



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO
HELD IN PERSON ON OCTOBER 12, 2021 IN THE VIRTUAL COUNCIL
CHAMBERS.**

ELECTED OFFICIALS

MAYOR Ron Wickson
COUNCILLORS Irvin Morey
Kevin Jones
Tom Rose
John Slomp
Doug Barlow

STAFF Amanda Davis, Chief Administrative Office

OTHER Madeleine Baldwin, Planner
Sandra Stanway, Brooks Bulletin

1. CALL TO ORDER

Mayor Wickson called the meeting to order at 6:24 p.m.

2. EXCUSED FROM MEETING

- None

3. ADOPTION OF AGENDA

TOB226/21 Moved by **COUNCILLOR ROSE** that the agenda is approved with the addition of new business items 7.5 Bassano Minor Hockey Funding Request, 7.6 Bassano Arts Council – DamFest Indigenous Performers, and correspondence item 10.6 Community Futures Wild Rose – Digital Economy Program.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of September 13, 2021

TOB227/21 Moved by **COUNCILLOR JONES** that council approves the minutes of the regular meeting held on September 13, 2021 as presented.

CARRIED

4.2 Adoption of minutes from the special meeting of September 20, 2021

TOB228/21 Moved by **COUNCILLOR MOREY** that council approves the minutes of the special meeting held on September 20, 2021 as presented.

CARRIED

5. DELEGATIONS

5.1 Public Hearing - Land Use Bylaw 921/21 at 6:00 p.m.

Baldwin entered the meeting at 6:27 p.m.

Mayor CAO
08/11/21 08/11/21

A public hearing was called to order. Baldwin presented Land Use Bylaw 921/21. There were no members of the public in attendance.

The public hearing was closed at 6:43 p.m.

6. UNFINISHED BUSINESS

6.1 Land Use Bylaw 921/21

TOB229/21 Moved by **COUNCILLOR ROSE** that council gives second reading to Land Use Bylaw 921/21 as presented.

CARRIED

TOB230/21 Moved by **COUNCILLOR SLOMP** that council gives third reading to Land Use Bylaw 921/21.

CARRIED

Baldwin departed the meeting at 6:47 p.m.

7. NEW BUSINESS

7.1 Shortgrass Library Requisition 2022 – Proposed

TOB231/21 Moved by **COUNCILLOR JONES** that council approves the Shortgrass Library System 2022 requisition as presented at \$4.913/capita, a 1% increase over the 2021 levy.

CARRIED

7.2 Fortis Alberta Franchise Fee

TOB232/21 Moved by **COUNCILLOR MOREY** that the Town of Bassano maintains the Fortis Alberta Electrical Distribution System Franchise Fee at 14.40% in 2022.

CARRIED

7.3 Community Peace Officer Agreement – Proposed

TOB233/21 Moved by **COUNCILLOR BARLOW** that council approves the Community Peace Officer Agreement with the inclusion of a Schedule A that outlines an informal annual administrative review to verify service levels and to manage the \$5.00/hour increase. Further that the town continues to contract 100 hours of service per year, with administration supporting all contract services to maximize output with the new agreement coming into effect on January 1, 2022.

CARRIED

7.4 Utility Billing Complaint – Luchuck

TOB234/21 Moved by **MAYOR WICKSON** that council accepts the letter of concern from Dale Luchuck dated September 3, 2021 and directs administration to amend the notification on all utility notices to state "utility accounts are due and payable when rendered and subject to a penalty of 3.9% monthly". Utilities will continue to be billed every second month and council will review penalties applied to unpaid utility accounts as part of the annual budget review process.

CARRIED

7.5 Bassano Minor Hockey Funding Request

TOB235/21 Moved by **COUNCILLOR MOREY** that council accepts the financial request from Bassano Minor Hockey seeking \$2,000 to help operate the Restrictions Exemption Program for the 2021/22 season as information and defers a decision regarding a contribution to the Recreation Funding Committee.

CARRIED

7.6 Bassano Arts Council – DamFest – Indigenous Performers

TOB236/21 Moved by **MAYOR WICKSON** that council waives 50 percent of the Community Hall rental fee for the 2021 Bassano DamFest to help offset the additional costs incurred by the Bassano Arts Council for the Indigenous Performers. The 50 percent fee waiver is \$504.42.

CARRIED

8. BOARD AND COMMITTEE REPORTS

8.1 – 8.6 Written board and committee reports were presented and discussed.

TOB237/21 Moved by **COUNCILLOR ROSE** to accept the Board and Committee reports as amended. Mayor Wickson's Joint Shared Services report on September 14, 2021 misstated elected officials attendance of various regional meetings. The reports are attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending October 7, 2021.

TOB238/21 Moved by **COUNCILLOR ROSE** that the Town of Bassano complete the remaining hazardous abatement of the former Stiles building (413 – 2nd Avenue), and upon completion, to obtain a fair market value and list the property for sale.

CARRIED

TOB239/21 Moved by **COUNCILLOR MOREY** directing administration to submit an expression of interest to the BBQ on the Bow requesting that Bassano be considered as a host community in 2022 for an amateur and pro BBQ competition. If approved, a detailed business proposal must be developed for council's consideration.

CARRIED

TOB240/21 Moved by **MAYOR WICKSON** directing administration to develop a mandatory vaccination policy for all full-time municipal employees. A secondary policy shall be developed for summer students as the pandemic progresses related to vaccination requirements prior to the 2022 employment season.

CARRIED

TOB241/21 Moved by **MAYOR WICKSON** directing administration to proceed with the self-help method for the disposal of property obtained (4-abandoned vehicles) from 405 – 2nd Avenue and 409 – 2nd Avenue pursuant to the actions and Order/Notice of Entry dated September 3, 2021

CARRIED

9.2 Financial Statements

A revised financial statement for the period ending July 31, 2021 and a financial statement for the period ending August 31, 2021 was presented.

9.3 Cheque Listings

Cheque listing for the month ending August 31, 2021 was presented.

9.4 FCSS Report

A Director report for the period ending September 30, 2021 was presented.

9.5 CPO Report

A CPO report for the month ending September 30, 2021 was presented.

9.6 RCMP Report

An RCMP Mayor's report for July and August 2021 was presented.

TOB242/21 Moved by **COUNCILLOR ROSE** that the CAO report for the period ending October 7, 2021 is approved as presented and discussed as attached to and forming parts of these minutes. **CARRIED**

10. CORRESPONDENCE

- 10.1** Shortgrass Library System minutes of August 18, 2021 were presented.
- 10.2** Joint Shared Services meeting notes of September 14, 2021 were presented.
- 10.3** Bassano Public Library minutes of June 2, 2021 were presented.
- 10.4** Fortis Alberta provided notification of proposed changes to 2022 distribution rates.
- 10.5** Palliser Economic Partnership minutes of September 24, 2021 were presented.
- 10.6** Community Futures Wild Rose sought a letter in support of the Digital Economy Program.

TOB243/21 Moved by **COUNCILLOR MOREY** that the Town of Bassano partners with Community Futures Wild Rose and provides a letter in support of their application to Business Link for the Digital Economy Program with a required funding contribution of \$630.00. **CARRIED**

TOB244/21 Moved by **COUNCILLOR SLOMP** to accept the correspondence and to file the items as information. **CARRIED**

Stanway departed at 8:35 p.m.

11. CLOSED SESSION

TOB245/21 Moved by **COUNCILLOR ROSE** to go into a closed session at 8:35 p.m. to discuss land matters with all persons excluded except town council and CAO Davis. **CARRIED**

TOB246/21 Moved by **COUNCILLOR ROSE** to revert to a regular meeting at 8:43 p.m. **CARRIED**

TOB247/21 Moved by **COUNCILLOR ROSE** acknowledging B. Barnbrook's offer to purchase #14 831 – 2nd Avenue (Roll 42014) dated October 5, 2021. The Town declined taking the property through the tax recovery process in 2017 therefore, it cannot sell the property unless the municipality takes ownership and sells it for fair market value. The Town is prepared to take ownership of the property through the tax recovery process should B. Barnbrook enter into

an agreement to purchase to property for the fair market value of \$2,000. Administration was directed to enter negotiations accordingly to resolve the longstanding file.

CARRIED

12. ROUND TABLE

A round table discussion was held. Discussion ensued.

13. ADJOURNMENT

TOB248/21 Moved by **MAYOR WICKSON** for adjournment of the regular council meeting of October 12, 2021 at 8:50 p.m.

CARRIED

Mayor

Chief Administrative Officer

Approved