



MINUTES OF THE FIRE COMMITTEE MEETING OF THE TOWN OF BASSANO HELD IN PERSON ON SEPTEMBER 13, 2019.

ELECTED OFFICIALS

CHAIR Doug Barlow
MEMBERS Tom Rose
Kelly Christman
Anne Marie Philipsen

STAFF Cory Cochrane, Bassano Fire Chief
Stewart Luchies, Rural Fire & Emergency Services Coordinator

1. CALL TO ORDER

Chair Barlow called the meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

BassFire01/19 Moved by **MEMBER CHRISTMAN** that the agenda is approved as presented.

CARRIED

3. MINUTES

3.1 Adoption of minutes from the regular meeting of September 13, 2018

BassFire02/19 Moved by **MEMBER PHILIPSEN** that the fire committee minutes of September 13, 2018 are approved as presented.

CARRIED

4. ORGANIZAITONAL MEETING

Doug Barlow called for nomination of Chairperson.

Kelly Christman nominated Doug Barlow.

Doug Barlow called for further nominations.

BassFire03/19 Moved by **MEMBER ROSE** that nominations for Chairperson cease.

CARRIED

Doug Barlow accepted the role of Chairperson.

Doug Barlow called for the nomination of Vice Chairperson.

Anne Marie Philipsen nominated Kelly Christman.

Doug Barlow called for further nominations.

BassFire04/19 Moved by **MEMBER ROSE** that nominations for Vice Chairperson cease. **CARRIED**

Kelly Christman accepted the role of Vice Chairperson.

5. OLD BUSINESS

- **AFRRAC Update**
 - Radios were purchased and are working well. Funded by reserves and Newell 911 contribution.
 - Discussion regarding expenditure overages. Any overage in expenditures are to be approved by the committee prior to being submitted to the Town for payment.
- Christman sought an update regarding personal/self care training for first responders. Chief Cochrane advised that all active members attended training in 2019.

6. NEW BUSINESS

6.1 2020 Operations Budget and 2021-2022 Project Budgets

A 2020 operations budget and 2021-2022 projection budgets were discussed.

BassFire05/19 Moved by **MEMBER CHRISTMAN** to approve the 2020 operations budget as revised with a decrease in phone/fax and internet to \$4,500. **CARRIED**

6.2 Reserve Account

Discussion held regarding the use of funds in the Fire Committee Reserve account. 25 percent of the annual operating budget shall remain in the Fire Committee Reserve account, any additional funds shall be applied to the current year budget to reduce the municipal operating allocation.

7. REPORTS

7.1 Fire Chief Cochrane Report

Chief Cochrane provided an operations report for the Bassano Fire Department:

- There are 15 members, 9 are dedicated.
- Medical assist calls were down in 2019.
- Volunteer firefighter training continued in 2019 with success.
- Discussion held regarding operational capacity related to Q endorsement and Class 3 certification.

7.2 Regional Emergency Services Coordinator Report

Coordinator Luchies reported:

- Provincial grants for firefighter training are expected to change and the program may be eliminated.
- Luchies addressed scene command and his role in a multi-jurisdictional call. Incident Command System structures are used. Local fire departments have autonomy to operate and Luchies is there to provide leadership and support.
- Capital equipment purchases will occur in 2020 in collaboration with Chief Cochrane. Bassano is slated to receive a new bush buggie and rescue truck.
- A pump course and vehicle extrication course are scheduled for 2020.

8. CORRESPONDENCE

- None

9. CLOSED SESSION

- None

10. ADJOURNMENT

BassFire06/19

Moved by **MEMBER BARLOW** for adjournment of the fire committee meeting of September 13, 2019 at 8:13 p.m.

CARRIED


Chairperson


Fire Chief

