



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF
BASSANO HELD IN THE COUNCIL CHAMBERS ON MARCH 9,
2020.**

ELECTED OFFICIALS

MAYOR

Ron Wickson

COUNCILLORS

Doug Barlow

Kevin Jones

Tom Rose

John Slomp

Jackie Seely

Irvin Morey

STAFF

Amanda Davis – Interim Chief Administrative Office

OTHER

Mark DeBlois, KPMG

Roland Williams, Citizen

Mirjam Janzen, Citizen

1. CALL TO ORDER

Mayor Wickson called the meeting to order at 6:00 p.m.

2. EXCUSED FROM MEETING

- None

3. ADOPTION OF AGENDA

04/9/20

Moved by **COUNCILLOR SEELY** that the agenda is approved with the following additions:

Board & Committee Reports

- 8.2 ORRSC – March 5, 2020

CAO Report

- 9.5 RCMP Mayor's Report for the month ending February 29, 2020.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of February 10, 2020.

050/20

Moved by **COUNCILLOR SLOMP** that council approves the minutes of the



Mayor

04/13/20



CAO

04/13/20

regular meeting held on February 10, 2020 as presented.

CARRIED

5. DELEGATIONS

5.1 Public Hearing – Road Closure Bylaw 897/20

A public hearing was called to order at 6:03 p.m. to address Road Closure Bylaw 897/20.

Members present were provided an opportunity to address Road Closure Bylaw 897/20. No comments were received.

The public hearing was closed at 6:05 p.m. to resume a regular meeting.

CARRIED

051/20 Moved by **COUNCILLOR ROSE** to give first reading to Road Closure Bylaw 897/20.

CARRIED

5.2 KPMG

Mark DeBlois, KPMG entered the meeting at 6:05 p.m.

DeBlois presented the audited financial statements for the period ending December 31, 2019. Discussion ensued.

052/20 Moved by **COUNCILLOR ROSE** that the audited financial statements for the period ending December 31, 2019 are approved as presented.

CARRIED

DeBlois departed the meeting at 6:51 p.m.

053/20 Moved by **COUNCILLOR ROSE** to recess the meeting at 6:51 p.m.

CARRIED

054/20 Moved by **COUNCILLOR ROSE** to reconvene the regular meeting at 6:56 p.m.

CARRIED

6. UNFINISHED BUSINESS

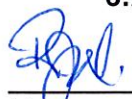
6.1 Procedural Bylaw 894/20

Procedural Bylaw 894/20 was presented.


055/20 Moved by **COUNCILLOR SEELY** that council give third reading to Procedural Bylaw 894/20.

CARRIED

6.2 Beautify Bassano Initiative – Steering Committee – Terms of Reference



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A draft Terms of Reference was presented for the Beautify Bassano Initiative Steering Committee. Discussion ensued.

056/20 Moved by **COUNCILLOR SEELY** that council approves the Beautify Bassano Initiative Steering Committee Terms of Reference as amended.

CARRIED

7. NEW BUSINESS

7.1 Intermunicipal Subdivision and Development Appeal Board Bylaw 896/20

A proposed Intermunicipal Subdivision and Development Appeal Board Bylaw 896/20 was presented.

057/20 Moved by **COUNCILLOR BARLOW** that council gives first reading to the Intermunicipal Subdivision and Development Appeal Bylaw #896/20.

CARRIED

058/20 Moved by **COUNCILLOR JONES** that council gives second reading to the Intermunicipal Subdivision and Development Appeal Bylaw #896/20.

CARRIED

059/20 Moved by **COUNCILLOR MOREY** that council has third reading of the Intermunicipal Subdivision and Development Appeal Bylaw #896/20.

CARRIED UNANIMOUSLY

060/20 Moved by **COUNCILLOR SLOMP** that council give third and final reading to the Intermunicipal Subdivision and Development Appeal Bylaw #896/20.

CARRIED

7.2 Strategic Plan – G2-T1 – Development Permit Simplification

Amendments to the Land Use Bylaw 845/13 Fee Schedule were presented in accordance with Strategic Plan – G2-T1.


061/20 Moved by **COUNCILLOR SLOMP** that the Town of Bassano Land Use Bylaw Fee Schedule (2013) be updated to include a fee increase for Land Use Bylaw amendments from \$500 to \$600 and an Appeal to the Subdivision and Development Board from \$300 to \$600 effective immediately with all other fees remaining unchanged.

CARRIED


7.3 Newell Foundation – 2019 Water Utility Audit

A letter was received from the Newell Foundation to appeal utility charges at 806 – 5A Avenue (May – August 2019) and 802 – 5A Avenue (July-August 2019).

Mayor Wickson abstained from voting.



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- 062/20** Moved by **COUNCILLOR SLOMP** that council deny the appeal received from the Newell Foundation as outlined in the letter dated February 12, 2020 on three utility bills based on the evidence provided; the water meter was not faulty, the newly installed meter provided consistent water reads, and the consumption report comparison provides higher water usage at the properties during the summer months.

Location	Month
806 – 5A Avenue	May – June 2019
806 – 5A Avenue	July – August 2019
802 – 5A Avenue	July – August 2019

CARRIED

8. BOARD & COMMITTEE REPORTS

- 8.1 – 8.7** Written board and committee reports were presented and discussed.

- 063/20** Moved by **COUNCILLOR JONES** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending March 3, 2020.

Land Lease Tenders

Land lease tenders were publicly advertised; the submission deadline is March 11, 2020. Administration sought direction from council regarding tender awards.

- 064/20** Moved by **MAYOR WICKSON** that administration undertakes the tasks to award land lease tenders and provide a summary of awards at the next council meeting.

CARRIED

Honouring a Community

Discussion held regarding the community table set up at the 10th Annual Honouring a Community on March 27, 2020 at Cassils Hall.

- 065/20** Moved by **COUNCILLOR SEELY** that Mayor Wickson and Councillor Rose undertake the community table project organization, setup/takedown at the 10th Annual Honouring a Community on March 27, 2020 at Cassils Hall.

CARRIED



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Policing Priorities

Discussion held regarding 2020 policing priorities for the Town of Bassano.

- 066/20** Moved by **COUNCILLOR SLOMP** that the Town of Bassano request that the 2020 policing priorities remain unchanged as a) traffic - road safety, b) property - rural patrol and rural crime, and c) community engagement/community presence – school visits and community events.
- CARRIED**

9.2 Financial Statements

A financial statement for the period ending January 31, 2020 was presented.

9.3 Cheque Listing

A cheque listing for the period ending January 31, 2020 was presented.

9.4 Community Peace Officer (CPO)

A written CPO report was provided for the period ending February 29, 2020.

9.5 RCMP Report

An RCMP report for the period ending February 29, 2020 was presented.

- 067/20** Moved by **COUNCILLOR MOREY** that the CAO report for the period ending March 3, 2020 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

- 10.1** Bassano Memorial Library board minutes of January 6, 2020 were presented.
- 10.2** Notification was received from Fortis Alberta to approve 2020 franchise fee rates.
- 10.3** Oldman River Regional Services Commission executive minutes of January 9, 2020 were presented.
- 10.4** A resident opinion letter was received from J. Maloney regarding the Town's approach to volunteer appreciation.

- 068/20** Moved by **COUNCILLOR SLOMP** to acknowledge receipt of the resident opinion letter from J. Maloney noting that Town Council supports the actions of the FCSS board of directors to undertake volunteer appreciation as per their operational policies.

CARRIED


- 10.5** Alberta Municipal Affairs provided correspondence regarding the 2020 provincial budget.

- 069/20** Moved by **COUNCILLOR ROSE** to accept all correspondence and to file the items as information.

CARRIED



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11. CLOSED SESSION

- 070/20** Moved by **COUNCILLOR JONES** to go into a closed session at 8:23 p.m. to discuss land, personnel and legal matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council and Interim CAO Davis.
CARRIED
- 071/20** Moved by **COUNCILLOR SEELY** to revert to a regular meeting at 9:09 p.m.
CARRIED
- 072/20** Moved by **COUNCILLOR ROSE** that the Town of Bassano support a 1/3 cost share with the Newell Foundation and the Bassano Health Foundation to hire John Brown Architect Ltd. to prepare a revised concept plan for the Bassano Project. The Town's 1/3 cost share is \$8,333.00 and shall be funded from the Capital Plan Reserve.
CARRIED
- 073/20** Moved by **COUNCILLOR MOREY** directing administration to enter discussions with MPE Engineering regarding the costs incurred to complete a review of the 2017 Capital Project file as a result of the language within the contract document regarding the warranty period and to seek compensation. Further, that the Town undertakes the water line repair on the north end of 11 Street; the repair shall be funded from the Capital Plan Reserve.
CARRIED
- 074/20** Moved by **COUNCILLOR SLOMP** directing administration to prepare a 5-year right of first refusal for Plan 3872T, Block 3, Lots 11-12 and Plan 3872T, Block 3, Lot 13 and submit the offer to Ryan Barlow for consideration.
CARRIED
- 075/20** Moved by **COUNCILLOR ROSE** to provide an extension to the phase four contract with 2052900 Alberta Ltd. whereas Amanda Davis shall provide Chief Administrative Officer services to the Town of Bassano until February 1, 2022.
CARRIED

12. ADJOURNMENT

- 076/20** Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of March 9, 2020 at 9:12 p.m.
CARRIED




Mayor



Chief Administrative Officer



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