



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO  
HELD VIRTUALLY ON FEBRUARY 8, 2021.**

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**ELECTED OFFICIALS**

MAYOR Ron Wickson  
COUNCILLORS Irvin Morey  
Kevin Jones  
Tom Rose  
John Slomp  
Doug Barlow

STAFF Amanda Davis – Chief Administrative Office

OTHER Sandra Stanway – Brooks Bulletin  
Sebastian Andrews, Bassano RCMP  
Madeleine Baldwin, ORRSC

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**1. CALL TO ORDER**

Mayor Wickson called the meeting to order at 6:36 p.m.

**2. EXCUSED FROM MEETING**

- None

**3. ADOPTION OF AGENDA**

TOB23/21 Moved by **COUNCILLOR ROSE** that the agenda is approved with the addition of the 9.1 CAO Report.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of January 11, 2021**

TOB24/21 Moved by **COUNCILLOR JONES** that council approves the minutes of the regular meeting held on January 11, 2021 as presented.

**CARRIED**

**4.2 Adoption of minutes from the special meeting of January 18, 2021**

TOB25/21 Moved by **COUNCILLOR SLOMP** that council approves the minutes of the special meeting held on January 18, 2021 as presented.

**CARRIED**

**4.3 Adoption of minutes from the special meeting of January 25, 2021**

TOB26/21 Moved by **COUNCILLOR ROSE** that council approves the minutes of the regular meeting held on January 25, 2021 as presented.

**CARRIED**

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Mayor  
08/03/21

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CAO  
08/03/21

**5. DELEGATIONS**

**5.1 Corporal Sebastian Andrews, Bassano RCMP**

S. Andrews entered the meeting at 6:50 p.m.

Andrews presented the 3<sup>rd</sup> Quarter 2020/2021 RCMP report. A Q&A session ensued.

**TOB27/21** Moved by **COUNCILOR ROSE** that the Town of Bassano engages member municipalities to send a joint letter to the provincial government requesting support for a mental health worker in the region to protect the safety of the public and the RCMP when transporting individuals suffering with mental health.

**CARRIED**

Andrews departed the meeting at 7:04 p.m.

**6. UNFINISHED BUSINESS**

**6.1 Bassano Wastewater Treatment Upgrades and Wastewater Irrigation Project – Vegetation Removal**

Two proposals were received for vegetation removal.

**TOB28/21** Moved by **COUNCILLOR MOREY** that council approves Hillside Excavating Inc.'s proposal to complete the Bassano Wastewater Treatment Upgrades and Wastewater Irrigation Project – Vegetation Removal at \$113,450 plus GST pending federal approvals are received to undertake the entire project in 2021. Snow removal requirements will be assessed at the time of construction.

**CARRIED**

**6.2 2020 Tax Recovery Options**

Discussion held regarding title transfer options for unsold 2020 tax recovery properties.

**TOB29/21** Moved by **COUNCILLOR ROSE** that the Town of Bassano takes title of the two properties following the December 2, 2020 tax sale auction and that administration prepares to publicly list the properties for sale per the minimum bid set and listed below:

- 225 – 3<sup>rd</sup> Street (Plan 3872T; Block 6; Lots 9-10) - \$107,000
- 216 – 3<sup>rd</sup> Street (Plan 3872T; Block 7; Lots 1-2) - \$21,000

**CARRIED**

**6.3 Lot Consolidation – South – Subdivision and Sale Options**

Subdivision and sale options were presented and discussed.

**TOB30/21** Moved by **COUNCILLOR BARLOW** first that the Town of Bassano proceeds with the updated lot consolidation plan for south of the tracks to include three large parcels of municipally owned land, Block 1, Lot 1; Block 1, Lot 2; Block 1, Lot 3. And second, that:

- Area 1 is offered to the property owner of 111-1<sup>st</sup> Street South for \$2,140 plus GST
- Area 2 is offered to the property owner of 211 – 1<sup>st</sup> Street South for \$1,290 plus GST
- Area 3 is offered to the property owner of 201 – 1<sup>st</sup> Street South for \$10,640 plus GST

- Area 4 is offered to the property owner of 219 – 1<sup>st</sup> Street South for \$15,640 plus GST
- Area 5 will remain part of the municipal inventory.

**CARRIED**

**6.4 Joint Use Facility – Wall Mount Boilers – 2020 Carry Forward Project**

Two proposals were received to compete the Joint Use Facility Wall Mount Boiler project.

- TOB31/21** Moved by **COUNCILLOR SLOMP** that council approves the quote provided by Vapor Plumbing and Heating Inc. dated November 13, 2020 for \$9,893.60 plus GST to upgrade the wall mount boilers at the Joint Use Facility. The remaining project balance exceeding \$6,000 funded by the County of Newell will be funded from the Town's Recreation and Culture Reserve.

**CARRIED**

Baldwin entered the meeting at 7:28 p.m.

**6.5 Land Use Bylaw Modernization – G2-T1**

Davis and Baldwin presented a workplan for the Land Use Bylaw Modernization project.

- TOB32/21** Moved by **COUNCILLOR MOREY** first, that council approves the Land Use Bylaw Modernization workplan dated February 4, 2021 and appoints Councillors Morey, Jones and Slomp to a subcommittee to work on behalf of council throughout the project. Second, that council refunds Quinton and Stacie Wirachowsky's application fee of \$600 for the Land Use Bylaw amendment request received on August 31, 2020 as the detached accessory dwelling unit consideration will be processed as part of the full Land Use Bylaw modernization process stated in motion TOB03/21.

**CARRIED**

Baldwin departed the meeting at 7:54 p.m.

**7. NEW BUSINESS**

**7.1 FCSS Bylaw 913/21 – Proposed**

FCSS Bylaw 913/21 was presented and discussed.

- TOB33/21** Moved by **MAYOR WICKSON** that council gives first reading to FCSS 913/21 as amended.

**CARRIED**

**7.2 Finance Policy TOB 300 – Updated**

An updated finance policy was presented.

- TOB34/21** Moved by **COUNCILLOR ROSE** that council approves the updated Finance Policy TOB 300 as presented.

**CARRIED**

**7.3 Right of First Refusal – Newell Foundation**

The Newell Foundation sought an extension to the Right of First Refusal Agreement on five properties along 5A Avenue.

- TOB35/21** Moved by **MAYOR WICKSON** that the Town of Bassano enters a Right of First Refusal with the Newell Foundation on Lot 3, Block 52, Plan 151 0415; Lot 4, Block 52, Plan 151 0415;

3 of 6

Lot 5, Block 52, Plan 151 0415; Lot 15, Block 27, Plan 151 0415; Lot 16, Block 27, Plan 151 0415 effective February 8, 2021 to December 31, 2022.

**CARRIED**

**7.4 Fire Quality Management Plan – Proposed**

Various updates were required to bring the Fire Quality Management Plan into compliance.

**TOB36/21** Moved by **COUNCILLOR JONES** that council authorizes signatures on the Fire Quality Management Plan and approves it as presented.

**CARRIED**

**7.5 Assessment Review Boards Bylaw 914/21 – Proposed**

Assessment Review Boards Bylaw 914/21 and a Regional Assessment Review Board Clerk Agreement was presented and discussed.

**TOB37/21** Moved by **COUNCILLOR MOREY** that council gives first reading to Assessment Review Boards Bylaw 914/21.

**CARRIED**

**TOB38/21** Moved by **COUNCILLOR BARLOW** that council gives second reading to Assessment Review Boards Bylaw 914/21.

**CARRIED**

**TOB39/21** Moved by **MAYOR WICKSON** that council has third reading to Assessment Review Boards Bylaw 914/21.

**CARRIED UNANIMOUSLY**

**TOB40/21** Moved by **COUNCILLOR SLOMP** that council gives third and final reading to Assessment Review Boards Bylaw 914/21.

**CARRIED**

**TOB41/21** Moved by **COUNCILLOR ROSE** that council authorizes signatures on the Regional Assessment Review Board Clerk Agreement as presented.

**CARRIED**

**8. BOARD AND COMMITTEE REPORTS**

**8.1 – 8.6** Written board and committee reports were presented and discussed.

Councillor Rose provided a verbal report on Newell 911.

**TOB42/21** Moved by **MAYOR WICKSON** to accept the Board and Committee reports as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**9. CAO REPORTS**

**9.1 Operations Report**

A written CAO report was provided for the period ending February 8, 2021.

MOST Funding

Councillors Barlow and Rose abstained from voting due to a conflict of interest in the following motion (TOB43/21).

**TOB43/21** Moved by **COUNCILLOR JONES** that council approves the amended MOST Funding allocation as follows:

Functional Category	Description	Original Total	Revised Total
(12) Administration	HR - Emergency Management Administrative Support	\$ 28,147	\$ 30,877
(12) Administration	HR - Remote Operating Systems x 5	\$ 8,675	\$ 8,675
(24) Disaster Services	Cleaning supplies and emergency set up	\$ 3,056	\$ 3,056
(26) Bylaw and Enforcement	Relief - 2020 Local Business License Refund (x 132 s/b 93)	\$ 9,240	\$ 6,510
(72) Recreation & Culture	Relief - Bassano Arena Management Board	\$ 25,000	\$ 25,000
(72) Recreation & Culture	Relief - Bassano Curling Club	\$ 25,000	\$ 25,000
(72) Recreation & Culture	Relief - Bassano Bowling Club	\$ 5,000	\$ 5,000
(72) Recreation & Culture	Relief - Bassano Golf Club	\$ 10,000	\$ 10,000
(72) Recreation & Culture	Relief - Bassano Memorial Library	\$ 10,000	\$ 10,000
(72) Recreation & Culture	Relief - Bassano Drop-in Centre	\$ 3,000	\$ 3,000
<i>Subtotal</i>		\$ 127,118	\$ 127,118
Difference		\$ -	\$ -

**CARRIED**

## **9.2 Financial Statements**

Financial statement for the period ending December 31, 2020 was presented.

## **9.3 Cheque Listings**

- None

## **9.4 FCSS Director Report**

A FCSS Director Report for the period ending January 31, 2021 was presented.

## **9.5 CPO Report**

A CPO report for the month ending January 31, 2021 was presented.

## **9.7 RCMP Report**

- None

**TOB44/21** Moved by **COUNCILLOR MOREY** that the CAO report for the period ending February 8, 2021 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

## **10. CORRESPONDENCE**

- 10.1** Council provided a letter to support Xplornet's proposal to the Universal Broadband Fund for a fibre to home development within Bassano.
- 10.2** Oldman River Regional Service Commission minutes of September 3, 2020 were reviewed.
- 10.3** A letter was received from Mackenzie County to the Premier of Alberta regarding concerns related to covid closures.
- 10.4** Joint Municipal Meeting minutes of December 16, 2020 were reviewed.
- 10.5** Statistics Canada sought a resolution of council to support the next census scheduled for May 2021.

**TOB45/21** Moved by **COUNCILLOR JONES** be it resolved that the council of Bassano

supports the 2021 Census and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data support provides and services that benefit our community.

**CARRIED**

**10.6** An updated letter was provided for the 9<sup>th</sup> Avenue Naturalization Project and timeline.

**TOB46/21** Moved by **COUNCILLOR JONES** that council approves the revised 9<sup>th</sup> Avenue Naturalization planting and irrigation plan as outlined in the February 4, 2021 letter.

**CARRIED**

**TOB47/21** Moved by **COUNCILLOR ROSE** to accept the correspondence and to file the items as information.

**CARRIED**

**11. CLOSED SESSION**

Stanway departed the meeting at 8:28 p.m.

**TOB48/21** Moved by **COUNCILLOR ROSE** to enter a closed session at 8:28 p.m. to discuss personnel matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except town council and CAO Davis.

**CARRIED**

**TOB49/21** Moved by **COUNCILLOR MOREY** to revert to a regular meeting at 8:49 p.m.

**CARRIED**

**TOB50/21** Moved by **COUNCILLOR ROSE** directing administration to send a written response to Dennis Hunt letter dated January 4, 2021 that addresses his concerns related to 814 – 4<sup>th</sup> Avenue Close road, driveway, and sidewalk elevation changes that states that the Town will look at options to mitigate/alleviate any immediate tripping hazards at this location in the spring and to assess road conditions later this fall.

**CARRIED**

**12. ADJOURNMENT**

**TOB51/21** Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of February 8, 2021 at 8:50 p.m.

**CARRIED**



Mayor



Chief Administrative Officer