



MINUTES OF THE REGULAR BASSANO FCSS ADVISORY BOARD MEETING HELD ON OCTOBER 4th, 2022

ADVISORY BOARD MEMBERS

- Tammie Hauck
- Juanita Pierson
- Christine Petkau
- Alice Slomp
- Evelyn Jensen
- Sandra Mitchell
- Heather Basarab

ADMINISTRATION

- Amanda Davis, CAO
- Amanda Barron, FCSS Director

1. CALL TO ORDER

CHAIR HAUCK called the meeting to order at 5:10 p.m.

2. ATTENDANCE AND REGRETS

- Evelyn Jensen
- Heather Basarab
- Juanita Pierson

3. ADOPTION OF AGENDA

FCSS053/2022 Moved by **MEMBER MITCHELL** that the October 4th, 2022 agenda is approved as presented.

CARRIED

4. MINUTES OF SEPTEMBER 6, 2022

FCSS054/2022 Moved by **MEMBER SLOMP** to approve the minutes of the September 6th, 2022 FCSS Advisory Board meeting as presented.

CARRIED

5. FINANCIAL SUMMARY

FCSS055/2022 Moved by **MEMBER PETKAU** to approve the financial summary for the period ending September 30th, 2022 as presented.

CARRIED

6. DIRECTOR'S REPORT

6.1 Director's Report – September 30, 2022

FCSS056/2022 Moved by **MEMBER MITCHELL** that the FCSS Directors report for the period ending September 30th, 2022 is approved as presented and discussed.

CARRIED

7. CAO REPORT

None



8. UNFINISHED BUSINESS

8.1 2022 Community Fund

An open discussion was held regarding the Community Fund Initiative.

FCSS057/2022 Moved by **MEMBER SLOMP** that the FCSS Advisory Board rescinds motion FCSS022/2022.

CARRIED

FCSS058/2022 Moved by **MEMBER MITCHELL** that the Community Fund Initiative topic is added to the November FCSS Advisory Board agenda for further discussion in anticipation that more members are present.

CARRIED

8.2 2022 Christmas Programs

An open discussion was held regarding 2022 Christmas Programs.

FCSS059/2022 Moved by **MEMBER MITCHELL** that the FCSS Advisory Board chooses not to facilitate Santa's workshop in 2022. In place of the Santa's Workshop, FCSS will offer to sponsor a Christmas Workshop for children and youth at Art & Soul to a maximum of \$200.

CARRIED

FCSS060/2022 Moved by **MEMBER PETKAU** that the November FCSS Advisory Board meeting is held on November 8th, 2022 at 3:30 p.m.

CARRIED

Member Pierson entered the meeting at 6:03 p.m.

9. NEW BUSINESS

9.1 2022 Trunk or Treat

FCSS061/2022 Moved by **MEMBER MITCHELL** that the FCSS Advisory Board proceeds with Trunk or Treat in Homecoming Campground on Monday October 31st, 2022. Bassano FCSS will provide a campfire, smore making, hot chocolate, and candy bags. Bassano FCSS will decorate a site (trunk) and facilitate the program. We will also talk about Safety tips while trick or treating. The Director will create advertising to promote other trunk or treaters to join us at Homecoming Park beginning at 5:00 p.m. and continue through until 8 pm. Estimated cost for this program is \$200.00

CARRIED

9.2 2022 Men's Health and Wellness - Movember

FCSS062/2022 Moved by **MEMBER PETKAU** that the FCSS Advisory Board participates in the Movember movement by initiating a Movember moustache contest to bring awareness to men's mental health and wellness starting November 1, 2022. People can be

nominated by picture submission by texting to FCSS Cellular phone or emailing. Once submissions have been received the Director shall post nominations to our Facebook page and a winner will be determined by total number of “likes” on their photo. This will give each person their “Mo”ment to shine and will have their mustache featured in an online advertisement promoting men’s mental health. The individual with the highest number of online Likes/votes will receive a 1-month membership to the Thrive Fitness Centre. In addition, to promote the Movember movement, donations links will be included on FCSS social media and the Town’s website.

CARRIED

9.3 Policy Review - P-FCSS006 Financial Planning Policy

FCSS063/2022 Moved by **MEMBER MITCHELL** that Bassano FCSS Advisory Board confirms a review of Financial Planning Policy P-FCSS006, no changes are required at this time.

CARRIED

9.4 Policy Review - P-FCSS007 Programming Policy

FCSS064/2022 Moved by **MEMBER PETKAU** that the FCSS Advisory Board confirms a review of Programming Planning Policy P-FCSS007, as presented, no changes required at this time.

CARRIED

9.5 Policy Review - P-FCSS008 Funding Application Policy

FCSS065/2022 Moved by **MEMBER MITCHELL** that the FCSS Advisory Board rescinds the Funding Application Policy P-FCSS008 as it is no longer applicable to the organization.

CARRIED

9.6 P-FCSS009 Board Member & Director Communication Policy - Draft

FCSS066/2022 Moved by **MEMBER SLOMP** that the FCSS Advisory Board approves Board Member & Director Communication Policy P-FCSS009 as presented.

CARRIED

9.7 P-FCSS010 Welcome Package Initiative Policy - Draft

FCSS067/2022 Moved by **MEMBER PIERSON** that the FCSS Advisory Board approves the Welcome Wagon Initiative Policy P-FCSS010 as presented.

CARRIED

9.8 2023 Proposed FCSS Budget

FCSS068/2022 Moved by **MEMBER PETKAU** that the FCSS Advisory Board recommends approval of the 2023 proposed budget and the 2024-2025 projected budgets to town council as presented.

CARRIED



CAO Davis departed at 6:40 p.m.

10. CORRESPONDENCE

10.1 FCSSAA September Newsletter was reviewed.

11. MEETING ADJOURNED

FCSS069/2022 Moved by **CHAIR HAUCK** for adjournment of the regular meeting at 6:51 p.m.

CARRIED

A handwritten signature in blue ink, appearing to read 'Hauck', written over a horizontal line.

Chair Signature

A handwritten signature in blue ink, appearing to read 'd. Bauer', written over a horizontal line.

Director Signature

Approved