



AGENDA

Meeting: August 10, 2020 6:00 p.m. – 10:00 p.m.
Virtual meeting: <https://call.lifesizecloud.com/4933591>

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1. **CALL TO ORDER - REGULAR MEETING**
 2. **EXCUSED FROM MEETING**
 3. **ADOPTION OF AGENDA**
 4. **ADOPTION OF MINUTES**
 - 4.1 July 13, 2020 Regular Meeting
 5. **DELEGATIONS**
 - 5.1 Public Hearing – MPE Engineering 6:00 p.m.
 - 5.2 Public Hearing – Bassano RCMP 6:30 p.m. – Deleted
 6. **UNFINISHED BUSINESS**
 - 6.1 Regional Emergency Management Agency Bylaw #903/20
 - 6.2 Public Works – Surface Improvements – 1st Avenue West – Amendment
 7. **NEW BUSINESS**
 - 7.1 Business Development – Offer to Purchase 422 – 1st Avenue
 - 7.2 Public Works – Surface Improvements – Sidewalks
 - 7.3 Assessment Review Board Bylaw #906/20 – Proposed
 - 7.4 Tax Recovery – 413 – 2nd Avenue Bassano
 - 7.5 2019-2025 Strategic Plan Review
 8. **BOARD & COMMITTEE REPORTS**
 - 8.1 Mayor R. Wickson
 - Joint Meeting, Newell Foundation and Town of Bassano – June 29, 2020
 - RCMP Town Hall – July 7, 2020
 - Joint Shared Services – July 14, 2020
 - Newell Foundation – July 14, 2020
 - AHS Innovation Meeting – July 20, 2020
 - AHS Innovation Meeting – July 28, 2020
 - Joint Meeting, JBA, Newell Foundation, Town of Bassano – July 29, 2020
 - 8.2 Deputy Mayor T. Rose
 - Nothing to report
 - 8.3 Councillor J. Slomp
 - Newell Regional Solid Waste – July 29, 2020
 - 8.4 Councillor K. Jones
 - 8.5 Councillor D. Barlow
 - Nothing to report
 - 8.6 Councillor I. Morey
 - Bassano Golf Course AGM – July 14, 2020

9. CAO REPORTS

- 9.1 CAO Operation Report
- 9.2 2nd Quarter Financial Report
- 9.3 Financial statement for the month ending May 31, 2020 and June 30, 2020
- 9.4 Cheque listing for the month ending June 30, 2020
- 9.5 FCSS Director Report for the period ending July 31, 2020
- 9.6 CPO Report for the month ending July 31, 2020

10. CORRESPONDENCE

- 10.1 Southern Alberta Energy to Waste – Letter of Support – July 27, 2020

11. CLOSED SESSION

- 11.1 FOIP (19) 25(1)(c), Legal

12. ADJOURNMENT





MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO HELD AT THE COMMUNITY HALL ON JULY 13, 2020.

ELECTED OFFICIALS

MAYOR Ron Wickson
COUNCILLORS Doug Barlow
Kevin Jones
Tom Rose
John Slomp
Irvine Morey

STAFF Amanda Davis – Chief Administrative Office
Jordan Mitchell – Executive Assistant

OTHER Madeline Baldwin – Old Man River Regional Services
Sandra Stanway – Brooks Bulletin

1. CALL TO ORDER

Mayor Wickson called the meeting to order at 6:06 p.m.

2. EXCUSED FROM MEETING

- Tom Rose

3. ADOPTION OF AGENDA

166/20 Moved by **COUNCILLOR JONES** that the agenda is approved with the following amendments:

Addition

- 4.2 June 15, 2020 Special Minutes

Rearrange Unfinished business

- 6.3 Strategic Plan – Goal 2 – Task 3 – Land Use Bylaw #902/20 moved to item 6.1

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of June 8, 2020

Mayor
10/08/20

CAO
10/08/20

167/20 Moved by **COUNCILLOR SLOMP** that council approves the minutes of the regular meeting held on June 8, 2020 as presented.

CARRIED

4.2 Adoption of minutes from the special meeting June 15, 2020 Special Meeting Minutes

168/20 Moved by **COUNCILLOR MOREY** that council approves the minutes of the special meeting held on June 15, 2020 as presented.

CARRIED

4.3 Adoption of minutes from the special meeting June 28, 2020 Special Meeting Minutes

169/20 Moved by **COUNCILLOR JONES** that council approves the minutes of the special meeting held on June 28, 2020 as presented.

CARRIED

5. DELEGATIONS

5.1 Public Hearing – Land Use Bylaw Amendment 902/20

170/20 Moved by **MAYOR WICKSON** to enter a public hearing at 6:06 p.m.

CARRIED

Baldwin presented Land Use Bylaw Amendment 902/20.

Mayor Wickson opened the open the floor discussion, those in favor followed by those opposed. Two letters in opposition to Land Use Bylaw Amendment 902/20 were read aloud.

171/20 Moved by **MAYOR WICKSON** to adjourn the public hearing at 6:55 p.m.

CARRIED

172/20 Moved by **MAYOR WICKSON** to reconvene the regular meeting at 8:15 p.m.

CARRIED

6. UNFINISHED BUSINESS

6.1 Strategic Plan – Goal 2 – Task 3 – Land Use Bylaw Amendment – Bylaw #902/20

Land Use Bylaw Amendment Bylaw #902/20 was presented and discussed.

173/20 Moved by **COUNCILLOR JONES** that council take no action regarding Land Use Bylaw Amendment Bylaw #902/20.

CARRIED



Mayor
10/08/20



CAO
10/08/20

- 174/20** Moved by **MAYOR WICKSON** directing administration to identify alternate locations for the FAB Village Square Project and to bring them forward for consideration.
CARRIED

6.2 Planning and Development Fees Bylaw #904/20 – Proposed

Proposed Planning and Development Fees Bylaw #904/20 was presented and discussed.

- 175/20** Moved by **MAYOR WICKSON** to give first reading to Planning and Development Fees Bylaw #904/20.
CARRIED
- 176/20** Moved by **COUNCILLOR JONES** to give second reading to Planning and Development Fees Bylaw #904/20.
CARRIED
- 177/20** Moved by **COUNCILLOR SLOMP** to have third and final reading of Planning and Development Fees Bylaw #904/20
CARRIED UNANIMOUSLY
- 178/20** Moved by **COUNCILLOR BARLOW** to give third reading to Planning and Development Fees Bylaw #904/20.
CARRIED

6.3 Subdivision and Development Authority/Municipal Planning Commission Bylaw #905/20 – Proposed

Subdivision and Development Authority/Municipal Planning Commission Bylaw #905/20 was presented and discussed.

- 179/20** Moved by **COUNCILLOR MOREY** to give first reading to Subdivision and Development Authority/Municipal Planning Commission Bylaw #905/20.
CARRIED
- 180/20** Moved by **COUNCILLOR BARLOW** to give second reading to Subdivision and Development Authority/Municipal Planning Commission Bylaw #905/20.
CARRIED
- 181/20** Moved by **COUNCILLOR SLOMP** to have third and final reading of Subdivision and Development Authority/Municipal Planning Commission Bylaw #905/20.
CARRIED UNANIMOUSLY
- 182/20** Moved by **COUNCILLOR JONES** to give third reading to Subdivision and Development Authority/Municipal Planning Commission Bylaw #905/20.
CARRIED

M. Baldwin departed the meeting at 8:38 p.m.



Mayor
10/08/20



CAO
10/08/20

7. NEW BUSINESS

7.1 Business Development – Offer to Purchase 901- 3rd Avenue

A written offer to purchase was received for 901 – 3rd Avenue, Bassano.

183/20 Moved by **COUNCILLOR MOREY** that council rejects the unconditional cash offer of \$35,000 plus GST for the sale of 901 – 3rd Avenue as presented. Further, that council directs administration to enter into negotiations for the sale of 901 – 3rd Avenue for \$35,000 plus GST contingent upon the consolidation of the property with 902 – 2nd Avenue to G. Silk. Second, that the town agrees to provide a brokerage fee of \$500 to Marc Aubin & Associates for assisting with the sale of the property. That administration negotiates a brokerage deal with Jolene Ledene Reimer to list all municipally owned residential and non-residential parcels of land for sale. And finally, that administration completes an analysis to determine the competitiveness of land prices in Bassano.

CARRIED

7.2 9th Avenue Naturalization Project

A 9th Avenue Naturalization Project proposal was presented and discussed.

184/20 Moved by **COUNCILLOR SLOMP** that council endorse the 9th Avenue Naturalization Project proposal dated June 25, 2020 as presented pending the volunteers obtain an endorsement from 75 percent of the property owners along the proposed area. That the Town will provide municipal water at no charge to maintain the naturalization area. And, that the volunteers are responsible to maintain the naturalization area for a period of 5-years.

CARRIED

8. BOARD AND COMMITTEE REPORTS

8.1 – 8.7 Written board and committee reports were presented and discussed.

185/20 Moved by **COUNCILLOR JONES** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report


A written CAO report was provided for the period ending July 8, 2020.

By-election

CAO Davis confirmed receipt of Jackie Seely's resignation as councillor.



Mayor
10/08/20



CAO
10/08/20

186/20 Moved by **COUNCILLOR MOREY** that in accordance with section 162 of the Municipal Government Act, that the Town does not hold a by-election to fill the councillor vacancy.

CARRIED

9.2 Financial Statements

A financial statement for the month ending May 31, 2020 was not available at the meeting.

9.3 Cheque Listing

A cheque listing for the month ending May 31, 2020 was presented.

9.4 FCSS Director Report

A FCSS Director Report for the period ending July 7, 2020 was presented.

9.5 CPO Report

A CPO report for the months ending May 31 and June 30, 2020 was presented.

187/20 Moved by **COUNCILLOR BARLOW** that the CAO report for the period ending July 8, 2020 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

10.1 Bassano Memorial Library Minutes of May 7, 2020 were reviewed.


10.2 Notice regarding the Town's 2020 Gas Tax Fund allocation was reviewed.

10.3 Oldman River Regional Services Commission Executive minutes of April 9, 2020 were reviewed.


10.4 The Southern Alberta Energy to Waster Press Release of June 1, 2020 was reviewed.

10.5 The Brooks Region Business Beautification Program News Release of June 23, 2020 was reviewed.

10.6 A resident complaint letter from J. Schaffer was received regarding the temporary closure of the Bassano Outdoor Pool.



Mayor
10/08/20



CAO
10/08/20

188/20 Moved by **MAYOR WICKSON** confirming receipt of the complaint letter from J. Schaffer and verifying that he contacted her directly to discuss her concerns that the Town chose not to open the Bassano Outdoor Pool in 2020 and that the complaint has been resolved. **CARRIED**

10.7 A resident complaint letter from K. Riley was received regarding the lack of use of the seniors drop-in centre.

189/20 Moved by **MAYOR WICKSON** that council accepts the letter from K. Riley regarding the lack of use at the seniors' drop-in centre as information and takes no action. **CARRIED**

10.8 An update regarding Municipal Affairs Economic Recovery Plan was reviewed.

10.9 An update regarding Investing in Canada Infrastructure Program was reviewed.

10.10 Councillor resignation letter from J. Seely was reviewed.

10.11 The South Shore Medical Clinic Award Announcement was reviewed.

190/20 Moved by **COUNCILLOR SLOMP** to accept all correspondence and to file the items as information. **CARRIED**

11. CLOSED SESSION

- None

12. ADJOURNMENT

191/20 Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of June 15, 2020 at 9:35 p.m. **CARRIED**




Mayor



Chief Administrative Officer



Mayor
10/08/20



CAO
10/08/20