



MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD IN THE COUNCIL CHAMBERS ON DECEMBER 19, 2019.

ELECTED OFFICIALS

MAYOR Ron Wickson
COUNCILLORS Doug Barlow
Kevin Jones
Tom Rose
John Slomp
Jackie Seely
Irvin Morey

STAFF Amanda Davis – Interim Chief Administrative Office

OTHER Theresa Kelly, Lin Hermanson, Monique Trieber, Linda Parrish

1. CALL TO ORDER

Mayor Wickson called the meeting to order at 6:00 p.m.

2. EXCUSED FROM MEETING

- Kevin Jones

ADOPTION OF AGENDA

284/19 Moved by **COUNCILLOR ROSE** that the agenda is approved with the following amendments:

New Business

- 7.2 2020 Utility Rates Bylaw – Open Discussion
- 7.3 2020 Operations Budget with 2021-2022 Projections
- 7.4 Reimbursement Request – 238 – 3rd Avenue


Committee Reports

- 8.3 Councillor Slomp - NRSWMA – November 28, 2019

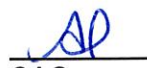
Correspondence

- 10.6 EIDNet Newsletter – November 2019
- 10.7 Southern Alberta Energy from Waste Association – Letter of Support
- 10.8 SPEC – Letter of Support

CARRIED



Mayor
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CAO
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4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of November 12, 2019

285/19 Moved by **COUNCILLOR BARLOW** that council approves the minutes of the regular meeting held on November 12, 2019 as presented.

CARRIED

5. DELEGATIONS

5.1 Bassano Public Library Executive

Theresa Kelly, Lin Hermanson, Monique Trieber, and Linda Parrish entered the meeting at 6:01p.m.

Kelly, Hermanson, Trieber, and Parrish presented the 2018 financial statement, a 2020 proposed operations budget, 2021-2022 budget projections and a year-to-date program update. A Q&A session ensued.

Kelly, Hermanson, Trieber, and Parrish departed at 6:23 p.m.

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

7.1 Bylaw Enforcement Officer Bylaw 892/19

A proposed Bylaw Enforcement Officer Bylaw 892/19 was presented.

286/19 Moved by **COUNCILLOR SLOMP** that council gives first reading to Bylaw Enforcement Officer Bylaw 892/19.

CARRIED

287/19 Moved by **COUNCILLOR SEELY** that council gives second reading to Bylaw Enforcement Officer Bylaw 892/19.

CARRIED

288/19 Moved by **COUNCILLOR MOREY** that council has third reading of Bylaw Enforcement Officer Bylaw 892/19.

CARRIED UNANIMOUSLY

289/19 Moved by **MAYOR WICKSON** that council gives third and final reading to Bylaw Enforcement Officer Bylaw 892/19.


CARRIED

7.2 2020 Utility Rates Bylaw 893/19

An open discussion was held regarding 2020 utility rates.



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7.3 2020 Operations Budget with 2021-2022 Projections

Interim CAO Davis presented the 2020 proposed operations budget with 2021-2022 projections. Discussion ensued.

290/19 Moved by **MAYOR WICKSON** to recess the meeting at 8:42 p.m. **CARRIED**

291/19 Moved by **COUNCILLOR ROSE** to reconvene the meeting at 8:51 p.m. **CARRIED**

292/19 Moved by **COUNCILLOR BARLOW** directing administration to apply to the Family Resource Network for Spoke funding in 2020. **CARRIED**

293/19 Moved by **COUNCILLOR MOREY** that the Town of Bassano provides a letter in support of SPEC Association's application to the Family Resource Network for Hub and Spoke funding in 2020. **CARRIED**

294/19 Moved by **COUNCILLOR SLOMP** that remaining Alberta Collaboration Program funds are allocated to hire Oldman River Regional Planning Services Corporation to complete lot cleanup listed as Bassano 1 – South of Railway and Bassano 3 – North of Railway as presented. **CARRIED**

295/19 Moved by **MAYOR WICKSON** to approve the Bassano Library board's request to provide an operational grant of \$15,660 annually between 2020 - 2022. The operating allocation includes the annual contribution of Shortgrass Library System supplies. **CARRIED**


296/19 Moved by **COUNCILLOR BARLOW** to approve the Municipal Sustainability Operating Initiative project allocation summary as presented for 2019-2022.

MSI Operating - Per Budget	2019	2020	2021	2022
G2 - T1 DP Simplification - Design Standards		\$ 15,000		
G2 - T3 - Tiny Home Pilot Project	\$ 5,000	\$ 10,000	\$ 10,000	
G2 - T4 - Economic Enrichment Strategy		\$ 25,000	\$ 25,000	\$ 39,986
G1 - T1 / G2-T5 - Quality of Life Plan (Recreation and Culture)			\$ 100,000	
Total:	\$ 5,000	\$ 50,000	\$ 135,000	\$ 39,986


CARRIED

297/19 Moved by **COUNCILLOR ROSE** to approve the 2020-2022 reserve account project allocation summary as presented. **CARRIED**

298/19 Moved by **COUNCILLOR SEELY** that the 2020 interim budget and 2021-2022 projected operations budget is approved as amended. **CARRIED**



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299/19 Moved by **COUNCILLOR SEELY** to recess the meeting at 9:24 p.m. **CARRIED**

300/19 Moved by **COUNCILLOR ROSE** to reconvene the meeting at 9:29 p.m. **CARRIED**

7.4 Reimbursement Request – 238 – 3rd Avenue

A letter was received from P. Schelske and L. Evasiuk to request a reimbursement of \$210.00 for sewer roto rooting at 238 – 3rd Avenue, Bassano.

301/19 Moved by **COUNCILLOR SLOMP** not to provide a reimbursement for sewer roto rooting at 238 – 3rd Avenue, Bassano in the amount of \$210.00 as the public works investigation confirmed the blockage was not on municipal property. The property owners may undertake a further investigation at their own expense. **CARRIED**

8. BOARD & COMMITTEE REPORTS

8.1 – 8.7 Written board and committee reports were presented and discussed.

302/19 Moved by **COUNCILLOR ROSE** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes. **CARRIED**

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending December 12, 2019.

Public works assets were discussed.

303/19 Moved by **COUNCILLOR SEELY** that the Town of Bassano donate the 2000 Ford F150 to the Bassano Golf Course once a replacement is secured upon confirmation of the board's continued interest in the vehicle. The vehicle shall be donated in an as is state and will be the responsibility of the golf course to insure and maintain. **CARRIED**


Land & Development Reserve

304/19 Moved by **COUNCILLOR SLOMP** that all funds remaining from the sale of Plan 151 1466, Block 1, Lot 2 are transferred to the Land & Development Reserve. **CARRIED**


9.2 Financials

A third quarter year-to-date summary was presented.

9.3 Financial Statement



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Financial statements for the periods ending October 31, 2019 and November 30, 2019 were presented.

9.4 List of Accounts

A list of accounts for the periods ending October 31, 2019 and November 30, 2019 were presented.

9.5 Community Peace Officer (CPO)

A written CPO report was provided for the period ending November 30, 2019.

9.6 RCMP Mayor's Report

A written RCMP Mayor's report was provided for the period ending November 30, 2019.

305/19 Moved by **COUNCILLOR ROSE** that the CAO report for the period ending December 12, 2019 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

10.1 Grasslands FCSS provided notification of 2020 grant allocations.

10.2 Newell Regional Services Corporation provided notification of a water rate increase of \$0.05 per cubic meter effective January 1, 2020.

10.3 The Village of Duchess provided notification of a waste rate increase of \$10.00 per hour effective January 1, 2020.

10.4 Oldman River Regional Service Commission provided notification of subdivision fee increases effective January 1, 2020.

10.5 Oldman River Regional Service Commission minutes of September 5, 2019 were presented.

10.6 The EIDNet newsletter for November 2019 was presented.

10.7 The Village of Rosemary sought a letter in support of the Southern Alberta Energy from Waste Association project.


306/19 Moved by **COUNCILLOR SLOMP** that the Town of Bassano provide a letter in support for the Southern Alberta Energy from Waste Association project.

CARRIED


10.8 SPEC sought a letter in support for their application to the Family Resource Network for Hub and Spoke funding in 2020.

307/19 Moved by **COUNCILLOR MOREY** to accept all correspondence and to file the items as information.

CARRIED



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11. CLOSED SESSION

308/19 Moved by **COUNCILLOR ROSE** to go into a closed session at 10:30 p.m. to discuss personnel matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council and Interim CAO Davis.

CARRIED

Interim CAO Davis withdrew from the closed session at 11:15 p.m.

Interim CAO Davis re-entered the closed session at 11:30 p.m.

309/19 Moved by **COUNCILLOR SEELY** to revert to a regular meeting at 11:34 p.m.

CARRIED

310/19 Moved by **MAYOR WICKSON** that on behalf of council pursuant to closed session discussion to provide Interim CAO Davis' annual performance evaluation by December 31, 2019.

CARRIED

311/19 Moved by **COUNCILLOR BARLOW** that 2052900 Alberta Ltd. acts on behalf of the Town of Bassano to respond to an investor Expression of Interest as discussed.

CARRIED


12. ADJOURNMENT


312/19 Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of December 19, 2019 at 11:36 p.m.

CARRIED



Mayor

Chief Administrative Officer

Mayor
01/13/20

CAO
01/13/20