621.16)
Cemetery - Revenue				
1-56-00-410-00	CEMETERY - PLOTS OPEN & CLOSIN	(2,500.00)	(1,350.00)	(1,150.00)
1-56-00-400-00	CEMETARY - PLOT SALES	(2,500.00)	(3,914.63)	1,414.63
1-56-00-990-00	CEMETERY - DONATIONS	(1,000.00)	(927.80)	(72.20)
Cemetery - Revenue		(6,000.00)	(6,192.43)	192.43
Cemetery - Expense				
2-56-00-250-00	CEMETARY - REPAIR/MAINTENANCE	3,750.00	480.36	3,269.64
2-56-00-500-00	CEMETERY - PLOT OPEN/CLOSE	100.00	0.00	100.00
2-56-00-510-00	CEMETARY - GOODS & SUPPLIES	150.00	79.80	70.20
Cemetery - Expense		4,000.00	560.16	3,439.84
Cemetery (Surplus)/Deficit		(2,000.00)	(5,632.27)	3,632.27
Community Worker - Revenue				
1-62-00-850-00	COMM. WORKER - LOCAL GOV'T GRANT	(33,429.00)	(25,071.75)	(8,357.25)
Community Worker - Revenue		(33,429.00)	(25,071.75)	(8,357.25)
Community Worker - Expense				
2-62-00-110-00	COMM. WORKER - SALARIES	27,040.00	18,877.18	8,162.82
2-62-00-130-00	COMM. WORKER - EMPLOYER CONTRIBUTION	810.00	1,282.82	(472.82)
2-62-00-135-00	COMM. WORKER - AUMA BENEFITS	2,700.00	878.52	1,821.48
2-62-00-137-01	CW RRSP CONTRIBUTION	600.00	100.00	500.00
2-62-00-510-00	COMM. WORKER - GENERAL EXPENSES	2,279.00	0.00	2,279.00
2-62-00-770-00	SENIOR CITIZENS TRANSPORT. REQ.	3,800.00	0.00	3,800.00
Community Worker - Expense		37,229.00	21,138.52	16,090.48
CW - (Surplus)/Deficit		3,800.00	(3,933.23)	7,733.23
ECD - Revenue				
1-63-00-850-00	ECD PROVINCIAL GRANT	(5,625.00)	0.00	(5,625.00)
ECD - Revenue		(5,625.00)	0.00	(5,625.00)
ECD - Expense				
2-63-00-110-00	ECD - PROJECT COORDINATION	5,625.00	2,205.00	3,420.00
2-63-00-211-00	ECD - TRAVEL/TRAINING/MEETINGS	0.00	171.43	(171.43)
2-63-00-220-00	ECD - ADVERTISING/PROMOTION	0.00	20.48	(20.48)



TOWN OF BASSANO

Town of Bassano
Budget 2019
Ending June 30, 2019

General Ledger	Description	2019 YTD Budget	2019 YTD Actual	2019 YTD \$ Variance
2-63-00-232-00	ECD - COMMUNITY ACTIVITIES	0.00	10,659.59	(10,659.59)
2-63-00-810-00	ECD - ACCOUNTING FEES	0.00	625.00	(625.00)
ECD - Expense		5,625.00	13,681.50	(8,056.50)
ECD (Surplus)/Deficit		0.00	13,681.50	(13,681.50)
Planning and Development - Rev				
1-64-00-120-00	TSF FROM LLUP GRANT FUNDS	(30,000.00)	0.00	(30,000.00)
Planning and Development - Rev		(30,000.00)	0.00	(30,000.00)
Planning and Development - Exp				
2-64-00-200-00	MUNICIPAL PLANNING	59,700.00	19,931.42	39,768.58
2-64-00-220-00	CDO - MARKETING, ADVERTISING, FREIGHT	6,200.00	0.00	6,200.00
2-66-00-510-00	SUB DIV - COST OF LAND SOLD	2,500.00	0.00	2,500.00
Planning and Development - Exp		68,400.00	19,931.42	48,468.58
Planning and Development (Surp)		38,400.00	19,931.42	18,468.58
Parks & Rec - Revenue				
1-72-00-850-00	RECREATION - COUNTY REVEUE SHARE	0.00	(50,000.00)	50,000.00
1-72-02-410-00	CAMPGROUND - REVENUE	(7,500.00)	(7,376.71)	(123.29)
1-72-02-690-00	MUNICIPAL CONTRIBUTION P&R (ICF)	(56,470.00)	0.00	(56,470.00)
1-72-02-690-01	COUNTY CONTRIBUTION P&R (ICF)	(56,470.00)	0.00	(56,470.00)
Parks & Rec - Revenue		(120,440.00)	(67,376.71)	(63,063.29)
Parks & Rec - Expense				
2-72-01-110-00	PARKS & REC - SALARIES/WAGES	66,500.00	41,940.41	24,559.59
2-72-01-130-00	PARKS & REC - EMPLOYER CONTRIBUTION	9,500.00	2,843.08	6,656.92
2-72-01-135-00	PARKS & REC - AUMA BENEFITS	0.00	3,246.80	(3,246.80)
2-72-01-215-00	PARKS & REC - FREIGHT, PHONE	600.00	81.84	518.16
2-72-01-232-00	PARKS & REC - TRAINING	2,000.00	0.00	2,000.00
2-72-01-250-00	PARKS & REC - REPAIR/MAINTENANCE	1,000.00	265.11	734.89
2-72-01-251-00	CAMPGROUND - REPAIR/MAINTENANCE	5,000.00	95.00	4,905.00
2-72-01-510-00	PARKS & REC - GOODS & SUPPLIES	11,000.00	5,932.22	5,067.78
2-72-01-511-00	CAMPGROUND - GOODS & SUPPLIES	950.00	448.31	501.69
2-72-01-520-00	PARKS & REC - EQUIPMENT REPAIR/MAINT.	1,000.00	665.23	334.77
2-72-01-540-00	T.V. TOWER - UTILITIES	1,450.00	757.51	692.49
2-72-01-541-00	CAMPGROUND - UTILITIES	3,700.00	1,466.12	2,233.88
2-72-02-250-00	ARENA - REPAIR/MAINTENANCE	1,500.00	1,530.57	(30.57)
2-72-02-274-00	ARENA - INSURANCE	36,100.00	34,681.66	1,418.34
2-72-02-690-00	MUNICIPAL CONTRIBUTION - REC. OP (ICF)	25,000.00	0.00	25,000.00
2-72-03-250-00	REC COMPLEX - REPAIR/MAINTENANCE	2,500.00	1,066.97	1,433.03
2-72-03-274-00	REC COMPLEX - INSURANCE	25,640.00	24,138.87	1,501.13
2-72-04-274-00	CAMPGROUND - INSURANCE	830.00	831.50	(1.50)
2-72-05-274-00	RODEO - INSURANCE	350.00	337.74	12.26
2-72-07-250-00	BOWLING CLUB - REPAIR/MAINTENANCE	250.00	0.00	250.00
Parks & Rec - Expense		194,870.00	120,328.94	74,541.06
P & R (Surplus)/Deficit		74,430.00	62,952.23	11,477.77



TOWN OF BASSANO

Town of Bassano
Budget 2019
Ending June 30, 2019

General Ledger	Description	2019 YTD Budget	2019 YTD Actual	2019 YTD \$ Variance
Pool - Revenue				
1-72-00-410-00	POOL - REVENUE	(55,000.00)	(44,475.18)	(10,524.82)
1-72-00-420-00	POOL - CONCESSION	(4,000.00)	(1,344.08)	(2,655.92)
1-72-00-690-00	MUNICIPAL CONTRIBUTION POOL	(62,642.00)	0.00	(62,642.00)
1-72-00-690-01	COUNTY CONTRIBUTION POOL	(62,643.00)	0.00	(62,643.00)
1-72-00-840-00	RECREATION - PROVINCIAL COND GRANT	(5,000.00)	0.00	(5,000.00)
Pool - Revenue		(189,285.00)	(45,819.26)	(143,465.74)
Pool - Expense				
2-72-00-110-00	POOL - SALARIES/WAGES	95,350.00	57,584.21	37,765.79
2-72-00-130-00	POOL - EMPLOYER CONTRIBUTION	6,085.00	2,653.89	3,431.11
2-72-00-211-00	POOL - TRAVEL/LODGE/MEALS	2,500.00	1,884.04	615.96
2-72-00-215-00	POOL - FREIGHT, INTERNET, PHONE	3,000.00	1,370.73	1,629.27
2-72-00-232-00	POOL - TRAINING	5,100.00	3,382.40	1,717.60
2-72-00-250-00	POOL - REPAIR/MAINTENANCE	21,000.00	8,315.38	12,684.62
2-72-00-274-00	POOL - INSURANCE	5,500.00	4,867.50	632.50
2-72-00-510-00	POOL - GOODS & SUPPLIES	5,250.00	3,383.82	1,866.18
2-72-00-511-00	POOL - CONCESSION	3,000.00	256.06	2,743.94
2-72-00-530-00	POOL - CHEMICALS	14,000.00	19,571.65	(5,571.65)
2-72-00-540-00	POOL - UTILITIES	28,500.00	9,432.05	19,067.95
Pool - Expense		189,285.00	112,681.73	76,603.27
Pool (Surplus)/Deficit		0.00	66,862.47	(66,862.47)
Culture- Revenue				
1-74-00-545-00	DROP-IN CENTRE - SHARED UTILITY COSTS	(3,100.00)	(1,671.76)	(1,428.24)
1-74-00-560-00	HALL - RENTAL REVENUE	(10,200.00)	(8,448.24)	(1,751.76)
1-74-00-890-00	MUNICIPAL CONTRIBUTION CULTURE (ICF)	(20,235.00)	0.00	(20,235.00)
1-74-00-890-01	COUNTY CONTRIBUTION CULTURE (ICF)	(20,235.00)	0.00	(20,235.00)
Culture - Revenue		(53,770.00)	(10,120.00)	(43,650.00)
Culture - Expense				
2-74-00-110-00	HALL - JANITORIAL SERVICES	9,450.00	4,892.24	4,557.76
2-74-00-210-00	HALL - FREIGHT, INTERNET, PHONE	840.00	463.95	376.05
2-74-00-250-00	HALL - REPAIR/MAINTENANCE	6,000.00	88.62	5,911.38
2-74-00-274-00	HALL - INSURANCE	5,600.00	4,944.09	655.91
2-74-00-510-00	HALL - GOODS & SUPPLIES	2,630.00	943.45	1,886.55
2-74-00-540-00	HALL - UTILITIES	19,000.00	9,809.81	9,190.19
2-74-00-545-00	DROP-IN CENTRE - UTILITIES	6,200.00	3,343.51	2,856.49
2-74-01-250-00	DROP-IN CENTRE - REPAIR/MAINTENANCE	500.00	70.57	429.43
2-74-01-274-00	DROP-IN CENTRE - INSURANCE	1,800.00	1,760.84	39.16
2-74-06-274-00	GUN CLUB - INSURANCE	1,750.00	1,657.01	92.99
2-74-00-765-00	LIBRARY - REQUISITION	15,075.00	15,075.00	0.00
2-74-01-250-01	LIBRARY - REPAIR/MAINTENANCE	100.00	181.21	(81.21)
Culture - Expense		68,945.00	43,230.30	25,714.70
Culture (Surplus)/Deficit		15,175.00	33,110.30	(17,935.30)
Transfers FROM Reserves				



TOWN OF BASSANO

Town of Bassano
Budget 2019
Ending June 30, 2019

General Ledger	Description	2019 YTD Budget	2019 YTD Actual	2019 YTD \$ Variance
1-42-00-920-00	TSF FROM SEWAGE TREATMENT UPGRADE RES.	(500,000.00)	(23,214.58)	(476,785.42)
Transfers FROM Reserves		(500,000.00)	(23,214.58)	(476,785.42)
Transfer TO Reserves				
2-12-00-710-00	TSF TO MUNICIPAL SERVICE RESERVE	40,000.00	943.29	39,056.71
2-32-00-710-00	TSF TO CAPITAL PLAN RESERVE	387,294.00	3,042.26	384,251.74
2-42-00-765-00	SEWER - TSF TO RESERVES	84,000.00	5,083.54	78,916.46
2-72-00-710-00	TSF TO RECREATION & CULTURE RESERVE	63,063.00	69.77	62,993.23
Transfer TO Reserves		574,357.00	9,138.86	565,218.14
Reserve Increase/(Decrease)		74,357.00	(14,075.72)	88,432.72
Capital - Expenses				
7-42-00-613-00	WASTEWATER TREATMENT UPGRADE	500,000.00	388,071.20	111,928.80
Capital - Expenses		500,000.00	388,071.20	111,928.80
Total Capital Expenses		500,000.00	388,071.20	111,928.80
(Surplus)/Deficit		3,800.00	(412,879.83)	416,679.83

*** End of Report ***

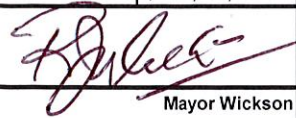
MONTHLY STATEMENT

REVISED

Town of Bassano

Period Ending June 30, 2019

General Account			
Net Balance at End of Previous Month	\$459,093.92		
Receipts for the Month	\$ 383,346.37		
Interest	\$761.59		
Cancelled Cheque	\$325.00		
Sub-Total	\$843,526.88		
Less Disbursements for the month	-\$257,468.20		
Bank Charges	-\$717.09		
WCB Second Installment	-\$1,410.32		
ACFA Debenture Payment	-\$66,247.24		
Bank Error - Tax Payment	-\$19,565.33		
ASFF (School Tax) Second Quarter Payment	-\$80,516.28		
Posting Correction	-\$1.69		
July Deposit	-\$118.46		
Net Balance at End of Month	\$417,482.27		
Bank Balance at End of Month-Bank	\$419,749.42		
Outstanding Deposit	\$28,520.75		
Sub-Total	\$448,270.17		
Less outstanding cheques	-\$30,787.90		
NET Balance at End of Month	\$417,482.27		
Savings and Investments	Opening Balance	Interest/transfer	Closing Balance
Expense Common Share Account	\$ 6.85	-\$ 6.85	\$ -
Savings			
Fire Reserves	\$ 147,653.01	\$ 236.65	\$ 147,889.66
Sewage Upgrade	\$ 1,486,566.73	\$ 2,382.58	\$ 1,488,949.31
MSI Capital	\$ 270,235.67	\$ 433.12	\$ 270,668.79
Federal Gas Tax Refund	\$ 4,356.17	\$ 6.98	\$ 4,363.15
MSI Operational	\$ 5,730.04	\$ 9.18	\$ 5,739.22
LLUP Grant Funds	\$ 30,015.00	\$ 6.17	\$ 30,021.17
ECD Grant Funds	\$ 14,245.26	\$ 2.93	\$ 14,248.19
Capital Plan Reserve	\$ 1,460,284.61	\$ 2,340.46	\$ 1,462,625.07
Land & Development Reserve	\$ 579,097.21	\$ 928.14	\$ 580,025.35
Recreation & Culture Reserve	\$ 261,210.43	\$ 53.67	\$ 261,264.10
Municipal Reserve	\$ 452,780.75	\$ 725.69	\$ 453,506.44
FCSS Reserve	\$ 11,901.71	\$ 2.45	\$ 11,904.16
Shydowski	\$ 103.54	\$ 0.17	\$ 103.71
Common Shares	\$ 4,891.68	\$ 6.85	\$ 4,898.53
Investments			
Shydowski Scholarship	\$ 5,465.94		\$ 5,465.94
Nesbit Burns Fixed Income	\$ 983,217.38		\$ 838,429.26
Cash Account	\$ 75,689.87		\$ 183,473.98
Transaction Total		\$7,128.19	
Total	\$ 5,793,451.85		\$ 5,763,576.03




Mayor Wickson


Interim C.A.O Davis

MONTHLY STATEMENT

Town of Bassano

Period Ending July 31, 2019

General Account			
Net Balance at End of Previous Month	\$417,482.27		
Receipts for the Month	\$ 1,335,825.05		
Interest	\$1,283.68		
Cancelled Cheque	\$1,503.15		
June Outstanding	\$118.46		
Sub-Total	\$1,756,212.61		
Less Disbursements for the month	-\$258,475.47		
Bank Charges	-\$663.76		
NSF Cheque	-\$5,426.01		
Posting Correction	-\$0.03		
July Outstanding	-\$507.53		
Net Balance at End of Month	\$1,491,139.81		
Bank Balance at End of Month-Bank	\$1,531,242.00		
Outstanding Deposit	\$3,558.33		
Sub-Total	\$1,534,800.33		
Less outstanding cheques	-\$43,660.52		
NET Balance at End of Month	\$1,491,139.81		
Savings and Investments	Opening Balance	Interest/transfer	Closing Balance
Savings			
Fire Reserves	\$ 147,889.66	\$ 244.93	\$ 148,134.59
Sewage Upgrade	\$ 1,488,949.31	\$ 2,459.83	
		-\$ 14,997.20	\$ 1,476,411.94
MSI Capital	\$ 270,668.79	\$ 448.27	\$ 271,117.06
Fedral Gas Tax Refund	\$ 4,363.15	\$ 7.23	\$ 4,370.38
MSI Operational	\$ 5,739.22	\$ 9.51	\$ 5,748.73
LLUP Grant Funds	\$ 30,021.17	\$ 6.37	\$ 30,027.54
ECD Grant Funds	\$ 14,248.19	\$ 3.03	\$ 14,251.22
Capital Plan Reserve	\$ 1,462,625.07	\$ 2,422.35	\$ 1,465,047.42
Land & Development Reserve	\$ 580,025.35	\$ 960.62	\$ 580,985.97
Recreation & Culture Reserve	\$ 261,264.10	\$ 55.47	\$ 261,319.57
Municipal Reserve	\$ 453,506.44	\$ 751.08	\$ 454,257.52
FCSS Reserve	\$ 11,904.16	\$ 2.53	\$ 11,906.69
Shydowski	\$ 103.71	\$ 0.17	\$ 103.88
Common Shares	\$ 4,898.53	\$ -	\$ 4,898.53
Investments			
Shydowski Scholarship	\$ 5,465.94		\$ 5,465.94
Nesbit Burns	Fixed Income \$ 838,429.26		\$ 884,625.56
	Cash Account \$ 183,473.98		\$ 183,123.12
Transaction Total		-\$7,625.81	
Total	\$ 5,763,576.03		\$ 5,801,795.66
 Mayor Wickson			
 Interim C.A.O Davis			



TOWN OF BASSANO

Cheque Listing For Council

2019-Aug-1
2:26:02PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20190603	2019-07-10	CHINOOK FINANCIAL C/O COLLABRIA		PAYMENT		4,348.21
			2019-06-30	ADMIN-TAX ASSESSMNET FLYER M	148.35	
			2019-06-30 ADM	ADMIN/POOL/MAYOR/PW - PURCHA	4,199.86	
20190604	2019-07-10	DESJARDINS CARD SERVICES-STAPLES	484212	PAYMENT	206.20	206.20
				ADMIN/CAMP GROUND/POOL - SUPI		
20190605	2019-07-10	RECEIVER GENERAL FOR CANADA	20190022717	PAYMENT	12,147.98	12,147.98
				JUNE STAFF REMITTANCE		
20190606	2019-07-12	2052900 ALBERTA LTD.	2019-06-04	PAYMENT	9,071.39	9,071.39
				INTERIM CAO CONTRACT - JUNE 17		
20190607	2019-07-12	A-1 IRRIGATION & TECHNICAL SERVICE	23412	PAYMENT	478.19	478.19
				CEMETERY - SPRINKLER REPAIR		
20190608	2019-07-12	ALBERTA MUNICIPAL SERVICES CORPORATION	19-1029779	PAYMENT	24,169.16	24,169.16
				JUNE 2019 POWER AND GAS		
20190609	2019-07-12	AMSC INSURANCE SERVICES LTD.	33275	PAYMENT	2,032.29	2,032.29
				JULY STAFF COVERAGE		
20190610	2019-07-12	AWARE360 LTD.	8905	PAYMENT	126.00	126.00
				FD - ANNUAL REMOTE VEHICLE MO		
20190611	2019-07-12	AZTEK SECURITY COMPANY	10622	PAYMENT	46.20	92.40
			10623	ADMIN - JULY SECURITY MONITORII	46.20	
				WTP - JULY SECURITY MONITORINC		
20190612	2019-07-12	BASSANO AG FOODS	472679	PAYMENT	263.00	263.00
				POOL - JUNE CONCESSION SUPPLII		
20190613	2019-07-12	BASSANO AUTOMOTIVE (1985) LTD.	31410	PAYMENT	67.78	133.08
			31553	PARKS - WEEDEATER - FUEL CAP, &	12.66	
			31827	P&R - AIR FILTER AND SPARK PLUG	11.50	
			31863	POOL - CHEMICAL GLOVES, ELECTF	27.34	
			31944	CAMPGROUND - SOLDER MATERIAL	10.71	
			32043	PW - GRINDING WHEEL AND CLAMP	3.09	
				PW - 9V BATTERIES		
20190614	2019-07-12	BASSANO BUILDING CENTRE LTD.	107984	PAYMENT	104.90	337.91
			107985	CAMPGROUND - OUTDOOR LIGHTS	42.00	
			108039	P&R - LINE MARKING CHALK - FOR E	83.98	
			108092	POOL - SQUEEGEE AND HANDLES	31.44	
			108109	POOL - SHELF BRACKETS	75.59	
				PW - CONCRETE BLADE, P&R - LINE		
20190615	2019-07-12	BASSANO CAR WASH 2015	1817	PAYMENT	146.59	146.59
				FD - JUNE WASH CARD		
20190616	2019-07-12	BASSANO PHARMACY	85	PAYMENT	80.00	80.00
				FCSS - BASSANO BUCKS CHRISTMA		
20190617	2019-07-12	BASSANO PLUMBING & HEATING	20420	PAYMENT	7.16	264.78
			20421	CAMPGROUND - WATER HEATER - I	141.75	
			20422	WTP - CONSULT ON TRAILER PARK	16.25	
			20423	WATER /CAMPGROUND FITTINGS	5.12	
			20424	CAMPGROUND - WASHROOM REPA	94.50	
				WATER - CHECK ON METER INSTAL		
20190618	2019-07-12	BASSANO PUBLISHERS	12312024	PAYMENT	212.36	212.36
				FCSS/ADMIN - ADVERTISING		
20190619	2019-07-12	BENCHMARK ASSESSMENT	1074	PAYMENT	1,638.18	1,638.18
				JULY ASSESSMENT FEE		
20190620	2019-07-12	BREMAULT, PATRICIA	23	PAYMENT	20.00	20.00
				FCSS - HELPING HANDS		
20190621	2019-07-12	BROOKS INDUSTRIAL METALS LTD.	384	PAYMENT	105.00	105.00
				PW - 2019 ANNUAL METAL BIN RENI		



TOWN OF BASSANO

Cheque Listing For Council

2019-Aug-1
2:26:02PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190622	2019-07-12	CANADIAN RED CROSS SOCIETY	CRC - F- 044980	PAYMENT POOL - VWS ANNUAL RENEWAL FEE	50.00	50.00
20190623	2019-07-12	Chinook Financial, A Division of Connect First CU	158	PAYMENT JUNE STAFF CONTRIBUTIONS	800.00	800.00
20190624	2019-07-12	COUNTY OF NEWELL	IVC007201 IVC007205 IVC007209	PAYMENT ADMIN - SERVER UPGRADE FD - JUNE CELLULAR MODEM BYLAW CONTRACT 2ND QUARTER	6,317.14 152.90 3,000.00	9,470.04
20190625	2019-07-12	CREAKY FLOOR HARDWARE STORE LTD.	539877	PAYMENT FCSS - BASSANO BUCKS CHRISTMA	520.00	520.00
20190626	2019-07-12	EDWARDS LAND SERVICE LTD.	9605	PAYMENT WASTE WATER LAGOON UPGRADE	1,741.25	1,741.25
20190627	2019-07-12	FIELD LLP	513745	PAYMENT WW LAGOON UPGRADE - LAND AGF	373.80	373.80
20190628	2019-07-12	FRANKLIN'S TIRES BASSANO LTD	2804 2821	PAYMENT P&R - JD MOWER - FLAT REPAIR P&R - PARKS TRUCK - VALVE STEM	46.20 31.50	77.70
20190629	2019-07-12	GLEICHEN STANDARD TRANSPORT 1990	T158952	PAYMENT POOL - FREIGHT - CHEMICALS	274.83	274.83
20190630	2019-07-12	GREGG DISTRIBUTERS LP	009-467306 009-471765	PAYMENT P&R - BALL DIAMOND, MARKING WA POOL/PW - SUPPLIES	108.39 98.35	206.74
20190631	2019-07-12	JOHN DEERE FINANCIAL	780721 791325	PAYMENT P&R - STRING LINE FOR TRIMMER P&R - CARB REBILD KIT	29.93 55.65	85.58
20190632	2019-07-12	JONES, KEVIN RONALD	26	PAYMENT 2ND QUARTER MILEAGE	452.40	452.40
20190633	2019-07-12	METERCOR INC.	18478 18500 18515	PAYMENT WATER - 2" METERS AND SUPPLIES WATER METER UPGRADES - 1" MET WATER METER UPGRADES - 1" MET	5,429.34 446.25 892.50	6,768.09
20190634	2019-07-12	MITCHELL CURTIS ENTERPRISES INC	824819	PAYMENT ADMIN/PW/POOL - WATER	39.00	39.00
20190635	2019-07-12	MUHLBEIER, VICTORIA	26 27	PAYMENT FCSS - JUNE MILEAGE FCSS - BOARD DEVELOPMENT - TEI	435.69 36.98	472.67
20190636	2019-07-12	MUNICIPAL INFORMATION SYSTEMS	20190848	PAYMENT ADMIN - AUGUST SUPPORT	812.73	812.73
20190637	2019-07-12	NEWELL REGIONAL SERVICES CORP.	JUNE 2019	PAYMENT JUNE WATER CONSUMPTION	25,340.40	25,340.40
20190638	2019-07-12	NEWELL REGIONAL SOLID WASTE MGMT AUTH LTD.	57	PAYMENT 2019 MUNICIPAL OPERATIONAL COI	50,664.06	50,664.06
20190639	2019-07-12	PINNACLE AQUATIC GROUP INC.	2117095 2117110	PAYMENT POOL - SERVICE CALL FOR ACCU- 1 POOL - PARAGON NEOPRENE FULC	525.00 247.77	772.77
20190640	2019-07-12	PIONEER GAS CO-OP LTD.	4842 4843	PAYMENT WTP - GAS AIRPORT - GAS	49.26 32.75	82.01
20190641	2019-07-12	PLAYFAIR LODGE	102	PAYMENT AR - JUNE MEALS ON WHEELS	603.00	603.00
20190642	2019-07-12	RAYMOND, LONNIE	363511	PAYMENT P&R/POOL - MILEAGE, MEALS, AND	236.98	236.98
20190643	2019-07-12	REDDING, BRADLEY		PAYMENT		9.86



TOWN OF BASSANO

Cheque Listing For Council

2019-Aug-1
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Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20190643	2019-07-12	REDDING, BRADLEY	22	CAMPGROUND LED LIGHTS	9.86	9.86
20190644	2019-07-12	REYNOLDS MIRTH RICHARDS & FARMER LLP	200009	PAYMENT MATTER 116378-003 LEGAL FEES - £	2,388.17	2,388.17
20190645	2019-07-12	RIC'S ELECTRIC	1908	PAYMENT CAMPGROUND - LIGHTS	63.53	63.53
20190646	2019-07-12	ROCKY MOUNTAIN PHOENIX	IN020171	PAYMENT FD - SCBA INSPECTION, REPLACEM	1,030.32	1,030.32
20190647	2019-07-12	ROSE, THOMAS DAVID	29	PAYMENT 2ND QUARTER MILEAGE	263.90	263.90
20190648	2019-07-12	SEELY, JACKIE	5	PAYMENT 2ND QUARTER MILEAGE	241.28	241.28
20190649	2019-07-12	SLOMP, JOHN	4	PAYMENT 2ND QUARTER MILEAGE	162.40	162.40
20190650	2019-07-12	SOUTH COUNTRY CO-OP LIMITED	612411	PAYMENT PWP&R/ FD - JUNE FUEL CHARGES	988.84	988.84
20190651	2019-07-12	STAPLES ADVANTAGE CORPORATE EXPRESS CANA	50871499 50876508 508880815 50888291	PAYMENT POOL/ADMIN SUPPLIES POOL - HP TRI PACK INK ADMIN - PACKING TAPE AR - 2052900 AB LTD BINDING COVE	101.28 108.13 9.44 46.81	265.66
20190652	2019-07-12	STRINGAM LLP	191200	PAYMENT FILE#091223-0006 TOB V CHAKCOC	2,689.53	2,689.53
20190653	2019-07-12	TELUS COMMUNICATIONS INC.	46505277	PAYMENT JUNE PHONE/FAX/INTERNET SERVI	1,214.80	1,214.80
20190654	2019-07-12	TELUS MOBILITY	46505255	PAYMENT JUNE CELL PHONE CHARGES	146.62	146.62
20190655	2019-07-12	VILLAGE OF DUCHESS	50715	PAYMENT JUNE GARBAGE COLLECTION	4,000.00	4,000.00
20190656	2019-07-12	WICKSON, RON	10	PAYMENT 2ND QUARTER MILEAGE	1,400.12	1,400.12
20190657	2019-07-12	CMC RENTALS	180767	PAYMENT FCSS - BOUNCY CASTLE RENTAL FC	551.25	551.25
20190658	2019-07-12	HARRIS, CINDY	180775	PAYMENT POOL - SWIMMING LESSON COURSI	25.00	25.00
20190659	2019-07-12	KOESTER, JULIA	180774	PAYMENT POOL - SWIMMING LESSON GETTIN	35.00	35.00
20190660	2019-07-12	LARAE PIERSON MEDIA	180768	PAYMENT FCSS - DEPOSIT FOR 2020 WOMEN'	325.00	325.00
20190661	2019-07-12	SEO, IJUN	180770	PAYMENT FCSS - YOUTH EVENT HOT DOG RO	70.68	70.68
20190662	2019-07-12	STEWMAC SERVICES	180771	PAYMENT P&R - SMALL ENGINE REPAIR WEEC	183.75	183.75
20190663	2019-07-12	ZIBELL, SHELLEY	180772	PAYMENT MILEAGE - POOL OP L2 COURSE	174.00	174.00
20190692	2019-07-26	2052900 ALBERTA LTD.	20190701	PAYMENT INTERM CAO CONTRACT JULY 2 - 1!	9,355.50	9,355.50
20190693	2019-07-26	AMSC INSURANCE SERVICES LTD.	34225	PAYMENT ADMIN - STREET FAIR BASSANO CA	211.60	211.60
20190694	2019-07-26	BADLANDS WELDING	6330	PAYMENT ROADS - SEWER DRAIN COVERS X :	241.50	241.50
20190695	2019-07-26	BASSANO BUILDING CENTRE LTD.		PAYMENT		94.20



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Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20190695	2019-07-26	BASSANO BUILDING CENTRE LTD.	108361	BBI - WATER TOWER - GRAFFITI & L	94.20	94.20
20190696	2019-07-26	BASSANO CAR WASH 2015	1797 1817-1	PAYMENT FD - MAY WASH CARD GST PORTION FOR JUNE INVOICE	29.20 7.33	36.53
20190697	2019-07-26	CANADA REVENUE AGENCY	20190715 - PIER	PAYMENT POOL - CPP/EI DEFICIENCY 2018	39.98	39.98
20190698	2019-07-26	CANADIAN LINEN	6300660267	PAYMENT ADMIN/HALL - MATS	75.24	75.24
20190699	2019-07-26	COUNTY OF NEWELL	IVC007244 IVC007245 IVC007246	PAYMENT CALCIUM - 1ST AVE CALCIUM - 10TH STREET & 3RD AVE CALCIUM - 12TH STREET	579.60 3,550.05 2,197.65	6,327.30
20190700	2019-07-26	CREAKY FLOOR HARDWARE STORE LTD.	539878 539879 539880	PAYMENT CIBC - WATER METER PARTS CH - BOLT FOR TOILET LID ARENA - SPRINKLER HEAD	4.39 6.08 24.14	34.61
20190701	2019-07-26	GREGG DISTRIBUTERS LP	479611 483891	PAYMENT PARKS - BACK PACK SPRAY WAND . PARKS - LINE PAINT FOR DIAMOND!	15.48 67.66	83.14
20190702	2019-07-26	KAIZEN LAB INC.	42101	PAYMENT LAGOON - WATER SAMPLES	757.84	757.84
20190703	2019-07-26	KOST FIRE SAFETY	110138753	PAYMENT VARIOUS LOCATIONS - ANN FIRE E)	1,130.06	1,130.06
20190704	2019-07-26	MAYHEW, BRIAN	221	PAYMENT JULY JANITORIAL SERVICE	1,470.00	1,470.00
20190705	2019-07-26	MPE ENGINEERING LTD	1448-007-00-35	PAYMENT WASTEWATER TREATMENT UPGRA	5,577.60	5,577.60
20190706	2019-07-26	MUNICIPAL INFORMATION SYSTEMS	20190733	PAYMENT ADMIN - UTILITY PAPER	130.96	130.96
20190707	2019-07-26	NEOPOST LEASING SERVICES LTD.	6213372	PAYMENT ADMIN - MAILING LEASE - AUG 15 - 1	280.20	280.20
20190708	2019-07-26	NEWELL REGIONAL SERVICES CORP.	2019-00101 2019-00138 2019-00140 2019-00148	PAYMENT WTP - MAY OPERATING WTP - BULK FILL ADMIN 2ND QUART WTP - JUNE OPERATING MPE - BULK WATER UPGRADE	1,524.76 121.63 2,015.37 1,644.93	5,306.69
20190709	2019-07-26	PINNACLE AQUATIC GROUP INC.	2117211 2117228	PAYMENT POOL - ORP PROBE POOL - CHEMICALS	362.86 926.66	1,289.52
20190710	2019-07-26	REYNOLDS MIRTH RICHARDS & FARMER LLP	197843	PAYMENT ADMIN - SALE TO CANALIEF MATTEI	1,025.24	1,025.24
20190711	2019-07-26	RY BAR OILFIELD SERVICES LTD	2734	PAYMENT DENTIST OFFICE - SIDEWALK REPL	1,968.75	1,968.75
20190712	2019-07-26	SIEBEN HOLDINGS LTD.	179	PAYMENT THRIVE - AUGUST RENT	682.50	682.50
20190713	2019-07-26	SOUTHERN MONUMENT	20190715	PAYMENT AR - BURDETT MONUMENT REPLAC	571.20	571.20
20190714	2019-07-26	STAPLES ADVANTAGE CORPORATE EXPRESS CANA	51000052	PAYMENT SUPPLIES FOR OFFICE, FCSS, CAMI	237.15	237.15
20190715	2019-07-26	TELUS MOBILITY	46505256	PAYMENT JUNE MOBILE CHARGES	148.83	148.83
20190716	2019-07-26	LARSON, VAL	180777	PAYMENT POOL - CHARGED TWICE FOR SWIM	95.00	95.00



TOWN OF BASSANO

Cheque Listing For Council

2019-Aug-1
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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190718	2019-07-26	WALL, JACOB	180778	PAYMENT TAXES - DUPLICATE PAYMENT APPI	1,423.14	1,423.14

Total 210,540.76

*** End of Report ***

BASSANO JULY 2019 REPORT

During the month of July our department completed 8 hours of patrols/administration for Bassano. Prior to conducting a patrol, the officer would go to the Bassano Office. The officer would then receive direction from the CAO on the matters that the Bassano Office had received, and the priority assigned to them.

During this month our priority has continued to be investigating unsightly matters.

Our department is investigating ten matters dealing with unsightly properties. There is six of these investigations still being investigated with four being concluded.

Our department also investigated a dog at large, trespassing and speeding in alley ways.

A handwritten signature in black ink, appearing to be 'F. P. Al'.

There were seven warnings issued by our department for unsightly properties (6) and dog at large.

This concludes the report for Bassano for July.

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**Bassano's
MONTHLY MAYOR'S
POLICING REPORT
July, 2019**

**Bassano Detachment
"K" Division
Alberta**

RCMP·GRC



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Annual Performance Plan (A.P.P.'s) Community Priorities:

Community approved APP's are

- (1) Community engagement
 - a) Crime Reduction rural crime

- (2) Traffic

(1) Community engagement:

a. School visits

N/A school is closed during the Month of July. Bassano RCMP programs and attendance will start once school re opens.

b. Rural Patrols

Bassano Detachment continues to make Rural crime patrols a priority and has stepped up its patrols from last month as shown in our chart provided below. *see chart page 3

We would like to continue to ask Community members to stay vigilant and inform their local RCMP with any suspicious vehicles or occurrence's. We also recommend that property owners lock any unsecured property on their land, and install trail cameras when possible.

We have also started a media campaign to help give members of the public information on how to prevent property crime and who to call. The first post was listed in the Bassano newspaper and the Brooks bulletin.

*A patrol consists of a minimum of 45 minutes in the said area.

c. Community relations

Officers of the Bassano Detachment encourage members of the community to attend Bassano Detachment to have coffee and discuss any issues they may be having, or to simply talk. Community members have responded positively and this has assisted in building a strong rapport with clients who previously had strained relationship.

Bassano RCMP has started A new program to help further increase the Gap with communication by sending out media reports to Newspaper and Social media.

RCMP-GRC



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(2)Traffic:

Members of Bassano Detachment take the safety of your roads very seriously and have been making more attempts to help keep them safe with numerous vehicles stop's in town and on the highway with sobriety being the number one concern. There has recently been new legislation in effect that requires all drivers to submit to mandatory Alcohol screening when requested by Police. This has increased the amount of drivers required to perform the test in order to better keep your community safe from impaired drivers. * Chart showing amount of actual vehicles checked for the month below. This does not include the amount of charges or tickets laid just the overall amount of vehicles checked.

- * Chart below starts from April 2019
- R stands for Rosemary, B stands for Bassano, G Gem, H for Hussar

Crime prevention	Total =R+B+G+H July 2019	R	B	G	H	Year* to Date
Rural patrols	51	15	22	4	10	156
School visits	0	0	0	0	n/a	50
Vehicle checked for sobriety	73					323

Notable occurrences for the Month

-As reported on social media and the local newspaper there was a spring of vehicle's broken into where fingerprints were obtained and a composite sketch of the suspect has been completed. Bassano has this file as a priority and is continuing to investigate to locate the individuals and charge them.

Community Contributions to APP'S

- The community continues to assist Bassano RCMP in inviting officers to multiple community events giving Cpl. ANDREWS the opportunity to address their concerns and issues during quarterly reports.
- Bassano RCMP would like to thank the Local newspaper for giving them space to help keep Bassano residents up to date on recent crime activity in their community.

New Community Concerns (Update on concerns raised in the past if not yet resolved):



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- Cpl. ANDREWS has made sure to address community concerns about speeding in town by having more members in town doing radar and giving out warnings and education to speeders. UPDATE since our increased presence we have not caught any speeders as of yet.
- In order to help prevent vehicle thefts at night Bassano Detachment has changed its schedule for more coverage during peak calls of service at night and continued to increase patrols at night in the downtown.

Bassano Detachment responded to a total of 137 calls for service during the month of July 2019

OCCURRENCES	July 2019	Year to Date	July 2018	Year Total 2018
Assaults (all categories)	0	13	4	21
Break and Enters (Residence & Business)	1	11	4	9
Theft of Motor Vehicle	2	5	1	3
Theft Under \$ 5000.00	3	9	3	13
Theft Over \$ 5000.00	0	3	0	4
Drugs (Possession)	0	0	1	0
Drugs (Trafficking)	0	0	0	1
Liquor Act	1	2	3	0
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a Disturbance / Mischief (including public intoxication)	2	9	3	36
Impaired Driving	3	13	2	15
Other Complaints	125	458	125	746
Total Calls for Service	137	523	147	848

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

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Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact Cpl. Sebastian ANDREWS

Cpl. Sebastian ANDREWS
Bassano RCMP Detachment
Telephone: (403) 462-4597 email: Sebastian.andrews@rcmp-grc.gc.ca

