



COUNCIL AGENDA

Meeting: March 13, 2023 6:00 p.m. – 10:00 p.m.
Location: Council Chambers – 502 – 2nd Avenue

1. CALL TO ORDER

2. EXCUSED FROM MEETING

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

- 4.1 February 13, 2023 Regular Meeting

5. DELEGATIONS

- 5.1 JDP Wasserman – 2022 Audited Financial Statements – *Draft* – 6:00 p.m.

6. UNFINISHED BUSINESS

- 6.1 BUILD Bassano - Residential Vacant Land Development Incentive Policy P-TOB/66-004-23 - *Draft*

7. NEW BUSINESS

- 7.1 Bassano & District Centennial Arena – Facility Upgrades – Tender Results
- 7.2 Land Lease - Pt. 15-21-18 W4
- 7.3 Community Hall – Fundraiser Rental Rates
- 7.4 Request for Subdivision – Plan 051 3203; Block 2; Lot 5

8. BOARD & COMMITTEE REPORTS

- 8.1 Mayor I. Morey
 - Joint Shared Services – February 14, 2023
 - Joint Shared Services – Brooks Maternity Clinic Follow-up
- 8.2 Deputy Mayor Slomp
 - Newell Regional Solid Waste Management – February 23, 2023
 - Newell Housing Foundation – March 7, 2023
- 8.3 Councillor K. Jones
- 8.4 Councillor M. Wetzstein
 - Community Futures Wild Rose – March 2, 2023
- 8.5 Councillor S. Miller
 - Brooks Region Tourism – February 16, 2023
 - Bassano Memorial Library – February 21, 2023

9. CAO REPORT

- 9.1 CAO Operations Report
- 9.2 Financial Statement for the month ending January 31, 2023
- 9.3 Cheque listing for the month ending January 31, 2023
- 9.4 FCSS Report for period ending February 28, 2023
- 9.5 CPO Report for the period ending February 28, 2023
- 9.6 RCMP Mayor's – None

10. CORRESPONDENCE

- 10.1 Newell Regional Solid Waste Management Minutes – February 23, 2023
- 10.2 Government of Alberta – 2023 Grant Allocations
- 10.3 2023 Government Budget Announcement – Bassano Project Funding for Future Planning
- 10.4 Alberta Precision Laboratories Announcement – February 27, 2023
- 10.5 Resident Concern – Luchuck – Paper Free Billing
- 10.6 Oldman River Regional Services – 2023 Spring Periodical - Campgrounds
- 10.7 Bassano Elks – Community Hall Donation Request – March 3, 2023
- 10.8 Joint Shared Services Meeting Notes – February 14, 2023
- 10.9 Dissolution Announcement of Recreation Complex Board
- 10.10 Alberta Municipalities, Towns South – January/February 2023 Update
- 10.11 Newell Housing Foundations Minutes – February 8, 2023
- 10.12 Bassano 4H Supper – Community Hall Rental Rate Inquiry
- 10.13 Request for a Declaration of 2023 Seniors' Week

11. CLOSED SESSION

- 11.1 None

12. ROUND TABLE

13. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO
HELD IN PERSON ON FEBRAURY 13, 2023 IN THE COUNCIL CHAMBERS.**

ELECTED OFFICIALS

MAYOR Irvin Morey
DEPUTY MAYOR John Slomp
COUNCILLORS Kevin Jones
Sydney Miller
Mike Wetzstein

STAFF Amanda Davis, Chief Administrative Officer
Sydney Smith, Recreation & Community Services Liaison

DELEGATES/PUBLIC Cpl. Clayton Mamchur, Bassano RCMP
Perry Grose, Resident
Sandra Stanway, Brooks Bulletin (virtual)

1. CALL TO ORDER

Mayor Morey called the meeting to order at 6:01 p.m.

2. EXCUSED FROM MEETING

- Mike Wetzstein

3. ADOPTION OF AGENDA

TOB23/23 Moved by **COUNCILLOR MILLER** that the agenda is approved with the following additions and deletions: Unfinished Business 6.11 – Development Incentive Policy (deletion); 6.12 Water Treatment Plant – Bulk Water Upgrade Project (addition).

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the public hearing of January 23, 2023

TOB24/23 Moved by **DEPUTY MAYOR SLOMP** that council approves the minutes of the public hearing held on January 23, 2023 as presented.

CARRIED

4.2 Adoption of minutes from the regular meeting of January 23, 2023

TOB25/23 Moved by **COUNCILLOR JONES** that council approves the minutes of the regular meeting held on January 23, 2023 as presented.

CARRIED

5. DELEGATIONS

5.1 Bassano RCMP – Cpl. Mamchur – 6:00 p.m.

Cpl. Mamchur entered the meeting at 6:04 p.m.

Councillor Wetzstein entered the meeting at 6:11 p.m.

Mamchur presented the RCMP 2022 – Q3 stats. A Q&A session ensued.

Mamchur departed at 6:28 p.m.

5.2 Sydney Smith, Recreation and Community Services Liaison

Smith entered the meeting at 7:26 p.m.

Smith presented on unfinished business item 6.5 (72a) Pool Department – 2023-2025 Budget – Proposed/Projected.

Smith departed at 7:44 p.m.

5.3 Resident, Perry Grose

Grose entered the meeting at 7:57 p.m.

Grose presented his frustration regarding operational noise at 902 – 2nd Avenue.

Grose departed at 8:22 p.m.

TOB26/23 Moved by **DEPUTY MAYOR SLOMP** to recess the meeting at 8:23 p.m.

CARRIED

TOB27/23 Moved by **DEPUTY MAYOR SLOMP** to reconvene the meeting at 8:30 p.m.

CARRIED

6. UNFINISHED BUSINESS

6.1 Business License Bylaw 832/11 – Updates

An open discussion was held regarding the business license bylaw modernization project.

6.2 Fire Services Bylaw 931/23 – Proposed

TOB28/23 Moved by **COUNCILLOR WETZSTEIN** that council gives first reading to Fire Services Bylaw 931/23 as amended.

CARRIED

TOB29/23 Moved by **COUNCILLOR MILLER** that council gives second reading to Fire Services Bylaw 931/23.

CARRIED

TOB30/23 Moved by **COUNCILLOR JONES** that council has third reading to Fire Services Bylaw 931/23.

CARRIED UNANIMOUSLY

TOB31/23 Moved by **DEPUTY MAYOR SLOMP** that council gives third and final reading to Fire Services Bylaw 931/23.

CARRIED

6.3 Financial Overview – Grants & Reserves

TOB32/23 Moved by **COUNCILLOR WETZSTEIN** that council directs administration to submit the appropriate grant application to the Canada Community Build Fund for project G3-T2 Infrastructure Upgrade – Priority Zone 1.

CARRIED

TOB33/23 Moved by **COUNCILLOR MILLER** that council directs administration to submit the appropriate grant applications to the Municipal Sustainability Initiative Capital program for two projects. First, the pool liner upgrade in the amount of \$155,000, and second, G3-T2 Infrastructure Upgrade – Priority Zone 1.

CARRIED

TOB34/23 Moved by **COUNCILLOR JONES** that council approved the Municipal Sustainability Initiative Operating 2023/24 plan as outlined:

MSI Operating	2023	2024
(12) Professional Development	\$ 21,000	\$ 42,000
(32) Roads Engineering	\$ 39,370	
G2 - T2 - Public Signage Upgrade	\$ 7,500	
Total:	\$ 67,870	\$ 42,000

CARRIED

6.4 (32) Public Works Department – 2023-2025 Budget – Proposed/Projected

An open discussion was held around the public works department budget.

6.5 (72a) Pool Department – 2023-2025 Budget – Proposed/Projected

TOB35/23 Moved by **COUNCILLOR WETZSTEIN** that council approves the Bassano Outdoor Pool policy P-TOB72a-001/22 as amended.

CARRIED

TOB36/23 Moved by **COUNCILLOR MILLER** that council approves the Bassano Outdoor Pool policy P-TOB72a-003/22 as amended with the adjusted family rate.

CARRIED

TOB37/23 Moved by **COUNCILLOR WETZSTEIN** that council approves the Bassano Outdoor Pool salary chart for 2023 as presented.

CARRIED

6.6 (51a) Thrive - 2023-2025 Budget - Proposed/Projected

An open discussion was held regarding the 2023-2025 Thrive Fitness Centre budget.

6.7 (64/66) Planning Department - 2023-2025 Budget - Proposed/Projected

An open discussion was held regarding the planning department budget.

6.8 (72c) Campground - 2023-2025 Budget - Proposed/Projected

An open discussion was held around the campground budget.

6.9 (74a) Culture Department - 2023-2025 Budget - Proposed/Projected

An open discussion was held around the culture department budget.

6.10 (72b) Parks & Recreation Department - 2023-2025 Budget - Proposed/Projected

An open discussion was held around the parks and recreation department budget.

6.11 Development Incentive Policy

Deletion

6.12 Water Treatment Plant - Bulk Water System Upgrades

TOB38/23 Moved by **DEPUTY MAYOR SLOMP** that council approves the recommendation of MPE Engineering and awards the Bulk Water System Upgrade to DMT Mechanical in the amount of \$38,762.85 (including GST), funded from the Capital Plan Reserve.

CARRIED

7. NEW BUSINESS

None

8. BOARD AND COMMITTEE REPORTS

8.1 - 8.6 Written board and committee reports were presented and discussed.

TOB39/23 Moved by **DEPUTY MAYOR SLOMP** to accept the Board and Committee reports as attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending February 10, 2023.

TOB40/23 Moved by **DEPUTY MAYOR SLOMP** to extend Lin Hermanson's appointment on the Bassano Memorial Library from January 1, 2023 – December 31, 2025.

CARRIED

9.2 Financial Statements

A financial statement for the month ending December 31, 2022 was presented.

9.3 Cheque Listings

A cheque listing for the month ending December 31, 2022 was presented.

9.4 FCSS Report

An FCSS Director's report for the month ending December 31, 2022 was presented.

TOB41/23 Moved by **COUNCILLOR WETZSTEIN** that council approves the recommendation by FCSS Advisory Committee to appoint Kacia Reid as a volunteer as a member-at-large on the board.

CARRIED

9.5 CPO Report

A CPO report for the month ending January 31, 2023 was presented.

9.6 RCMP Report

None

TOB42/23 Moved by **COUNCILLOR MILLER** that the CAO report for the period ending February 10, 2023 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

10.1 Dale Luchuck submitted a letter to invite the Town to offer a Rainwater Harvest Initiative.

10.2 Joint Shared Services submitted an invoice for the Brooks Maternity Clinic as approved by the Committee.

TOB43/23 Moved by **MAYOR MOREY** to defer the discussion regarding the Brooks Maternity Clinic (10.2) to the March 2023 council agenda.

CARRIED

10.3 Town of Fox Creek – Letter to Honorable Jason Copping, Minister of Health regarding ambulance services.

10.4 Notification of the Bassano RCMP Town Hall Meeting and Open House on March 7, 2023.

10.5 Correspondence from Joint Shared Services regarding nurse practitioners.

10.6 Government of Alberta, copy of the Digital Strategy.

TOB44/23 Moved by **COUNCILLOR MILLER** to accept the correspondence and to file the items as information.

CARRIED

11. CLOSED SESSION

None

12. ROUND TABLE

A round table discussion ensued.

13. ADJOURNMENT

TOB45/23 Moved by **MAYOR MOREY** for adjournment of the regular council meeting of February 13, 2023 at 9:06 p.m.

CARRIED

Mayor

Chief Administrative Officer



DELEGATION

Meeting: March 13, 2023

Agenda Item: 5.1

SUBJECT: JDP Wasserman – 2022 Audited Financial Statement - *Draft*

Delegation time: 6:00 p.m. – 7:00 p.m.

JDP Wasserman was awarded a 5-year contract to provide financial audit services to the town. The year ending December 31, 2022 concludes our first engagement.

Israel Wasserman will attend the meeting to present the Town of Bassano, Audited Financial Statement for the year ending December 31, 2022. Copies of the draft statement will be available at the meeting.

Attachments:

1. None

Prepared by: Amanda Davis, CAO



REQUEST FOR DECISION

Meeting: March 13, 2023

Agenda Item: 6.1

SUBJECT: BUILD Bassano - Residential Vacant Land Development Incentive Policy – P-TOB/66-004-23 – *Draft*

BACKGROUND

A residential vacant land development incentive policy has been prepared pursuant to council direction at the January 23, 2023 (M#TOB16/23). The purpose of the incentive is to encourage the development of vacant lands in Bassano for residential purposes. Council chose to take this action with the knowledge that there is a rental shortage and a lack of available houses on the market. The termed incentive is intended to stimulate growth should investors of any sort seek to participate.

TOB16/23 Moved by **MAYOR MOREY** directing administration to prepare a municipal vacant land development policy for all residential lots, with the variable sale price between \$3,000 and \$5,000, to include a waiver of development permit fees, and a municipal tax incentive of up to \$10,000, with the initiative termed for 12-months. The policy shall be presented at the February council meeting.

CARRIED

Refer to the attached *draft* policy.

Note: 702 – 5A Avenue was not included in this policy because it has not been publicly listed for sale. Council must determine if it should be included in the policy.



OPTIONS

#1 – that council approves the BUILD Bassano – Residential Vacant Land Development Incentive Policy P-TOB/66-004-23 as presented.

#2 – that council approves the BUILD Bassano – Residential Vacant Land Development Incentive Policy P-TOB/66-004-23 as amended (define amendments).

#3 – that council defers the BUILD Bassano – Residential Vacant Land Development Incentive Policy P-TOB/66-004-23 until a later date.

CAO COMMENTS

With the inclusion of this BUILD Bassano policy, if passed, there will be two active investment policies to promote residential development. These offerings improve the competitiveness of Town for investors.

1. Residential Housing Development Incentive Policy
 - a. Revitalization Development Incentive 1 applicable for undervalued, derelict, or abandoned properties.
 - b. Backyard Suite Development Incentive 2 applicable for accessory dwelling units.

2. Residential Vacant Land Development Incentive Policy
 - a. Applicable for new builds on vacant lands.

ALIGNMENT WITH STRATEGIC PLAN

- G2

PROPOSED RESOLUTION

#1 – that council approves the BUILD Bassano – Residential Vacant Land Development Incentive Policy P-TOB/66-004-23 as presented.

Attachments:

1. BUILD Bassano – Residential Vacant Land Development Incentive Policy – P-TOB66/004-23 -
Draft

Prepared by: Amanda Davis, CAO



Policy Title	BUILD Bassano – Residential Vacant Land Development Incentive Policy
Authority	Administration
Approved(Dates/M#)	
Policy Number	P-TOB66/004-23
Review	To be reviewed by November 1, 2024
Reviewed by/date	March 13, 2023

Policy Statement

To advance the vision to be the most attractive and affordable urban community under 2,500 in Alberta where industry leaders want to invest, where tourists come for a new experience, and where people choose to live, work, and play, we commit to residential housing and development incentives to stimulate growth and to limit the housing shortage.

Policy Statement

The Town has passed multiple strategies that aim to activate the community and local economy over time. It is important that our community has a complete housing stock to serve a diverse population.

The purpose of this development incentive is:

1. To stimulate residential development in Bassano.
2. To ensure there is quality housing options for people that choose to live and work in Bassano.
3. To improve the housing market and variety of housing stock in Bassano.
4. To help solve the rental shortage in Bassano.
5. To support local businesses and industry.
6. To encourage investments that will grow Bassano.

Definitions

Chief Administrative Officer (CAO) – means the administrative head of the municipality.

Assessor – means the contacted entity that provides assessment services to the Town.

Council – means the elected body of the Town.

Land Use Bylaw 921/21 – mean a bylaw passed by the municipality that governs the use of lands which is subject to change.

Tax Credit – means a non-cash value municipal tax credit that is non-transferrable and applied to a residential tax roll as a development incentive.

Town - means the incorporated municipality of Bassano.

Vacant land – means a publicly owned residential land suitable for immediate development.

Responsibility

It is the responsibility of the CAO to ensure this policy is implemented.

Vacant Land

The Town holds title to thirteen (13) parcels of land publicly listed for sale and development as described below. Vacant land will be sold for development on a first come, first served basis.

Civic Address	Legal Address	Land Use District
813 Centre Street Close	Plan 951 0543; Block 3; Lot 2	R1
317 – 9 th Avenue	Plan 051 0383; Block 29; Lot 44	R1
421 – 9 th Avenue	Plan 021 1563; Block 28; Lot 45	R1
505 – 9 th Avenue	Plan 081 4620; Block 27; Lot 42	R1
517 – 9 th Avenue	Plan 081 4620; Block 27; Lot 44	R1
527 – 9 th Avenue	Plan 081 4620; Block 27; Lot 46	R1
531 – 9 th Avenue	Plan 081 4620; Block 27; Lot 47	R1
810 – 5A Avenue	Plan 151 0415; Block 52; Lot 3	RM
814 – 5A Avenue	Plan 151 0415; Block 52; Lot 4	RM
818 – 5A Avenue	Plan 151 0415; Block 52; Lot 5	RM
805 – 5A Avenue	Plan 151 0415; Block 27; Lot 16	RM
801 – 5A Avenue	Plan 151 0415; Block 27; Lot 15	RM
826 – 4 th Avenue	Plan 771 1039; Block 2; Lot 14	R1

Process

1. This is a termed development incentive. The term begins at the date of policy adoption and runs for 365 days.
2. Each parcel of vacant land is available for purchase and development in accordance with LUB 921/21. Each parcel of vacant land has a fair market value. The list price shall be reduced during the term of this policy as follows:
 - a. Vacant land zoned Residential (R1) may be purchased for five thousand dollars (\$5,000.00) – *fair market value averaged \$45,000.*
 - b. Vacant land zoned Residential Manufactured (RM) may be purchased for three thousand dollars (\$3,000.00) – *fair market value averaged \$30,000.*
3. The purchaser must enter into a Sales Agreement with the Town for each parcel of vacant land and submit a completed development permit application within six (6) months of signing to build a taxable improvement in accordance with LUB 921/21. Upon receiving development permit approval, the taxable improvement must be completed within twelve (12) months with the applicant having received all applicable discipline permits.

Failure to meet all development conditions will result in the titled parcel of land being immediately returned to the Town for the value in which the lot was purchased *less* any legal

and administrative costs incurred. A 10% administration fee will be applied over and above all incurred costs.

- a. Example: a purchaser enters a Sales Agreement with the Town on June 1, 2023, applies for a development permit by December 1, 2023, receives development approval by January 31, 2024 – construction must be completed by January 30, 2025.
4. Purchasers are limited to the purchase of two (2) vacant properties to ensure development occurs. If development is progressing and vacant land remains available, the purchaser may acquire more parcels in increments of two (2). Development progression means that all permits have been obtained, there is a foundation, and construction is active at the site.
5. A municipal tax credit is applied to the developed property (at occupancy) based on an improved property assessment. The property assessment is determined by the Town's assessor. Property assessment is not fair market value.

To be eligible for the municipal tax credit, the property's assessment must reach a minimum of 150,000 for a single-family unit/dwelling (SFD) (land and improvements) and a minimum of 250,000 for a multi-family unit dwelling (land and improvements) as shown in Table 1.

Property Assessment	Tax Credit Applied
SFD – minimum assessment 150,000	\$10,000
Multi-unit dwelling – minimum assessment 250,000	\$10,000

Table 1. Development Incentive Chart

6. The applicant must obtain a development permit from the Town and submit plans in accordance with the LUB 921/21.
 - a. Development permit fees will be waived.
7. The applicant must obtain all discipline permits from Superior Safety Codes as a condition of the development permit.
 - a. Discipline permit fees are payable directly to Superior Safety Codes.
8. Where the property requires updated municipal utility services, the cost to upgrade the municipal utility service is the responsibility of the applicant. The applicant shall enter into a Development Agreement with the Town.
9. The purchaser is responsible to develop the vacant lands in accordance with the Sales Agreement. The entity may not purchase the land and flip it for a direct profit. A taxable improvement must be built prior to the sale or transfer unless there is written agreement with the Town.

10. Development must result in taxable improvements only. Non-taxable improvements such as farm buildings, schools, and churches are not eligible.
11. All developments must be of high quality in accordance with the LUB 921/21.
12. To be eligible for the vacant land development incentive, the applicant must be in good standing with the Town.
13. Town development incentives are stackable. This means, for example, an applicant can stack this policy with the Backyard Suite Development Incentive, pending the development is on the same parcel of land.
14. The CAO shall administer and sign off on all development incentives. The CAO shall provide a written report to council each month related to the administration of this policy where applicable.
15. Any unique developments may be referred to council for further consideration.
16. Fair market value will be re-instated on all remaining vacant land at the end of the policy term.

Fair Market Value

To protect the integrity of the Town's market value there is an understanding between the assessor, the municipality, and the ratepayers that these sales are not a good indication of market value and are excluded from the market value analysis (e.g. vacant land sales in accordance with this policy will not be able to skew the market value by +/- 80% because they are not considered good indicators of market value).

A good indication of market value would be a transaction between a willing seller and a willing buyer free from external influences. When the Town sells a lot at a significant discount to market value, there is an external influence that exists in that the municipality is the only entity that can recover the loss on the sale through taxation of the improvements that are then built on the lot. The assessor will continue to rely on other private-to-private transactions to provide their indications of market value in Bassano.

Supporting Plans

1. Town of Bassano Strategic Plan 2019-2026
2. Economic Enrichment Strategy 2021
3. Intergenerational and Multigenerational Tiny Home Pilot Project 2020
4. Municipal Development Plan 910/20
5. Land Use Bylaw 921/21
6. Policy P-TOB66/003-22
7. Beautify Bassano Initiative 2018

END OF POLICY



REQUEST FOR DECISION

Meeting: March 13, 2023

Agenda Item: 7.1

SUBJECT: Bassano and District Centennial Arena – Facility Upgrades – Tender Results

BACKGROUND

In 2021, a fire and building inspection was conducted at the Bassano and District Centennial Arena as a part of the LED lighting upgrades project, identifying ventilation and fire rating deficiencies in the arena basement. Upgrades are required to ensure the health and safety of arena patrons in the case of a fire and to bring the building into compliance with current Fire/Building codes. Once these upgrades are complete, new LED lighting will be installed. MPE Engineering provided design support.

To complete the above upgrades, two public tenders were issued on February 16, 2023:

1. Bassano & District Centennial Arena Updates Project – Ventilation Portion
2. Bassano & District Centennial Arena Updates Project – Fire Rating Portion

An on-site, mandatory pre bid meeting was held for each portion of the project on February 23, 2023 facilitated by Sydney Smith, Recreation and Community Services Liaison and Lonnie Raymond, Public Works Supervisor.

Two contractors attended the ventilation pre-bid meeting, and three contractors attended the fire rating pre-bid meeting. Following the pre-bid meeting, one addendum was issued for the fire rating portion of the project to allow for a fire rate, acoustical ceiling assembly to be installed in place of drywall. Acoustical ceilings allow for easier maintenance to the existing ventilation and electrical systems.

At closing on March 6, 2023 one bid was received for each of the above listed projects by Armor Building Systems Ltd. The submission was assessed, and a few inconsistencies were found between the submission documents and the RFQ. Inconsistencies were rectified with the Armour Building Systems and are now deemed compliant.

Bidder	Ventilation Portion	Fire Rating Portion
Armor Building Systems Ltd.	\$ 35,715.85	\$ 55,192.80
<u>Notes</u>		
1. Figures include 10% contingency		
2. Figures exclude GST		

Project Summary

Ventilation Portion	Fire Rating Portion
<ol style="list-style-type: none">1. Demolition and patching of ductwork.2. Installation of proper take offs in all dressing rooms.3. Installation of fire dampeners between each room and the hallway, inside ductwork between each room, arena lobby, return ducts, and ducts penetrating the floor above.4. Demolition of shower room exhaust ducts.5. Connect existing exhaust fan to lights in basement washrooms.6. Rebalancing the HVAC system. <p>All penetrations through the cement walls wooden floor must be properly fire caulked and sealed.</p>	<ol style="list-style-type: none">1. Demolish existing false ceiling in figure skating dressing room.2. An acoustical ceiling will be installed in the washroom, hallway, mechanical room, and each dressing room except for the showers.3. Install fire rated drywall to the underside of each stairwell.4. Patch holes in the cement wall using fire rated drywall.5. Install fire rated bulk heads over existing, exposed ductwork.6. Frame, install plywood, and seal unused crawlspace under west stair well.7. Installed dry wall will be tapped and painted white to match the existing paint. <p>All penetrations to the cement wall and installed ceiling must be properly fire caulked and sealed.</p>

OPTIONS

#1 – First, that council awards the Bassano & District Centennial Arena Basement Upgrades Project – Ventilation Portion (TOB-REC249-001) to Armor Building Systems Ltd. in the amount of \$37,501.64 including GST. Second, that council awards the Bassano & District Centennial Arena Basement Upgrades Project – Fireproofing Portion (TOB-REC249-002) to Armor Building Systems Ltd. in the amount of \$57,952.44 including GST. The projects will be funded where applicable from the Recreation and Culture Reserve.

#2 – that council bids rejects the bids from Armor Building Systems Ltd.

#3 – that council directs Administration to re tender both the ventilation portion and fire rating portion of the Bassano and District Arena Upgrades Project in the hopes of securing additional quotes.

CAO COMMENTS

As identified during the pre-bid meeting, to complete the upgrades efficiently, communicate and slight overlap will between ventilation and fire rating contractors is needed. By having the same contractor complete both the ventilation and fire rating portions, management of this overlap will be easier.

ALIGNMENT WITH STRATEGIC PLAN

- G2-T5

RECOMENDATION

First, that council awards the Bassano & District Centennial Arena Basement Upgrades Project – Ventilation Portion (TOB-REC249-001) to Armor Building Systems Ltd. in the amount of \$37,501.64 including GST. Second, that council awards the Bassano & District Centennial Arena Basement Upgrades Project – Fireproofing Portion (TOB-REC249-002) to Armor Building Systems Ltd. in the amount of \$57,952.44 including GST. The projects will be funded where applicable from the Recreation and Culture Reserve.

Prepared by: Sydney Smith, Recreation & Community Services Liaison

Reviewed by: Amanda Davis, CAO

Attachments:

1. Armor Building Systems Ltd. Bid Submissions (submissions deficiencies were rectified and are recorded internally).



ARMOR

BUILDING DEVELOPMENTS LTD.

PHONE: (403) 362-6637
FAX: (403) 362-7290
WWW.ARMORBUILDING.CA

P.O. BOX 1032
BROOKS, ALBERTA
T1R 1B8

• NEW CONSTRUCTION • RENOVATION • CONSTRUCTION MANAGEMENT •
• COMMERCIAL BUILDINGS • FARM BUILDINGS • INDUSTRIAL BUILDINGS •
• PRE-ENGINEERED STEEL BUILDINGS • INSULATED METAL PANEL SYSTEMS •
• CLADDING • EXCAVATING • GROUNDWORK • CONCRETE •
• CUSTOM PLANNING • DESIGN CONSULTATION •
• FOR ALL YOUR CONSTRUCTION NEEDS •

Town of Bassano Sunday, March 5, 2023
Bassano and District Centennial Arena Basemen Updates Project - Ventilation Portion - TOB REC249-001

ATTN: Sydney Smith

Thank-you for allowing us to submit a quote on your requirements for Something. Please find in the following an itemized breakdown and price for a Thing as per Something.

This price includes the following:

General Conditions

- Supply of Stamped, Engineered Drawings for Air Balancing
- Proof of Liability and Automobile Insurance available upon request
- Proof of COR available upon request
- Copy of daily Job Site Hazard Assessments available upon request
- Supply of all required tools
- Supply of all required transportation
- Removal of all debris from site upon completion
- All materials, equipment, and labor to accomplish same

Demolition

- Ducting shall be cut apart and town down as required to gain access for installation of fire dampers
- Holes shall be cut through masonry walls where required for air movement between dressing rooms and corridor
- All materials, equipment, and labor to accomplish same

Ducting

- Supply and installation of all required fire dampers
- Supply and installation of all required louvers, vents and grills
- Removal of ducts for exhaust fans and corridor heat
- Sealing of existing patches as required
- All materials, equipment, and labor to accomplish same

Electrical

- Wiring as required to interlock exhaust fans with switches in washrooms
- Cost assumes the use of conduit where required to run circuits instead of opening wall surfaces
- All materials, equipment, and labor to accomplish same

Fire Sealing

- All locations where ducting passes through fire walls will be sealed with fire caulking and fire-rated spray foam
- With the fire rated ceiling being created out of T-bar, the spray foam sealing openings can be left unfinished
- All materials, equipment, and labor to accomplish same



ARMOR

BUILDING DEVELOPMENTS LTD.

PHONE: (403) 362-6637
FAX: (403) 362-7290
WWW.ARMORBUILDING.CA

P.O. BOX 1032
BROOKS, ALBERTA
T1R 1B8

- NEW CONSTRUCTION • RENOVATION • CONSTRUCTION MANAGEMENT •
- COMMERCIAL BUILDINGS • FARM BUILDINGS • INDUSTRIAL BUILDINGS •
- PRE-ENGINEERED STEEL BUILDINGS • INSULATED METAL PANEL SYSTEMS •
- CLADDING • EXCAVATING • GROUNDWORK • CONCRETE •
- CUSTOM PLANNING • DESIGN CONSULTATION •
- FOR ALL YOUR CONSTRUCTION NEEDS •

Price

The total cost for the above-mentioned work shall be \$37,501.64 + G.S.T. Thirty-Seven Thousand, Five Hundred One Dollars and Sixty-Four Cents + G.S.T.

Should any works not specifically itemized in this quote be required, they will be charged to the client as an extra cost. Should any parts of this work be performed independently of the complete project, extra costs may be incurred on the smaller parts when components of the job that complement each other are removed. The cost of any extras may be negotiated by either party at such time as they become apparent, along with terms of payment for the extra cost. All works performed by Armor Building Developments Ltd. shall be paid in full within 40 days of substantial completion. Failure to make payment will result in a lien being applied, unless previous arrangements are in place.

This quote is valid for 20 days from the date shown above. After such time, we will check our material pricing, and may have to adjust our quotation to reflect changes in material cost.

Who We Are

Armor Building Developments Ltd. is a recently-created, wholly-owned subsidiary of Armor Building Systems Ltd. Armor Building Systems has been in operation in Brooks, Alberta, since 1988. We started out as a metal fabrication company, manufacturing buildings for oilfield use. Over the years, we expanded into other areas of construction. Over the recent years, our Commercial Construction division has grown large enough that we have decided to separate it. We have a combined field experience of over 200 years in residential and commercial construction. We have a current field crew of 12 employees and are expanding. We have a full safety program, and carry WCB and a COR. We have completed many projects around South-Eastern Alberta, from small renovations to multi-million dollars buildings. We have Journeymen Carpenters and Journeyman Metal Building System Erectors on staff, have several staff working through Apprenticeships, and actively encourage further training for our work force. We also have one Journeyman Welder on staff.

Armor Building has developed a local reputation for integrity, quality, and service. Many of the customers we have performed work for have called us again and again. We have constructed multiple buildings for numerous customers in the area. We have performed a simple door repair, then been called back several times for larger and larger projects culminating in the construction of a complete shop. We have built seven buildings for Techmation Electric and Controls Ltd, from Brooks to Lloydminster to Edson. These have all been over 5000 square feet, with shop space as well as a completely developed front offices and a second floor throughout the office area. We have performed several projects for the Special Areas Board. We have worked with MPE Engineering on projects, and are currently completing a project for Alberta Parks in Dinosaur Provincial Park. Last spring, we purchased Matkam Construction, one of the leading concrete companies in the Brooks area. Their performance in the past has been successful enough that they continue to receive bid requests from companies such as Chandos, Eastern Irrigation District, and Norson sent directly to the previous owner as a personal contact. We were fortunate to be able to retain both the owner and the foreman through this purchase, and their quality has been maintained through the transition. With the office support we can provide combined with our equipment and resources added to theirs, we have a very strong concrete division capable of many different projects, small and large.

Most of our staff have grown up in the Brooks area. We have staff members on local committees and boards,



ARMOR

BUILDING DEVELOPMENTS LTD.

PHONE: (403) 362-6637
FAX: (403) 362-7290
WWW.ARMORBUILDING.CA

P.O. BOX 1032
BROOKS, ALBERTA
T1R 1B8

- NEW CONSTRUCTION • RENOVATION • CONSTRUCTION MANAGEMENT •
- COMMERCIAL BUILDINGS • FARM BUILDINGS • INDUSTRIAL BUILDINGS •
- PRE-ENGINEERED STEEL BUILDINGS • INSULATED METAL PANEL SYSTEMS •
- CLADDING • EXCAVATING • GROUNDWORK • CONCRETE •
- CUSTOM PLANNING • DESIGN CONSULTATION •
- FOR ALL YOUR CONSTRUCTION NEEDS •

as well as one of the County Fire Departments. Armor Building is counted as a regular donor to various local charities, including the Agriculture Societies, Ducks Unlimited, Brooks Animal Protection Society, and the Brooks Food Bank to name a few. Personnel are known in the area and recognized. Over the years, Armor Building has developed a high profile locally for commercial construction needs of all sorts, as well as a reputation for honest and open dealings, and friendly faces.

Quality Control

We have a very simple quality control process, but it has been quite effective. Our office staff ensure that we have accurate drawings for any new projects, including mark-ups to draw attention to any unusual or special conditions (for example, required truss bracing circled in red on truss drawings, or any rebar requirements above normal similarly circled in red on the structural drawing) and a written description of the work to be completed, enhanced with site pictures and checklists as needed. Required materials are organized ahead of time to ensure it meets project specifications. Each project is overseen by an experienced foreman or lead hand on site. Technically complicated items may be photographed and examined by support staff before proceeding further. A Project Manager makes at least one site visit to every job at the end, providing a fresh set of eyes to inspect the work. For larger jobs, there are more frequent inspections throughout the duration of the project. On complex projects, we may utilize several different Project Managers for site inspections to provide more opportunities to find deficiencies. The final two steps are a walkthrough with the customer, (often coordinated to occur with the Project Manager’s site inspection at the end of the job), and our standard One Year Warranty, which gives the client sufficient time to find any missed items to be rectified. In each step of the process, if a defect or problem is found, it is dealt with in short order before construction proceeds to another phase.

Communication

Armor Building Systems Ltd remains committed to effective and open communication with our clients. While Project Managers may not be available immediately to answer questions, they will return calls or emails as time permits. The foreman on site is available to answer questions, and if further information or clarification is required, other experts will be consulted as needed. This commitment to communication starts with our quotation for your project. We will ask questions of our client to ensure we are pricing and building something effective for their needs, and are appreciate the opportunity to answer any questions that our potential clients may have. Please feel free to contact our Estimator via email at Estimating@armorbuilding.ca, or by phone at (403) 363-5543 at any time if you have any questions. Thank you for considering us for all of your construction needs.

Subtrades

For the HVAC work on this project, we intend to use A to Zed Plumbing and Heating. A to Zed has been in Brooks for several decades, and comes with a great deal of knowledge and experience, along with two Journeyman Gas Fitters. Armor Building has been using their services for many years, and have knowledge of their expertise and integrity, as well as an excellent working relationship.

For the Fan Interlock work on this project, we intend to use Mario’s Electric. Mario’s Electric is another local Brooks company that has been around for decades. They are widely known for reliability and excellent service, and have provided electrical work for Armor Building on many of our local projects.

References

Meshegna Shumye, JBS Foods SSA. She can be reached at Meshegna.shumye@jbssa.com

Stewart Luchies, County of Newell Regional Fire Chief, DEM. He can be reached at Luchiess@newellmail.ca



ARMOR

BUILDING DEVELOPMENTS LTD.

PHONE: (403) 362-6637
FAX: (403) 362-7290
WWW.ARMORBUILDING.CA

P.O. BOX 1032
BROOKS, ALBERTA
T1R 1B8

- NEW CONSTRUCTION • RENOVATION • CONSTRUCTION MANAGEMENT •
- COMMERCIAL BUILDINGS • FARM BUILDINGS • INDUSTRIAL BUILDINGS •
- PRE-ENGINEERED STEEL BUILDINGS • INSULATED METAL PANEL SYSTEMS •
- CLADDING • EXCAVATING • GROUNDWORK • CONCRETE •
- CUSTOM PLANNING • DESIGN CONSULTATION •
- FOR ALL YOUR CONSTRUCTION NEEDS •

Disposal and Recycling

This work is not anticipated to create a great deal of debris or waste. There will be some masonry block, which will be taken to the Newell Regional Landfill, where it will be recycled with other concrete rubble. There will be some metal debris, which will be deposited in the metal bin at our shop location, and end up at the local metal scrap yard for recycling. The work site will be left tidied up at the end of each work day, and no on-site dumpster will be required.

Timeline

If we are awarded this contract by March 25, 2023, work is anticipated to be completed by the end of April, 2023 as long as there are no unexpected supply-chain interruptions.

Armor Building Developments Ltd has full insurance coverage, is bondable, and carries a COR for our comprehensive safety programs. All Armor Building Developments Ltd projects are completed by or under the direct supervision of Journeyman Metal Building System Erectors and Journeyman Carpenters. All jobsites will be left in a clean and organized manner. We take pride in our integrity and workmanship, and our quality attitude will show in your project.

Sincerely,
Jason Bailey
Estimator, Armor Building Developments Ltd
Office: (403) 362-6637 Cell: (403) 363-5543

Appendix C

Request for Quotation Submission

Bassano and District Centennial Arena Basement Updates Project – Ventilation Portion

The undersigned, having carefully read these specifications, hereby agrees to supply all labor and materials, for the completion of work as outlined in the Bassano and District Centennial Arena Basement Updates Project - Ventilation Portion Request for Quotation - TOB-REC249-001 dated February 16, 2023.

Payment for Work described above will include the following items:

The lump-sum quotation shall include the following items excluding GST.

	Description	Qty	Unit	Unit Price	Extension
1.	Materials	1	L.S.	\$ <u>12,193.06</u>	\$ <u>12,193.06</u>
2.	Labor	1	L.S.	\$ <u>19,500.37</u>	\$ <u>19,500.37</u>
3.	Disposal	1	L.S.	\$ <u>0.00</u>	\$ <u>0.00</u>
4.	Travel and Accommodations	1	L.S.	\$ <u>775.52</u>	\$ <u>775.52</u>
				TOTAL LUMP SUM	\$ <u>32,468.95</u>
				EXTRA WORK ALLOWANCE (10%)	\$ <u>3,246.90</u>
				SUB-TOTAL	\$ <u>35,715.85</u>
				G.S.T. (5%)	\$ <u>1,785.79</u>
				TOTAL AMOUNT	\$ <u>37,501.64</u>





ARMOR

BUILDING DEVELOPMENTS LTD.

PHONE: (403) 362-6637
FAX: (403) 362-7290
WWW.ARMORBUILDING.CA

P.O. BOX 1032
BROOKS, ALBERTA
T1R 1B8

• NEW CONSTRUCTION • RENOVATION • CONSTRUCTION MANAGEMENT •
• COMMERCIAL BUILDINGS • FARM BUILDINGS • INDUSTRIAL BUILDINGS •
• PRE-ENGINEERED STEEL BUILDINGS • INSULATED METAL PANEL SYSTEMS •
• CLADDING • EXCAVATING • GROUNDWORK • CONCRETE •
• CUSTOM PLANNING • DESIGN CONSULTATION •
• FOR ALL YOUR CONSTRUCTION NEEDS •

Town of Bassano

Monday, March 6, 2023

Bassano and District Centennial Arena Basemen Updates Project - Ventilation Portion - TOB REC249-002

ATTN: Sydney Smith

Thank-you for allowing us to submit a quote on your requirements for Something. Please find in the following an itemized breakdown and price for a Thing as per Something.

This price includes the following:

General Conditions

- Proof of Liability and Automobile Insurance available upon request
- Proof of COR available upon request
- Copy of daily Job Site Hazard Assessments available upon request
- Supply of all required tools
- Supply of all required transportation
- Removal of all debris from site upon completion
- All materials, equipment, and labor to accomplish same

Demolition

- Existing ceiling tiles in Dressing Room #8 are to be removed
- All materials, equipment, and labor to accomplish same

Framing

- Existing crawl-space access door in Dressing Room #8 shall be removed and framed in with steel stud
- Crawl-space access door framing to be coordinated with drywallers to ensure work inside crawl-space is completed
- Dressing Rooms #5, #6, and #8 shall have a bulkhead framed to cover the ducting
- Bulkhead framing shall be kept as close to the bottom of the ducting as possible
- Shower rooms shall have the entire ceiling framed flat immediately below the existing ducting
- All materials, equipment, and labor to accomplish same

Drywall

- Areas under the stairs at each end of the hallway and in the crawl-space accessible from Dressing Room #5 shall receive two layers of 5/8" Type X drywall
- Ceiling in Shower rooms shall receive two layers of 5/8" Type X, mold and moisture resistant drywall
- Shower rooms ceilings shall be boarded after electrician has an opportunity to mount a new junction box complete with wiring as required at the new ceiling level
- All exposed drywall shall be taped and painted
- All locations which require a piece of drywall installed on the existing block wall to cover an opening shall receive a patch constructed as follows:
 - 5/8" Type X drywall shall have the four sides of its perimeter wrapped in a J-trim
 - Exposed face of drywall shall be covered in a 22-gauge layer of low-profile steel



ARMOR

BUILDING DEVELOPMENTS LTD.

PHONE: (403) 362-6637
FAX: (403) 362-7290
WWW.ARMORBUILDING.CA

P.O. BOX 1032
BROOKS, ALBERTA
T1R 1B8

• NEW CONSTRUCTION • RENOVATION • CONSTRUCTION MANAGEMENT •
• COMMERCIAL BUILDINGS • FARM BUILDINGS • INDUSTRIAL BUILDINGS •
• PRE-ENGINEERED STEEL BUILDINGS • INSULATED METAL PANEL SYSTEMS •
• CLADDING • EXCAVATING • GROUNDWORK • CONCRETE •
• CUSTOM PLANNING • DESIGN CONSULTATION •
• FOR ALL YOUR CONSTRUCTION NEEDS •

- Finished drywall patch shall be mounted to the wall using white screws
- Finished drywall patch shall be caulked into the wall with a fire-rated caulking
- Shower room ceilings shall have a similar patch installed on either side of the wall containing the water supply and valves
 - This patch shall be installed with fire-rated caulking all round
 - This patch shall be mounted with screws so that it can be removed to access the valves and pipes as required
- All materials, equipment, and labor to accomplish same

Price

The total cost for the above-mentioned work shall be \$50,175.30 + G.S.T. Fifty Thousand, One Hundred Seventy-Five Dollars and Thirty Cents + G.S.T.

Should any works not specifically itemized in this quote be required, they will be charged to the client as an extra cost. Should any parts of this work be performed independently of the complete project, extra costs may be incurred on the smaller parts when components of the job that complement each other are removed. The cost of any extras may be negotiated by either party at such time as they become apparent, along with terms of payment for the extra cost. All works performed by Armor Building Developments Ltd. shall be paid in full within 40 days of substantial completion. Failure to make payment will result in a lien being applied, unless previous arrangements are in place.

This quote is valid for 20 days from the date shown above. After such time, we will check our material pricing, and may have to adjust our quotation to reflect changes in material cost.

Who We Are

Armor Building Developments Ltd. is a recently-created, wholly-owned subsidiary of Armor Building Systems Ltd. Armor Building Systems has been in operation in Brooks, Alberta, since 1988. We started out as a metal fabrication company, manufacturing buildings for oilfield use. Over the years, we expanded into other areas of construction. Over the recent years, our Commercial Construction division has grown large enough that we have decided to separate it. We have a combined field experience of over 200 years in residential and commercial construction. We have a current field crew of 12 employees and are expanding. We have a full safety program, and carry WCB and a COR. We have completed many projects around South-Eastern Alberta, from small renovations to multi-million dollars buildings. We have Journeymen Carpenters and Journeyman Metal Building System Erectors on staff, have several staff working through Apprenticeships, and actively encourage further training for our work force. We also have one Journeyman Welder on staff.

Armor Building has developed a local reputation for integrity, quality, and service. Many of the customers we have performed work for have called us again and again. We have constructed multiple buildings for numerous customers in the area. We have performed a simple door repair, then been called back several times for larger and larger projects culminating in the construction of a complete shop. We have built seven buildings for Techmation Electric and Controls Ltd, from Brooks to Lloydminster to Edson. These have all been over 5000 square feet, with shop space as well as a completely developed front offices and a second floor throughout the office area. We have performed several projects for the Special Areas Board. We have worked with MPE Engineering on projects, and are currently completing a project for Alberta Parks in Dinosaur Provincial Park.

Last spring, we purchased Matkam Construction, one of the leading concrete companies in the Brooks area. Their Bassano Arena Floor Fire Rating Proposal Initial: _____ 2 of 4



ARMOR

BUILDING DEVELOPMENTS LTD.

PHONE: (403) 362-6637
FAX: (403) 362-7290
WWW.ARMORBUILDING.CA

P.O. BOX 1032
BROOKS, ALBERTA
T1R 1B8

- NEW CONSTRUCTION • RENOVATION • CONSTRUCTION MANAGEMENT •
- COMMERCIAL BUILDINGS • FARM BUILDINGS • INDUSTRIAL BUILDINGS •
- PRE-ENGINEERED STEEL BUILDINGS • INSULATED METAL PANEL SYSTEMS •
- CLADDING • EXCAVATING • GROUNDWORK • CONCRETE •
- CUSTOM PLANNING • DESIGN CONSULTATION •
- FOR ALL YOUR CONSTRUCTION NEEDS •

performance in the past has been successful enough that they continue to receive bid requests from companies such as Chandos, Eastern Irrigation District, and Norson sent directly to the previous owner as a personal contact. We were fortunate to be able to retain both the owner and the foreman through this purchase, and their quality has been maintained through the transition. With the office support we can provide combined with our equipment and resources added to theirs, we have a very strong concrete division capable of many different projects, small and large.

Most of our staff have grown up in the Brooks area. We have staff members on local committees and boards, as well as one of the County Fire Departments. Armor Building is counted as a regular donor to various local charities, including the Agriculture Societies, Ducks Unlimited, Brooks Animal Protection Society, and the Brooks Food Bank to name a few. Personnel are known in the area and recognized. Over the years, Armor Building has developed a high profile locally for commercial construction needs of all sorts, as well as a reputation for honest and open dealings, and friendly faces.

Quality Control

We have a very simple quality control process, but it has been quite effective. Our office staff ensure that we have accurate drawings for any new projects, including mark-ups to draw attention to any unusual or special conditions (for example, required truss bracing circled in red on truss drawings, or any rebar requirements above normal similarly circled in red on the structural drawing) and a written description of the work to be completed, enhanced with site pictures and checklists as needed. Required materials are organized ahead of time to ensure it meets project specifications. Each project is overseen by an experienced foreman or lead hand on site. Technically complicated items may be photographed and examined by support staff before proceeding further. A Project Manager makes at least one site visit to every job at the end, providing a fresh set of eyes to inspect the work. For larger jobs, there are more frequent inspections throughout the duration of the project. On complex projects, we may utilize several different Project Managers for site inspections to provide more opportunities to find deficiencies. The final two steps are a walkthrough with the customer, (often coordinated to occur with the Project Manager's site inspection at the end of the job), and our standard One Year Warranty, which gives the client sufficient time to find any missed items to be rectified. In each step of the process, if a defect or problem is found, it is dealt with in short order before construction proceeds to another phase.

Communication

Armor Building Systems Ltd remains committed to effective and open communication with our clients. While Project Managers may not be available immediately to answer questions, they will return calls or emails as time permits. The foreman on site is available to answer questions, and if further information or clarification is required, other experts will be consulted as needed. This commitment to communication starts with our quotation for your project. We will ask questions of our client to ensure we are pricing and building something effective for their needs, and are appreciate the opportunity to answer any questions that our potential clients may have. Please feel free to contact our Estimator via email at Estimating@armorbuilding.ca, or by phone at (403) 363-5543 at any time if you have any questions. Thank you for considering us for all of your construction needs.

Subtrades

For the installation of drywall and T-bar, as well as all required taping and painting and the majority of the fire caulking, we intend to hire Johnny's Drywall, a local company we have been working with for several years now. One their foremen accompanied me on the site visit, and they know exactly what they are dealing with.



ARMOR

BUILDING DEVELOPMENTS LTD.

PHONE: (403) 362-6637
FAX: (403) 362-7290
WWW.ARMORBUILDING.CA

P.O. BOX 1032
BROOKS, ALBERTA
T1R 1B8

- NEW CONSTRUCTION • RENOVATION • CONSTRUCTION MANAGEMENT •
- COMMERCIAL BUILDINGS • FARM BUILDINGS • INDUSTRIAL BUILDINGS •
- PRE-ENGINEERED STEEL BUILDINGS • INSULATED METAL PANEL SYSTEMS •
- CLADDING • EXCAVATING • GROUNDWORK • CONCRETE •
- CUSTOM PLANNING • DESIGN CONSULTATION •
- FOR ALL YOUR CONSTRUCTION NEEDS •

References

Meshegna Shumye, JBS Foods SSA. She can be reached at Meshegna.shumye@jbssa.com

Stewart Luchies, County of Newell Regional Fire Chief, DEM. He can be reached at Luchiess@newellmail.ca

Disposal and Recycling

This work will generate waste primarily in drywall cutoffs and remnants of cut ceiling tile, as well as some metal waste from the T-bar ceiling framing. All metal waste will be brought to our yard and sent to the metal scrap yard in Brooks. Any larger drywall cutoffs will be brought to our yard for use on future projects. All smaller drywall cutoffs and ceiling tile remnants will be taken to the Newell Regional Landfill for disposal.

Timeline

If we are awarded this contract by March 25, 2023, work is anticipated to be completed within 5 weeks of the completion of the ventilation portion.

Armor Building Developments Ltd has full insurance coverage, is bondable, and carries a COR for our comprehensive safety programs. All Armor Building Developments Ltd projects are completed by or under the direct supervision of Journeyman Metal Building System Erectors and Journeyman Carpenters. All jobsites will be left in a clean and organized manner. We take pride in our integrity and workmanship, and our quality attitude will show in your project.

Sincerely,

Jason Bailey

Estimator, Armor Building Developments Ltd

Office: (403) 362-6637 Cell: (403) 363-5543

Appendix B

Request for Quotation Submission

Bassano and District Centennial Arena Basement Updates Project – Fireproofing Portion

The undersigned, having carefully read these specifications, hereby agrees to supply all labor and materials, for the completion of work as outlined in the Bassano and District Centennial Arena Basement Updates Project – Fire Proofing Portion - TOB-REC249-002 Request for Quotation dated February 16, 2023.

Payment for Work described above will include the following items:

The lump-sum quotation shall include the following items excluding GST.

	Description	Qty	Unit	Unit Price		Extension
1.	Materials	1	L.S.	\$ <u>3,849.48</u>	\$	\$ <u>3,849.48</u>
2.	Labor	1	L.S.	\$ <u>41,515.78</u>	\$	\$ <u>41,515.75</u>
3.	Disposal	1	L.S.	\$ <u>0.00</u>	\$	\$ <u>0.00</u>
4.	Travel and Accommodations	1	L.S.	\$ <u>4,810.04</u>	\$	\$ <u>4,810.04</u>
				TOTAL LUMP SUM	\$	\$ <u>50,175.27</u>
				EXTRA WORK ALLOWANCE (10%)	\$	\$ <u>5,017.53</u>
				SUB-TOTAL	\$	\$ <u>55,192.80</u>
				G.S.T. (5%)	\$	\$ <u>2,759.64</u>
				TOTAL AMOUNT	\$	\$ <u>57,952.44</u>



TOB-REC249-002



REQUEST FOR DECISION

Meeting: March 13, 2023

Agenda Item: 7.2

SUBJECT: Land Lease – Pt. 15-21-18 W4M

BACKGROUND

The Town has seven parcels of land that area leased for agricultural purposes. Some provide crop and grazing areas. Agreements always have the right to an extension, however, at final expiry, It is standard practice to tender the land leases when terms expire.

The lands bordering the lagoon were leased on a short-term contract in 2020 prior to the construction season to Kyle Christman at \$0.50/day/calf cow. At the time, there was approximately 40 acres of available dry land (the borrow pit area). With the purchase of lands from the lagoon project, the grazing area has increased to approximately 148 acres with access to the slough for water.

Christman inquired annually during the construction of his interest to extend his lease of the area. We did not allow for grazing in 2022 to ensure seed caught as part of the construction project. At the end of 2022 season, it appeared that seed caught, and the lands are now available for rental.

Grazing Area

- Approx. 148 acres along the TransCanada highway.
- Minimum of 2 points of access.
- Access to standing water for cattle.
- Fencing repairs are needed along the highway and this becomes the responsibility of the lessee.
- Land is a mixture of a wet area, mixed seed, cattails and dryland.

Untendered Bid Submission

Christman submitted an original bid of \$0.55/day/calf cow, placing approximately 25 head on the lands. The estimated grazing time is two months depending on moisture and adequate land management = \$825 per annum on a minimum of 3 and maximum of 5 year contract.

Administration sought comparables having received the above bid as explained below. Christman was invited to resubmit a bid based on a fair market value of \$2.00/day/calf cow.

On March 9, 2023, Christman submitted a revised bid of \$0.80/day/ calf cow, placing approximately 25 head on the lands. The estimated grazing time is two months depending on moisture and adequate land management = \$1,200 per annum on a 5-year contract.

Christman also noted in his revised response:

“Thank you for reviewing the proposal, I adjusted a couple things and have attached a revised proposal. The \$2.00 rate that was mentioned is fairly inflated in my opinion when looking at the land and understanding the freshly seeded areas/ immense slough acreage and undetermined potential of a water source, along with the vast fence repair. Also on that note the local grazing association cost hovers around the \$1 per unit, and that includes guaranteed water, mineral, lease rider and fence maintenance. Just wanted to note that for your collaboration with-in council.”

Comparables

The County of Newell and Eastern Irrigation District (EID) were consulted to current lease rates and trends. Rates and terms vary considerably and land tendering is a standard. Rates also depend on parcel size, access to water, and fencing responsibilities.

County – Correspondence on March 9, 2023

- The County goes out for bids on all grass. Fixed rate, five-year terms, they pay for fencing supplies, the lease holder does the work.
- For the bid received by Christman for 2023+ the County has similar leases:
 - o Similar size at \$2,000/annum
 - o 80 acres at \$1,000/annum
 - o 25 acres at \$1,800/annum

EID – Correspondence on March 9, 2023

“The EID had eight short term grazing leases (1 year) that expired at the end of 2022. They are presented below.

7 out of the eight were tendered out in early 2019 and early 2020 for 3 and 2 year leases to expire at the end of 2021. The highest bidder was awarded the grazing lease in each case. When they expired the leaseholders were offered to extend to lease for one more year at the same rate. All 7 agreed to extend the lease for 1 year. The last one was tendered out for the 2022 grazing season as a one year lease, and the highest bidder was awarded the lease.

In January 2023 these leases were reviewed again and the EID Board agreed to offer all these leaseholders another 1 year extension at the same rates. All 8 accepted to renew the grazing lease for the 2023 season.

In our opinion these values are reflective of the true market value of grazing land. All the parcels are rated for their own specific carrying capacity (number of months 1 unit or cow calf pair can graze under normal moisture condition) which are abbreviated at animal unit months, AUM.

Under normal growing conditions, the successful bidders offered to pay between \$53 and \$97 per AUM (and agreed to extend the lease at this same rate). If you divide this by 30 days, you get a rate of about \$1.75 to \$3.25 per head per day. **The rough average is about \$2.00 per head per day.**

Acres	\$/AUM
302	\$53.27
293	\$64.69
1239	\$61.00
312	\$66.67
309	\$59.29
637	\$55.88
160	\$61.00
320	\$97.17

The leaseholders above did not know if it would be drier or wetter heading into each growing season. They took a chance and bid \$2.00 per head per day. Then they agreed to extend the lease twice at that rate as they felt it was economically viable.

For your situation you can use this \$2.00 per day as a base to make your decision if you want. You may want to make adjustments if the leaseholder has to construct fences or haul water or if they incur any other costs to use your land. Since the location is not the most desirable, maybe an adjustment has to be made for that.”

OPTIONS

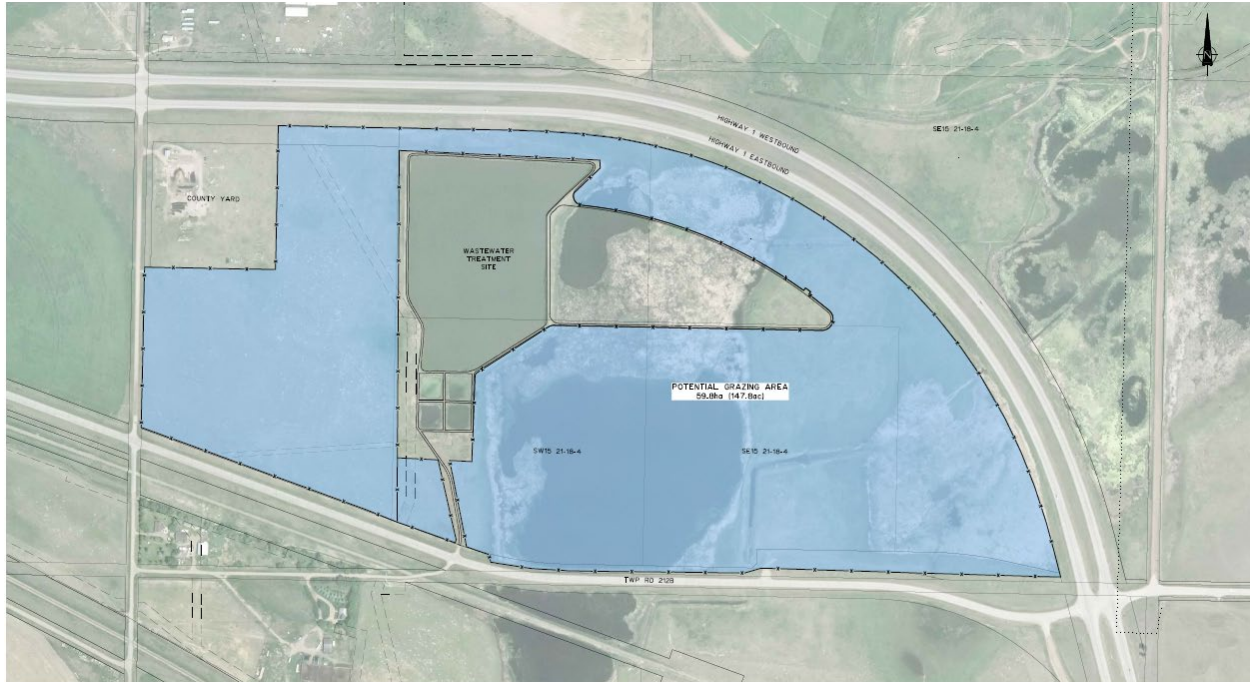
#1 – that council offers a one-year lease to Kyle Christman on Pt. 15-21-18 W4M at the original lease rate of \$0.50/calf cow from 2020, the last time the lands were grazed with the Town formally tendering the lands in 2024.

#2 – that council rejects the bid from Kyle Christman for a 5-year lease on Pt. 15-21-18 W4M per the letter dated and directs administration to publicly tender the parcel.

#3 – that council authorizes a 5-year lease on Pt. 15-21-18 W4M to Kyle Christman at a rate of \$0.80/calf cow per the letter dated March 9, 2023 following the terms and conditions of the Town’s standard grazing lease.

CAO COMMENTS

Council may choose to extend the most recent lease by one year at the original rate of \$0.50/day/calf cow = \$750/annum and tendering in 2024. There is fencing to be completed along the east side of the highway, however, the original 40 acres is fenced and can remain unchanged.



ALIGNMENT WITH STRATEGIC PLAN

- This is operational

PROPOSED RESOLUTION

#1 – that council offers a one-year lease to Kyle Christman on Pt. 15-21-18 W4M at the original lease rate of \$0.50/calf cow from 2020, the last time the lands were grazed with the Town formally tendering the lands in 2024.

Attachments:

1. None

Prepared by: Amanda Davis, CAO

Kyle & Megan Christman
Box 985
Bassano, Alberta
T0J 0B0
(403) 793-0450

Town of Bassano
502 2nd Ave
Bassano, Alberta
T0J 0B0

March 9, 2023

To Whom It May Concern:

We are interested in renting the 147 acre lagoon grass land to graze cattle. Approximately 25 head, with the exact number to be confirmed on drop off date.

Estimated grazing time frame would be one to two months, depending on moisture and adequate land management.

It is understood that we will potentially be responsible for hauling water for the livestock if the sloughs dry up.

We will document fence/ corral conditions prior to drop off. Now that the sloughs are drying up from the recent lagoon upgrades, there will be a fair bit of fencing to be repaired/replaced that have not been needed for years due to the water levels. Understanding that this falls upon us to have it in proper condition, we would like to propose a 5-year contract, with option to renew, to ensure that we will get our investment back and benefit from the fence repairs for this land.

With these factors in mind, we are proposing \$0.80 cents/day/mature head (cow/calf pair as one unit).

Thank you for your consideration.

Kyle & Megan Christman



OPEN DISCUSSION

Meeting: March 13, 2023

Agenda Item: 7.3

SUBJECT: Community Hall – Fundraiser Rental Rates

BACKGROUND

The Town updated its rental rate policy for the Community Hall in late 2018. Each year until 2021, a 5% rate increase was applied. Administration is currently working on a review of rental rates for like size facilities. An updated rate schedule that includes package deals with the campground will be presented to council soon. It should also be noted that the current rate structure is not suitable for the users – the way the rates are broken down are inconsistent which causes confusion when people book the facility, and when prices are given by administration.

One of the policy gaps is a facility rate for local fundraisers. Currently, when a fundraiser occurs, applicants are invited to submit a letter to council to request a rate reduction or fee waiver. This may not be the most effective approach. An alternative would be for council to establish a rental fee for single fundraisers. Any multi-day fundraisers would require further consideration.

The purpose of a local fundraiser is to raise funds for a local initiative. Typically, the Town does not provide monetary contributions to fundraisers or give prizes. This has been based on the premise that it may be unsuitable to expend taxpayer money for fundraisers. To support fundraisers, it is more common for the Town to provide in-kind contributions, such as waiving a facility rental fee.

How would council like to address a fundraiser rate at the Community Hall?

Possible Options

- Maintain the current rate and provide a 50% reduction.
- Invite organizations to submit a letter to council when they host fundraisers to ask for a reduced/waived fee.
- Provide a reduced rate.
- Not charge.

When considering possible options, it is important to think about:

1. Facility cleanliness – if a lower rate is offered, could this be offset by ensuring the organization properly cleans the facility?
2. Maximizing facility time – vacant facilities do not provide value to the community.
3. Rates for the type of fundraiser –

- a. Fundraiser – (e.g. local 4H club offering a supper to raise funds for their operating years) – *fundraiser is not specific to a local initiative but provides revenue for a local club to operate*
- b. Fundraiser – (e.g. Elks Hall offering a supper/entertainment to raise funds to complete a capital roof repair) – *not a town owned facility*
- c. Fundraiser – (e.g. Arena Management Board offering a dinner/dance/silent auction to raise funds for capital upgrades) – *town owned facility*
- d. Fundraiser – (e.g. local church offering a supper to raise funds for Red Cross) – *not a fundraiser for a local initiative*
- e. Fundraiser – (e.g. Bassano and Rosemary Ag Societies partner to host a dinner/dance to raise operating funds to split between the organizations) – *regional collaboration*

4. If the facility is offered at no charge, who is held accountable?

Rental Rates (2021 Used):

Resident Fees – Bassano Area

Location	2018 Fee	2019 Fee	2020 Fee	2021 Fee
Meeting Room	\$84.00	\$88.20	\$92.61	\$97.24
Kitchen	\$84.00	\$88.20	\$92.61	\$97.24
Main Hall	\$141.75	\$148.83	\$156.27	\$164.08
Main Hall and Kitchen for Meeting (Lunch)	\$173.25	\$181.91	\$191.00	\$200.55
Main Hall and Kitchen for Meeting (Dinner)	\$262.50	\$275.62	\$289.40	\$303.87
Full Facility (plus Damage Deposit \$400.00)	\$435.75	\$457.53	\$480.40	\$504.42

Non-Resident Fees – Outside of Division 6

Location	2018 Fee	2019 Fee	2020 Fee	2021 Fee
Meeting Room	\$99.75	\$104.73	\$109.96	\$115.45
Kitchen	\$99.75	\$104.73	\$109.96	\$115.45
Main Hall	\$173.25	\$181.91	\$191.00	\$200.55
Main Hall and Kitchen for Meeting (Lunch)	\$210.00	\$220.50	\$231.52	\$243.09
Main Hall and Kitchen for Meeting (Dinner)	\$315.00	\$330.75	\$347.28	\$364.64
Full Facility (plus Damage Deposit \$400.00)	\$525.00	\$551.25	\$578.81	\$607.75

Regional Investigation

ROSEMARY Hall is run by the AG Society. Donation request must be made in writing for consideration.

DUCHESS Hall is run by the AG society, as well and the curling rink, arena, and golf course. Fundraisers usually donate the hall on a case-by-case basis.

BROOKS doesn't have a space they rent.

CASSILS Hall no response.

VULCAN Hall does not have a special rate for fundraisers.

DRUMHELLER Hall no response.

CARDSTON rate:

- General public \$25/hour or \$150/day
- Not for profit \$20/hour or \$120/day
- Kitchen is extra \$50
- Gymnasium, balcony on side for theatre, stage. Building can hold 700 people, if tables being used 300.

Attachments:

1. Bassano Community Hall Fee Schedule – Policy TOB 300.2

Prepared by: Amanda Davis, CAO



Policy Title:	Bassano Community Hall Fee Schedule
Authority:	Council
Motion:	316/18
Date passed:	November 26, 2018
Date reviewed:	November 26, 2018
Policy Number:	TOB 300.2 Financial Policy

Policy Statement:

To establish rental fees at the Bassano Community Hall.

Effective January 1, 2019 a 5.0 percent increase per annum will be applied on all Community Hall rental rates between 2019 and 2022.

Resident Fees – Bassano Area

Location	2018 Fee	2019 Fee	2020 Fee	2021 Fee
Meeting Room	\$84.00	\$88.20	\$92.61	\$97.24
Kitchen	\$84.00	\$88.20	\$92.61	\$97.24
Main Hall	\$141.75	\$148.83	\$156.27	\$164.08
Main Hall and Kitchen for Meeting (Lunch)	\$173.25	\$181.91	\$191.00	\$200.55
Main Hall and Kitchen for Meeting (Dinner)	\$262.50	\$275.62	\$289.40	\$303.87
Full Facility (plus Damage Deposit \$400.00)	\$435.75	\$457.53	\$480.40	\$504.42

Non-Resident Fees – Outside of Division 6

Location	2018 Fee	2019 Fee	2020 Fee	2021 Fee
Meeting Room	\$99.75	\$104.73	\$109.96	\$115.45
Kitchen	\$99.75	\$104.73	\$109.96	\$115.45
Main Hall	\$173.25	\$181.91	\$191.00	\$200.55
Main Hall and Kitchen for Meeting (Lunch)	\$210.00	\$220.50	\$231.52	\$243.09
Main Hall and Kitchen for Meeting (Dinner)	\$315.00	\$330.75	\$347.28	\$364.64
Full Facility (plus Damage Deposit \$400.00)	\$525.00	\$551.25	\$578.81	\$607.75

General Fees (applies to residents and non-residents)

Set up day before	\$115.50	\$141.75
After 5:00 pm day before	FREE	FREE
Funeral Receptions	\$105.00	\$126.00
LCD Projector Rental	\$ 75.00	\$ 75.00
GST included in cost		

To be reviewed:	Annually	Next Review	October 2019
------------------------	----------	--------------------	--------------



REQUEST FOR DECISION

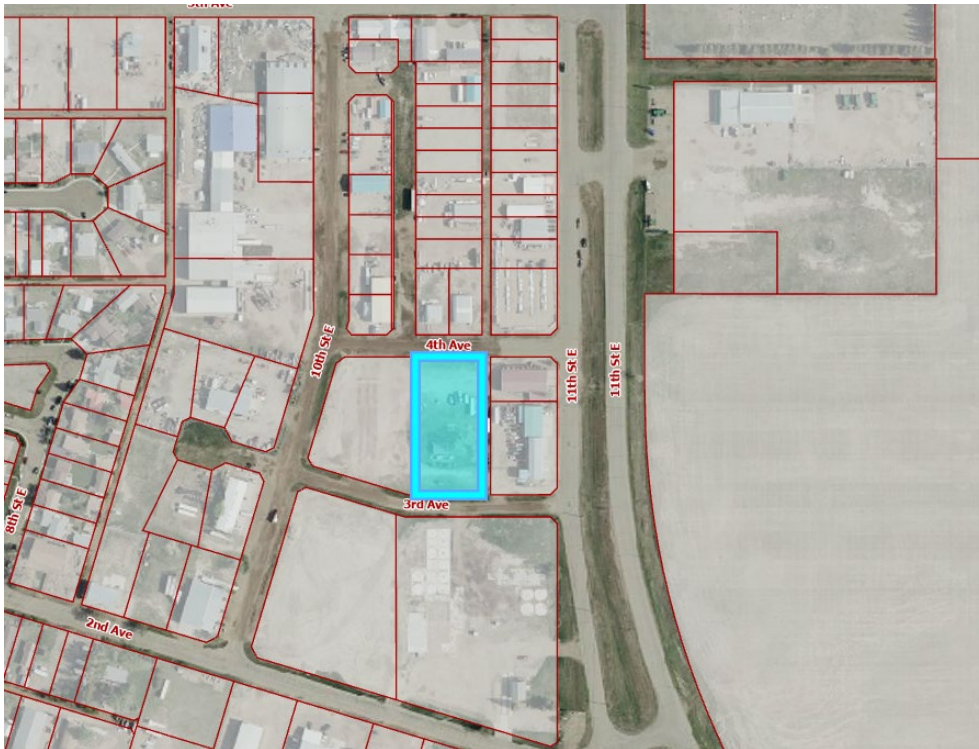
Meeting: March 13, 2023

Agenda Item: 7.4

SUBJECT: Request for Subdivision – Plan 051 3203; Block 2; Lot 5

BACKGROUND

ORRSC, the planning and development authority received an application for subdivision of Plan 051 3203; Block 2; Lot 5 (1009 – 4th Avenue).



There is an undeveloped alley east of this property that could be closed and sold to the applicant and is a preferred route. To facilitate this, council must determine if they are agreeable to the closure and sale of the lands. To ensure fairness, adjacent landowners must be afforded the same opportunity to purchase the back alley and consolidate it with their current parcel.

Ryan Vogt, Benchmark Assessment Consultants provided a fair market value on March 9, 2023:

Hi Amanda,

Roll 5000 (429 - 11 Street) sold May 5, 2021 for \$70,000 for 1.21 Acres or \$57,851.24 (rounded to \$57,850/Acre or \$1.33/SF). This is an excellent comparable, same zoning, area of Town, and the Town was not the vendor on this sale which adds an "arm's length" aspect to the transaction. If we take 6,200 SF at that price per SF we get \$8,246 (rounded to \$8,250) for the back alley. Typically, a smaller parcel size would be valued using a higher price per square foot than the 1.21 acre parcel but in this case because the piece of land is a long, narrow, back alley, the utility is diminished and limited to the two adjacent parcels. A value of \$8K-\$10K appears reasonable for this land.

Regards,

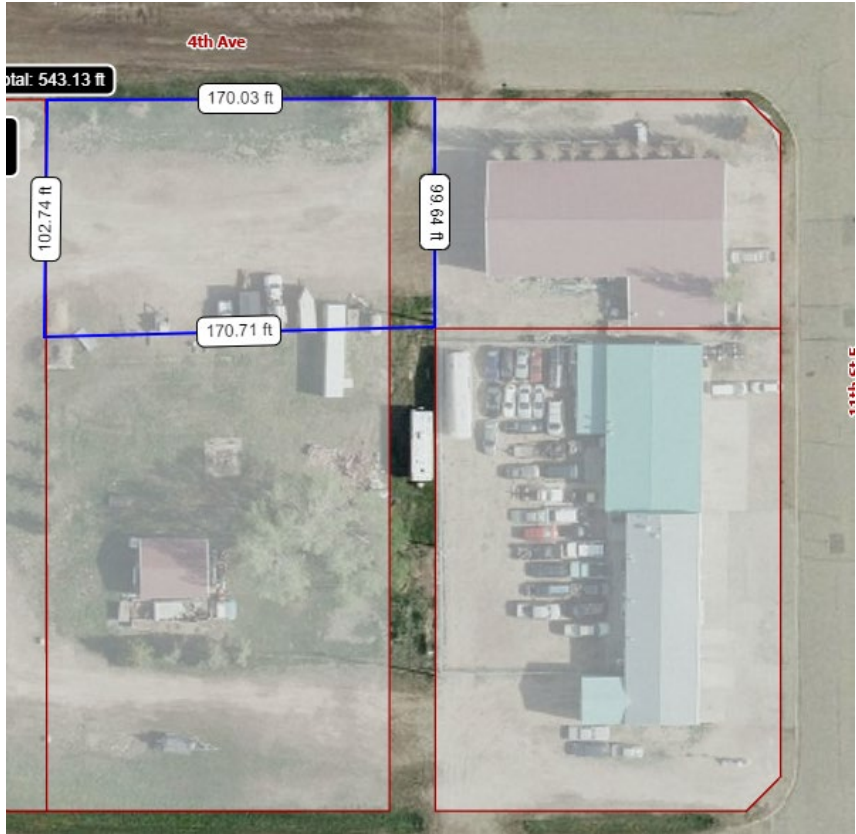
Ryan Vogt, AACI, P.App | Assessor | Benchmark Assessment Consultants Inc. |
#4 - 320 W.T. Hill Blvd S | Lethbridge, AB | T1J 4W9 | Phone 403.381.0535 |
Toll Free 1.800.633.9012 | Fax 403.381.1596 | Email ryan@benchmarkassessment.ca

- Fair market value is achieved at \$1.50/square foot. The total undeveloped area is approx.. 6,200 square feet (20' x 310').

Visual Lot Renderings

Refer to the examples below if the land was sold/subdivided.







In consultation with public works, there are not immediate or long-term concerns with the closure and sale of this land.

OPTIONS

#1 – that council directs administration to proceed with the closure and sale of the undeveloped alley east of Plan 051 03203; Block 2; Lot 5 between 4th Avenue and 3rd Avenue. The sale price shall be \$1.50/square foot. The purchasers are responsible for all subdivision and consolidation costs.

#2 – that council declines the closure and sale of the undeveloped alley east of Plan 051 03203; Block 2; Lot 5 between 4th Avenue and 3rd Avenue.

CAO COMMENTS

As land use changes over a time, it is no uncommon to have undeveloped alleys and roadways. The closure and consolidation will clean up the area and increase the industrial commercial parcel sizes which may be more attractive for development.

ALIGNMENT WITH STRATEGIC PLAN

- G2

PROPOSED RESOLUTION

#1 – that council directs administration to proceed with the closure and sale of the undeveloped alley east of Plan 051 03203; Block 2; Lot 5 between 4th Avenue and 3rd Avenue. The sale price shall be \$1.50/square foot. The purchasers are responsible for all subdivision and consolidation costs.

Attachments:

1. None

Prepared by: Amanda Davis, CAO

Council Committee Report

Mayor Irv Morey

Joint Shared Services – February 14, 2023

At the Joint Shared Services meeting, we were introduced to the International Federation of Ag Journalists – Congress and Farm Tour.

Lisa Tiffin, Community Development Director reports:

“From June 27-July 3, Olds, Alberta will be the host site for the 2023 International Federation of Ag Journalists (IFAJ) Congress. As part of this Congress, delegates will be able to join a pre-event Farm Tour on June 26-27 and the Brooks Newell Region has been selected as a site for day two of the tour.

The tentative plan is for the tour to focus on irrigation and what it means to agriculture in Southern Alberta. A group of 20-30 journalists from around the world will travel by bus, leaving Calgary on June 26, travel to Lethbridge, travel to Taber, and then travel to Brooks to spend the night. On June 27, they will tour the Brooks Newell Region, stopping at the Aqueduct, a farm, a vegetable processor, a restaurant for lunch, a feedlot and the Bassano Dam before returning to Calgary.

The IFAJ Congress welcomes some of the best agricultural journalists in the world. They expect between 200 and 300 agricultural journalists from around the globe for the week-long event, including speakers and tours showing off all that Canadian agriculture has to offer. They take in information from the Congress and tour and publish stories for rural readers around the world. Many of the participants will be from countries that are customers of Canadian ag products. This is a very unique opportunity to receive positive international publicity for our local producers and agricultural industry. Attached is a listing of some of the stories that were published following the IFAJ Congress held in Denmark.

Sponsorship opportunities are available for the event which, combined with the spotlight of the tour, would give our Region significant positive exposure. Joint Services discussed the opportunity during their February 14 meeting and passed a motion to seek Platinum Sponsorship on behalf of the Region.”

The Platinum sponsorship is \$40,000 and is being split equally by the County of Newell, City of Brooks, and Eastern Irrigation District.

The Brooks Newell Region is investigating the feasibility of adding additional private tours for delegates to highlight the areas offerings. It is anticipated that these events will be funded by Joint Shared Services.

Agriculture is a key industry in our community and region, and this is a unique opportunity for southeastern Alberta. As a regional partner, I would like to encourage Bassano council to contribute funds or to host and event in support of this Congress and Farm Tour should an opportunity arise. Pending council is favorable, I seek your permission to extend this invitation at the next Joint Shared Services meeting.

JOURNALISTS PUBLISH STORIES FROM IFAJ CONGRESSES



CANADIAN FARM WRITERS PREPARE TO WELCOME THE WORLD TO ALBERTA

By Becky Zimmer

DANISH MINK FARMERS SAY INDUSTRY WILL NOT RECOVER FROM MASS COVID CULLS TWO YEARS AGO

By Melanie Groves and Megan Hughes



MEET THE FARMERS OF THE BEST FOOTBALL GRASS IN THE WORLD

By Daniel Azevedo



CARBON AND SUSTAINABLE FARMING LESSONS FROM DANISH AGRICULTURE

By Megan Schilling

SOME OF THE BEST AGRICULTURAL JOURNALISTS IN THE WORLD, PUBLISHED STORIES INSPIRED FROM IFAJ CONGRESS. READ THEIR STORIES HERE!



New Frontiers in the Wild West



EUROPE'S SHIFT TO "GRASS" KEEPING AWAY FROM AMERICAN SOYBEANS

By Agrilab Hayato Ishii

PROTEIN FROM GRASS

By Maria Whrle

Read more stories at <https://ifaj2020.dk/congress-content/>



February 2, 2023

Good Day,

Canada's agri-food sector has an amazing opportunity to showcase its innovation and ideas to agricultural journalists and communicators around the world when the Canadian Farm Writers' Federation (CFWF) hosts the **International Federation of International Journalists (IFAJ) 2023 World Congress in Olds, Alta., from June 27 – July 3, 2023.**

We are expecting 300 agricultural journalists and communicators from around the world, including Canada and the U.S., to attend the multi-day "**New Frontiers in the West**" event.

It will focus on topics related to Agricultural Sustainability – Downstream (on farm), Agricultural Sustainability – Upstream (consumers), and Indigenous Agriculture & Reconciliation.

IFAJ is the professional organization for agricultural journalists and communicators in democratic countries around the globe with more than 5,000 members (including CFWF) from nearly 60 member countries.

I am contacting you today as the Sponsorship Chair for this event. There are five main sponsorship levels outlined in this package – from premier events that include an opportunity to address the conference delegates, to sponsoring tours and meals.

Signing on as a sponsor of this event brings the rare opportunity for Canadian agribusinesses to showcase their "new frontiers" of agricultural innovation and leadership to a global audience of agricultural communicators and journalists.

We will be in touch to talk about these sponsorship opportunities, and we truly hope you will consider being part of this unique event to showcase Canada's agri-food industry to the world.

Regards,

Craig Lester
Sponsorship Chair
IFAJ 2023 Organizing Committee
Canadian Farm Writers' Federation
craig@ruralrootscanada.com
403.861.1392



Sponsorship Opportunities

Tuesday, June 27 through Monday, July 3, 2023

Sponsor Level	Opportunities	Details
Platinum \$40,000	<ul style="list-style-type: none"> July 1 - Breakfast, Speakers, Program and Lunch July 2 Gala dinner (Olds) 	<ul style="list-style-type: none"> Exclusive premier event sponsorship Exclusive sector sponsor Presentation speaker Company recognition during event (signage, PPTx logo, program, welcome remarks) Colour logo on all promotional material and signage including website (with link to the corporate site) Two full-page colour ads in official program Three free registrations (excluding hotel)
Gold \$25,000	Custom Built Package from option levels below	<ul style="list-style-type: none"> Exclusive event sponsorship Remarks during sponsored event. Company recognition during event (signage, PPTx logo, program, welcome remarks) Colour logo on all promotional material and signage including website (with link to corporate site) One full-page colour ad in official program Two free registrations (excluding hotel)
Silver \$10,000	<ul style="list-style-type: none"> Calgary-Olds-Calgary transportation June 29 Tour (3 Options) June 30 Tour (3 Options) June 30 AM Speaker July 1 - Speakers July 1 - Program 	<ul style="list-style-type: none"> Corporate info distributed during sponsored event Company recognition during event (signage, PPTx logo, program, welcome remarks) Colour logo on all promotional material and signage including website (with link to corporate site) Half-page colour ad in official program One free registration (excluding hotel)
Bronze \$7,500	<ul style="list-style-type: none"> July 1 Breakfast (Olds) July 1 – Lunch July 2 Tour (3 Options) July 2 Workshops 	<ul style="list-style-type: none"> Meal sponsorship Corporate info distributed during sponsored event Company recognition at sponsored event (signage) Colour logo on all promotional material and signage including website (with link to corporate site) Quarter-page colour ad in official program
Friends \$1,500 - \$5,000	<ul style="list-style-type: none"> One night sponsorship of Hospitality Suite (\$5000) 	<ul style="list-style-type: none"> Company signage at event, plus listing in all promotional material and signage including website (with link to corporate site)

Moved by G. Skriver that the Joint Shared Services Committee pay the Alberta Health Services invoice for the clerical staffing costs for the Brooks Maternity Clinic for the period of October – December, 2021 and January – March, 2022 in the amount of \$4,737.63; that the Committee members take this back to their respective Councils to fund future clerical staffing costs based on an annual per capita amount of \$0.48; and further that the respective municipalities add this item to their lobbying efforts.

MOTION CARRIED

INVOICE

CITY OF BROOKS

201 1 AVE W -- BOX 879

BROOKS, AB - T1R 1B7

Phone: (403) 362-3333

Fax: (403) 362-4787



Customer Number : TOW023

Invoice Number : 26133

Invoice Date : 31-Dec-2022

Customer P.O. No. :

Due Date : 01-Mar-2023

TOWN OF BASSANO

PO BOX 299

BASSANO AB T0J 0B0

TOWN OF BASSANO

FEB 01 2023

RECEIVED

Product	Description	Quantity	Unit Price	Amount
	2022 MATERNITY CLINIC SHARED ADMINISTRATION COSTS APRIL 1, 2022 - DECEMBER 31, 202 - SEE ATTACHED	1.0000	393.4200	\$393.42

GST Registration Number : 108125345RT0001

A 3% SERVICE CHARGE WILL BE APPLIED
TO ALL OVERDUE INVOICES

Total Gross \$393.42

GST \$0.00

Total Invoice \$393.42

Please return this portion with your payment

Customer Number : TOW023

Customer Name : TOWN OF BASSANO

PO BOX 299

BASSANO AB T0J 0B0

Invoice Number : 26133

Invoice Date : 31-Dec-2022

Invoice Amount : \$393.42

Amount Paid :

CITY OF BROOKS

201 1 AVE W -- BOX 879

BROOKS, AB - T1R 1B7



* A R T O W O 2 3 *

Maternity Clinic Administration Costs - Allocation to Participating Municipalities

Municipality	Population (2021)	Total Invoiced Amount	Rate	2023 Invoice Total
City of Brooks	14,924		\$0.323533	\$4,828.40
County of Newell	7,465		\$0.32353	\$2,415.17
Town of Bassano	1,216		\$0.32353	\$393.42
Village of Duchess	1,053	\$8,097.38	\$0.32353	\$340.68
Village of Rosemary	370		\$0.32353	\$119.71
TOTAL	25,028			\$8,097.38
Invoice C116127-2	\$2,559.41			
Invoice C116127-3	\$2,636.49			
Invoice C116127-4	\$2,901.48			
Total Billing	\$8,097.38			

FEBRUARY/MARCH 2023 BOARDS REPORTS

JOHN SLOMP

NRSWMA MEETING FEBRUARY 23/2023

- 1) A meeting with Tetra Tech was held to take the scale/scalehouse to conceptual design and cost estimation.
- 2) The county found an agreement between the County of Newell and NRSWMA from June 1999 stating that commercial haulers will not be charged a tipping fee or any other fee except those that are charged to self-haulers for waste originating within the area served by NRSWMA Ltd if it is a waste described in B. I have included a copy of the agreement. The fees that were to be implemented at the transfer stations have been put on hold until we can have more discussion with the county on what should be done.
- 3) Remedx operates class 2 landfills and they have applied to have one approved in the NW corner of the county on Newell Colony land. If this is approved, we believe that much of the industrial waste coming from the west will go there as it will reduce their drive time. This would significantly reduce revenues and possibly increase requisitions.
- 4) Eugene Foisy with Smithgroup Holdings presented at the meeting to discuss longer hours at the landfill by an additional 11 hours per week. Shawn told them that it was already the plan to open an additional 5 hours per week once the new scales are in. It is not feasible to open any more than that because it would require a large amount of overtime. Eugene was satisfied with this.
- 5) Municipal requisitions will remain the same for 2023 and will be reviewed in October or November for 2024.

AGREEMENT MADE WITHOUT ANY UNDERSTANDING OF LANDFILL OPERATIONS.

AGREEMENT BETWEEN THE COUNTY OF NEWELL AND THE NEWELL REGIONAL SOLID WASTE MANAGEMENT AUTHORITY LTD.

ATTACHMENTS
D

A. The County agrees to the NRSWMA Ltd.'s proposal to go to a per capita charge for the operating, transportation and capital costs of the NRSWMA Ltd..

B. The following wastes will not be charged a tipping fee:

1. The following waste if brought in small quantities (3/4 tonne truckload or less)
 - a. Rubble - rocks & concrete
 - b. Tires
2. All metals including white goods but excluding car or truck bodies.
3. Agricultural chemical containers.
4. Plastic twine, plastic wrap, plastic mesh and plastic silage covers.
5. All types of burnable waste.
6. All types of farm waste except those prohibited in our license to operate.
7. All types of waste accepted at the landfill from member collection vehicles.

C. Commercial haulers will not be charged a tipping fee or any other fee except those that are charged to self-haulers for waste originating within the area served by the NRSWMA Ltd. if it is a waste described in B..

D. Tipping fees will be based only on the type of waste. Once a type of waste is identified as a waste requiring a tipping fee, the tipping fee for that waste can be based on the amount of waste delivered.

E. All of the above apply at transfer stations as well as the Regional Landfill.

F. The NRSWMA Ltd. will provide a minimum of 7 transfer stations outside the 16 km radius of the landfill. This does not eliminate the possibility of transfer stations within the 16 km radius of the landfill. This will be done by the NRSWMA Ltd. either owning and/or operating the transfer stations or contracting with another group or individual to do so.

G. This contract can be amended by the agreement of both parties.

Signed *M. L. Bowen*
County of Newell

Signed *Wayne Daniels*
County of Newell

Signed *Michael Cassel*
NRSWMA Ltd.

Signed *Orlene*
NRSWMA Ltd.

*Passed at
Landfill Meeting
June 1999*

NEWELL HOUSING FOUNDATION
MARCH 7/2023

- 1) At Playfair Lodge the emergency call system install is almost complete. Exterior door replacement has also begun.
- 2) An emergency request has been submitted to the government for new carpet in the hallways at Playfair Lodge. The carpet is original, is stained, stained and lifting in numerous places causing a tripping hazard.
- 3) At Newbrook Lodge there are 9 vacant 1 bedroom units. All other suites are rented and there is now a wait list for studio suites.
- 4) In the senior self-contained apartments, there is currently a \$200.00 fee if a tenant moves from a current suite to a newly vacated site. This fee is to cover administration and cleaning. Under extenuating circumstances, such as health, the fee may be waived at the discretion of the CAO. Someone questioned Sasha on the reason for this policy. The board felt that the policy is valid but the fee is too low so they will be increasing the fee to discourage tenants from changing suites for frivolous reasons.
- 5) Sasha and Kole had a meeting with Trevor Horne with the Rural Development Network to discuss doing a needs assessment for seniors housing in Bassano.
- 6) There was much discussion on whether the board is currently pushing the Bassano Project or whether it is stalled. Some members feel that , until AHS is on board with the Bassano Project, the board should stand down. Some members feel strongly that Newell Housing should push harder than ever to make the project a reality.

Council Committee Report

Councillor Mike Wetzstein

Community Futures Wild Rose – March 2, 2023

- Discussion was had regarding loss provision rate, we are currently at 2.8 percent and we are expected by regulation to be at 4.5 to 7 percent. Decision was made by the board to revamp lending matrix used for eligibility.
- Government has changed criteria on repayment of RRRF loans (covid relief) with those coming due. A plan is now in the works to be able to convert those over to regular business loans as many businesses are going to be unable to repay them with new shorter term on the loan.
- Currently sitting at an excess of available lending funds as many loans are actually being repaid in full lately with limited number of loans being written.
- Decision was made due to hi interest rates by Bank of Canada to change base lending interest to prime plus 3 instead of the variable scale that was being used. This is set for a 1 year term with changes being able to be made at any time deemed necessary by the board.
- Round table discussion was had in regards to difficulty faced by all municipalities having trouble with housing availability effecting business employee availability. Decision was made for the potential "open house" to developers and for all communities to be able to showcase themselves in the hope of attracting housing developers.

February 2023 Committee Reports
Sydney Miller

Brooks Region Tourism

16 February 2023

- Beginning of June, 6 people are coming to do Dinosaur Tour
- Rosemary hockey tournaments are being cancelled due to a lack of hotel space
 - Hotels are not at full capacity
 - Tournaments want hotels with pools; pool passes to JBS help the hotels that do not have pools
 - Communication from the arenas needs to include that weekends at hotels are booked by the end of October/three months prior to the tournament
- Destination training for frontline staff being developed
- White Barn opens in May; dabble with Easter if weather permits
- Ag Journalists from Olds visiting vegetable processor, Bassano Dam, feedlot on a Bus Tour

Bassano Memorial Library

21 February 2023

- Youth engagement progressing
 - Connie Gowdy & Shawna Singular assisting in finding interested youth
 - 15 March meeting targeted group of youth
 - Google form available in advance to youth to aid discussion
- 14 March is a training day from Shortgrass
 - Assisting with google drive understanding
- Policy needed for delivery
 - No standard delivery available; Mandy has been delivering through Covid to those isolating or unable to leave home, but this has been taken advantage of by a couple patrons, so a policy is required to establish standard practice
 - Policy to allow for delivery in certain circumstances and will also ensure employee security during delivery



MONTHLY CAO REPORT

Meeting: March 13, 2023

Agenda Item: 9.1

Report Period: February 10, 2023 – March 10, 2023

Amanda Davis, Chief Administrative Officer

General Administration

- CAO was out of office between February 15 and March 3, 2023.
- Completed after fieldwork portion of the audit.
- FCSS training
- All summer employment ads were prepared and posted, with past students contacted for available positions.
- 30% registration for paper-free utility billing.
- Accounting has began signing up vendors for electronic payments.
- Administration is working through bylaw updates as directed by council and are sitting with the CAO for review and further direction.
- Fortis Alberta has a planned upgrade to replace all pole stitches at the end of March (weather permitting). There will be temporary disruptions to users as communicated in the Town's recent newsletter.
- Members of council, administration, and public works attended the March 7, 2023 RCMP town hall meeting. This meeting was hosted by the Bassano RCMP detachment to consult the community on policing priorities. There were 33 people in attendance. Overall, the feedback was positive based on the current priorities. Increase visual presence is always encouraged, and there was interest expressed by the attendees to establish Citizens on Patrol. The RCMP will take this back for further consideration. There was a sigh of relief that the detachment will remain unchanged and committed to serving the local area especially from first responders.
- Continuing to transition internal and external files with new brand/logo.

- On behalf of council and the town, Mayor Morey will deliver a flower arrangement to the new grocery store owners as well as the Bank Creative on March 14.

General Public Works

- Spring maintenance is underway with fluctuating weather.
- Facility maintenance project continues at the recreation complex.
- Equipment maintenance for spring kick-off underway.
- Snow removal and roads maintenance.
- Street signs are being installed on warmer days (see 1st Avenue).
- Public works is re-designing the cold storage shop expansion as directed by council.
- Facilitated project kick-off meeting for the bulk water loading system upgrade.

Bylaw Enforcement

Bassano's contracted bylaw enforcement officer engaged property owners regarding traffic enforcement and general complaints. The bylaw officer assisted with general complaints, monitored pedestrian safety in priority areas, and investigated multiple traffic matters.

1. Community Standards Bylaw 920/21
 - a. 1 file remains open from 2022.
 - b. 1 file was opened and closed regarding a complaint about an unregistered vehicle and a vehicle with flat tires.
2. Dog Control Bylaw 928/22 – Unlicensed Dog.
 - a. 1 file were opened and closed.
 - b. 1 file related to unlicensed dogs remains open from 2022.
3. Traffic Bylaw 876-18
 - a. 1 file was opened and closed regarding a speeding complaint.

Total files initiated in February: 3

Total files closed: 3

Total Files initiated in 2023 (Period Ending February 28, 2023): 6

Total Files initiated in 2023 (Period Ending January 31, 2023): 4

Development

PERMIT NUMBER	LOCATION	DEVELOPMENT
TOB-D-02-23	819 Centre Street Close	Compliance certificate variances.

Administration continues to work with South Country Co-op regarding the submission of a development permit for a bulk fuel station and truckers' lounge at 669 – 12th Street. The draft

submission documents were incomplete with inflated utility consumption. The files were returned for clarification in early February. No response to date.

Recreation & Leisure Master Plan

Joint Use Facility Upgrades Project

Tenders issued for the ventilation and fireproofing portion of the arena as stated on the agenda.

2023 Small Town Smoke Down BBQ Competition

A grant was submitted to the Brooks Regional Tourism Experience Development Fund to host a local music showcase and provide free busing to and from the Bassano Dam as a part of the Small Town Smoke Down BBQ Competition June 2-4, 2023. Amount requested: \$8,000.

Attachments

1. Action Items List - no action required

**Town of Bassano
Council Meeting Action Items 2018-2022**

Aug. 9, 2021 Regular Meeting

Directed to	Action	Completed
Davis, A.	Prepare implementation summary and budget prep for council re: economic enrichment	
Davis, A.	Add Dennis Hunt property to upcoming agenda re: driveway concerns.	

Mar. 14, 2022 Regular Meeting

Directed to	Action	Completed
Davis, A.	Assest Retirement Planning DUE	

Apr. 19, 2022 Regular Meeting

Directed to	Action	Completed
Davis, A.	Letter to NHF re: ROFR	Conversation with CAO letter to follow.

May 9, 2022 Regular Meeting

Directed to	Action	Completed
Davis, A.	Refer to draft transfer site policies re: cement/shingles	
Davis, A.	Follow up with Clr. Wetzstein re: hazardous waste drop off at the fire hall	

July 11, 2022 Regular Meeting

Directed to	Action	Completed
Davis, A.	Amend grants re: RR185N	

Oct. 11, 2022 Regular Meeting

Directed to	Action	Completed
Davis, A.	Prepare draft revision to traffic bylaw	
Davis, A.	Add to Q1 2023 agenda - private parking on public lands	

Dec. 12, 2022 Regular Meeting

Directed to	Action	Completed
Smith, S.	Proceed with pool liner project - grant application, tender, etc.	In progress.
Davis, A.	Investigate liability issues regarding the movement of people from an incident if the ambulance is not available. Insurance and legal.	

Jan. 23, 2023 Regular Meeting

Directed to	Action	Completed
Davis, A.	Prepare development incentive policy for vacant municipal lots	
Davis, A.	Engage legal re: PA for development incentive.	

Feb. 13, 2023 Regular Meeting

**Town of Bassano
Council Meeting Action Items 2018-2022**

Directed to	Action	Completed
Kelly, T.	Rotate minutes	Complete - Feb. 16, 2023
Kelly, T.	Resolution index	Complete - Feb. 15, 2023
Barron/Kelly	Prepare events schedule and send to Mamchur	Complete - Feb. 17, 2023
Kelly/Davis	Finish business license bylaw modernization per 6.1 requests.	
Davis, A.	Process fire bylaw 931/23	Complete - Feb. 14, 2023
Davis, A.	Add insurance recognition in newsletter with council address.	
Davis, A.	Fire bylaw to CC and request for invoicing.	Complete - Feb. 14, 2023
Davis, A.	Teach TK re: billing for fire.	Complete - Feb. 14, 2023
Kelly, T.	Update bylaw index/post online.	Complete - Feb. 16, 2023
Davis, A.	Updated Cap. Formatting	Complete - Feb. 14, 2023
Davis, A.	Submit application to CCBF re: G3-T2	
Davis, A.	Submit applications to MSI cap re: pool and G3-T2	
Davis, A.	Update SS. Re: pool funding from MSI Cap.	Complete
Davis, A.	Budget to TK re: public signage upgrade.	Complete - Feb. 14, 2023
Davis, A.	Prepare engineering RFQ for G3-T2	
Davis/Raymond	Shop expansion options for PW with rec.	Discussed on Feb. 14, 2023
Smith, S.	Update policy and tracker P-TOB72a-001/22 - post to website	Complete - Feb. 14, 2023
Smith, S.	Update policy and tracker P-TOB72a-003/22 - post to website	Complete - Feb. 14, 2023
Smith, S.	Process pool job ads with new EE rates.	Complete - Feb. 14, 2023
Davis, A.	Follow up with Sieben re: not renting second bay for Thrive at this time, possible extension.	Confirmed via call on Feb. 14, 2023
Davis/Raymond	Thrive relocation?	Discussed on Feb. 14, 2023
Kelly, T.	Update Hall contracts and advertisements to include proximity to campground.	
Kelly, T.	Paperfree billing applications to library.	Complete - Feb. 16, 2023
Davis, A.	Proceed with budget implementation and department budgets.	
Davis, A.	Department budgets to staff.	
Davis, A.	Execute bulk water contract letter and send to MPE.	Complete - Feb. 14, 2023
Davis, A.	Notification to Hermanson re: library board appointment extension.	Complete - Feb. 14, 2023
Davis, A.	Notification to Barron re: appointment of K. Reid.	Complete - Feb. 14, 2023
Davis, A.	To Luchuck re: BARRA and Town re: rainwater harvesting.	Complete - Feb. 14, 2023
Davis, A.	To John Slomp re: BARRA rainwater harvesting.	Complete - Feb. 14, 2023
Davis, A.	Newsletter highlights.	Complete - Feb. 14, 2023
Davis, A.	Follow-up info. To council re: Grose delegation.	

Town of Bassano
Council Meeting Action Items 2018-2022

Davis, A.	Staff council updates.	Complete - Feb. 14, 2023
Davis, A.	Add Brooks Maternity Clinic to March agenda.	Complete
Davis, A.	Chat w/ PW re: snow drainage by fire hall.	Complete - being monitored - not a regular location for dumping. Was needed.

MONTHLY STATEMENT

Town of Bassano

Period Ending February 28, 2023

General Account			
Net Balance at End of Previous Month	\$	1,140,646.19	
Receipts for the Month	\$	399,592.51	
Interest	\$	4,791.46	
Sub-Total	\$	1,545,030.16	
Less Disbursements for the month	-\$	431,930.58	
TIPPS Returned	-\$	607.60	
Service Charges	-\$	885.72	
Net Balance at End of Month	\$	1,111,606.26	
Bank			
Bank Balance at End of Month	\$	1,168,156.51	
Outstanding Deposit	\$	300.00	
Sub-Total	\$	1,168,456.51	
Less outstanding cheques	-\$	56,850.25	
NET Balance at End of Month	\$	1,111,606.26	
Savings			
	Opening Balance	Interest/Transfers	Closing Balance
Fire Reserves	\$ 31,630.10	\$ 121.32	\$ 31,751.42
Sewage Upgrade	\$ 454.16	\$ 225,122.39	\$ 225,576.55
MSI Capital	\$ 412,045.91	\$ 1,580.45	\$ 413,626.36
Fedral Gas Tax Refund	\$ 128,668.68	\$ 493.52	\$ 129,162.20
MSI Operational	\$ 60,004.59	\$ 230.15	\$ 60,234.74
Capital Plan Reserve	\$ 2,665,464.01	\$ 35,362.97	\$ 2,700,826.98
Land & Development Reserve	\$ 611,264.25	\$ 2,344.58	\$ 613,608.83
Recreation & Culture Reserve	\$ 483,683.71	\$ 1,855.23	\$ 485,538.94
Municipal Reserve	\$ 522,531.71	\$ 2,004.23	\$ 524,535.94
FCSS Reserve	\$ 996.16	\$ 3.82	\$ 999.98
AMWWP Grant Funds	\$ 58.71	\$ 0.23	\$ 58.94
Recreation Funding Committee	\$ 3,582.03	\$ 13.74	\$ 3,595.77
Tax Sale - 103000	\$ 40,063.84	\$ 153.67	\$ 40,217.51
Tax Sale - 242000	\$ -	\$ -	\$ -
Tax Sale - 243000	\$ 4,429.09	\$ 21.50	\$ 4,450.59
Tax Sale - 284000	\$ 25,435.54	\$ 97.56	\$ 25,533.10
Shydlowski	\$ 110.26	\$ 0.42	\$ 110.68
Common Shares	\$ 5,627.47		\$ 5,627.47
Investments			
Shydlowski Scholarship	\$ 3,856.79		\$ 3,856.79
Nesbit Burns	Fixed Income \$ 1,001,918.62	\$0.00	\$ 1,001,918.62
	Cash Account \$ 91,136.24	\$935.14	\$ 92,071.38
Transaction Total		\$270,340.92	
Total	\$	6,092,961.87	\$
			6,363,302.79
Prepared By: <i>Christine Potkau</i>	<div style="border-top: 1px solid black; width: 100%;"></div> Mayor Morey		
	<div style="border-top: 1px solid black; width: 100%;"></div> C.A.O Amanda Davis		



TOWN OF BASSANO

Cheque Listing For Account Payable

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
						Batch # 21821
20230008	2023-01-12	EFT	EFT	877	ALBERTA MUNICIPAL SERVICES CORPORATION	28,648.96
20230009	2023-01-12	EFT	EFT	171	AMSC INSURANCE SERVICES LTD.	5,647.09
20230010	2023-01-12	EFT	EFT	398	BASSANO & DIST. CENTENNIAL ARENA SOCIETY	12,500.00
20230011	2023-01-12	EFT	EFT	8	BASSANO AUTOMOTIVE (1985) LTD.	92.94
20230012	2023-01-12	EFT	EFT	20	BASSANO BUILDING CENTRE LTD.	178.98
20230013	2023-01-12	EFT	EFT	47	BASSANO PLUMBING & HEATING	303.82
20230014	2023-01-12	EFT	EFT	522	BENCHMARK ASSESSMENT	1,575.79
20230015	2023-01-12	EFT	EFT	487	CANADIAN LINEN	107.13
20230016	2023-01-12	EFT	EFT	1079	DEFEND POWER AND COMMUNICATIONS LTD.	567.00
20230017	2023-01-12	EFT	EFT	962	DIGITEX CANADA INC.	10,762.50
20230018	2023-01-12	EFT	EFT	1081	JEPSON PETROLEUM (ALBERTA) LTD	114.23
20230019	2023-01-12	EFT	EFT	1080	JONES, MIKE	62.00
20230020	2023-01-12	EFT	EFT	1075	MUNISIGHT LTD.	210.00
20230021	2023-01-12	EFT	EFT	365	NEWELL 911 REGIONAL DISPATCH ASSOC.	3,733.12
20230022	2023-01-12	EFT	EFT	578	NEWELL REGIONAL SERVICES CORP.	25,035.47
20230023	2023-01-12	EFT	EFT	989	PETKAU, CHRISTINE	28.97
20230024	2023-01-12	EFT	EFT	3	PIONEER GAS CO-OP LTD.	2,403.08
20230025	2023-01-12	EFT	EFT	217	PLAYFAIR LODGE	404.70
20230026	2023-01-12	EFT	EFT	25	PUROLATOR INC.	88.80
20230027	2023-01-12	EFT	EFT	173	RIC'S ELECTRIC	7,804.84
20230028	2023-01-12	EFT	EFT	1000	SMITH, SYDNEY	988.17
20230029	2023-01-12	EFT	EFT	881	SOUTH COUNTRY CO-OP LIMITED	3,650.63
20230030	2023-01-12	EFT	EFT	948	TAXervice	3,218.25
20230031	2023-01-12	EFT	EFT	1	TELUS COMMUNICATIONS INC.	635.56
20230032	2023-01-12	EFT	EFT	1058	TOWN OF BASSANO	558.20
20230033	2023-01-12	EFT	EFT	935	WOLSELEY CANADA INC	11.09
20230034	2023-01-12	EFT	EFT	900001	ULINE CANADA CORPORATION	1,232.60
						110,563.92
						Batch # 21832
20230035	2023-01-16	EFT	EFT	512	AB FIRE TECH LTD.	1,396.92
20230036	2023-01-16	EFT	EFT	121	COUNTY OF NEWELL	3,240.00
20230037	2023-01-16	EFT	EFT	529	MPE ENGINEERING LTD	1,627.50
20230038	2023-01-16	EFT	EFT	1006	PARRISH & HEIMBECKER	724.89
						6,989.31
						Batch # 21838
20230039	2023-01-17	EFT	EFT	1079	DEFEND POWER AND COMMUNICATIONS LTD.	3,066.32
						3,066.32
						Batch # 21845
20230040	2023-01-19	EFT	EFT	902	SIEBEN HOLDINGS LTD.	1,365.00
						1,365.00



TOWN OF BASSANO

Cheque Listing For Account Payable

2023-Mar-8

2:51:47PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount	Batch #
20230041	2023-01-20	EFT	EFT	1050	CHINOOK FINANCIAL C/O COLLABRIA	889.32	21854
20230042	2023-01-20	EFT	EFT	900001	COMMERCIAL POOL AND RECREATIONAL PRODUCTS	1,474.26	
							2,363.58
							21867
20230043	2023-01-23	EFT	EFT	720	BASSANO GOLF CLUB SOCIETY	2,557.50	
20230044	2023-01-23	EFT	EFT	1053	CHARTRAND LANDSCAPING INC.	3,239.25	
20230045	2023-01-23	EFT	EFT	908	FOX ENERGY SYSTEMS INC.	11,060.96	
20230046	2023-01-23	EFT	EFT	900001	2350588 ALBERTA LTD.	148.33	
							17,006.04
							21870
20230047	2023-01-24	EFT	EFT	1043	2052900 ALBERTA LTD.	8,221.50	
20230048	2023-01-24	EFT	EFT	39	ASSOCIATION OF ALBERTA MUNICIPALITIES	2,390.03	
20230049	2023-01-24	EFT	EFT	487	CANADIAN LINEN	107.13	
20230050	2023-01-24	EFT	EFT	121	COUNTY OF NEWELL	131.55	
20230051	2023-01-24			111	CREATIVE SCREEN ART SERVICES	113.40	
20230052	2023-01-24	EFT	EFT	908	FOX ENERGY SYSTEMS INC.	392.65	
20230053	2023-01-24	EFT	EFT	563	NEWELL ADULT EDUCATION CENTRE	200.00	
20230054	2023-01-24	EFT	EFT	779	OLDMAN RIVER REGIONAL SERVICES COMMISSION	10,465.15	
20230055	2023-01-24	EFT	EFT	483	ROCKY MOUNTAIN PHOENIX	261.45	
20230056	2023-01-24	EFT	EFT	1035	TELUS MOBILITY	625.82	
						Total	164,262.85

*** End of Report ***

FCSS Director's Report

Period Ending: February 28, 2023

Prepared By: Amanda Barron, Director



Supporting Community Members

SUPPORTS

Seniors Benefits

In the month of February, we assisted community 5 members with seniors benefits and program enrollment.

PROGRAMS

Youth on Board

The board is investing the feasibility of adding Youth of Board. Legal was engaged to answer questions/concerns regarding the initiative. This will be an ongoing discussion with the board to determine feasibility.

Rural Pop Up

Formerly known as Parents and Tots, we received the signed Terms of Reference. The program start date was pushed back until March 21st, 2023, because the SPEC program schedule was already in place for February. Due to a previously booked function our first session will be held at the joint use space at the Arena with future sessions to be held at the community hall. Safe Communities would like to host a car seat clinic during one of these sessions if possible.

Canadian Volunteer Tax Program

All software and requirements are completed to begin facilitation, advertising material went to the public on February 24, 2023.

PROGRAM DEBREIFS

Random Acts of Kindness Coupons

FCSS distributed 125 coupons throughout the community in February. Upon speaking with the Bassano RCMP Constable Mamchur, he stated his officers enjoyed being a part of the distribution and asked in the event FCSS does this program in the future they would love to participate again.

Some coupons were delivered at random secretly and others given to the recipient. People were happy and smiling when they received the coupon. It would be encouraged to opt only for face-to-face delivery, so residents have a moment of human connection in the future.

Anti-Bullying Video Series

FCSS posted 12 videos in February on the importance of demonstrating kindness. The videos featured residents and enforcement officers. The video series has been well received by community members with views ranging from 75-250 per video, with the largest impact coming from the videos featuring children and seniors. Through the series we increased our community exposure via Facebook by 35 followers.

FCSS Director's Report

Period Ending: February 28, 2023

Prepared By: Amanda Barron, Director

Supporting Community Members



Family Day Giveaway

The winner of the Family Day Giveaway Bowling Pass Cindy and Dexter Pearson with 30 entries.

INITIATIVES

Welcome Wagon (WW)

In the month of February there were four Welcome Packages distributed.

I am in the process of compiling items for the next round of packages from contributors. FCSS has a budget of \$500.00 allocated to replenishing items. At present I am using up items that are preexisting in the office. There are currently 5 packages on hand for distribution.

419 3rd Ave	7-Feb-23
340 2nd Ave	8-Feb-23
302 7th St	24-Feb-23
819 Center St close	28-Feb-23

GENERAL UPDATES

Seniors Week

A Healthy Community Grant was submitted to support Senior's Week programing for \$1,500. Updates to follow.

UPCOMING PROGRAMS

Women's Wellness

- Advertising has been distributed in Duchess, Rosemary, Gem, and Hussar through their Facebook Community pages. It was also added to Newell Region Tourism's website. I inquired into advertising at the Brooks Bulletin however the cost did not fit into our working program budget.
- We have been granted the use of Black tablecloths and teal runners thanks to Kaylien Wirachowsky, Bassano School also has white table cloths we would have access to.
- Bassano 4H is unable to assist with Lunch Service, Bassano Grad class has been approached to fill this space.
- 60 tickets have been sold to date for the event.

BASSANO FEBRUARY 2023 REPORT

During the month of February our department completed eight hours of Municipal Enforcement duties.

Officers will be as well receiving direction from the CAO and designated staff on any matters that require investigation that their office receives.

During this month, our department had no investigations.

There are no outstanding investigations currently.

During this month three warnings were issued for driver not wearing a seatbelt, vehicle equipment violation (daytime running lights not working) and distracted driving (cellphone).

There were two tickets issued for operating an unregistered motor vehicle and for driver not wearing a seatbelt.

The focus for the Alberta Traffic Safety Enforcement for this month was on distracted driving. Our department issued one warning for distracted driving.

This concludes the report for Bassano for February.

NEWELL REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

Minutes of the 3:00 pm February 23, 2023 Meeting

Held at the Village of Duchess Offices

MEMBERS PRESENT:

Tony Steidel – Chairman of the Board – Village of Duchess, Mayor

Bill Prentice – Vice Chairman – City of Brooks, Councillor

John Slomp – Town of Bassano, Councillor

Gerry Fortier – Village of Rosemary, Councillor

Neil Johnson – County of Newell, Councillor

ALSO IN ATTENDANCE:

Jerry Neighbour – NRSWMA - Treasurer

Shawn McKay – NRSWMA - Authority Manager

Eugene Foisy – Smith Group Holdings, Controller

1) CALL TO ORDER

Tony Steidel called the meeting to order at 3:00pm. Minutes recorded by Shawn McKay.

2) ADOPTION OF AGENDA – ADDITIONS, DELETIONS & ADJUSTMENTS:

Gerry Fortier moved the agenda be adopted – carried unanimously.

3) ADOPTION OF MINUTES

Tony Steidel moved the minutes of the January 26, 2023 meeting be adopted – carried unanimously.

4) MONTHLY FINANCIALS

Bill Prentice moved the Monthly Financials be accepted – carried unanimously.

5) AUTHORITY MANAGER’S MONTHLY REPORT

10,670 tonnes of special waste have been approved for disposal from January 23, 2023 until February 21, 2023.

January waste quantities are down from December and down from January last year. Industrial waste sales are down slightly by \$11,257 from January last year.

Leachate forcemain construction has been put on hold until spring.

Capping, seeding and cleanup kick off meeting scheduled for the week of February 27th.

Concrete, Asphalt, Trees & Stumps, Shingles, and C & D quantification. The crushing/shredding tender will be prepared as time allows.

A meeting with Tetra Tech will be held the week of February 27th to take the Scale/Scalehouse project to conceptual design and cost estimation.

The County of Newell and the NRSWMA are in discussions regarding the transfer stations, the materials accepted and if fees are required. The discussions will continue. The councillors from the County of Newell will come to the landfill to view the landfill and hear about some of our operational battles when dealing with a variety of hard to handle materials. This tour is scheduled for March 9th following their council meeting.

RemedX operates Class II landfills and they have applied to have one approved in the NW part of the County of Newell. This would significantly reduce the revenue that is currently coming to the NRSWMA and again would undoubtedly increase requisitions to cover operating, closure, equipment, etc. This combined with other fees being removed, would be detrimental to our revenue streams. I believe a meeting with the NRSWMA and the County of Newell to express concerns needs to be set up.

Smith Group Holdings has requested the landfill stay open an additional 11 hours per week. I responded that the landfill already has plans to change our hours of operation after the Scale project is complete in the late spring/summer.

Hitachi Zosen Inova has been selected by SAEWA to move forward with a proposal for a waste to energy plant. The next meeting will be via Zoom on February 27th.

6) SMITH GROUP HOLDINGS representative, Eugene Foisy presented at the meeting to discuss longer hours at the landfill. The NRSWMA responded with their already existing plan to open the landfill to all traffic at 8am on weekdays for the entire year following completion and commissioning of the new Scales and Scalehouse. Eugene was satisfied with our future plans for an additional 5 hours/week of open hours.

7) MUNICIPAL REQUISITIONS – the requisitions will remain the same for 2023 and will be reviewed in October and November for 2024,

8) INVOICES & WAGES – Neil Johnson moved to approve the invoices – carried unanimously.

9) ADDITIONAL AGENDA TOPICS

None.

10) FURTHER DISCUSSION

None.

11) ADJOURNMENT - Tony Steidel adjourned the meeting at 4:10pm.

Next meeting at 3:00pm, March 23, 2023, at the Village of Dutchess Offices.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

The 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

.../2

Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Schulz". The signature is fluid and cursive, with the first name being more prominent.

Rebecca Schulz
Minister

cc: Chief Administrative Officers
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council
Cathy Heron, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta
Dave Lamouche, President, Metis Settlements General Council
Dan Rude, Chief Executive Officer, Alberta Municipalities
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta

2023 Municipal Sustainability Initiative Allocations

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
Total	485,000,000	60,000,000	545,000,000
Cities			
AIRDRIE	7,490,765	978,974	8,469,739
BEAUMONT	2,016,399	278,834	2,295,233
BROOKS	1,405,625	191,386	1,597,011
CALGARY	128,088,752	0	128,088,752
CAMROSE	2,039,756	274,586	2,314,342
CHESTERMERE	2,262,223	313,752	2,575,975
COLD LAKE	1,646,201	228,574	1,874,775
EDMONTON	95,318,204	0	95,318,204
FORT SASKATCHEWAN	3,103,291	420,994	3,524,285
GRANDE PRAIRIE	7,244,531	944,952	8,189,483
LACOMBE	1,451,330	201,366	1,652,696
LEDUC	3,815,262	520,142	4,335,404
LETHBRIDGE	10,200,842	1,303,180	11,504,022
LLOYDMINSTER	2,172,375	298,730	2,471,105
MEDICINE HAT	6,437,648	834,336	7,271,984
RED DEER	10,780,196	1,389,912	12,170,108
SPRUCE GROVE	3,893,722	519,060	4,412,782
ST. ALBERT	7,435,440	984,262	8,419,702
WETASKIWIN	1,277,057	177,560	1,454,617
Towns			
ATHABASCA	339,047	65,176	404,223
BANFF	1,402,845	218,568	1,621,413
BARRHEAD	485,146	305,840	790,986
BASHAW	120,510	118,190	238,700
BASSANO	155,583	100,418	256,001
BEAVERLODGE	283,701	57,976	341,677
BENTLEY	142,469	92,522	234,991
BLACKFALDS	1,038,543	152,758	1,191,301
BON ACCORD	182,309	119,284	301,593
BONNYVILLE	732,420	116,740	849,160
BOW ISLAND	228,098	249,276	477,374
BOWDEN	154,133	162,042	316,175
BRUDERHEIM	174,569	112,014	286,583
CALMAR	258,176	54,684	312,860
CANMORE	2,622,876	401,226	3,024,102
CARDSTON	392,944	450,822	843,766
CARSTAIRS	464,223	81,536	545,759
CASTOR	126,101	128,358	254,459
CLARESHOLM	404,602	72,800	477,402
COALDALE	867,856	130,116	997,972
COALHURST	294,269	193,938	488,207

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
COCHRANE	3,295,030	451,288	3,746,318
CORONATION	128,288	129,748	258,036
CROSSFIELD	421,164	77,198	498,362
DAYSLAND	117,148	117,070	234,218
DEVON	697,278	110,248	807,526
DIAMOND VALLEY	624,522	124,146	748,668
DIDSBURY	540,506	345,808	886,314
DRAYTON VALLEY	851,583	133,310	984,893
DRUMHELLER	824,841	514,290	1,339,131
ECKVILLE	150,434	154,242	304,676
EDSON	939,479	143,182	1,082,661
ELK POINT	186,729	116,586	303,315
FAIRVIEW	322,012	208,110	530,122
FALHER	139,274	141,562	280,836
FORT MACLEOD	335,241	64,534	399,775
FOX CREEK	314,725	62,648	377,373
GIBBONS	344,103	65,234	409,337
GRIMSHAW	292,874	323,042	615,916
HANNA	277,616	305,666	583,282
HARDISTY	107,234	36,308	143,542
HIGH LEVEL	422,038	269,132	691,170
HIGH PRAIRIE	291,086	58,808	349,894
HIGH RIVER	1,480,481	210,512	1,690,993
HINTON	1,100,330	164,046	1,264,376
INNISFAIL	847,106	130,080	977,186
IRRICANA	157,154	101,126	258,280
KILLAM	136,534	87,562	224,096
LAMONT	206,782	220,630	427,412
LEGAL	165,968	108,350	274,318
MAGRATH	258,895	290,978	549,873
MANNING	153,802	156,670	310,472
MAYERTHORPE	160,372	170,544	330,916
MCLENNAN	110,324	189,848	300,172
MILK RIVER	117,621	117,430	235,051
MILLET	229,783	145,758	375,541
MORINVILLE	1,024,400	151,342	1,175,742
MUNDARE	125,226	79,564	204,790
NANTON	259,595	55,110	314,705
NOBLEFORD	164,641	42,942	207,583
OKOTOKS	3,209,241	438,100	3,647,341
OLDS	1,016,622	152,920	1,169,542
ONOWAY	143,026	90,428	233,454
OYEN	135,964	138,678	274,642
PEACE RIVER	750,604	118,068	868,672
PENHOLD	374,473	242,062	616,535
PICTURE BUTTE	210,683	136,550	347,233
PINCHER CREEK	404,037	73,266	477,303
PONOKA	738,705	466,336	1,205,041

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
PROVOST	239,119	149,678	388,797
RAINBOW LAKE	116,921	191,710	308,631
RAYMOND	415,051	485,476	900,527
REDCLIFF	603,421	98,566	701,987
REDWATER	263,368	56,258	319,626
RIMBEY	296,423	59,686	356,109
ROCKY MOUNTAIN HOUSE	720,423	113,876	834,299
SEDGEWICK	120,718	76,984	197,702
SEXSMITH	298,037	59,740	357,777
SLAVE LAKE	708,995	111,906	820,901
SMOKY LAKE	133,199	132,806	266,005
SPIRIT RIVER	133,984	135,828	269,812
ST. PAUL	621,506	390,318	1,011,824
STAVELY	97,377	34,718	132,095
STETTLER	649,945	104,896	754,841
STONY PLAIN	1,890,824	263,552	2,154,376
STRATHMORE	1,432,830	204,692	1,637,522
SUNDRE	320,075	62,972	383,047
SWAN HILLS	161,920	295,664	457,584
SYLVAN LAKE	1,615,280	229,888	1,845,168
TABER	851,145	128,398	979,543
THORSBY	138,024	88,970	226,994
THREE HILLS	342,057	221,000	563,057
TOFIELD	245,728	154,482	400,210
TROCHU	137,657	142,318	279,975
TWO HILLS	163,454	322,988	486,442
VALLEYVIEW	227,594	141,734	369,328
VAUXHALL	148,502	278,368	426,870
VEGREVILLE	621,277	101,106	722,383
VERMILION	472,300	82,588	554,888
VIKING	141,533	145,296	286,829
VULCAN	225,978	143,874	369,852
WAINWRIGHT	681,539	108,874	790,413
WEMBLEY	190,969	46,366	237,335
WESTLOCK	541,202	90,218	631,420
WHITECOURT	1,175,591	175,288	1,350,879
Villages			
ACME	102,499	98,678	201,177
ALBERTA BEACH	155,178	42,420	197,598
ALIX	112,563	36,466	149,029
ALLIANCE	57,932	59,426	117,358
AMISK	61,612	69,662	131,274
ANDREW	82,311	74,044	156,355
ARROWWOOD	62,306	70,354	132,660
BARNWELL	128,224	84,302	212,526
BARONS	71,576	97,610	169,186
BAWLF	80,263	73,422	153,685
BEISEKER	123,770	37,990	161,760

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
BERWYN	88,776	138,030	226,806
BIG VALLEY	74,454	99,614	174,068
BITTERN LAKE	65,194	41,216	106,410
BOYLE	130,380	128,698	259,078
BRETON	96,985	62,454	159,439
CARBON	87,115	130,508	217,623
CARMANGAY	66,152	54,936	121,088
CAROLINE	87,600	132,878	220,478
CHAMPION	71,477	93,018	164,495
CHAUVIN	73,160	98,636	171,796
CHIPMAN	71,431	58,098	129,529
CLIVE	109,775	70,876	180,651
CLYDE	80,860	74,268	155,128
CONSORT	109,311	106,902	216,213
COUTTS	67,114	54,620	121,734
COWLEY	63,244	50,552	113,796
CREMONA	84,281	54,536	138,817
CZAR	61,327	69,228	130,555
DELBURNE	125,232	124,762	249,994
DELIA	63,783	51,308	115,091
DONALDA	62,604	72,712	135,316
DONNELLY	72,215	97,908	170,123
DUCHESS	140,119	145,246	285,365
EDBERG	57,157	58,720	115,877
EDGERTON	79,733	114,982	194,715
ELNORA	69,868	89,126	158,994
EMPRESS	59,633	59,902	119,535
FOREMOST	92,938	86,636	179,574
FORESTBURG	119,992	207,472	327,464
GIROUXVILLE	67,039	86,922	153,961
GLENDON	89,257	81,544	170,801
GLENWOOD	71,810	62,126	133,936
HALKIRK	54,888	50,838	105,726
HAY LAKES	87,914	81,508	169,422
HEISLER	58,001	60,592	118,593
HILL SPRING	59,331	45,432	104,763
HINES CREEK	72,536	98,724	171,260
HOLDEN	74,985	99,894	174,879
HUGHENDEN	63,997	77,564	141,561
HUSSAR	61,205	48,406	109,611
INNISFREE	62,920	73,536	136,456
IRMA	89,862	84,258	174,120
KITSCOTY	132,333	133,782	266,115
LINDEN	119,527	77,544	197,071
LOMOND	58,816	61,884	120,700
LONGVIEW	75,211	31,970	107,181
LOUGHEED	66,409	80,466	146,875
MANNVILLE	114,066	197,524	311,590

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
MARWAYNE	96,804	152,330	249,134
MILO	54,910	27,224	82,134
MORRIN	64,125	77,008	141,133
MUNSON	62,406	48,796	111,202
MYRNAM	71,642	97,240	168,882
NAMPA	79,633	32,476	112,109
PARADISE VALLEY	59,515	64,502	124,017
ROCKYFORD	72,488	62,238	134,726
ROSALIND	61,201	66,514	127,715
ROSEMARY	76,385	108,896	185,281
RYCROFT	101,768	64,946	166,714
RYLEY	86,425	127,154	213,579
SPRING LAKE	119,970	37,842	157,812
STANDARD	78,416	32,318	110,734
STIRLING	152,735	288,034	440,769
VETERAN	63,410	76,504	139,914
VILNA	67,233	87,146	154,379
WARBURG	110,814	185,164	295,978
WARNER	75,919	104,434	180,353
WASKATENAU	64,150	52,414	116,564
YOUNGSTOWN	57,940	59,428	117,368
Summer Villages			
ARGENTIA BEACH	43,509	9,444	52,953
BETULA BEACH	32,044	6,420	38,464
BIRCH COVE	31,309	9,230	40,539
BIRCHCLIFF	67,798	20,838	88,636
BONDISS	43,317	16,772	60,089
BONNYVILLE BEACH	36,239	13,996	50,235
BURNSTICK LAKE	31,861	6,288	38,149
CASTLE ISLAND	29,895	5,454	35,349
CRYSTAL SPRINGS	43,468	11,864	55,332
GHOST LAKE	39,541	14,344	53,885
GOLDEN DAYS	57,031	18,946	75,977
GRANDVIEW	48,552	17,636	66,188
GULL LAKE	54,232	18,442	72,674
HALF MOON BAY	36,773	9,838	46,611
HORSESHOE BAY	33,469	12,422	45,891
ISLAND LAKE	59,174	19,150	78,324
ISLAND LAKE SOUTH	33,889	11,278	45,167
ITASKA BEACH	34,640	7,560	42,200
JARVIS BAY	71,705	21,272	92,977
KAPASIWIN	33,130	5,994	39,124
LAKEVIEW	31,324	7,716	39,040
LARKSPUR	35,042	9,752	44,794
MA-ME-O BEACH	49,994	17,884	67,878
MEWATHA BEACH	41,127	15,418	56,545
NAKAMUN PARK	37,557	15,430	52,987
NORGLIWOLD	81,902	22,838	104,740

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
NORRIS BEACH	34,911	9,122	44,033
PARKLAND BEACH	50,004	17,790	67,794
PELICAN NARROWS	45,764	17,088	62,852
POINT ALISON	31,850	5,780	37,630
POPLAR BAY	49,107	17,752	66,859
ROCHON SANDS	43,400	15,392	58,792
ROSS HAVEN	45,834	17,078	62,912
SANDY BEACH	49,927	17,494	67,421
SEBA BEACH	69,534	21,010	90,544
SILVER BEACH	44,370	13,430	57,800
SILVER SANDS	46,098	17,122	63,220
SOUTH BAPTISTE	33,344	11,692	45,036
SOUTH VIEW	33,285	11,784	45,069
SUNBREAKER COVE	56,099	17,004	73,103
SUNDANCE BEACH	40,421	13,580	54,001
SUNRISE BEACH	38,262	15,872	54,134
SUNSET BEACH	35,110	10,268	45,378
SUNSET POINT	47,811	17,388	65,199
VAL QUENTIN	49,326	17,454	66,780
WAIPAROUS	35,021	10,254	45,275
WEST BAPTISTE	35,416	9,206	44,622
WEST COVE	44,668	16,908	61,576
WHISPERING HILLS	42,845	16,620	59,465
WHITE SANDS	55,258	18,740	73,998
YELLOWSTONE	39,916	16,144	56,060
Municipal Districts and Counties			
ACADIA NO. 34, M.D. OF	202,577	79,034	281,611
ATHABASCA COUNTY	1,390,220	344,076	1,734,296
BARRHEAD NO. 11, COUNTY OF	897,269	345,476	1,242,745
BEAVER COUNTY	1,085,155	410,658	1,495,813
BIG LAKES COUNTY	911,633	147,308	1,058,941
BIGHORN NO. 8, M.D. OF	350,286	73,816	424,102
BIRCH HILLS COUNTY	485,473	168,050	653,523
BONNYVILLE NO. 87, M.D. OF	2,486,232	397,624	2,883,856
BRAZEAU COUNTY	1,376,840	230,638	1,607,478
CAMROSE COUNTY	1,454,771	428,248	1,883,019
CARDSTON COUNTY	679,160	268,742	947,902
CLEAR HILLS COUNTY	781,704	274,008	1,055,712
CLEARWATER COUNTY	2,428,477	386,360	2,814,837
CYPRESS COUNTY	2,039,853	316,068	2,355,921
FAIRVIEW NO. 136, M.D. OF	390,605	141,776	532,381
FLAGSTAFF COUNTY	1,144,021	472,508	1,616,529
FOOTHILLS COUNTY	3,210,754	514,818	3,725,572
FORTY MILE NO. 8, COUNTY OF	1,088,265	342,428	1,430,693
GRANDE PRAIRIE NO. 1, COUNTY OF	3,809,000	684,538	4,493,538
GREENVIEW NO. 16, M.D. OF	3,184,939	523,534	3,708,473
KNEEHILL COUNTY	1,176,683	290,426	1,467,109
LACOMBE COUNTY	1,881,530	298,984	2,180,514

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
LAC STE. ANNE COUNTY	1,450,152	215,836	1,665,988
LAMONT COUNTY	909,040	319,632	1,228,672
LEDUC COUNTY	3,073,816	497,408	3,571,224
LESSER SLAVE RIVER NO. 124, M.D. OF	630,108	110,400	740,508
LETHBRIDGE COUNTY	1,388,843	210,780	1,599,623
MINBURN NO. 27, COUNTY OF	838,363	302,710	1,141,073
MOUNTAIN VIEW COUNTY	2,106,304	336,652	2,442,956
NEWELL, COUNTY OF	1,754,334	277,902	2,032,236
NORTHERN LIGHTS, COUNTY OF	857,042	299,602	1,156,644
NORTHERN SUNRISE COUNTY	790,509	132,712	923,221
OPPORTUNITY NO. 17, M.D. OF	1,030,682	168,932	1,199,614
PAINTEARTH NO. 18, COUNTY OF	693,251	261,004	954,255
PARKLAND COUNTY	4,196,170	687,452	4,883,622
PEACE NO. 135, M.D. OF	308,696	126,282	434,978
PINCHER CREEK NO. 9, M.D. OF	620,076	107,056	727,132
PONOKA COUNTY	1,512,631	237,604	1,750,235
PROVOST NO. 52, M.D. OF	952,435	147,654	1,100,089
RANGLAND NO. 66, M.D. OF	140,774	43,368	184,142
RED DEER COUNTY	3,015,450	469,768	3,485,218
ROCKY VIEW COUNTY	6,463,565	1,027,950	7,491,515
SADDLE HILLS COUNTY	979,556	158,410	1,137,966
SMOKY LAKE COUNTY	640,324	215,604	855,928
SMOKY RIVER NO. 130, M.D. OF	734,616	214,982	949,598
SPIRIT RIVER NO. 133, M.D. OF	253,141	93,528	346,669
ST. PAUL NO. 19, COUNTY OF	1,126,608	226,672	1,353,280
STARLAND COUNTY	651,812	223,628	875,440
STETTLER NO. 6, COUNTY OF	1,254,433	504,844	1,759,277
STURGEON COUNTY	2,773,977	438,770	3,212,747
TABER, M.D. OF	1,300,755	331,264	1,632,019
THORHILD COUNTY	718,094	239,700	957,794
TWO HILLS NO. 21, COUNTY OF	889,638	396,130	1,285,768
VERMILION RIVER, COUNTY OF	1,805,977	675,268	2,481,245
VULCAN COUNTY	1,058,930	355,916	1,414,846
WAINWRIGHT NO. 61, M.D. OF	1,145,920	282,320	1,428,240
WARNER NO. 5, COUNTY OF	888,552	312,204	1,200,756
WESTLOCK COUNTY	1,119,183	418,682	1,537,865
WETASKIWIN NO. 10, COUNTY OF	1,580,295	246,406	1,826,701
WHEATLAND COUNTY	1,785,214	277,718	2,062,932
WILLOW CREEK NO. 26, M.D. OF	1,123,845	437,712	1,561,557
WOODLANDS COUNTY	845,390	145,198	990,588
YELLOWHEAD COUNTY	2,898,904	457,786	3,356,690
I.D. NO. 04 (WATERTON)	117,409	38,170	155,579
I.D. NO. 09 (BANFF)	362,178	76,892	439,070
I.D. NO. 12 (JASPER NATIONAL PARK)	66,541	21,392	87,933
I.D. NO. 13 (ELK ISLAND)	52,185	8,160	60,345
I.D. NO. 24 (WOOD BUFFALO)	89,426	32,958	122,384
I.D. NO. 25 (WILLMORE WILDERNESS)	50,417	7,908	58,325
KANANASKIS IMPROVEMENT DISTRICT	101,903	36,628	138,531

Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
SPECIAL AREAS BOARD	2,490,477	736,176	3,226,653
Specialized Municipalities			
CROWSNEST PASS, MUNICIPALITY OF	874,152	243,642	1,117,794
JASPER, MUNICIPALITY OF	728,701	123,552	852,253
LAC LA BICHE COUNTY	1,592,717	247,648	1,840,365
MACKENZIE COUNTY	1,577,420	242,524	1,819,944
STRATHCONA COUNTY	12,016,869	1,685,618	13,702,487
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	12,820,301	1,833,848	14,654,149
Metis Settlements			
BUFFALO LAKE	109,914	33,308	143,222
EAST PRAIRIE	106,805	32,324	139,129
ELIZABETH	99,239	32,766	132,005
FISHING LAKE	103,145	32,392	135,537
GIFT LAKE	118,965	34,660	153,625
KIKINO	134,807	35,622	170,429
PADDLE PRAIRIE	100,364	32,254	132,618
PEAVINE	105,436	32,468	137,904
Redwood Meadows			
TOWNSITE OF REDWOOD MEADOWS	153,955	41,964	195,919

Notes:

- a) 2023 MSI program funding is subject to the Alberta Legislature approval of the Government of Alberta Budget 2023.
- b) 2023 MSI funding and individual allocations are subject to the Minister's authorization in accordance with the expressed guidelines of the program.
- c) 2023 MSI capital allocations have been set at the 2022 level. For each municipality, the 2023 MSI operating allocations are double the 2022 amounts.
- d) Allocations for former municipalities that have been restructured are reflected in the allocation of the receiving municipality in accordance with the MSI program guidelines.

Protecting and Supporting Health Care

The government is continuing to invest in health infrastructure to protect quality health care and expand health system capacity. Alberta's Government is investing \$3.1 billion over three years in health capital projects and programs. The *Budget 2023* Capital Plan includes new or increased investments to strengthen the Emergency Medical Services (EMS) system, decrease emergency department wait times and help reduce surgical wait times, in support of the Healthcare Action Plan.

Acute Care

Some of the key investments in acute care in *Budget 2023* include:

- \$237 million over three years for the Alberta Surgical Initiative Capital Program, including \$120 million in new funding that will allow for additional projects in Brooks, Calgary, Camrose, Crowsnest Pass, Edmonton, Fort Saskatchewan, Grande Prairie, Innisfail, Olds, Pincher Creek, Ponoka, Red Deer, St. Albert, Stettler and Taber that will increase surgical capacity and help reduce surgical wait times.
- \$105 million over three years for Medical Device Reprocessing (MDR) upgrades, including \$96 million in new funding which will provide needed MDR upgrades in Calgary, Edmonton, Ft. McMurray, St. Albert and Westlock. MDR areas are an essential clinical support service for surgery.
- \$105 million over three years for the Rural Health Facilities Revitalization Program. This includes \$75 million in additional funding for new capital projects in rural Alberta. To date, about \$65 million has been committed to 22 projects across the province, including Emergency Department renovations, upgrades to EMS stations, improvements to MDR areas and new dialysis spaces.
- \$54 million over three years for a new program to renovate and upgrade 33 pharmacies in 20 AHS facilities to meet new standards for sterile compounding adopted by the Alberta College of Pharmacists.
- \$18 million over three years is for further planning for proposed health capital projects across the province, including the stand-alone Stollery Children's Hospital in Edmonton, a North Calgary/Airdrie Regional Health Centre, expansion of the Strathcona Community Hospital, and new or upgraded facilities in Bassano, Cardston, and Whitecourt.
- \$155 million over three years for Recovery Communities that offer long-term residential addiction treatment. The Red Deer Recovery Community will open in March 2023 and the Lethbridge Recovery Community is expected to be completed in spring 2023. Additional facilities are planned in Gunn, on the Blood Tribe First Nation, in Edmonton and Calgary. Three additional recovery communities are also planned; one will be located in Grande Prairie, one in Northern Alberta, and one in Central Alberta.

DATE:	February 27, 2022
TO:	Brooks Municipal Partners
FROM:	Tammy Hofer, Chief Operating Officer, Alberta Precision Laboratories Dr. Carolyn O'Hara, Interim Chief Medical Laboratory Officer, Alberta Precision Laboratories
RE:	Upcoming changes to South Zone lab services

Today, community lab services in Brooks, Lethbridge and Medicine Hat have transitioned from Alberta Precision Laboratories (APL) to DynaLIFE Medical Labs.

This change, aimed at improving lab services for Albertans and generating savings, is the second phase of the provincial transition of lab services, following North, Edmonton, Central and Calgary Zones' transition to DynaLIFE in December 2022.

This is one step towards the larger transition of community lab services from Alberta Precision Laboratories (APL) to DynaLIFE Medical Laboratories. By transitioning community lab services to DynaLIFE, APL will be better able to maintain lab quality and provide a more efficient, effective and sustainable laboratory system that supports Alberta's ever-growing demand for lab testing.

In Brooks, community patients can continue to access lab collection at the DynaLIFE community lab at 500 Cassils Road East. DynaLIFE has built additional capacity in Calgary and Edmonton, which will enable an increased volume of tests to be processed every day.

In Brooks, Lethbridge and Medicine Hat, APL in-hospital laboratories will continue to serve patients who have a requisition generated at a hospital or urgent care site, either through inpatient, emergency or ambulatory clinics. Hospital labs in rural areas of the South Zone, that do not have additional community labs, will continue to serve rural community clients.

Clients can continue to access community lab services by booking appointments online at qme.dynalife.ca, by calling 1-877-702-4486, or by walking-in to a community lab location.

Be assured that all patients seeking laboratory services in communities across Alberta will continue to have access to community-based lab facilities and services in their areas and rural communities will continue to access community lab collections from their local healthcare centres.

We appreciate your partnership and understanding through the lab transition process. If you are hearing anything in your community, or have any questions now or in the future, please feel free to reach out to us any time.

From: Dale Luchuck <dl4636@telus.net>
Sent: Monday, March 6, 2023 11:10 AM
To: Christine Petkau <town@bassano.ca>
Subject: EXTERNAL - "save with us! Paper free utility incentive"

CAUTION: This email is from an external source. Do not click links, images, or open attachments unless you recognize the sender and know the content is safe.

To the members of Town Council

Upon reading your utility bill insert, I have one question: Why do all young professionals believe that because they own a computer, modern cell phone and an online service, that everyone in Bassano does. That narrow thinking is singling out and punishing those that don't.

So instead of trying to reduce your expenses off the backs of your seniors. revise this program immediately and look elsewhere for your savings.

Regards, Dale Luchuck

Campgrounds

An overview of trends, issues and considerations for municipalities.

As a leading form of outdoor recreation, camping—whether transient, primitive, or lavishly outfitted—comes from a long tradition in southern Alberta. In response to renewed interest in this pastime, coupled with emerging technologies and a need to safeguard long-established land uses and the environment, municipalities are advised to take a proactive approach through thoughtful land use planning.

Campgrounds

Campgrounds dot the landscape in southern Alberta across urban and rural municipalities, and exist in various forms of tenancy, accommodation type, and levels of service. Unlike most land uses, campgrounds are operated by a variety of entities, including all levels of government, irrigation districts, service/volunteer organizations and corporations. According to the Alberta Recreational Survey (2017), overnight camping is an activity that 40.6% of Albertan households take part in annually. Facilitating leisure through connection to nature and access to the outdoors, campgrounds provide an important recreational amenity that has enjoyed a recent surge resulting from the global COVID-19 pandemic. Under the border closures of the pandemic that restricted international travel, the public sought safer, socially distant alternatives within their region. The result was increased demand for camping, which left campgrounds and support businesses struggling to keep up. New campground applications increased in attempt to pick up the slack, bringing renewed attention to land use issues for municipalities like servicing, tenure and the environment. This periodical aims to provide an analysis of trends, policies and regulations pertaining to campgrounds, and related land use planning matters.

What is a campground?

A campground is certainly an area where people congregate to camp, outfitted with cooking facilities, water and toilets. But the once narrow and well understood definition of a campground doesn't always enjoy the same ease of connotation today. This has much to do with the evolving nature of camping accommodations, their associated physical infrastructure, and prevailing modes of transportation. Tourism in North America had once been synonymous with rail travel, but as the automobile became ubiquitous it brought new meaning to the idea of mobility. In northern Montana, the Swiftcurrent Auto Camp developed in the 1930s is an artifact of this important paradigm shift signalling the rise of the independently mobile "auto tourist." As the years went on, recreational mobility would be further redefined with the development, proliferation and evolution of the recreational vehicle (RV) from its humble post-war beginnings to the massive units available today. Further, more permanent housing products designed for the recreational market, like park models, exist somewhere outside of the housing continuum, and assist in blurring the lines between campground and permanent residential community.

Despite the confusion, some degree of temporariness is accepted within the meaning of campground, and is almost always incorporated into the land use definitions found in most Land Use Bylaws (LUB). Tenancy has two aspects as it relates to campgrounds—season of use for the facility and duration of stay for the user. The southern Alberta climate precludes the year-long use of campgrounds (outside of limited winter

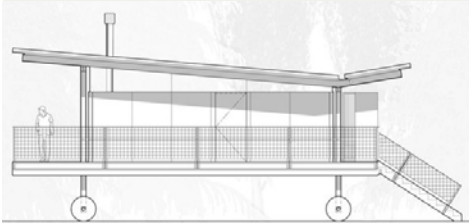
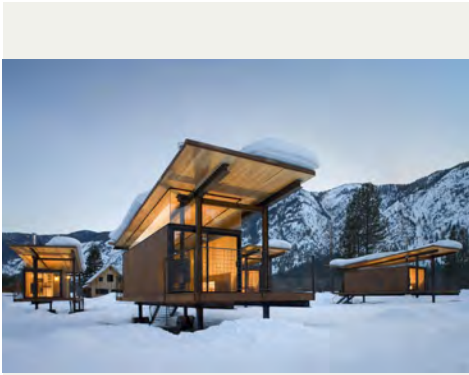
Respondents to the Alberta Recreation Survey (2017) cited "to relax," "for pleasure/fun," "to be with family" and "to enjoy nature" as the top motivations for camping. Nearly half (46%) of all North American campers either started camping for the first time in 2020 or restarted after having not camped in recent years (KOA).



Source: travelalberta.com

Gold Springs Park Campground south of the Town of Milk River in the County of Warner.

The sheer number of campgrounds throughout southern Alberta signifies what the South Saskatchewan Regional Plan (SSRP) describes as the strong connection Albertans enjoy to the land. This connection is evidenced by considering the activities that are most prevalent on the landscape: agriculture, conservation and recreation. The need for enhanced land use compatibility within a multiple-use framework is the apex of the SSRP; however, this interrelationship between agriculture, conservation and recreation is explored primarily from a public lands management perspective.



Source: olsonkundig.com

Some short-term rental accommodations evade categorization, like the Rolling Huts by Olson Kundig. Imagined as a design response to local zoning regulations that prohibited the development of permanent structures, this redevelopment of a former RV park involved the placement of steel-clad boxes on wheeled platforms, thereby giving the units the perception of being “mobile.” The Rolling Huts are marketed as a low-density guest experience “several steps above camping.” They are also billed as low-impact, since the balance of the 40-acre parcel was slated to be restored to its natural state.

Section 3.7.2.4 of the National Building Code – Alberta Edition stipulates the minimum number of lavatories and water closets for campgrounds based on the number of sites, with partial reductions for self-contained facilities in RVs where served by water and sewer connections.

use for certain facilities) and campgrounds in the region generally operate from May to October. The typical user stay is a matter of less certainty, ranging from weekend type users to medium length users (16 consecutive days is the Alberta Parks maximum) to permanent seasonal users (often annual leaseholders). As modern RV parks begin to look more like the manufactured home parks of prior decades, the principal distinction between traditional campground/RV park and residential neighbourhood is one of servicing and ownership style.

Relevant provincial regulations

Campgrounds are subject to a variety of regulations given their complexity and large footprint, with many of the rules related to matters like water, highway access, and servicing coming from the provincial level. In short, and as is usually the case, no one piece of legislation comprehensively addresses campgrounds.

The *Recreation Area Regulation* (RAR) provides guideline style rules for recreational campgrounds and similar facilities. Typical primitive style campgrounds will supply non-potable water, which must be posted accordingly pursuant to the RAR. The RAR stipulates that an “adequate amount” of permanent outdoor privies for sewage disposal purposes must be provided. It’s important to note that the National Building Code – Alberta Edition, adopted under the *Safety Codes Act*, goes further to quantify the number of required service buildings in a campground. Minimum standards for access roads (fire department use) can also be found in the Building Code.

Water-related legislation is of particular note, given that water-based amenities are common in campgrounds, where riparian environments, wetlands, navigable waters, and fish bearing watercourses exist, supported by their respective acts and regulations. The installation and operation of deep services simply isn’t financially viable within the business model of a campground. Municipal style services must have sufficient depth of cover (i.e., 2.5 m of soil cover), as the *Environmental Protection and Enhancement Act* (including associated regulations and guidelines) does not differentiate between seasonal and non-seasonal.

Campgrounds sites are typically unsubdivided, giving less rights to the individual user and requiring the benefit of close oversight by the campground operator. Annual lease arrangements have become popular business models, facilitating the “seasonal community” appeal that befits many users. It’s important to note that long-term leases exceeding 3 years must be executed in accordance with s. 95 of the *Land Titles Act*. Leases granting exclusive rights to a portion of a parcel are often seen to constitute subdivision, and must receive subdivision approval to be valid.

Provincial camping areas

Within the ORRSC Region dozens of provincial camping areas exist, offering a gamut of services and stays, including over night and day use areas, guided tours, swimming and other attractions. These facilities fall under the *Public Lands Act* (Crown land camping) and the *Provincial Parks Act* (including parks, wildland parks and recreation areas). The Castle Park, for example, provides for a range of experiences including designated (random) camping areas, backcountry camping (within Wildland portion of the Park), regular campgrounds (Beaver Mines Lake, Castle Falls etc.) and comfort camping (cabins). Most Crown Land areas are also available for camping, under the direction of the Guide to Outdoor Recreation on Provincial Crown Land document.

In 2020 the province attempted to shutter over 20 provincial parks and recreation areas, only to renege on the initiative after massive public outcry highlighted by the Defend Alberta Parks campaign. Despite abandoning plans for park closures, the push toward third party ownership of 164 sites brings about memories of the decline of the Alberta Parks system following privatization efforts in the early 1990s. Cloaked in language of fiscal efficiency, the reality is that the delisting of parks means the protections afforded under the *Provincial Parks Act* are removed in favour of the lesser protections under the *Public Lands Act*.

Trends, issues & impacts

RVs remain the preferred choice for campers, with most new campgrounds catering to this type of accommodation. RVs are certified under the CSA Z240 RV Series and park models are certified under the CSA Z241 Park Model series. The RV industry is aggressively working to integrate off-grid design solutions like solar systems into their units. Campgrounds themselves are being outfitted with individual solar arrays in support of growing use of technology and amenities with electrical demands. Substantial on-site improvements are one of the reasons that most new campgrounds prefer an annual lease business model. Increased competition for camping spots is a compelling reason for the camper to look to secure their spot through the lease model.

When does a park model or RV go beyond its intended use and at what point should it be considered a permanent residence? Municipalities routinely struggle with this question and the implications for land use planning, application of the Building Code and assessment classification. The fact that these units weren't made for permanent residential use doesn't seem to deter owners from using them as permanent dwelling units, or from outfitting them with improvements (i.e., skirting, decks etc.) that serve to facilitate permanent use.

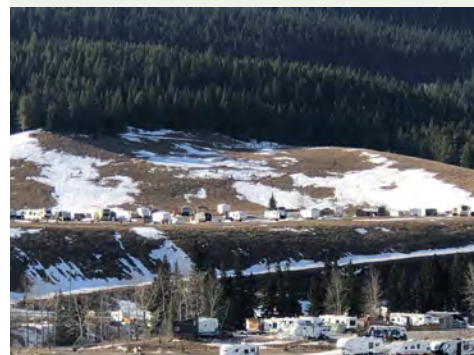
To quantify the economic impact of campgrounds within a municipality



Random camping in the Porcupine Hills Public Land Use Zone (MD of Willow Creek).



A camp site at Beaver Mines Lake campground within Castle Provincial Park (MD of Pincher Creek).



Green Mountain RV Park (Municipality of Crowsnest Pass).



Source: camperreport.com

Rendering of an RV park where each site is accompanied by a freestanding solar array.

The Municipal Development Plan for Parkland County includes a map conveying areas that have high value for tourism and recreation. Corresponding policy is included in the plan encouraging campgrounds, cabins, equestrian facilities and related development to locate in these nodes.

Municipalities interested in undertaking this type of mapping exercise could leverage the Municipal Land Use Suitability Tool (MLUST) developed by the Miistakis Institute in conjunction with ORRSC. Taking a baseline inventory of existing campground operations is a useful exercise in beginning to understanding the land use in your particular local context.

one must understand the various service and support businesses related to the land use. Large footprint RV sales outlets typically exist in cities, whereas smaller support businesses like tire shops and camping retailers can be found in within mid-size towns. The result is that the economic impact of campgrounds is mostly generated from direct expenditures on camping fees, as well as typical visitor purchases like gas and other incidentals. However, the indirect tourism spin-off has benefits for host municipalities, especially as routine users become accustomed with the place after years of familiarizing themselves.

The opportunity to capitalize on the growing outdoor recreation market finds an audience in farmers and ranchers looking to transition less productive agricultural areas of their holdings for campground purposes. The ready ability to utilize emerging Airbnb-like online platforms (Hipcamp, Campsot, etc.) to monetize unproductive areas for impromptu campgrounds precipitates an increasingly common land use issue. In particular, rural residents are burdened with increasing occurrences of nuisance, trespass and livestock disturbance from developments that didn't receive the benefit of a proper planning process.

Municipal planning for campgrounds

Rural municipalities should be prepared for campground applications by establishing a two-tier planning process, with a higher-order policy document and an implementation document. A Municipal Development Plan (MDP) process can be used to establish local values that will inform a municipality's preference for the amount of, and best location for, campgrounds. Historically, campground site selection was governed by the location of the scenic resources that drew people to them. That resource often being water, Stepping Back from the Water is a provincial reference document that can assist municipalities in establishing the appropriate separation distance between campground sites and sensitive riparian areas, and can be echoed in MDP policy. Additional policies may address general land use matters as well as establish a threshold for when a general review of campground policy in the municipality is again necessary.

The LUB is the vehicle for the implementation of the MDP —typically through prescriptive standards of development. Application criteria should account for the many considerations related to campgrounds, including environmental, servicing, emergency response, and access. To this, a variety of studies can be valuable in understanding pre and post-development conditions, including a biophysical assessment to identify and assess sensitive natural features and wildlife in the area. Density is a matter of less certainty, and one that doesn't benefit from a recognized standard, therefore it should be reviewed on a case-by-case basis in the context of the carrying capacity of the lands. Transportation corridors to and from campgrounds are important to municipalities, as the impact to roads and landowners along roads is often significant—sometimes to the point where a development agreement for road

improvements may be warranted. Municipal campground standards will often prescribe minimum site dimensions for individual campsites, road layout and design, parking, garbage disposal, fire protection, separation distance from other uses, and other matters.

Most municipalities utilize a recreational type land use district that will require a rezoning process (including public hearing) prior to application for subdivision (if necessary) and development permit. Campgrounds are typically captured within one or more land use definitions, the wording of which is important in order to distinguish between sub-categories like RV Parks where desired. Importantly, the Court of Appeal has held that the ownership of land is irrelevant and that campgrounds should not be classified based on ownership (*274099 Alberta Ltd. v. Sturgeon (Development Appeal Board), 1990 ABCA 30*).

The LUB can also be used to address the common scenario where RV usage is overstepping the intended purposes of a residential district. This brings up the question: at what point does the use of land for overnight recreation purposes become a campground? A threshold approach is one way to deal with this matter, and can be used to establish exemptions that allow for reasonable individual use without the need to obtain a development permit. Instead of using nebulous indicators like “profit driven” or “family only,” the LUB may be tooled to utilize impact in determining what constitutes a campground. This can be done through a measure of density (i.e., land area divided by camping units), or by establishing a hard cap on the number of camping units on a parcel in each particular land use district.

For urban municipalities, pop-up type campgrounds can be effective interim land uses to support facilities on an event basis. Rodeos, softball tournaments, summer festivals and other gatherings are examples of events that can benefit from temporary campground sites as permanent campgrounds swell to capacity. To facilitate, the LUB should be equipped with provisions to allow for temporary use of open spaces, urban reserve spaces and other candidate acres for this type of use.

Concluding remarks

As a hub for tourism, southern Alberta can expect camping to maintain a strong baseline following a drop-off after the end of the pandemic. Campgrounds will continue to pivot, by offering a variety of user experiences through various accommodation options, highlighted by trends like glamping pods and other “comfort camping” types. The popularity of online platforms provide the ability for ad-hoc micro campgrounds to quickly emerge on the landscape. While these platforms can potentially alleviate some of the pressure on the supply of available camp sites, the infiltration of the share-economy is problematic from a land use management perspective. Accordingly, municipalities should be prepared to deal with increasing pressure for new campgrounds and similar developments that challenge the traditional notion of what a campground is.



Source: mercurynews.com

Dumbarton Quarry Campground on the Bay was developed on a former industrial site in San Francisco that had been reclaimed.

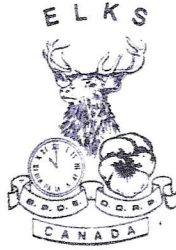
For more information on this topic contact admin@orrsc.com or visit our website at orrsc.com.

This document is protected by Copyright and Trademark and may not be reproduced or modified in any manner, or for any purpose, except by written permission of the Oldman River Regional Services Commission.

Brian Biette

Bob Scott

EXALTED RULER



SECRETARY

March 3, 2023

Town of Bassano,
Box 299, Bassano, Ab.
T0J 0B0

To Bassano Town Council,

We have rented the Community hall for May 6/23 as we are trying to fund raise for repairs to the Elks hall. We plan on putting on a Spring Craft Sale.

We would like to ask you if you would kindly donate the hall rental to assist us in this fund raising activity.

Thanking you for your consideration

Yours truly,

A handwritten signature in cursive script, appearing to read 'Brian Biette', written over a horizontal line.

c.c Bro. Duane Romuld

Brian Biette – Exalted Ruler

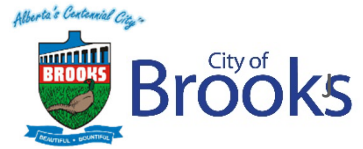
403-362-6249 (Res)

403-501-4581 (Cell)

BASSANO ELKS LODGE NO. 487
P.O. BOX 510
BASSANO, AB T0J 0B0

County of Newell/City of Brooks

JOINT SHARED SERVICES COMMITTEE



FEBRUARY 14, 2023

BROOKS FIREHALL – 1:00 P.M.

NOTES

Present:

County of Newell

Councillor Greg Skriver
Councillor Neil Johnson
Councillor Kelly Christman
Matt Fenske, CAO

Village of Duchess

Councillor Tony Steidel
Yvonne Cosh, CAO

Others

Lynsey Robinson, RhPAP
Kelly Sanford, 55+ Games Coordinator
Sandra Stanway, Brooks Bulletin

City of Brooks

Mayor John Petrie
Councillor Mohammed Idriss
Alan Martens, CAO
Lisa Tiffin, Manager, Community Development
Mitchell Iwaasa, Economic Development Officer
Kourtney Hiebert, Workforce Development Officer
Jenny Wallace, Executive Assistant/Recording Secretary

Town of Bassano

Mayor Irv Morey

Village of Rosemary

Mayor Yoko Fujimoto
Sharon Zacharias, CAO

1. CALL TO ORDER

G. Skriver chaired the meeting, and called the meeting to order at 1:00 p.m. Introductions were done around the table.

2. AGENDA ADDITIONS/DELETIONS

There were no additions/deletions.

3. APPROVAL OF AGENDA

MOVED by I. Morey that the agenda be adopted.

MOTION CARRIED

4. APPROVAL OF PREVIOUS MINUTES

MOVED by Y. Fujimoto that the Minutes of the Joint Shared Services Committee Meeting held January 10, 2023 be adopted.

MOTION CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

6. BUSINESS

a) Delegations:

- RhPAP Update

L. Robison introduced herself and provided an update on the following:

- Rhapsody Awards – Deadline for nominations is February 28;
- Learning Opportunities coming up. There is a RhPAP Housing Accommodations online session on February 16th. She noted that there is actually a need right now for a placement for a med student in Brooks;
- The Let's Go Rural High School and Post-Secondary Events Expression of Interest is now open for applications. She noted that although the Brooks Newell Region hosted one last year, and preference is given to communities that have not hosted one in three years, she encouraged the Committee to apply;
- Rural Education and Advanced Learning Program that helps with professional development opportunities for non-union positions within the primary care network. The deadline is on March 6; and,
- The Reside Program is still taking applications.

The Committee asked how many Doctors there are in the Brooks Newell Region. L. Robinson advised that she will find this out for the Committee.

G. Skriver thanked L. Robinson for her update.

- Alberta 55+ Summer Games

K. Sanford provided background information on herself, and then provided an update of how things are coming together for the Alberta 55+ Summer Games. She also spoke about the events planned to date for the athletes and their families, and ideas for getting the community engaged. Volunteer posters were left with the members to take back to their communities.

G. Skriver thanked K. Sanford for her update.

K. Sandford left at 1:27 p.m.

b) Doctor Recruitment and Retention

L. Tiffin advised that there was going to be a delegation at the meeting from the Province to discuss the issues of recruitment and retention and to better understand our community and needs; however that has been postponed to the meeting in March.

I. Morey advised that with the new Doctor in Bassano, the ER is open. They also have a new Doctor who will be through their assessment in February, and begin practicing in March.

With regards to current shortage of nurses, the Committee discussed that although there is such a demand to enroll in the nursing program, the nursing schools/universities can't accommodate the increase in demand as they are at capacity.

c) **PEP Update**

I. Morey provided an update on PEP as follows:

- Recruiting for a new Executive Director;
- Highway 3 Report has been released for the next section of engineering required;
- 2023/24 Funding Application has been completed and submitted to JEND;
- Projects with Prairie Wind Milling and Spraggs Meats are still progressing;
- Highway 36 and Highway 1 interchange was recommended to be put into the 23/24 plan; and,
- Proposing to continue with the hydrogen project.

d) **Economic Development Report**

M. Iwaasa introduced K. Hiebert, Workforce Development Officer. K. Hiebert spoke about the four pillars that she will be work within; attraction, retention, training and development for the Brooks Newell Region. She also spoke on what she has been working on since she arrived, and of some of the initiatives/goals that will be pursued.

M. Iwaasa spoke to the following items from his report:

- Workforce Development and AAIP;
- Regional Profile;
- Energy Development Strategy;
- Tourism Development;
- Business Retention and Expansion; and,
- Business Investment and Attraction.

The Committee discussed solar development in the Brooks Newell Region; and what the strategy should look like for this type of development. There was also discussion about the AUC's role in these types of development. M. Fenske pointed out that the County of Newell just approved of joining with Rockyview County and others, in an effort that the RMA has to lobby the provincial government to actually give municipal statutory plans some significance in the AUC process. M. Idriss noted that with Alberta Municipalities, there has been some discussion around concerns with these quasi-independent regulatory agencies, and that there could be some potential support there. He added that Alberta Municipalities is still accepting resolutions at this time.

J. Petrie advised that Alberta has introduced a new agri-processing tax credit that will provide a 12 per cent non-refundable tax credit against eligible capital expenditures for corporations investing \$10 million or more to build or expand agri-processing facilities in Alberta.

Economic Development Symposium

M. Fenske advised that at a meeting with the EID and a few of the County Council members, there was discussion about irrigation expansion; noting that it is one our greatest competitive advantages in this Region. He added that the County asked at the meeting if there is anything they can do to speed up the process to expand irrigation. He thought that bringing this forward to the Joint Shared Services Committee would be a great place to discuss ideas around hosting an economic development symposium or perhaps changing what is done with Power Up, and mentioned to the EID that he could bring this forward to the Committee.

The Committee discussed the need to expand irrigation to increase our economic growth, and that there needs to be a culture shift for this to happen.

The Committee concurred that we pursue this as a rebrand of Power Up, and that it be left with Administration to discuss what it might look like, and that this item be brought back to the next meeting.

e) **Regional Pathway**

M. Iwaasa advised that he spoke to T. Fyfe and the plan is to keep moving forward on the pathway and get more of the local Volunteer Committee involved.

G. Skiver noted that is very important to the County, and that without the grant, community support is going to hinge on whether the pathway moves ahead or not. He noted it needs to be determined if there is community support, as the County needs to make a decision.

f) **International Federation of Ag Journalists – Congress and Farm Tour**

L. Tiffin spoke about the opportunity to sponsor the International Federation of Ag Journalists (AFAJ) Congress and Tour, and recommended it be sponsored at a rate of \$5,000 to be funded by unallocated funds in the 2023 budget.

G. Skriver advised that their Council has discussed the sponsorship opportunity and that they have talked about sponsoring it on a larger scale. N. Johnson advised that he has talked to County Council members and that they would like to partner on the \$40,000 Platinum Sponsorship.

There was discussion that the EID could also be approached to be a partner. L. Tiffin advised that if the interest is in sponsoring the platinum sponsorship, the EID could be approached, and then do it as a Region as well as with the member municipalities. The Committee concurred that any hosting expenses be funded by the Joint Shared Services Committee.

MOVED by J. Petrie that it be recommended to our Councils that they fund the \$40,000 Platinum Sponsorship, and that the EID be approached to partner as well, and further, that any hosting expenses incurred be funding by the Joint Shared Services Committee.

MOTION CARRIED

7. NEXT MEETING

The next meeting will be held on Tuesday, March 14, 2023 at 1:00 p.m. in the Brooks Fire Hall.

8. ADJOURNMENT

MOVED by M. Idriss that the meeting adjourn at 2:39 p.m.

MOTION CARRIED

Signature of Chairman

Signature of Recording Secretary

From: [Kelly Christman](#)
To: [Bassano CAO](#); [Irvin Morey](#)
Subject: EXTERNAL - Bassano Rec Complex Management
Date: Friday, February 17, 2023 10:19:20 AM

CAUTION: This email is from an external source. Do not click links, images, or open attachments unless you recognize the sender and know the content is safe.

I wish to advise you of the following:

The remaining executive of the above, asked me to close out the society by motion.

The bank account has been closed

AB Registries have been advised

The post office box closed

Previous years books are stored upstairs in the storage room. These final papers will be delivered there as well.

Kelly

Get [Outlook for iOS](#)

County of Newell



Kelly Christman
Councillor - Division 6 (Bassano)
christmank@newellmail.ca

Privacy Notice -

This Email including any attached files is intended ONLY for the use of the person or entity named above and may contain information that is confidential or legally privileged. If you are not the intended recipient named above or a person responsible for delivering messages or communications to the intended recipient, YOU ARE HEREBY NOTIFIED that any use, distribution, or copying of this communication or any of the information contained in it is strictly prohibited. If you received this communication in error, please notify us immediately by email or telephone and then destroy or delete this communication. We thank you for your attention and cooperation.

From: [Tanya Thorn](#)
To: [Tanya Thorn](#)
Subject: EXTERNAL - Towns South Update - January/February
Date: Thursday, February 23, 2023 12:01:50 PM
Attachments: [image001.png](#)
[HISA Program.pdf](#)

CAUTION: This email is from an external source. Do not click links, images, or open attachments unless you recognize the sender and know the content is safe.

Hello Town South Mayors, Colleagues & CAO's,

Hope everyone is doing well and everyone has dug out of this last round of snow. As always this will be a long email that covers lots of topics. There never seems to be a shortage of items being discussed or upcoming. First I want to kick off this update with a huge congratulations to the Town of Black Diamond and Town of Turner Valley on their successful amalgamation and our newest municipality – Diamond Valley. The amount of work, time and commitment it took to make this happen is significant. Congrats to Diamond Valley's 1st Council – Mayor Barry Crane, Councillors Veronica Kloiber, Jonathon Gordon, Brendan Kelly, Cindy Holladay, Hazel Martin and Heather Thomson

<https://www.avenuecalgary.com/things-to-do/what-to-do-in-diamond-valley-alberta/>

So below is highlights on various topics that we have been discussing or are upcoming. I have put headings on each item so you can read what is relevant for you. Yes I know my emails are long and you may not be riveted by every word 😊

Alberta Municipalities Highlights from 2022

If you want to see highlights from 2022 <https://www.abmunis.ca/year-review>

Future of Municipal Government Project, President's Summit & Municipal Leaders Caucus

This afternoon is the webinar on the most recent paper, [Local Governance in Alberta: Principles Options and Recommendations](#) by Sandeep Agrawal. Professor Agrawal will provide an overview of the ideas presented in his paper during a **webinar on February 23 at 3:00pm**. [Register](#) to provide your initial thoughts and feedback.

This paper will be the basis of discussion at the upcoming President's Summit **March 29 -30th**. The focus of the event will be on how we can improve collaboration. The Summit provides the opportunity for in-depth, in-person discussions on various aspects of collaboration, including dispute prevention and resolution and how municipal structures and collaboration work in other provinces. Breakout sessions will focus on how inter-municipal collaboration mechanisms could evolve to

better support municipalities of various sizes and circumstances throughout Alberta. This will provide the opportunity to learn from experts and peers, and to shape Alberta Municipalities' advocacy on the legislative, policy and resource changes required to enhance collaboration.

To help save on travel costs, we're holding President's Summit alongside Spring Municipal Leaders Caucus (MLC), **March 30 – 31st**. We're working on an energizing transition between events to keep you pumped up to engage in the important topics we'll discuss at MLC including how you can amplify municipal issues during the upcoming provincial election. MLC also provides the opportunity to hear from the Premier, Minister of Municipal Affairs, Leader of the Opposition, political journalists and representatives of the RCMP and FCSS.

It's going to be fun. It's going to be informative. It's going to be engaging. Don't miss out. [Register](#) today.

Council & CAO Visits

As part of my role as your Towns South Director is to do member visits with our membership. As there are 40 of you I am trying to balance this across my entire term. I would like to try and schedule 2-3 visits a month going forward. I will be starting to reach out to each of the Mayor's and CAO's in the next month to start scheduling these. If you are interested in me visiting at a specific time, for a specific event please let me know. Alberta Municipalities has hired a new Business Development Officer for the South zone so it is also possible to have him join me on some visits so you can hear more about the business services available to your municipality. I look forward to the opportunity to visit each of your communities and learn more about how Alberta Municipalities can help you more.

Provincial Budget 2023

So the Provincial Budget will be announced on February 28th. Our staff will be in attendance and will be doing all the analysis on what the impacts are for municipalities. President Heron did meet with Minister Toews earlier this month and laid out our priorities as the following:

- That funding be stable and predictable
- That municipalities be considered in the province's economic growth
- That the province avoid transferring costs and responsibilities onto municipalities

We will be holding a members only webinar on March 1st from 3:00pm – 4:30pm. We will review what the budget means to all 274 member communities. Click here: [register for ABmunis' Alberta 2023 Budget webinar](#)

Local Government Fiscal Framework (LGFF)

We have had two key advocacy items on this file – the funding pot and the allocation of that pot. We submitted our proposal on the allocation to Municipal Affairs at end of last year. The decision on how funding will be allocated will be made by the Minister of Municipal Affairs and/or provincial cabinet. Originally it was expected that a decision would be made in January of 2023. We

understand that this decision has been delayed and indications may not be before the election. So this will be an election issue most likely.

The funding pot is another key advocacy element. When we look at the funding pot for the non-charter municipalities, the starting amount of LGFF will be 33 per cent lower than the average of MSI over the last twelve years. This is the key problem with LGFF regardless of what happens with the allocation formula. We continue to talk with provincial ministers about the reduced funding but we need your help to get the message to MLAs and ministers about why LGFF needs to be higher. Take the time to educate your MLA about how you use provincial infrastructure funding and the potential consequence if that funding is reduced.

The Board had the opportunity to meet with Minister Schultz to discuss our relationship moving forward and LGFF. We had a wholesome discussion regarding the LGFF Funding Pot and that this needs to increase. It was an open discussion so we will see if there is any movement in this area with Budget next week.

Policing

A public opinion survey conducted last month by Calgary pollster Janet Brown for Alberta Municipalities found that [most Albertans do not support replacing the RCMP with a new provincial police force](#). These results probably do not surprise most of you as we have been hearing this and communicating this for the past year. The survey also found broad support for increasing spending to improve existing policing efforts and the provincial justice system.

We have asked the Government of Alberta to implement a province-wide Public Safety Task Force to explore and address the root causes of crime, as well as the weaknesses in Alberta's current justice system. We are pushing all of the provincial political parties to include public safety and policing in their election platforms. I encourage all of you to keep this topic at the forefront as we are concerned that this will not be an election discussion and depending on election results will see us getting an Alberta Provincial Police Force without actually creating something that solves the core challenges we have in our communities. Feel free to share Alberta Municipalities social media posts in your local communities to keep the conversation happening.

Elected Officials Education Program (EOEP) 2023 Courses

The course offerings for 2023 has been laid out. This is an opportunity to supplement your knowledge on many topics we deal with on a regular basis and learn from your peers. I encourage you to check out the courses available and watch for upcoming registrations. We will be announcing sessions for convention soon. Keep your eyes out for that as there will be a new course that is based on one of our convention sessions last year that was highly attended and received amazing feedback! Course listing can be found here: www.eoep.ca

Alberta Municipalities Legal Name Change

As many of you know, our members passed a resolution at our 2023 Convention to change our legal name to the **Association of Alberta Municipalities**. We have just received notice from Corporate Registries that our legal name has been approved. This legal name is more ‘behind the scenes’ and will primarily be used in legal documents like bylaws and contracts.

Our brand name, **Alberta Municipalities**, and our short name, **ABmunis**, are the names we will continue to use publicly. These are the names by which we are known.

Election 2023

We are in the process of finalizing our approach to the upcoming 2023 Election. We will need your help in elevating our message on key priorities for all of us. I encourage all of you with social media channels to follow Alberta Municipalities – we are on Twitter, Facebook and LinkedIn. It is very helpful to have you share our messages and posts. I will have more on strategy specifics with my next update.

Business Services Highlights – Cybersecurity and HISA Program

Every year cybersecurity risks are becoming more prolific and it is changing/evolving on a daily basis. Municipalities are becoming a bigger target and how you are protecting yourself is become more prevalent in being able to gain insurance coverage. Having the experts that can help you manage this, stay up to date on this and keep your municipality protected can be overwhelming. This is a key reason Alberta Municipalities launched the managed IT and Cybersecurity programs for our members. If you are interested in finding out more <https://www.abmunis.ca/news/top-cyber-security-threats-2023>

HISA Program: I have attached a fact sheet about this program. This is a great opportunity if you have cash in savings accounts to capitalize on the high interest rates. The current interest rate 5.05% on this account.

That is it for my update for today. Let me know if I have missed anything that you want to know about.

Hope to see many of you at President’s Summit and Municipal Leaders Caucus.

Tanya

Tanya Thorn, BA, ICD.D (she/her)
Mayor, Town of Okotoks | Director Towns South, Alberta Municipalities

O. [403-938-8904](tel:403-938-8904) E. tthorn@okotoks.ca

cid:image001.png@01D7DAD0.F0B27940



www.okotoks.ca

Be kind whenever possible.

It is always possible.

- Dalai Lama

Facebook: [@TanyaThornOkotoksMayor](#)

Instagram: [@tanya.thorn](#)

Twitter: [@Thorn4Okotoks](#)

LinkedIn: [@Tanya-Thorn](#)



Newell Housing Foundation

Minutes

February 7, 2023- 4:00 pm
CITY HALL- HAYES ROOM

Present: A. Skanderup, M. Wardrop, S. Smith, A. Philpott, J. Slomp, Y. Fujimoto, K. Steinley

Staff: S. Loewen

Regrets: G, Miedema, J. Petrie

Chair K. Steinley called the meeting to order at 4:14pm

1. Additions to/Adoption of Agenda

Moved by A. Skanderup to accept the agenda with the addition of 2. i. Lodge Residents between both Lodges.

CARRIED

2. New Business

a) CAO Report

Items in the CAO report including vacancies and ongoing capital projects were discussed. Vacancies for January 2022 were: Newbrook Lodge- 10. Playfair Lodge-4. Dr. Scott Apartments- 0. Pioneer Villas- 4-2- awaiting suite renewals. Community Housing 3- 2- awaiting capital. Tilley- 1, Duchess-0 Rosemary-2. Ongoing capital projects were also discussed. Information on the Rental Assistance Benefit was also provided.

Moved by A. Philpott to accept the CAO Report as information.

CARRIED

b) Meals on Wheels – Bassano- An overview on the Meals on Wheels process in Bassano was given and a discussion was held. The Newell Housing Foundation and Playfair Lodge will only provide the Meals on Wheels for the program. The Playfair Lodge will not take orders for meals and will have no part in the administration of the program. CAO is to communicate this to the Playfair Lodge and the Bassano FCSS.

c) ASCHA Convention and Trade Show

The ASCHA Convention and Trade Show will be held in Edmonton this year. CAO Sasha Loewen, Playfair Lodge Manager, Agnes Krasznai, Newbrook Lodge Manager, Rob Tinis, Pioneer Villas Manager, Tara Vogt are confirmed to be attending this year. This conference is open to Board Members to attend as well. Last year Board Member John Slomp attended.

d) Investigation into offering gluten free choices at Lodge Setting

At the request of a Board Member the CAO looked into offering gluten free options at the Lodges. Information was presented to the Board and a discussion followed.

e) Freezer Meals Proposal

A proposal to offer freezer meals from the Newbrook Lodge was presented to the Board for review. **Moved** by M. Wardrop to approve the proposal to offer freezer meals from the Newbrook Lodge.

CARRIED



- f) Resident/ Tenant Liaison- United Way Grant
With approval from the Board the CAO applied for a grant through United Way and the Canadian Red Cross to fund the position of Resident/Tenant Liaison for a one-year term. A Draft job description was presented to the Board and a discussion followed. Board to approve job description once we receive word on the grant.
- g) Policy Committee
A sub-committee was struck with CAO, S. Loewen, Board Chair K. Steinley, Board Member M. Wardrop and Board Member A. Phillipot to look at the admissions policy for the Lodges.
- h) Smoking Policy
At the request of Board Chair, K. Steinley the Smoking Policy was brought to the attention of the Board and discussed.
- i) Lodge Residents between both Lodges
A discussion was held on allowing residents of either lodge to participate in recreation and meals at either lodge on an individual choice basis. The Board recommends the recreation departments of each lodge work together to plan activities that include both lodges and promote community.

3. Old Business

a) Strategic Plan Scorecard

A scorecard outlining the progress of the Foundation towards the goals on the Strategic Plan was presented to the Board for review and discussion. This document is to be brought forward every three months for Board Review

b) Bassano Project

Informal Meeting notes from the AHS Zoom Meeting with the County of Newell, Town of Bassano, and The Newell Housing Foundation were presented to the Board. A discussion on the future of the Bassano Project was held. CAO to facilitate a needs assessment for the seniors housing portion in Bassano.

4. Financial Statements

Moved by A. Skanderup to accept the Financial Statements as presented.

CARRIED

Consent Agenda Items

Moved by Y. Fujimoto that the items listed in the Consent Agenda be accepted for information.

CARRIED

Meeting Date

The next meeting is March 7th at 4:00 pm in the Hayes Room at City Hall

Adjournment

The meeting was adjourned at 6:05 pm

From: [Kaylein Wirachowsky](#)
To: [Bassano CAO](#)
Subject: EXTERNAL - Bassano 4H fundraiser
Date: Tuesday, February 28, 2023 1:34:26 PM

CAUTION: This email is from an external source. Do not click links, images, or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon Amanda and town council

For the last two years the Bassano 4 H club has held a spaghetti supper at the hall to raise money for our upcoming year. This year, our club is going to try beef on a bun supper. We are planning to host it on April 13th 2023 at the town hall. Two years ago, our club was charged \$300 to rent the hall for the day, Last year we were charged \$500. Upon reviewing our receipts from the year before we requested a refund to bring our daily rate back down to \$300. I have been in contact with Theresa trying to book for this year's event and hoping you will honor the same rate of \$300 for this year and continuing years to come.

This is a great event for our young club, they are able to put some of the 4H's to use.

We hope you consider our proposal and I look forward to hearing from you.

Kaylein Wirachowsky
Bassano 4H Carcass Leader



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 5 – 11, 2023 to be Seniors' Week in

Community

Official Title

Official Signature

A handwritten signature in black ink, appearing to read "Jeremy Nixon", written over a horizontal line.

The Honourable Jeremy Nixon; Minister of Seniors, Community and Social Services