

FCSS Agenda

November 6, 2023 at 6:30 p.m.

Town Office Council Chambers 502 -2nd Avenue



VISION

Bassano FCSS is a strong partner in a healthy community.

Mission

Bassano FCSS works to build a strong community through locally driven proactive partnerships and preventative programming.

1. Call to Order

2. Attendance and Regrets

3. Adoption of Agenda for November 6, 2023

4. Adoption of Minutes

4.1 October 4, 2023

5. Financial Summary

5.1 Period ending September 30, 2023

5.2 Period ending October 31, 2023

6. Director's Report

6.1 Period ending October 31, 2023

7. CAO Report

8. Unfinished Business

8.1 2024 – 2026 FCSS Budget – Proposed

9. New Business

9.1 December 2023 Programs

10. Correspondence

None

11. Adjournment

Next Meeting Date: December 4, 2023 at 3:30 p.m.

MINUTES OF THE REGULAR BASSANO FCSS ADVISORY BOARD MEETING HELD ON OCTOBER 4, 2023

ADVISORY BOARD MEMBERS

- Tammie Hauck
- Christine Petkau
- Heather Basarab
- Alice Slomp
- Evelyn Jensen
- Sandra Mitchell
- Kevin Jones

ADMINISTRATION

- Amanda Davis, CAO
- Amanda Barron, FCSS Director

1. CALL TO ORDER

CHAIR HAUCK called the meeting to order at 3:31 p.m.

2. ATTENDANCE AND REGRETS

- Kevin Jones
- Sandra Mitchell
- Heather Basarab

3. ADOPTION OF AGENDA

FCSS73/2023 Moved by **MEMBER SLOMP** that the October 4, 2023 agenda is approved as presented.

CARRIED

4. MINUTES OF JUNE 19, 2023

FCSS74/2023 Moved by **MEMBER JENSEN** to approve the minutes of the September 5, 2023 FCSS Advisory Board meeting as presented.

CARRIED

5. FINANCIAL SUMMARY

None

6. DIRECTOR'S REPORT**6.1 Director's Report – September 30, 2023**

FCSS75/2023 Moved by **CHAIR HAUCK** that the FCSS Directors report for the period ending September 30, 2023 is approved as presented and discussed.

CARRIED**7. CAO REPORT**

None

8. UNFINISHED BUSINESS**8.1 P-FCSS011- Reoccurring Programs Policy**

FCSS76/2023 Moved by **MEMBER PETKAU** that the Family and Community Services Advisory Board confirms the review of the Reoccurring Programs Policy P-FCSS011 as amended.

CARRIED**9. NEW BUSINESS****9.1 November 2023 Programs**

FCSS77/2023 Moved by **MEMBER SLOMP** that the FCSS Advisory Board approaches Art & Soul with a sponsorship craft opportunity to be held at Santa's Social on November 29th.

CARRIED

Amanda Davis, CAO entered meeting at 4:02 pm.

FCSS78/2023 Moved by **MEMBER PETKAU** that the FCSS Advisory Board plan a winter clothing exchange on November 6, 2023 at Town Office to run from 4:30 – 6:30.

CARRIED

FCSS79/2023 Moved by **MEMBER PETKAU** that the FCSS Advisory Board move the monthly Advisory Board Meeting to 7 pm on November 6, 2023.

CARRIED**9.2 Policy Review- PFCSS006 Financial Planning Policy**

FCSS80/2023 Moved by **MEMBER PETKAU** that the FCSS Advisory Board confirms a review of Financial Planning Policy P-FCSS006, no changes are required at this time.

CARRIED

9.3 Policy Review- PFCSS007 Programming Policy

FCSS81/2023 Moved by **MEMBER PETKAU** that the FCSS Advisory Board confirms a review of Programming Policy P-FCSS007, no changes are required at this time.

CARRIED**10. CORRESPONDENCE**

None

11. MEETING ADJOURNED

FCSS82/2023 Moved by **CHAIR HAUCK** to for adjournment of the regular meeting at 4:21 p.m.

CARRIED

Chair Signature

Director Signature



TOWN OF BASSANO
(51) 2023 FCSS Departmental Budget
YTD
Sept 31, 2023

Page 1 of 1
2023-Oct-25
1:18:49PM

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
Revenue				
1-51-00-410-00	FCSS - 2023 WOMEN'S WELLNESS	(5,000.00)	(5,231.00)	231.00
1-51-00-590-00	FCSS - GENERAL REVENUE	(2,500.00)	(655.00)	(1,845.00)
1-51-00-595-00	FCSS - COMMUNITY CHRISTMAS DONATIONS	(5,000.00)	(319.40)	(4,680.60)
1-51-00-840-00	FCSS - CONDITIONAL GRANT	(39,505.00)	(1,160.00)	(38,345.00)
1-51-00-850-00	FCSS - GRASSLANDS FCSS /TOWN CONTRIB.	(35,230.00)	(35,429.00)	199.00
1-51-00-710-00	TSF FROM FCSS RESERVE	(12,620.00)	(968.35)	(11,651.65)
1-51-00-590-03	FCSS - DONATIONS	0.00	(5,225.00)	5,225.00
* TOTAL Revenue		(99,855.00)	(48,987.75)	(50,867.25)
Expenditure				
2-51-00-110-00	FCSS - SALARIES	58,000.00	36,760.28	21,239.72
2-51-00-130-00	FCSS - EMPLOYER CONTRIBUTIONS	4,050.00	2,848.98	1,201.02
2-51-00-135-00	FCSS - AUMA BENEFITS	6,555.00	5,063.13	1,491.87
2-51-00-137-00	FCSS RRSP CONTRIBUTION	1,200.00	900.00	300.00
2-51-00-150-00	FCSS - ADM TRAINING & EDUCATION	2,500.00	750.00	1,750.00
2-51-00-200-00	FCSS PROGRAMS	10,000.00	7,901.76	2,098.24
2-51-00-200-01	FCSS PROGRAM - 2023 WOMEN'S WELLNESS	6,500.00	5,524.45	975.55
2-51-00-211-00	FCSS -TRAVEL/LODGE/PHONE & BOARD DEVEL.	1,750.00	1,543.57	206.43
2-51-00-220-00	FCSS - ADVERTISING & MEMBERSHIPS	500.00	710.62	(210.62)
2-51-00-510-00	FCSS - GENERAL GOODS & SUPPLIES	3,800.00	3,799.00	1.00
2-51-00-595-00	FCSS - COMMUNITY CHRISTMAS	5,000.00	0.00	5,000.00
* TOTAL Expenditure		99,855.00	65,801.79	34,053.21

*** End of Report ***



TOWN OF BASSANO
(51) 2023 FCSS Departmental Budget
YTD
Oct 31, 2023

Page 1 of 1
2023-Oct-31
4:00:57PM

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
Revenue				
1-51-00-410-00	FCSS - 2023 WOMEN'S WELLNESS	(5,000.00)	(5,231.00)	231.00
1-51-00-590-00	FCSS - GENERAL REVENUE	(2,500.00)	(655.00)	(1,845.00)
1-51-00-595-00	FCSS - COMMUNITY CHRISTMAS DONATIONS	(5,000.00)	(519.40)	(4,480.60)
1-51-00-840-00	FCSS - CONDITIONAL GRANT	(39,505.00)	(1,160.00)	(38,345.00)
1-51-00-850-00	FCSS - GRASSLANDS FCSS /TOWN CONTRIB.	(35,230.00)	(35,429.00)	199.00
1-51-00-710-00	TSF FROM FCSS RESERVE	(12,620.00)	(968.35)	(11,651.65)
1-51-00-590-03	FCSS - DONATIONS	0.00	(5,225.00)	5,225.00
* TOTAL Revenue		(99,855.00)	(49,187.75)	(50,667.25)
Expenditure				
2-51-00-110-00	FCSS - SALARIES	58,000.00	41,260.28	16,739.72
2-51-00-130-00	FCSS - EMPLOYER CONTRIBUTIONS	4,050.00	3,198.34	851.66
2-51-00-135-00	FCSS - AUMA BENEFITS	6,555.00	5,629.40	925.60
2-51-00-137-00	FCSS RRSP CONTRIBUTION	1,200.00	1,000.00	200.00
2-51-00-150-00	FCSS - ADM TRAINING & EDUCATION	2,500.00	750.00	1,750.00
2-51-00-200-00	FCSS PROGRAMS	10,000.00	7,901.76	2,098.24
2-51-00-200-01	FCSS PROGRAM - 2023 WOMEN'S WELLNESS	6,500.00	5,524.45	975.55
2-51-00-211-00	FCSS -TRAVEL/LODGE/PHONE & BOARD DEVEL.	1,750.00	1,543.57	206.43
2-51-00-220-00	FCSS - ADVERTISING & MEMBERSHIPS	500.00	710.62	(210.62)
2-51-00-510-00	FCSS - GENERAL GOODS & SUPPLIES	3,800.00	3,799.00	1.00
2-51-00-595-00	FCSS - COMMUNITY CHRISTMAS	5,000.00	0.00	5,000.00
* TOTAL Expenditure		99,855.00	71,317.42	28,537.58

*** End of Report ***

FCSS Director's Report

Period Ending: October 31, 2023

Prepared By: Amanda Barron, Director

Supporting Community Members



SUPPORTS

Seniors Benefits

Throughout October we provided service to 5 individuals.

Referrals/ Supports

We provided 5 clients with referrals to various supports for required assistance.

PROGRAMS

Rural Pop Up

Our monthly Rural Pop Up was hosted on October 17, unfortunately there were no attendees. A Car Seat Clinic had been scheduled to attend the Rural Pop Up, however it has been rescheduled to occur in Spring 2024 versus the proposed date of late December 2023.

Canadian Volunteer Income Tax Program

No new remittances to report.

Sing out on Fire Safety

Mary Lambert performed her Sing out on Fire Safety with the help of Bassano Fire Department and volunteer members of the audience in her interactive fire prevention performance. Over 140 children and adults were in attendance on October 6, 2023 at the Bassano Community Hall to hear a message of fire safety in a fun and energetic setting. We are thankful to the Bassano Fire Department for providing the attendance of equipment and personnel as well as fire prevention swag to help support our preventative program. We have received positive feedback from the participants indicating the program was both appreciated and valued by those in attendance.

Safe 4 Life – Self Defense

On October 14, 2023 we hosted self-defense training for our community, thanks in part to sponsorship from Fortis Alberta. This program was facilitated by Safe 4 Life a company of trained individuals to teach the basics of personal safety. We hosted 2 sessions with age appropriately levelled content and skills. Each program had approximately 15 participants ranging in age from 6-70. The instructors were extremely knowledgeable and provided real life scenarios to provoke thought.

Our Outcomes Measures Survey results indicated that 96% of participants experienced positive change after taking Self Defense.

After balancing the budget with registrations and grant funded portion the FCSS contribution came to \$900.

FCSS Director's Report

Period Ending: October 31, 2023

Prepared By: Amanda Barron, Director



Supporting Community Members

A Sweet Thank You

FCSS sent homemade cinnamon rolls to the Bassano School staff, Canada Post and RCMP in recognition of the service they provide our community on a consistent basis. October is host to national days of recognition celebrating the contributions made to the communities they serve. Extras were given to the site contractors at the South Country Co-op development project.

Trunk or Treat

We had a great turnout for our annual Trunk or Treat with approximately 150-200 people moving through the campground. This year we were fortunate to have sponsorships locally from Rockhard Machining, Chartrand Landscaping, Jedene Ledine Reimer and Connect First Credit Union.

Our BBQ hotdog dinner served 120+ hotdogs thanks to our Mayor Irin Morey and Deputy Mayor John Slomp for their barbequing skill. Many enjoyed the warmth of the campfire and took advantage of smore making.

We had both Fire Department and RCMP participating in our event and distributing their candy as well as Subway and Connect First Credit Union and an additional 2 community members. Although it was a chilly night our event was appreciated and many compliments and gratitude were received.

Mental Health First Aid Spring 2024

We have confirmed February 9, 2024, for facilitation of The Working Mind- First Responders Mental Health First Aid Training session to occur at the Bassano Community Hall.

I am currently researching private facilitators for the Mental Health First Aid Standard. Due to extreme mileage costs, we have placed the program delivery on hold to find a facilitator closer. I have been in contact with a facilitator from Medicine Hat who delivers the course with the additional youth component. The course encompasses all portions of the standard version with two additional sections on self-harm and eating disorders. After a telephone conversation it is possible to host the Mental Health First Aid Adults who interact with Youth at similar programming cost with a large reduction in mileage costs, which will allow us to provide subsidized registration to participants without losing content. I will provide continued updates as this program develops.

INITIATIVES

Welcome Wagon

Through October Bassano FCSS 2 distributed packages to new residents.

336 6th Ave	10/30/2023
506 3rd Ave	10/30/2023

GENERAL UPDATES

Board Resignation

FCSS Director's Report

Period Ending: October 31, 2023

Prepared By: Amanda Barron, Director



Supporting Community Members

I would like to extend a heartfelt thank you to Sandra Mitchell for her years of volunteerism with Bassano FCSS. Sandra has contributed countless hours to helping create and provide social and preventative programs locally. Her energy and enthusiasm in her contributions will be missed, however with her love of community I'm sure we will see her helpful hands in action.

I have been actively seeking new board memberships and have advertised locally for individuals with a desire to contribute to creating a safe, inclusive, and connected community to submit a letter of interest.

Giving Angels Craft – Angel Tree

I have scheduled the Giving Angels Craft for November 13th at 1:00pm to be hosted at the Bassano Playfair Lodge. This craft will provide multi-generational programming with Grade 3 students from Bassano School attending to create torn paper angels with residents to be placed on the Giving Tree at Connect First Credit Union. This year I have selected a craft that will provide ample conversation time while promoting the use of dexterity skills.

Alberta Healthy Aging Conference

I attended the Alberta Healthy Aging Conference online in mid-October. Some of the main topics of discussion included appreciating differences, developing age positive culture, collaborating between community, municipality, and government and asset-based development.

Some of the key takeaways for me in terms of program development and community needs include:

- Digital divide seniors face
- Cultural sensitivities and a fear of diversity
- Limitations in social connectivity
- Sustainable funding
- Use of inclusive terminology

When we look at the programs FCSS has been providing specifically to our senior population we have done well at incorporating inclusive terminology and addressing social inclusion. Moving forward into 2024 we will be able to tailor programs to begin addressing digital divide, and cultural sensitivities.

Alberta Recreation and Parks Association (ARPA)

On October 26-28 Sydney Smith, Recreation and Community Services Liaison and I attended the ARPA Conference. The purpose of this conference was to gain insight into active engagement with the community using an asset-based community development which helps people discover their gifts and provides confidence to use them. This will aid in community engagement through active living and procurement of volunteerism.

Paul Born founder of the Tamarak Institute and Vibrant Communities as well accomplished author was a keynote speaker and lead one of our sessions, his passion as a community change facilitator

FCSS Director's Report

Period Ending: October 31, 2023

Prepared By: Amanda Barron, Director



Supporting Community Members

was felt by all. His thoughts on creating "Diverse Conversations" and "Generative Dialogue" with help FCSS in our approach to community collaborations moving forward.

I also had the pleasure of attending 2 sessions on indigenous relations, culture and customs that had focus on creating safe, inclusive spaces for all people.

Other sessions included primary prevention in drug and substance abuse, overcoming barriers in facilitation, and effective grant writing through the use of impactful story.

National Day of the Child

Town Council passed a motion to proclaim November 20, 2023, as National Day of the Child in Bassano at their recent council meeting. This day signifies the commitment to fostering the well-being of every child and promoting global harmony among our youngest citizens. I will be working with Grassland FCSS to issue publications about this day.

DIRECTOR TRAINING

I recently received my certificate for Incident Command Systems (ICS) 200 and will be continuing to ICS 300 in early November with other members of administration. Having good working knowledge of the ICS structure and functions will aid Bassano FCSS if we ever have an event requiring Emergency Social Services.

UPCOMING PROGRAMS

- Winter Clothing Exchange – November 6 – 4:30- 6:30 pm
- Angel Tree Craft at Playfair Lodge – November 13- 1 pm
- Christmas Magic/Santa's Social & Sleigh/Light Up the Campground – November 29

Attachments

1. Action Items

April 3, 2023 Regular Board Meeting		
Barron, A	Add YOB Open Discussion to Agenda April 2024	
September 5, 2023 Regular Board Meeting		
Barron, A	Register all existing persons for P-FCSS012	Completed Oct 4/23
Barron, A	Prepare registration forms for MHFA	Program on hold
Barron, A	Prepare and facilitate Trunk or Treat including hotdaogs, smores, hotchocolate and candy bags for October 31 in Homecoming	Buns ordered Oct 4/23
Barron, A	Work with collaborators to facilitate a Sweet thank you to include cinnamon rolls with supplies to be funded by FCSS and prepared by	Completed Oct 16/23
October 4, 2023 Regular Board Meeting		
Barron, A	Resolution Index	Completed Oct 5/23
Barron, A	Rotate Minutes on website	Completed Oct 12/23
Barron, A	Add ammended policy PFCSS011 to approved files	Completed Oct 5/23
Barron, A	Approach Art and Soul with sponsorship of craft opportunity for Nov	Completed Oct 18/23
Barron, A	Plan and facilitate Winter Clothing exchange November 6 at Town O	Advertising out Oct 5/23
Barron, A	Send calendar invitation for Advisory Board meeting to 7 pm on Nov	Completed Oct 18/23
Barron, A	Update policy P-FCSS006 to reflect review date in current policies	Completed Oct 5/23
Barron, A	Update policy P-FCSS007 to reflect review date in current policies	Completed Oct 5/23

2024-2026 FCSS Budget - Proposed

BACKGROUND

Each year Bassano FCSS establishes an operating budget that lays out funding for programs and events. From all the work of the board to structure our operations, we now have a suitable program calendar to layout events for the year, allocate time, and to support budget planning. A program calendar is attached and aligns with the proposed budget.

The 2024 budget is consistent with prior years, with three main sources of revenue:

1. Provincial contribution:
2. Grasslands FCSS contribution:
3. Municipal contribution (requested):

In addition, FCSS is eligible to apply for different program/service grants. We can expect to apply for:

1. Volunteer Alberta grant
2. Volunteer Tax grant
3. Communities Choosewell

2024 Budget Highlights (expenses)

1. Professional development training – I am registered to start the Information Access and Protection of Privacy through the University of Alberta. This certificate program has 5 courses and I start in January. Approved with the CAO, I will aim to complete 3 courses per year.
2. Travel expenses for one board member and myself to attend the annual FCSS conference.
3. A monthly program budget of \$300.00
4. Mental Health First Aid Training (approved in 2023 with grant allocations to offset costs)
5. Beyond programming we have administrative support, including Seniors' Benefits, Income Tax Services, managing Thrive, Food Bank and Rental Referral Subsidies that are captured as a service outcome.

The total allocation we request from the town for 2024 is: \$34,485.00.

2025 & 2026 Budget Projections

These two years remain relatively unchanged. In 2025, Women's Wellness is planned.

OPTIONS:

☒ #1 – That the Family and Community Services Advisory Board recommends approval of the 2024 proposed budget and 2025 - 2026 projected budgets to town council as presented.

☐ #2 – That the Family and Community Services Advisory Board recommends approval of the 2024 proposed budget and 2025 - 2026 projected budgets to town council as amended (define amendments).

DIRECTOR COMMENTS:

As part of the funding conditions with the Town, the Chair and the Director must attend the November council meeting to provide an update related to 2023 operations. To highlight what the social services department achieved in 2023, we can outline:

- Focus on whole body wellness, body, mind and spirit.
- Increasing social inclusion, 50+ Activity Crawl, Open Sport Days, Summer Social
- Promotion and utilization of community spaces
- Increase in prevention-based programming, Self Defense, Mental Health Door Knockers, Intention Journals
- Strengthening community collaborations through programming opportunities. Sing out on Fire Safety, Seniors Social, Drowning Prevention Week

Does anything else stand out that the board would like included?

PROPOSED RESOLUTION:

☒ #1 – That the Family and Community Services Advisory Board recommends approval of the 2024 proposed budget and 2025 - 2026 projected budgets to town council as presented.

Prepared by: Amanda Barron, FCSS Director

Reviewed by: Amanda Davis, CAO

Attachments:

1. 2024 -2026 FCSS Budget – Proposed
2. 2024 Program Calendar

Town of Bassano
2024-2026 Operations Budget and Projections

(51) FCSS

		2023	2024	2025	2026
	Revenue	Approved	Proposed	Projected	Projected
1510041000	FCSS - 2023 Women's Wellness	\$ 5,000		\$ 5,000	
1510059000	FCSS - Other Revenue	\$ 2,500	\$ 2,560	\$ 2,500	\$ 2,500
1510059500	FCSS - Community Christmas Donation	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
1510084000	FCSS - Conditional Grant	\$ 39,505	\$ 40,835	\$ 41,280	\$ 41,280
1510085000	FCSS - Grasslands Contribution	\$ 12,275	\$ 12,760	\$ 12,760	\$ 12,760
1510085000	FCSS - TOB Contribution	\$ 22,955	\$ 34,485	\$ 34,650	\$ 36,950
1510092000	FCSS - Transfer from Reserves	\$ 12,620	\$ 3,500	\$ -	\$ -
	Revenue Subtotal	\$ 99,855	\$ 99,140	\$ 101,190	\$ 98,490
	Expenditure	2023	2024	2025	2026
		Approved	Proposed	Projected	Projected
2510011000	FCSS - Salaries	\$ 58,000	\$ 58,000	\$ 60,000	\$ 62,000
2510013000	FCSS - ER Contributions	\$ 4,050	\$ 3,650	\$ 3,700	\$ 3,900
2510013500	FCSS - AUMA Benefits	\$ 6,555	\$ 7,000	\$ 7,100	\$ 7,200
2510013700	FCSS -RRSP Contributions	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
2510015000	FCSS- Adm. Training/edu.	\$ 2,500	\$ 3,800	\$ 3,800	\$ 3,800
2510020000	FCSS Program	\$ 10,000	\$ 14,100	\$ 7,500	\$ 9,000
2510030001	FCSS - 2023 Women's Wellness	\$ 6,500		\$ 6,500	
2510021100	FCSS - Travel/Sub.	\$ 1,750	\$ 1,970	\$ 1,970	\$ 1,970
2510022000	FCSS - Advertizing/Membership	\$ 500	\$ 620	\$ 620	\$ 620
2510059500	FCSS - Events - Christmas Hampers	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
2510051000	FCSS - General G&S	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800
	Expenditure Subtotal	\$ 99,855	\$ 99,140	\$ 101,190	\$ 98,490
	Total	0.00	0.00	0.00	0.00

Bassano FCSS Monthly Program Budget Projections 2024

Anticipated Programming

	January	February	March	April	May	June
	Family Literacy Day- \$100	TWM-MHFA- \$1250	Fraud Prevention- \$200	Men's Health Open Shoot - \$350	Spring Clean Up - \$150	Small Town Smoke Down -\$500
	Volunteer Income Tax	Random Acts of Kindness-\$500	Standard MHFA- \$1800	Volunteer Week - \$700	Mental Health Week - \$500	Seniors Week -\$500
	Parents & Tots - RPU					Bike Rodeo
	Welcome Wagon - \$500					Pro Rodeo
	Meals on Wheels					Parade - \$300
TOTAL	\$600	\$1,750	\$2,000	\$1,050	\$650	\$1,300
	July	August	September	October	November	December
	Drowning Prevention Week - \$300	Social Skills Groups - \$ 100	Truth and Reconciliation - \$500	Fire Prevention Week - \$500	Family Violence Prevention - \$200	Christmas Magic/Santa Night - \$500
	Craft Kits - \$500	Parade of Garage Sales - \$100	Suicide Prevention - \$200	Fall Clean Up-\$150	Remembrance Day- \$200	Hampers - \$5000
		Active August - \$300		Trunk or Treat - \$500	November - \$300	Seniors Lights Tour - \$150
TOTAL	\$800	\$500	\$700	\$1,150	\$700	\$5,650
					PROGRAMS TOTAL	\$16,850
					EXTERNAL FUNDING	(\$5,000)
					GRAND TOTAL	\$11,850

Bassano FCSS Monthly Program Budget Projections 2024
Anticipated Programming

	Legend	
	Grants possible	
	Grant received	
	In Kind Program	
	Sponsored externally	
	Registrations	
	Sponsorship opportunity	
	Grants Received	Application Submitted Yearly
	TWM-MHFA- \$3500	CVTIP- \$560
		Volunteer Alberta - \$500

DECEMBER 2023 PROGRAMS

BACKGROUND

Bassano FCSS has a variety of programs that we have committed to running each December, these programs as outlined in Recurring Programs Policy P-FCSS01 to include the Angel Tree and Christmas Hampers. We also provide Santa's Social and Santa's Sleigh Parade on Community Christmas Magic/Light Up the Campground, and a social after the Senior's Lights Tour. FCSS helps facilitate the Community Door to Door Food Drive.

Further to this, at our October 4, 2023 meeting it was motioned to approach Art and Soul with a sponsorship to provide a craft at the Santa's Social, they have accepted a \$200 sponsorship with craft option to be determined.

FCSS77/2023 Moved by **MEMBER SLOMP** that the FCSS Advisory Board approaches Art & Soul with a sponsorship craft opportunity to be held at Santa's Social on November 29th.

CARRIED

Before discussing programming options, it would be valuable to have a roundtable discussion.

1. Would the Advisory Board like to continue programming for Christmas Magic/ Light Up the Campground, and Senior's Lights Tour?
2. Are there any Christmas programs that no longer meet the needs of our community or require modification?
3. Would we like to supplement the December programs or does the board feel programming is adequate at this time?

ADDITIONAL PROGRAMMING OPTIONS

Tinsel Garland Christmas Wreath Craft

Door wreaths are a tradition over 2,800 years old, they are a symbol of eternal hope, and represent the unending circle of life. Wreaths were often made with greenery and pine boughs, pinecones flowers, berries, and other fresh herbs, each of which add symbolic meaning. Over time the meaning of the wreath has unchanged, however wreaths are now made in a variety of materials, and for various occasions.

Bassano FCSS could host a Tinsel Garland Wreath Craft for the community on a Friday afternoon in Bassano. This will allow children an opportunity to create a gift to give for Christmas. This program would require 2 board volunteers for one to two hours and a maximum budget allowance of \$200.00. This program could be facilitated over the course of 2 sessions through

November/December allowing children to gather outdoor materials during the first and assemble during the second.



Babysitters Course

In rural Alberta parents are limited in options and availability to childcare which creates the need for youth babysitting services locally. A study done in June of 2020 found that 69% of parents say a good babysitter is hard to find, 66% of interviewed parents stated they would pay more if the babysitter had taken safety and awareness training.



It has been several years since the Babysitters course was offered locally. In speaking with a facilitator from Red Cross there is availability to host the babysitting course in Bassano this December.

The program could be facilitated as follows:

- Duration – 8 instructional hours over one day
- Course minimum of 7, maximum of 15
- Ages 11 and up
- Course fee of \$70 per person (unsubsidized cost)
- FCSS will complete intake and take payments
- Course delivery in person
- Available dates: December 2 or December 16
- It is within our budget to subsidize the program registration per participant by 50%
- Lunch and snack provision optional

- FCSS program contribution up to \$675 for the maximum of 15 participants please see attached budget based on 10 participants.

Town of Bassano 2023 FCSS Department - Babysitters Course		
(51) FCSS		Subsidized
Revenue	2023	2023
Program Budget	\$ 150	\$ 500
In Kind- Donations	\$ 350	\$ 350
Registrations		
10X \$70	\$ 700	
Subsidized 50%		\$ 350
Revenue Subtotal	\$ 1,200	\$ 1,200
Expenditure	2023	2023
Venue	\$ 350	\$ 350
Instructor Fee - \$70 per student		
10 X \$70	\$ 700	\$ 700
Lunch/Snacks	\$ 150	\$ 150
Expenditure Subtotal	\$ 1,200	\$ 1,200
Total	0.00	0.00

How will providing this course be beneficial to our community and participants?

A babysitting course helps teens develop leadership skills, acquire basic and essential skills for childcare, child development, behavior, safety, and emergency preparedness, preparing them to take on the big responsibility of childcare. This course is also a great option to prepare them to stay home alone or look after a younger sibling!

CLARIFICATIONS/CONSIDERATIONS

This open discussion is intended to provide guidance and direction. The outcome of the discussion will result in program development.

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