



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO
HELD IN PERSON ON DECEMBER 13, 2021 IN THE COUNCIL
CHAMBERS.**

ELECTED OFFICIALS

MAYOR Irvin Morey
DEPUTY MAYOR John Slomp
COUNCILLORS Kevin Jones
Sydney Miller
Mike Wetzstein

STAFF Amanda Davis, Chief Administrative Officer
Sydney Smith, Recreation & Community Services Liaison
Victoria Muhlbeier, FCSS Director

OTHER Sandra Stanway, Brooks Bulletin
Tammie Hauck, FCSS Chair

1. CALL TO ORDER

Mayor Morey called the meeting to order at 6:00 p.m.

2. EXCUSED FROM MEETING

- None

3. ADOPTION OF AGENDA

TOB282/21 Moved by **DEPUTY MAYOR SLOMP** that the agenda is approved as presented.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of November 8, 2021

TOB283/21 Moved by **COUNCILLOR JONES** that council approves the minutes of the regular meeting held on November 8, 2021 as presented.

CARRIED

4.2 Adoption of minutes from the special meeting of November 30, 2021

TOB284/21 Moved by **COUNCILLOR WETZSTEIN** that council approves the minutes of the special meeting held on November 30, 2021 as presented.

CARRIED

5. DELEGATIONS

5.1 FCSS Advisory Board - 6:00 p.m.

Tammie Hauck, Chair and Victoria Muhlbeier, FCSS Director entered the meeting at 6:03 p.m.

Mayor
17/01/22

CAO
17/01/22

Hauck and Muhlbeier were introduced to the council and presented an updated on FCSS activities supported by a financial request. Discussion ensued.

Hauck and Muhlbeier departed at 6:23 p.m.

5.2 Sydney Smith, Recreation and Community Services Liaison

Smith entered the meeting at 6:03 p.m.

Davis presented the Recreation and Leisure Master Plan to council. Discussion ensued.

6. UNFINISHED BUSINESS

6.1 Procedural Bylaw 922/21 – Proposed

TOB286/21 Moved by **DEPUTY MAYOR SLOMP** that council gives first reading to Procedural Bylaw 922/21 as presented.

CARRIED

TOB287/21 Moved by **COUNCILLOR WETZSTEIN** that council gives second reading to Procedural Bylaw 922/21.

CARRIED

TOB288/21 Moved by **MAYOR MOREY** that council has third reading of Procedural Bylaw 922/21.

CARRIED UNANIMOUSLY

TOB289/21 Moved by **COUNCILLOR WETZSTEIN** that council gives third and final reading to Procedural Bylaw 922/21.

CARRIED

6.2 Personnel Policy Handbook Procedure Manual – Amended

An amendment to Personnel Policy and Procedure Manual P-TOB12/002-21 was presented.

TOB290/21 Moved by **COUNCILLOR JONES** that council approves Personnel Policy and Procedure Manual P-TOB12/002-21 as amended whereby flex time is accrued and to be taken before the employee's anniversary date each year rather than based on a calendar year of January 1 – December 31 annually.

CARRIED

Councillor Miller entered the meeting at 6:43 p.m.

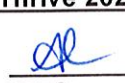
7. NEW BUSINESS

7.1 Pool Department Update

Smith presented an update on 2021 pool operations supported by a draft 2022-2024 operations plan. Discussion ensued.

7.2 Thrive 2022 – 2024 Budget – Proposed/Projected


Mayor
17/01/22


CAO
17/01/22

Thrive Fitness centre's 2022 - 2024 budgets were presented.

TOB291/21 Moved by **DEPUTY MAYOR SLOMP** that council directs administration to develop a business plan to determine the long-term viability of the Thrive Fitness centre. The business plan shall investigate status quo operations, the relocation of the facility, and closure of the facility. The business plan shall be completed by May 1, 2022 as the current lease agreement expires on July 31, 2022 in order for council to determine next steps.

CARRIED

7.3 Cemetery Department 2022 – 2024 Budget – Proposed/Projected

The Cemetery department 2022 – 2024 budgets were presented and discussed.

8. BOARD AND COMMITTEE REPORTS

8.1 – 8.6 Written board and committee reports were presented and discussed.

TOB292/21 Moved by **COUNCILLOR JONES** to accept the Board and Committee reports as presented and attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending November 10, 2021.

TOB293/21 Moved by **COUNCILLOR MILLER** that the Town adopts the 2021 operations budget as the 2022 interim operating budget.

CARRIED

TOB294/21 Moved by **COUNCILLOR WETZSTEIN** that the January 10, 2022 meeting is rescheduled to January 17, 2022 at 6:00 p.m.

CARRIED

TOB295/21 Moved by **COUNCILLOR MILLER** that the February 14, 2022 meeting is rescheduled to February 7, 2022 at 6:00 p.m.

CARRIED

9.2 Financial Statements

A financial statement for the period ending October 31, 2021 was presented.

9.3 Cheque Listings

Cheque listing for the month ending October 31, 2021 was presented.

9.4 FCSS Report

A Director report for the period ending November 30, 2021 was presented.

9.5 CPO Report

A CPO report for the month ending November 30, 2021 was presented.



Mayor
17/01/22



CAO
17/01/22

9.6 RCMP Report

None

TOB296/21 Moved by **COUNCILLOR MILLER** that the CAO report for the period ending December 10, 2021 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

10.1 Shortgrass Library System minutes of September 15, 2021 were presented.

10.2 The Office of the Premier sent a letter of congratulations to the newly elected council.

10.3 Newell Housing Foundation's 2022 requisition notice was provided.

10.4 Newell Housing Foundation provided notice of an increase in fees for Meals on Wheels.

10.5 The Library Association of Alberta sent a letter of congratulations to the newly elected council.

10.6 BARRA submitted a letter seeking ongoing financial support of \$10,000 per annum between 2022-2024.

TOB297/21 Moved by **COUNCILLOR WETZSTEIN** that the Town continues to provide BARRA with an annual operating grant of \$5,000 each year between 2022-2024 with an additional \$5,000 on an as needed basis.

CARRIED

10.7 Alberta Municipal Affairs sent a letter of congratulations to the newly elected council.

10.8 Bassano Public Library minutes of October 12, 2021 were presented.

10.9 Taxservice provided an update regarding the discharge of 2020 property liens.

10.10 Community Future Wild Rose confirmed success of their application to host the Digital Economy Program in 2022.

10.11 Joint Shared Services meeting notes of November 9, 2021 were presented.

10.12 BARRA Annual General Meeting (AGM) minutes of November 24, 2021 were presented.

10.12 A resident opinion letter was received from Ken Riley dated October 12, 2021.

10.13 A resident opinion letter was received from Ken Riley dated October 31, 2021.

10.14 Oldman River Regional Services Commission AGM minutes of September 2, 2021 were presented.


TOB298/21 Moved by **COUNCILLOR SLOMP** to accept the correspondence and to file the items as information.

CARRIED

11. CLOSED SESSION



Mayor
17/01/22



CAO
17/01/22

None

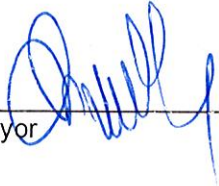
12. ROUND TABLE

None

13. ADJOURNMENT

TOB299/21 Moved by **MAYOR MOREY** for adjournment of the regular council meeting of December 13, 2021 at 9:55 p.m.

CARRIED




Mayor



Chief Administrative Officer



Mayor
17/01/22



CAO
17/01/22