



**MINUTES OF THE INTERGENERATIONAL AND  
MULTIGENERATIONAL TINY HOME PILOT PROJECT BASSANO  
– ADVISORY COMMITTEE MEETING HELD IN COUNCIL  
CHAMBERS ON OCTOBER 21, 2019.**

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**COMMITTEE MEMBERS**

**CHAIR** Lynn MacWilliam  
**MEMBERS** Kevin Jones  
Mike Wetzstein  
Ron Wickson  
Linda Parrish

**TOWN COUNCIL**

Tom Rose  
Doug Barlow  
Irvin Morey  
Jackie Seely  
John Slomp

**STAFF**

Amanda Davis – Chief Administrative Officer

**OTHER**

John Brown – Consultant, John Brown Architecture Ltd.  
Carina Van Olm – Consultant, John Brown Architecture Ltd.  
Walter Valentini – Palliser Economic Partnership

**ABSENT**

Linda Parrish

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**1. CALL TO ORDER**

The meeting was called to order by **CHAIR MACWILLIAM** at 7:00 p.m.

**2. PHASE 1**

Brown presented the first draft of Intergenerational and Multigenerational Tiny Home Pilot Project Bassano to the attendees. Discussion ensued.

Town council was invited to attend the presentation to ensure a consistent flow of information as a result of the content provided in the report.

Due to the content of the draft report, it was determined that all attending members would be required to sign a Non-Disclosure Agreement (NDA) to protect the interests of the study. Brown will provide Davis with an NDA. Upon execution of the NDA, attending members will receive a formal copy of the report.

**3. NEXT STEP**

Intergenerational and Multigenerational Tiny Home Pilot Project Bassano – Advisory Committee Meeting  
October 21, 2019


- Brown to amend the Phase 1 draft report and send the revised copy and NDA template to Davis.
- Davis to forward the NDA to members for signing followed by the report distribution.
- Davis to arrange a second meeting to address the Phase 1 report with the committee in order to prepare recommendations to Town Council by November 12, 2019.

#### 4. ADJOURNMENT

**CHAIR MACWILLIAM** adjourned the Tiny Home Advisory Committee meeting of October 21, 2019 at 9:15 p.m.



Chair



Chief Administrative Officer