

An Agreement Between:

The Town of Bassano, in the Province of Alberta,
hereinafter referred to as "The Town" of the first part,

- and -

The County of Newell, in the province of Alberta,
hereinafter referred to as "The County" of the second part,

WHEREAS, it has been agreed by the Town, as per Bylaw 886/18 and the County, as per Bylaw No. 1940-19, which Bylaws approved the Intermunicipal Collaboration Framework Agreement between the Town and the County, wherein among other matters, it was agreed that a Recreation/Parks/Culture Board would be established under joint control of both parties, whose responsibilities shall be (in order of priority):

- a. to report to the Councils, through annual budgets, financial reporting, support to community recreational/parks/cultural organizations or individuals for the provision of recreational, parks, cultural programs located in the Area,
- b. to recommend to the Councils, policies and standards concerning recreational/parks/cultural matters,
- c. to co-operate with and encourage all organizations located within the area who are working for and supporting recreational/parks/cultural services,
- d. The recreation/parks/cultural board may hear and review representation by an individual, organization, or delegation of citizens concerned with recreation, parks and/or culture and submit recommendations to each Council on recreation related matters that the Board considers to be in the general interest of all citizens within the Area.

AND WHEREAS, the Town and the County have agreed that the Town and the County should contribute an equal amount of funding for recreation purposes within the Town of Bassano and the Division 6 area of the County;

THEREFORE, The Town and the County agree as follows:

1. To constitute a "Recreation/Parks/Culture Board", hereinafter referred to as "the Board", to oversee the allocation of recreation funding for the area identified as the Town of Bassano and that portion of County of Newell known as Division 6.
2. The said members shall consist of:
 - a. Two members of the Town Council as appointed by the Town Council.
 - b. Two members of the County Council with one being the Division 6 County Councillor.
3. That each of the parties of the first part and the second part hereto shall contribute to the expenditures of the Board in each year and the sums to be so contributed by each party,



be established annually by both the Town and the County on the basis of an equal contribution from both the County and the Town.

- a. That the base budget administered by the Board shall include an annual contribution of \$25,000 from each municipality (combined amount \$50,000) that will be allocated to eligible community groups that operate recreation or culture facilities or provide recreation/culture programs or services. With the exception of the Bassano FCSS program, facilities or recreation services that are directly owned and/or operated by the Town or the County will not be eligible for funding from this pooled account. An additional 50/50 cost sharing arrangement will apply to recreation facilities and program expenditures incurred by the Town to maintain and operate Town owned recreation facilities.
 - b. Funds allocated for community groups shall be based on the merits of applications submitted. The Board is delegated the authority to determine which groups will be funded and amounts thus approved.
 - c. The Board may specify conditions if any that apply to the issuance of grant funds such as providing formal accountability for the use of funds approved by the Board.
 - d. That if either or both of the Councils for the Town and the County are of the opinion that the annual budget recommended by the Board is excessive, such Council shall have the right to request that the Board reconsider the budget with the objective being to reduce the financial impact upon the contributing municipalities.
 - e. The scope of this Agreement is limited to contributions for operational expenses. Future contributions for capital expenses will be dealt with on a case-by-case basis. The Board may make recommendations jointly to the Town and the County for capital contributions.
 - f. That the Town shall be the signing authority for all cheques, vouchers and monies received or spent. The administrative support/secretary function for the Board shall be provided by the CAO or designate for the Town.
 - g. Funds allocated by the municipalities for the Recreational/Parks/Cultural function shall be based on official recommendation from the Board.
4. This Agreement may be terminated by either party giving twelve (12) months written notice. This Agreement may be cancelled and renegotiated as a result of the regionalization of both the Town and the County.
 5. Amendments to this Agreement may be made by mutual consent of both parties.
 6. The Board shall be governed by and subject to the following:
 - a. The Chairperson shall be elected during the first meeting after the annual organizational meeting for each Council.
 - b. The Board shall meet at least once each year. The times and dates of meetings will be determined by the Board at its first meeting.



- c. Additional meetings outside of the schedule set in accordance with Article 6 (b) above may be called by the Chairperson or at the request of any two members (which may include the Board Chair).
- d. The minutes of all regular and special meetings shall be recorded by the Town CAO or Designate. Copies of all minutes shall be filed with the Town Office and all Board members and the County shall receive a copy of the minutes.
- e. A quorum of the said Board shall be a majority of the members of the board.
- f. The Board shall submit an official request for the amount of funds required by the Board for the next calendar year to the Town and County Councils by September 30. A final report of funds expended for the previous calendar year shall be submitted to each Council by April 30.
- g. Neither the Board nor any member shall have the power to pledge the credit of the Town or the County or both in connection with any matters whatsoever, nor shall the Board or any member have any power to authorize any expenditure to be charged against the Town or the County or both.

Requirements for funded applications

1. A current financial statement must be supplied with an application; exceptions will be made for newly formed groups with no previous financial activity.
2. An application must include a proposed budget and a statement of need.
3. The Board has control over the application funding process and schedule.

All of the above criteria must be met before the Board will consider the funding application.

Commencement

This agreement shall come into effect on November 1, 2019. Fund allocations shall come into effect on January 1, 2020.



M. Dugard
Reeve - County of Newell

July 11, 2019
Date seal

[Signature]
CAO - County of Newell

July 11, 2019
Date

[Signature]
Mayor - Town of Bassano

July 19, 2019
Date seal

[Signature]
CAO - Town of Bassano

July 18, 2019
Date