



COUNCIL AGENDA

Meeting: March 11, 2024 6:30 p.m. – 10:00 p.m.
Location: Council Chambers – 502 – 2nd Avenue

1. CALL TO ORDER

2. EXCUSED FROM MEETING

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 February 5, 2024 Regular Meeting

5. DELEGATIONS

5.1 JDP Wasserman, Israel Wasserman, Auditor – 2023 Audited Financial Statement - 6:30 p.m.

5.2 Bassano RCMP, Cpl. Mamchur – 7:30 p.m.

6. UNFINISHED BUSINESS

6.1 STARS – Financial Contribution Request

6.2 BUILD Bassano – 2024 Development Projects

7. NEW BUSINESS

7.1 (33) 2024 Airport Budget Review

7.2 (72b) 2024 Parks & Recreation Department Budget Review

8. BOARD & COMMITTEE REPORTS

8.1 Mayor I. Morey

8.2 Deputy Mayor Slomp

- Newell Housing Foundation – February 6, 2024
- BARRA Meeting – February 13, 2024
- Newell Regional Solid Waste – February 22, 2024

8.3 Councillor K. Jones

- Newell Regional Services Commission – January 31, 2024

8.4 Councillor M. Wetzstein

8.5 Councillor S. Miller

9. CAO REPORT

9.1 CAO Operations Report

- 9.2 Financial Statement for the months ending December 31, 2023 and January 31, 2024
- 9.3 Cheque listing for the months ending December 31, 2023 and January 31, 2024
- 9.4 FCSS Report for the period ending February 29, 2024
- 9.5 Recreation & Community Services Liaison Report for the period ending February 29, 2023
- 9.6 CPO Report for the periods ending February 29, 2024
- 9.7 RCMP Report – none

10. CORRESPONDENCE

- 10.1 Fallen Heros Foundation – Request for Funding
- 10.2 Newell Housing Foundation Minutes – January 8, 2024
- 10.3 National Police Federation – Request for Letter of Support
- 10.4 BARRA AGM Minutes – February 13, 2024
- 10.5 Brooks & District Resiliency Committee – Proclamation Request for Resiliency Week April 14-20, 2024
- 10.6 Alberta Municipal Affairs – ICF Review Survey Invitation
- 10.7 Joint Shared Services Meeting Notes – February 13, 2024
- 10.8 Alberta Municipal Affairs – 2024 Minister’s Awards for Public Library Excellence

11. CLOSED SESSION

- 11.1 None

12. ROUND TABLE

13. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO
HELD IN PERSON ON FEBRUARY 5, 2024 IN THE COUNCIL CHAMBERS.**

ELECTED OFFICIALS

MAYOR	Irvin Morey
DEPUTY MAYOR	John Slomp
COUNCILLORS	Kevin Jones
	Sydney Miller
	Mike Wetzstein

STAFF	Amanda Davis, Chief Administrative Officer
	Sydney Smith, Recreation and Community Services Liaison

DELEGATES/PUBLIC	Sandra Stanway, Brooks Bulletin
	Glenda Farnden, STARS
	Jackie Seely, STARS
	Keith Thome, Resident
	Laurie Thome, Resident

1. CALL TO ORDER

Mayor Morey called the meeting to order at 6:30 p.m.

2. EXCUSED FROM MEETING

- None

3. ADOPTION OF AGENDA

TOB01/24 Moved by **COUNCILLOR WETZSTEIN** that the agenda is approved as presented.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the regular meeting of December 11, 2023

TOB02/24 Moved by **COUNCILLOR MILLER** that the December 11, 2023 minutes are approved as presented.

CARRIED

5. DELEGATIONS

5.1 STARS – Farnden & Seely

Farnden and Seely entered the meeting at 6:48 p.m.

_____ Mayor	_____ CAO
03/11/24	03/11/24

The delegates presented on STARS services and fundraising efforts, seeking a two-year funding commitment of \$2.00 per capital/annum from the Town. A Q&A session ensued.

Farnden and Seely departed the meeting at 7:11 p.m.

6. UNFINISHED BUSINESS

6.1 Benchmark Assessment Consultants – Contract Renewal

TOB03/24 Moved by **DEPUTY MAYOR SLOMP** that the Town of Bassano enters a 5-year contact renewal with Benchmark Assessment Consultants as proposed effective January 1, 2024. Further, that the Town and the County engage in a discussion during the next review of the Intermunicipal Collaboration Framework to determine if assessment services can/should be provided by inhouse personnel.

CARRIED

6.2 2024 Bassano Memorial Library Budget - Proposed

TOB04/24 Moved by **COUNCILLOR MILLER** that the 2024 Bassano Memorial Library budget is approved as presented with a municipal contribution of \$15,660, unchanged from 2023.

And, that council reviews that Bassano Memorial Library volunteer board appointments as follows:

Name	Term	Service Period	Updated Service Period
Theresa Kelly	Term 1 - Extension (TOB235/19)	January 1, 2018 - December 31, 2020	Jan. 1, 2021 - Dec. 31, 2024
Roberta Harmacy	Term 2 (TOB235/19)	January 1, 2019 - December 31, 2021	Jan. 1, 2022 - Dec. 31, 2025
Linda Parrish	Term 2 (TOB235/19)	January 1, 2018 - December 31, 2020	Jan. 1, 2021 - Dec. 31, 2024
Kathy Bulger	Term 2 (TOB235/19)	January 1, 2019 - December 31, 2021	Jan. 1, 2022 - Dec. 31, 2025
Lin Hermanson	Term 2 (TOB40/23)	January 1, 2023 - December 31, 2025	Jan. 1, 2022 - Dec. 31, 2025
Tanis Alexander	Term 1 (TOB99/21)	April 12, 2021 - April 12, 2024	Jan. 1, 2024 - Dec. 31, 2026
Ash Miller	Term 1 (TOB126/21)	May 10, 2021 - May 10, 2024	Jan. 1, 2024 - Dec. 31, 2026
Sherry Steinbach	Term 1		Jan. 1, 2021 - Dec. 31, 2024

CARRIED

6.3 Bassano Outdoor Pool Operations Plan Report – 2024-2026 Budget – Proposed

Recreation and Community Services Liaison Smith entered the meeting at 7:12 p.m.

TOB05/24 Moved by **COUNCILLOR WETZSTEIN** that council approves the Bassano Outdoor Pool Operations Plan P-TOB72a001/22, Fee Policy P-TOB72a-003/22, Fee Assistance Policy P-TOB72a-003/22, Lifeguard and Pool Staff Uniform Policy P-TOB72a-002/22, the 2024 Salary Chart, and the 2024 pool operations budget with 2025-2026 projects as presented.

CARRIED

Smith departed at 7:30 p.m.

TOB06/24 Moved by **COUNCILLOR WETZSTEIN** to recess the meeting at 7:31 p.m.

CARRIED

TOB07/24 Moved by **COUNCILLOR MILLER** to reconvene the meeting at 7:34 p.m.

CARRIED

6.4 BUILD Bassano – 2024 Development Projects – Proposed

TOB08/24 Moved by **COUNCILLOR WETZSTEIN** that council directs administration to plan and tender the following BUILD Bassano – 2024 Development Projects:

1. Full remediation and demolition of 822 – 5A Avenue (Plan 151 0415; Block 52; Lot 6) and to service the lot(s) with water and sewer. Subsequent that a Land Use Bylaw amendment is initiated to rezone the property from PUL to RM.
2. That the 5A Avenue triangle project is designed, subdivided, and serviced.
3. That the 100 Bassano Street (Plan 231 0451; Block 1; Lot 3) subdivision and service project is initiated, offering a portion of the developable area at a purchase price to be determined to Keith and Laurie Thome of Plan 231 0451; Block 1; Lot 8. As well, administration shall determine the feasibility of servicing and subdividing 200 Bassano Street South (Plan 231 0451; Block 1; Lot 2 as part of the project. Finally, in preparing the subdivision and servicing project(s), a future service stub shall be extended to 105 Bassano Street South (Plan 211 1328; Block 1; Lot 1).

CARRIED

7. NEW BUSINESS

7.1 Local Water Management Plan

A round table discussion was held regarding the development of a local water management plan as directed by the Minister of Environment and Protected Areas.

8. BOARD AND COMMITTEE REPORTS

8.1 – 8.6 Written board and committee reports were presented and discussed.

TOB09/24 Moved by **COUNCILLOR WETZSTEIN** to accept the Board and Committee reports as attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending January 31, 2024.

TOB10/24 Moved by **DEPUTY MAYOR SLOMP** that council approves the following year-end transactions:

1. That the MSI Operating projects are revised as follows:

MSI Operating	Current 2023	Amended	Actual
(12) Professional Development	\$ 26,000	\$ 26,000	\$ 21,877.69
(12) Muniware Contract	\$ 10,000	\$ 10,000	\$ 10,269.13
(12) Contract for Audit Pronouncements (JDP/MPE)	\$ 10,000	\$ 10,000	\$ 417.00
(32) Roads Engineering	\$ 39,579	\$ 24,579	\$ -
(32) G2 - T2 - Public Signage Upgrade	\$ 7,500	\$ 7,500	\$ 4,972.39
(33) Airport - TOB Contr. ASP/ISL	\$ 5,000	\$ 5,000	\$ 4,677.76
(64/66) Marketing & Development - Highway Signage	\$ 30,000	\$ 30,000	\$ -
(64/66) BUILD Bassano Main Street Revitalization Project		\$ 15,000	\$ 14,726.88
ADDITION: Street Lighting		\$ -	\$ 85,605.24
Total:	\$ 128,079	\$ 128,079	\$ 142,546.09

2. That any surplus funds from land sales in 2023 are transferred to the Land and Development Reserve.
3. That \$165,000 of surplus funds resulting from bulk water sales is transferred to the Capital Plan Reserve to reduce the amount of unfunded cash reserve contributions identified in 2019.
4. To clear balances from previous years' accounting errors on minimum balance accounts.

CARRIED

9.2 Financial Statements

A financial statement for the month ending November 30, 2023 was presented.

9.3 Cheque Listings

A cheque listing for the month ending November 30, 2023 was presented.

9.4 FCSS Report

An FCSS Director's report for the month ending January 31, 2024 was presented.

TOB11/24 Moved by **COUNCILLOR MILLER** that council appoints Skye Chartrand as a volunteer member of the FCSS board effective immediately as recommended by Advisory Board.

CARRIED

9.5 Recreation & Community Services Liaison Report

A Recreation and Community Services Liaison report for the month ending December 31, 2023 was presented.

9.6 CPO Report

CPO Reports for the periods ending November 30, 2023, December 31, 2023, and January 31, 2024 were presented.

9.7 RCMP Report

None

TOB12/24 Moved by **COUNCILLOR MILLER** that the CAO report for the period ending January 31, 2024 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

10.1 Alberta Municipalities provided an advocacy report.

10.2 The 2023 Southeast Alberta Vital Statistics Report was reviewed.

10.3 Joint Shared Services meeting notes of December 12, 2023 were reviewed.

10.4 The Bassano Community Enhancement Society sought permission to host the 12th Annual Battle of the Balls Tournament, July 12-14, 2024.

TOB13/24 Moved by **COUNCILLOR MILLER** that the Town authorizes the Bassano Community Enhancement Society to use public lands on July 12-14, 2024 to host various outdoor tournaments with the following conditions:

1. Liability insurance is obtained where applicable for the event;
2. That a designated area is established for the beer gardens to be operated with proper security;
3. That no outdoor fires are permitted on public lands;
4. That users adhere to the noise control limits established by bylaw;
5. That users are responsible for cleaning up the grounds after use;
6. Prior to the event set-up and all underground lines are located to prevent damage; and
7. That the event set-up does not impede the use of the disc golf course where possible.

CARRIED

10.5 Alberta Municipal Affairs provided an updated on the Local Government Fiscal Framework.

10.6 The ORRSC Periodical Winter 2023 – Slopes & Adaptive Developments was reviewed.

10.7 The 2022 digital Fortis Alberta Franchise presentation was reviewed.

10.8 Newell Housing Foundation minutes of December 5, 2023 were reviewed.

10.9 Notification was received of a boundary change for the Medicine Hat & District Chamber of Commerce.

10.10 Engagement material was received related to the *Police Amendment Act*.

10.11 Joint Shared Services Meeting Notes of January 9, 2024 were reviewed.

10.12 The County of Newell sought a letter in support of their application to the Alberta

Police Transition Grant Program.

- TOB14/24** Moved by **COUNCILLOR WETZSTEIN** that the town provides a letter in support of the County of Newell's application to the Alberta Police Transition Grant Program. **CARRIED**
- 10.13** The 2024 Newell Housing Foundation requisition was received.
- 10.14** The Government of Alberta provided a copy of the 2023 Apartment Vacancy and Rental Cost Survey.
- 10.15** An invoice was received from the City of Brooks for a 2023 contribution towards the Brooks Maternity Clinic.
- TOB15/24** Moved by **MAYOR MOREY** that the town contributes its share of Brooks Maternity Clinic costs for 2023 in the amount of \$416.92 as discussed by Joint Shared Services; approval shall be on a yearly basis by council. **CARRIED**
- TOB16/24** Moved by **COUNCILLOR WETZSTEIN** to accept the correspondence and to file the items as information. **CARRIED**
- 11. CLOSED SESSION**
- None
- 12. ROUND TABLE**
- A round table discussion was held.
- 13. ADJOURNMENT**
- TOB17/24** Moved by **MAYOR MOREY** for adjournment of the regular council meeting of February 5, 2024 at 8:57 p.m. **CARRIED**

Mayor

Chief Administrative Officer



DELEGATION

Meeting: March 11, 2024

Agenda Item: 5.1

SUBJECT: JDP Wasserman – 2023 Audited Financial Statement - *Draft*

Delegation time: 6:30 p.m. – 7:30 p.m.

JDP Wasserman conducted their second audit of their 5-year contract for the year ending December 31, 2023.

Israel Wasserman will attend the meeting to present the Town of Bassano, Audited Financial Statement for the year ending December 31, 2023. Copies of the draft statement will be available at the meeting.

Attachments:

1. None

Prepared by: Amanda Davis, CAO



DELEGATION

Meeting: March 11, 2024

Agenda Item: 5.2

SUBJECT: Bassano RCMP, Cpl. Mamchur

Delegation time: 7:30 p.m. – 7:45 p.m.

Cpl. Mamchur was invited to attend the council meeting to present the RCMP 2023 – Q3 stats. A Q&A session will follow.

Attachments:

1. Bassano RCMP – 2023 Q3 Report

Prepared by: Amanda Davis, CAO



February 23, 2024

Cpl. Clayton MAMCHUR
Detachment Commander
Bassano, Alberta

Dear Mr. Irvin MOREY,

Please find the quarterly Community Policing Report attached that covers the October 1st to December 31st, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Bassano Detachment.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents (i.e. an active shooter). With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement, and the feedback you provide, guides our Detachment team and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns: 403-641-3684.

Cpl. Clayton MAMCHUR
Detachment Commander
Bassano RCMP



RCMP Provincial Policing Report

Detachment	Bassano
Detachment Commander	Cpl. Clayton MAMCHUR
Quarter	Q3
FTE Utilization Plan	2023/24
Date of Report	2024-02-23

Community Consultations

Date	2023-10-20 4:18:00 PM
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime Reduction Initiatives
Notes/Comments	RCMP Detachment member met with Bassano CAO Amanda DAVIS and updated her about a prior concern reported to police.

Date	2023-10-26 8:19:00 PM
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education Session
Notes/Comments	RCMP Detachment member met with a representative of the Bassano Legion and discussed RCMP involvement at this year's Remembrance Day services. Unfortunately, due to the resource shortages presently being experienced, no commitment could be made but confirmed that a member in full working uniform would attend unless calls for service precluded this.



Date	2023-10-27 9:00:00 PM
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting information sharing
Notes/Comments	RCMP Detachment member canvassed Bassano CAO Amanda DAVIS and Mayor MOREY's availability to meet on November 8, 2023.
Date	2023-11-01 5:00:00 PM
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting information sharing
Notes/Comments	RCMP Detachment member met with Bassano Family & Community Support Services (FCSS) Director Amanda BARON.
Date	2023-11-01 5:31:00 PM
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Property Crime
Notes/Comments	RCMP Detachment member attended the Bassano school and met with Principal Brita GOLDIE.
Date	2023-11-01 6:20:00 PM
Meeting Type	Community Connection
Topics Discussed	Traffic
Notes/Comments	RCMP Detachment Member encountered an elderly woman attempting to move tires across the road. She identified that her neighbour was going to put them on her vehicle. Member provided assistance to ensure her safety and foster good will.



Date	2023-12-13 9:38:00 PM
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education Session
Notes/Comments	Bassano members met with Safe Communities Facilitator Kelly SANFORD to discuss recruitment strategies/events and upcoming community engagement efforts in Bassano. Discussion focused on the upcoming Youth Police Academy (in February, 2024) and increasing availability to our communities through social media.
Date	2023-11-01 12:09:00 PM
Meeting Type	Community Connection
Topics Discussed	Crime Reduction Initiatives
Notes/Comments	Bassano Detachment members handed out candy in Bassano. Hundreds of positive youth and community member/stakeholder interactions occurred throughout the evening.
Date	2023-11-01 3:01:00 PM
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime Reduction Initiatives
Notes/Comments	RCMP Detachment member attended Rosemary school and participated in an impromptu show & tell regarding police equipment with the students there. Following this the member met with Principal Josh GIBBON and discussed current resourcing considerations, school involvements and RCMP participation in upcoming events. Continued collaboration was agreed upon and Principal GIBBON confirmed his willingness to notify RCMP should assistance be required.
Date	2023-11-01 4:30:00 PM
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting information sharing
	RCMP Detachment member attended the Hussar Village Office and met with CAO Liz



Notes/Comments SANTERRE. No concerns were identified and Halloween appears to have gone off without issue.

Date 2023-10-05 3:23:00 PM

Meeting Type Meeting with Stakeholder(s)

Topics Discussed Regular reporting information sharing

Notes/Comments Detachment member met with Rosemary CAO Sharon ZACHARIAS about prior community concerns.

Date 2023-10-19 3:30:00 PM

Meeting Type Meeting with Stakeholder(s)

Topics Discussed Regular reporting information sharing

Notes/Comments RCMP Detachment member met with Rosemary CAO Sharon ZACHARIAS. No concerns were relayed and CAO ZACHARIAS confirmed that everything is presently going well in Rosemary. Discussed was firearm safety.



Community Priorities

Priority 1

Enhance Awareness and Education

Current Status & Results

Due to the ongoing resource shortages at Bassano Detachment, few formal presentations have been conducted. Members are still frequenting the schools when their duties permit however the frequency of involvement has been reduced.

Priority 2

Enhance Road Safety

Current Status & Results

The ability for Bassano members to conduct traffic enforcement has been significantly reduced this quarter due to persistent resource challenges. Despite this, a renewed focus on road safety is required and will be prioritized over the next quarter. Increased assistance in this regard will be provided by the Traffic Unit to promote safe driving behaviours.

Priority 3

Crime Reduction-Rural

Current Status & Results

Consistent recording of the rural patrols completed by Bassano members has also been reduced throughout this quarter. Largely this is due to statistics not being consistently retained/relayed by the overtime members working in the Bassano area. Once our local resource shortage is rectified, this issue should abate.



Priority 4

Contribute to employee development and leadership

Current Status & Results

Due to Bassano's ongoing resource challenges, formal training has not frequently been provided this quarter. Despite this, Bassano did facilitate Annual Firearm requalification, the PROS Supervisor Course (Level 1) and training of a qualified technician to assist in detection of impaired drivers and further support the road/pedestrian safety strategic priority identified. Throughout this difficult period, Brooks Detachment has provided Bassano with substantial assistance. This has assisted in maintaining the Bassano member's work-life balance, training, health and engagement. Bassano has also received ongoing support and guidance from District which has also helped immensely.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2022	2023	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Total Criminal Code	39	46	18%	159	195	23%
<i>Persons Crime</i>	9	13	44%	35	55	57%
<i>Property Crime</i>	15	20	33%	84	106	26%
<i>Other Criminal Code</i>	15	13	-13%	40	34	-15%
Traffic Offences						
<i>Criminal Code Traffic</i>	2	2	0%	7	7	0%
<i>Provincial Code Traffic</i>	96	74	-23%	408	299	-27%
<i>Other Traffic</i>	0	1	N/A	4	2	-50%
CDSA Offences	0	0	N/A	0	0	N/A
Other Federal Acts	1	1	0%	3	2	-33%
Other Provincial Acts	22	14	-36%	67	63	-6%
Municipal By-Laws	2	2	0%	8	5	-38%
Motor Vehicle Collisions	38	30	-21%	88	69	-22%

1. Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Persons crime and property offences have seen an increase this quarter. The winter has been unseasonably warm and this better weather may account for some of this change. The mild weather has also reduced the frequency of motor vehicle collisions.



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	5	4	0	1
Detachment Support	1	1	0	0

2. Data extracted on December 31, 2023 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Since the beginning of September 2023, Bassano Detachment has filled local vacancies with members seconded from nearby Detachments. Presently there are two Bassano members, along with two additional members (seconded from other Detachments), working in this area. Of the five established positions, four officers are currently working. There is one hard vacancy at this time.

Bassano Detachment has successfully secured two new members from Depot (one starting on February 24, 2024 and the other in April). Once these new members have completed their field training, this should help further alleviate the resource challenges presently experienced.

Detachment Support: There is one established position, and it is currently filled.

Quarterly Financial Drivers

Persistent resource shortages have necessitated utilizing overtime members to fill the required shifts. This has significantly increased Bassano Detachment's expenditures.



Bassano Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	1	0	0	N/A	N/A	-0.1
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		2	4	1	2	5	150%	150%	0.4
Kidnapping/Hostage/Abduction		0	0	0	1	0	N/A	-100%	0.1
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		4	2	5	2	2	-50%	0%	-0.4
Uttering Threats		1	3	1	4	6	500%	50%	1.1
TOTAL PERSONS		7	10	8	9	13	86%	44%	1.1
Break & Enter		2	8	4	0	2	0%	N/A	-0.8
Theft of Motor Vehicle		2	0	2	2	1	-50%	-50%	0.0
Theft Over \$5,000		0	0	0	1	0	N/A	-100%	0.1
Theft Under \$5,000		3	3	3	5	4	33%	-20%	0.4
Possn Stn Goods		1	1	0	1	0	-100%	-100%	-0.2
Fraud		2	0	9	3	4	100%	33%	0.7
Arson		0	0	0	0	1	N/A	N/A	0.2
Mischief - Damage To Property		1	4	1	2	5	400%	150%	0.6
Mischief - Other		4	4	3	1	3	-25%	200%	-0.5
TOTAL PROPERTY		15	20	22	15	20	33%	33%	0.5
Offensive Weapons		0	1	0	4	0	N/A	-100%	0.3
Disturbing the peace		2	3	5	2	5	150%	150%	0.5
Fail to Comply & Breaches		0	1	0	4	5	N/A	25%	1.3
OTHER CRIMINAL CODE		0	1	2	5	3	N/A	-40%	1.0
TOTAL OTHER CRIMINAL CODE		2	6	7	15	13	550%	-13%	3.1
TOTAL CRIMINAL CODE		24	36	37	39	46	92%	18%	4.7



Bassano Provincial Detachment

Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	1	0	0	0	N/A	N/A	-0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	1	0	0	0	N/A	N/A	-0.1
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		1	0	0	0	1	0%	N/A	0.0
TOTAL FEDERAL		1	1	0	1	1	0%	0%	0.0
Liquor Act		0	1	0	0	0	N/A	N/A	-0.1
Cannabis Act		1	0	0	0	0	-100%	N/A	-0.2
Mental Health Act		7	10	8	9	3	-57%	-67%	-0.9
Other Provincial Stats		9	12	6	13	11	22%	-15%	0.5
Total Provincial Stats		17	23	14	22	14	-18%	-36%	-0.7
Municipal By-laws Traffic		0	0	0	0	1	N/A	N/A	0.2
Municipal By-laws		1	0	3	2	1	0%	-50%	0.2
Total Municipal		1	0	3	2	2	100%	0%	0.4
Fatals		2	0	0	0	1	-50%	N/A	-0.2
Injury MVC		1	3	3	3	2	100%	-33%	0.2
Property Damage MVC (Reportable)		14	7	15	25	21	50%	-16%	3.2
Property Damage MVC (Non Reportable)		4	3	2	10	6	50%	-40%	1.1
TOTAL MVC		21	13	20	38	30	43%	-21%	4.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		108	76	109	96	74	-31%	-23%	-4.8
Other Traffic		5	4	1	0	1	-80%	N/A	-1.2
Criminal Code Traffic		3	1	2	2	2	-33%	0%	-0.1
Common Police Activities									
False Alarms		4	6	3	3	1	-75%	-67%	-0.9
False/Abandoned 911 Call and 911 Act		3	5	0	4	7	133%	75%	0.7
Suspicious Person/Vehicle/Property		8	8	7	12	4	-50%	-67%	-0.4
Persons Reported Missing		0	1	0	0	0	N/A	N/A	-0.1
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		8	6	4	6	10	25%	67%	0.4
Form 10 (MHA) (Reported)		0	6	0	0	0	N/A	N/A	-0.6



OPEN DISUSSION

Meeting: March 11, 2024

Agenda Item: 6.1

SUBJECT: STARS – Financial Contribution Request

BACKGROUND:

At the February 5, 2024, meeting council heard a delegation from Glenda Farden and Jackie Seely, Municipal Relations team for Southern Alberta. The purpose of the delegation was to provide facts about STARS Air Ambulance and to request an annual funding commitment of up to \$2.00/capita for 2024 and 2025 (current council term).

The request for an annual funding commitment must be carefully considered. Municipalities play a critical role in providing essential services and that can include emergency medical transportation. It comes down to determining whether the town has the budget and capacity to add a new unbudgeted line item.

Considerations:

1. Community Priorities – council must balance many competing budgetary priorities and is fully invested in community/economic development, roads, recreation, and public safety. Is emergency medical transportation a municipal responsibility, and is this something that should be collected for through the local taxpayer?
2. Shared Responsibility – council may on the other hand view emergency medical transportation as a shared responsibility with upper levels of government. If that is the belief of the council, addressing both STARS and HALO should be considered as both receive less than 50% of their operating funding from the province and rely on fundraising for the balance.
3. Creative Funding – council may value the emergency medical transportation system and want to see some type of financial contribution from Bassano. Property taxes are not the only way to do it. A few other examples:
 - a. Invite STARS to attend the Small Town Smoke Down BBQ Competition with a booth for fundraising.
 - b. Invite a community organization to host a fundraising gala directed for emergency medical transportation. This could be a community dance with silent auction, or a spaghetti supper with a donation plate. Any way this is done, it adds competition to

what community groups are doing to cover their own expenses. The real question is whether there is capacity in Bassano to draw funding/resources.

To support this discussion, here is a financial overview. The County is the only contributing member at this time. If the council chooses to contribute to either STARS or HALO in 2024, options are provided below.

2024 Contributions	STARS		HALO	
County of Newell	\$	25,000	\$	100,000
City of Brooks	\$	-	\$	-
Town of Bassano	\$	-	\$	-
Village of Duchess	\$	-	\$	-
Village of Rosemary	\$	-	\$	-

Population	\$0.50/Capita	\$1.00/Capita	\$1.50/Capita	\$2.00/capita
1,216	\$ 608	\$ 1,216	\$ 1,824	\$ 2,432

CAO COMMENTS

None

Prepared by: Amanda Davis, CAO

Attachments:

1. None



REQUEST FOR DECISION

Meeting: March 11, 2024

Agenda Item: 6.2

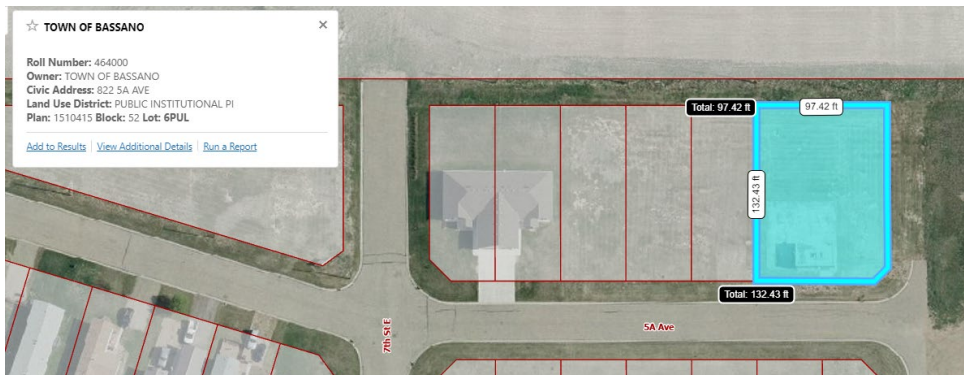
SUBJECT: BUILD Bassano – 2024 Development Projects

BACKGROUND

Several actions have taken place as directed by council regarding the BUILD Bassano – 2024 Development Projects. Actionable items are outlined below for each of the project parts.

PART I – Demolition and Site Remediation of 822 – 5A Avenue

1. Council must rezone this property from PUL to residential. To remain consistent with zoning in this area, it is recommended that the property is rezoned to Residential Manufactured (RM) – bylaw attached.
2. The Town must also apply to the province to have the PUL discharged from title.
3. Council must determine if one or two lots will be created. One lot would allow for a larger multi-family development. Whereas an alternative would be to create and service two RM lots.
4. There will be development conditions associated with the lot(s). Because the ground will have been distributed, the future buyer will be required to provide engineered footings for the building of choice. Anytime you remediate previously developed land, settlement can occur. Administration will ensure a caveat (or similar) is registered to title or fulfilled as directed by legal as a best practice to protect the municipality and the future buyer.



PART 2 - 5A Avenue Triangle

1. Municipal services were a factor in the final design for this lot. To maximize the use of land for development and for the greatest cost benefit, four lots can be created. Lot 4 is close to 10,000 square feet and the can be marketed for a row house development with driveways and entries facing 7th Street East (one main service from 5A Avenue). The remaining three lots will have standard municipal services from 5A Avenue.

Existing infrastructure (blue = water; orange = sanitary)

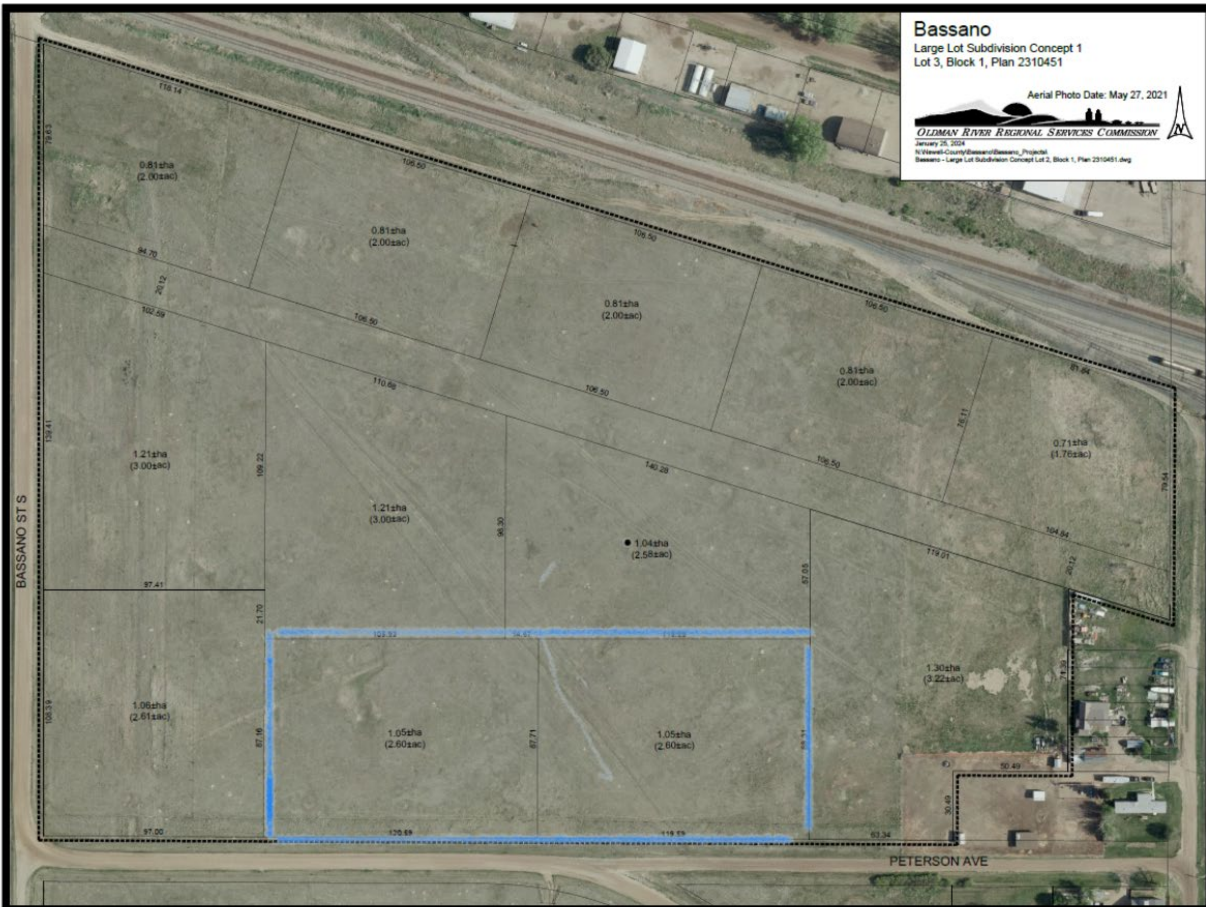


2. There are development restrictions at this location due to the proximity of the helipad. The site plan we designed can be accommodated, but nothing further west. Each development will be subject to Alberta Health Services' Aviation Team's approval, and it is possible that small beacon lighting may be required on the buildings.
3. Developing the remainder of the area into a park space would require further consultation with the Aviation team and will not occur at this time.



PART III - Large Lot Subdivision (South of Tracks)

1. As a first step, MPE Engineering will water model the area to ensure the proposed lots can be adequately serviced. This process is underway.
2. Following the February 5, 2024 council meeting, I met with the property owners of 211 - 1st Street South. They confirmed that they are not interested in purchasing any additional land and will continue leasing whatever area is available from the town to pasture their horses.
3. Depending on the outcome of the water model, if the area is serviceable, there is an eager buyer for one lot. Again, this buyer originally required 7+ acres, which council denied. They have sought the consolidation of two lots to make a 5-acre parcel (shown in blue). The lot exceeds the intended design parameters however, it could be accommodated if council deemed it appropriate. If council chose to accept a 5 acre sale (with conditions), the cost would be proportional to development expenses for the area.



PART IV - Airport Subdivision

1. The airport subdivision and development project was added to this project bundle. No additional actions are required at this time.

OPTIONS

#1 – That as a continuation of the BUILD Bassano – 2024 Development Projects:

1. Council gives first reading to Land Use Bylaw Amendment 937/24 as presented.
2. That only one serviceable Residential Manufactured lot is created at 822 – 5A Avenue (Plan 151 0415; Block 52; Lot 6PUL) with the intention of encouraging higher density development.
3. That council directs administration to engage the potential buyer seeking a 3-5 acre parcel south of the tracks and to develop an area that accommodates the sale ensuring the proposed development has estate assessment. Negotiation is dependant upon several variables including municipal service capacity, development standards, and the cost allocation of consolidating what was planned as two lots.
4. That council acknowledges the airport subdivision and development area is added to the BUILD Bassano – 2024 Development Project portfolio.
5. Finally, that council sets an interim budget of \$75,000 for the BUILD Bassano – 2024 Development Projects bundle to planning and design. The budget allocation is directed from the Land and Development Reserve.

#2 – That as a continuation of the BUILD Bassano – 2024 Development Projects:

1. Council gives first reading to Land Use Bylaw Amendment 937/24 as presented.
2. That two serviceable Residential Manufactured lots are created at 822 – 5A Avenue (Plan 151 0415; Block 52; Lot 6PUL).
3. That council maintains the lot design south of the tracks with parcel sizes between 2-3 acres and directs administration to plan accordingly.
4. That council acknowledges the airport subdivision and development area is added to the BUILD Bassano – 2024 Development Project portfolio.
5. Finally, that council sets an interim budget of \$75,000 for the BUILD Bassano – 2024 Development Projects bundle to planning and design. The budget allocation is directed from the Land and Development Reserve.

#3 – That as a continuation of the BUILD Bassano – 2024 Development Projects:

1. Council gives first reading to Land Use Bylaw Amendment 937/24 as presented.

2. That only one serviceable Residential Manufactured lot is created at 822 – 5A Avenue (Plan 151 0415; Block 52; Lot 6PUL) with the intention of encouraging higher density development.
3. That council maintains the lot design south of the tracks with parcel sizes between 2-3 acres and directs administration to plan accordingly.
4. That council acknowledges the airport subdivision and development area is added to the BUILD Bassano – 2024 Development Project portfolio.
5. Finally, that council sets an interim budget of \$75,000 for the BUILD Bassano – 2024 Development Projects bundle to planning and design. The budget allocation is directed from the Land and Development Reserve.

CAO COMMENTS

For the purpose of advancing the project goals, a budget must be set for engineering, surveying and other lands work. An interim budget of \$75,000 is required to enable administration to proceed with project goals. This budget will be updated to reflect the true costs as more information is obtained.

Administration is working with MPE, Cam Christianson, ALS, ORRSC, and the County of Newell (re: airport project) on all project components. Each part has several steps that will be navigated before issuing and tender.

ALIGNMENT TO STRATEGIC PLAN

G2

RECOMMENDATION

#1 – That as a continuation of the BUILD Bassano – 2024 Development Projects:

1. Council gives first reading to Land Use Bylaw Amendment 937/24 as presented.
2. That only one serviceable Residential Manufactured lot is created at 822 – 5A Avenue (Plan 151 0415; Block 52; Lot 6PUL) with the intention of encouraging higher density development.
3. That council directs administration to engage the potential buyer seeking a 3-5 acre parcel south of the tracks and to develop an area that accommodates the sale ensuring the proposed development has estate assessment. Negotiation is dependant upon several variables including municipal service capacity, development standards, and the cost allocation of consolidating what was planned as two lots.
4. That council acknowledges the airport subdivision and development area is added to the BUILD Bassano – 2024 Development Project portfolio.

5. Finally, that council sets an interim budget of \$75,000 for the BUILD Bassano – 2024 Development Projects bundle to planning and design. The budget allocation is directed from the Land and Development Reserve.

Prepared by: Amanda Davis, CAO

Attachments:

1. Land Use Bylaw Amendment 937/24 - Proposed



BYLAW NO. 937/24
Land Use Bylaw Amendment
of the
TOWN OF BASSANO

BEING A BYLAW OF THE TOWN OF BASSANO IN THE PROVINCE OF ALBERTA, TO AMEND BYLAW NO. 921/21, BEING THE MUNICIPAL LAND USE BYLAW.

WHEREAS the Town of Bassano Council wishes to redesignate lands within the municipality as shown on the map in Schedule 'A' attached hereto and legally described as:

LOT 6 PUL, BLOCK 52, PLAN 151 0415
WITHIN THE NORTHEAST SECTION 17, TOWNSHIP 21, RANGE 18, WEST OF THE 4TH
MERIDIAN

AND WHEREAS the purpose of proposed Bylaw No. 937/24 is to redesignate the above-noted lands from "Public and Institutional - PI" to "Residential Manufactured Home- RM".

AND WHEREAS the municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Statutes of Alberta, Chapter M-26, 2000, as amended, the Council of the Town of Bassano in the Province of Alberta duly assembled does hereby enact the following:

1. Lands, illustrated on the map in Schedule 'A' and legally described above shall be redesignated.
2. The Land Use District Map shall be amended to reflect this redesignation.
3. Bylaw No. 921/21 is hereby amended and consolidated.
4. This bylaw shall come into effect upon third and final reading hereof.

This bylaw comes into effect upon third and final reading hereof.

READ a **first** time this __ day of _____, 2024.

READ a **second** time this __ day of _____, 2024.

READ a **third** time and passed this __ day of _____, 2024

Mayor – Irvin Morey

Chief Administrative Officer – Amanda Davis



**LAND USE DISTRICT REDESIGNATION
SCHEDULE 'A'**

Aerial Photo Date: May 27, 2021



FROM: Public and Institutional - PI
TO: Residential Manufactured Home - RM

LOT 6PUL, BLOCK 52, PLAN 1510415 WITHIN
NE 1/4 SEC 17, TWP 21, RGE18 , W 4 M
MUNICIPALITY: TOWN OF BASSANO
DATE: FEBRUARY 13, 2024

Bylaw #: _____

Date: _____



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



OPEN DISCUSSION

Meeting: March 11, 2024

Agenda Item: 7.1

SUBJECT: (33) 2024 Airport Budget Review

BACKGROUND

The airport operates in accordance with the Intermunicipal Collaboration Framework between the town and the county. There is a shared vision to develop the airport as a viable place for recreation and as an economic driver. To support this, the municipalities hired ISL Engineering in 2023 to complete a new Concept Plan and proceeded with a subdivision application, all of which were approved.

In 2024, the municipalities will proceed to construct new lots per the approved Concept Plan and offer them for sale/development. Currently, there are three parties that expressed an interest to purchase and develop on the lots once they are ready.

2024-2026 Budget Discussion

Beyond the *anticipated* capital costs to develop the new lots, budget allocations are relatively unchanged. There is an increase for runway lights and maintenance in 2024 that carry forward each year. In 2025, line painting will be refreshed per aviation standards, reverting back to a standard departmental budget in 2026.

The budget is proposed as follows:

	2024	2025	2026
TOB Operating	\$6,350	\$12,975	\$7,500
TOB Capital¹	\$50,000		
CON Operating	\$6,350	\$12,975	\$7,500
CON Capital¹	\$50,000		
Total	\$114,700	\$27,950	\$17,000

1. Capital costs will be replenished to municipal partners as lots sell.

2023 Year-to-Date

The departmental budgeted has total costs of \$20,078. A funding commitment of \$9,040 per partner. The budgeted contribution per partner for the year was \$10,050.

Prepared by: Amanda Davis, CAO

Attachments:

1. None



OPEN DISCUSSION

Meeting: March 11, 2024

Agenda Item: 7.2

SUBJECT: (72b) 2024 Parks & Recreation Department Budget Review

BACKGROUND

There were various objectives for the Parks & Recreation department in 2023:

1. Reduce Operating Costs

- The Recreation Complex lighting project was completed in 2022 with final billing and reporting this year. As reported previously, the total project cost for each municipal partner was \$4,150 with the balance funded by and MCCAC grant of \$14,850 completed by the Town. The project was awarded to Ric's Electric. Ric's support was instrumental in the award of the MCCAC grant. He spent many hours supporting administration with the electrical requirements to meet grant objectives.
- The Joint Use Facility lighting and fireproofing projected was recently completed. Fireproofing to the basement of the arena was required to meet building/fire code. Total project costs are to be determine as final invoices must be remitted.
- General building maintenance was prioritized at the Recreation Complex. Public works completed multiple repairs to the building including new toilets, fixing weather stripping on doors, tending to fire code deficiencies, and painting. All tasks are complete and public works will begin the same process at the Joint Use Facility.

2. Increase Facility Usage

- The town hosted/supported and collaborated to provide a wide range of events in 2023 that included the 2nd Annual Small Town Smoke Down BBQ Competition, a professional rodeo, pancake breakfasts, the first annual disc golf tournament, and more. In addition to these events, collaborations took place to support community driven projects like an off-leash dog park, and outdoor amphitheatre/sound garden, curbside concert series, the construction of "the Backyard" park, and much more.

The BBQ competition resulted in a profit of \$6,430 that was turned over into capital projects at the Community Hall.

OTHER

We administered another round of the recreation grant to support users:

Application Number	Applicant	Project Title	Funding Requested	Amount Awarded
RFC01/2023	Bassano Arts Council	Arts for All	\$ 5,700	\$ 5,700
RFC02/2023	Bassano Curling Club	Operational Costs	\$ 12,000	\$ 12,000
RFC03/2023	Bassano Elks Lodge #487	Local Elks Lodge Hall Operating Expenses	\$ 5,000	\$ -
RFC04/2023	Bassano Golf Society	Youth Golf	\$ 2,140	\$ 1,070
		Utility/Course Maintenance	\$ 23,330	\$ 5,465
		Accounting, Administration & Insurance	\$ 12,198	\$ 5,465
RFC05/2023	Pioneer Damsiters Drop-in Centre	Recovering a Number of Our Chairs	\$ 1,300	\$ -
		Utilities	\$ 1,700	\$ 1,700
			\$ 63,368	\$ 31,400
		Difference/Carry Forward	-\$ 5,335	\$ 26,633

We continue to receive positive feedback from recreation groups in Bassano as the town's operating philosophy is open and supportive. Dedicating resources to a Recreation and Community Services Liaison position and investing in a recreation master plan shows in the successes reached over the past few years. Because of this investment, \$158,751 was generated in competitive grants and donations for recreation in Bassano this year.

Grants/donations	Funds Awarded
CFEP Grant – Pool Liner Replacement Project	\$114,229
MCCAC Recreation Conservation Program – Joint Use/Arena Facility LED lighting upgrades – To be received by December 2023.	\$15,345
MCCAC Recreation Conservation Program – Recreation Complex LED lighting upgrades	\$12,427
Canada Summer Jobs 2023	\$7,125
2023 Small Town Smoke Down funds raised - Enhancement Society for Pool Liner	\$7,000
Anonymous donation to support free swimming and pool purchases	\$2,500
FCSS Lifesaver Sundae Program Sponsored by the Knox Church	\$125
Total donation and grant funding received in 2023	\$158,751

2024 – 2026 Budget Discussion

The next three years continues with the priorities listed above and the implementation of the Recreation and Leisure Master Plan. No capital projects are planned for this department over the next three years.

For eligible ICF cost share items under the recreation department each partner would contribute \$125,700 in 2024; \$130,838 in 2025; and \$134,725 in 2026. This excludes Recreation Funding Committee contributions of \$27,000 per partner annually.

The Town's total cost for operating that includes cost share and non-cost share under this specific department is:

- 2024 = \$188,700
- 2025 = \$197,438
- 2026 = \$202,725

*2023 partner contribution was planned at \$118,973 – actual was \$120,771 on cost share items.

Prepared by: Amanda Davis, CAO

Attachments:

1. None

FEBRUARY 2024 BOARD REPORTS

JOHN SLOMP

NEWELL HOUSING FOUNDATION FEBRUARY 6, 2024

- 1) Newbrook Lodge was put on outbreak status for a gastro virus on January 23rd and did not get off of it till February 13th.
- 2) Playfair Lodge has adjusted their staffing so that there are 2 people working overnight instead of one alone.
- 3) 162 households received subsidy in December for a total of \$81,622 in subsidy payments. As of February 12th, the rental subsidy program is full. There will be a wait list started. Until now, there has always been a lot of room in the program. We are seeing several people unable to find rentals, sleeping in their cars, trailers or hotels.
- 4) Newell Housing has become the first living wage employer in Brooks and one of the largest in the province.
- 5) Newell Housing has added a new policy on the Responsible Use of Artificial Intelligence.
- 6) The board has approved an increase in the capital maintenance budget from \$6000 to \$16000 for the Playfair Lodge. This will replace the current commercial stove/grill combination as well as the commercial deep fryer. The current units are the originals from when the lodge was built.
- 7) The Playfair Lodge is currently full and has a waiting list.

BARRA MEETING FEBRUARY 13TH, 2024

- 1) BARRA received a letter from Newell Regional Landfill and Newell Recycling expressing interest in taking over recycling in Bassano. They are suggesting that funds currently held by Barra be used to purchase 2 rolloff cardboard bins. The cost would be approximately \$30,000. Al will talk to Rosemary and Duchess regarding their bins and talk to Newell Recycling on what they prefer.
- 2) The board has decided to move ahead with dissolution of Barra. Jan will look into the steps required to make this happen.
- 3) The board decided to move forward with dispersing of assets.
- 4) Next meeting will be March 13th

NRSWMA MEETING FEBRUARY 22ND, 2024

- 1) JMH has taken over the accounting for the landfill. Gerry will still take care of the investments for now.
- 2) Shawn is very pleased with the work that Travis is doing at the Bassano Transfer Station.
- 3) Not much info from SAEWA since HZI has asked for NDA's from directors.
- 4) Industrial waste fees were at record highs in 2023.
- 5) The landfill earned over 1.3 million dollars on interest on their investments and operating funds in 2023.

NRSC meeting Jan 31 2024

Meeting held at NRSC office.

Report by K Steinley:

Plant was inspected by filter supplier and found the plant to be in good shape.

Purchased 2 new trucks one Dodge and one Ford.

Having cold problems in the plant adding 2 new heaters.

Looked at 2023 Financial review

Noted that Duchess has a water consumption by-law.

Provincial Government wants to council the unused water licences.

Next meeting March 27 2024



MONTHLY CAO REPORT

Meeting: March 11, 2024

Agenda Item: 9.1

Report Period: February 1-29, 2024

Amanda Davis, Chief Administrative Officer

General Administration

- Administration has finalized the audit with JDP Wasserman. Upon approval by council, we can complete final entries, government reporting, and fully close the books for 2023.
- I attended an Infrastructure Assessment Management Alberta workshop in Red Deer on February 28, 2024. The workshop supported infrastructure planning objectives for the town's next major upgrade. We reviewed several new technological platforms that can be integrated alongside the town's IMP and GIS systems.
- As discussed with council on February 5, 2024, the province has encouraged municipalities to develop Local Water Management Plans with heightened concerns of a drought this season. A planning meeting was coordinated with Newell Regional Services Corporation (NRSC), the Eastern Irrigation District, the County of Newell, the City of Brooks, the Villages of Rosemary, Duchess and Bassano, and Alberta Environment and Parks on February 26, 2024 in response to this.

The partners determined we would reconvene a second time at the end of March beginning of April as this is typically the wet time of year. Rather than developing a restrictive plan, the water authorities indicated water levels appear to be good at this time. It is important to see what changes coming into the spring.

Joint messaging about future water conservation efforts should be consistent across the region. NRSC will be preparing educational material for us to create a culture of awareness and action on being water smart across the region.

Attached to this report is a memo prepared by administration regarding fertilizers as required by council.

- A small group of volunteers have been working on a historical market project in recognition of the Deadwood Stage Line. The working group has partnered with the Heritage Division, Historic Resources Management Branch of Alberta Arts, Culture and Status of Women to design/install markers along the Deadwood Stage Line. From this interaction, this starting

point for the line was in Bassano and the group sought the town's interest/involvement to have a sign marker.

Permission was granted as this project aligns with the town's Recreation and Leisure Master Plan. A letter of support was provided, and the signs should be installed at no cost to the Town, pending final approval from the government. Operations recommended to place the sign at the rest stop at the intersection of 2nd Avenue and 11th Street East. All parties were favorable to that as it will liven up the rest stop.

Refer to the draft sign as attached. Note, the working group has made slight modifications to the designed draft. The Bassano Historical Society Mural chairperson was notified via email of this new addition.

- The tax forfeiture property at 808 – 3rd Avenue will be emptied by March 11, 2024 to enable a clear sale, removing all personal belongings.
- A land lease tender was issued for two properties, awarded to the highest bidder:
 - Property 2 - Plan 211 1328, Block 1, Lot 1 (+/- 48 acres of crop land) = \$2,000 per annum on a 5-year lease
 - Property 7 – Pt SW 15-21-18 W4M (+/- 147 acres of grazing land) = \$1,700 per annum on a 5-year lease

Planning and Development

PERMIT NUMBER	LOCATION	DEVELOPMENT
TOB-D-04-24	419 – 3 Avenue	Compliance certificate variances

Planning and development have been busy this reporting period supporting the sales and development processes on all residential and commercial properties. Planning the BUILD Bassano – 2024 Development Projects. And assisting new investors with development projects.

Attachments

1. Action Items List – no action required
2. Deadwood Stage Line – Draft Signage
3. Fertilizer Memo

**Town of Bassano
Council Meeting Action Items 2021-2024**

Aug. 9, 2021 Regular Meeting

Directed to	Action	Completed
Davis, A.	Add Dennis Hunt property to upcoming agenda re: driveway concerns.	

May 9, 2022 Regular Meeting

Directed to	Action	Completed
Davis, A.	Follow up with Clr. Wetzstein re: hazardous waste drop off at the fire hall	

Oct. 11, 2022 Regular Meeting

Directed to	Action	Completed
Davis, A.	Prepare draft revision to traffic bylaw	
Davis, A.	Add to Q1 2023 agenda - private parking on public lands	

Dec. 12, 2022 Regular Meeting

Directed to	Action	Completed
Davis, A.	Investigate liability issues regarding the movement of people from an incident if the ambulance is not available. Insurance and legal.	

Feb. 13, 2023 Regular Meeting

Directed to	Action	Completed
Davis, A.	Prepare engineering RFQ for G3-T2	

July 10, 2023 Regular Meeting

Directed to	Action	Completed
Davis, A.	Engage south side properties on MS re: what needs to happen for exterior renovations	

Oct. 10, 2023 Regular Meeting

Directed to	Action	Completed
Davis, A.	Plan strategic planning session in Spring for council.	

Nov.20, 2023 Regular Meeting

Directed to	Action	Completed

**Town of Bassano
Council Meeting Action Items 2021-2024**

Davis, A.	Letter to Bassano Motel Corp. re: maintaining tax penalties	Complete - Feb. 7, 2024
Davis, A.	Assign realtor contract to JLS re: Roll 538000	Initiated - Nov. 21, 2023
Davis, A.	Consult legal re: Roll 294000 and liabilities.	Under review
Smith, S.	By August 1, 2024 develop reoccurring policy for Christmas in the Campground support.	
Smith, S.	Letter to BHS re: benches - if there are grants we will direct them accordingly. Check with Jaime re: Tourism Grants.	Davis responded to Seely on Feb. 29, 2024
Davis, A.	Budget notes - investigate no hottub for 2024.	Noted
Davis, A.	Budget notes - no sewer lines for campground upgrade required.	Noted

Feb. 5, 2024

Directed to	Action	Completed
DeMott, L.	Rotate minutes	Complete
DeMott, L.	Resolution index	Complete
Davis, A.	Follow-up with STARS delegation, thank you.	Complete
Davis, A.	Add STARS request to Mar. agenda.	Added.
Davis, A.	Confirm Assessment Contract for execution.	Complete - Feb. 6, 2024
Davis, A.	Letter to CoN re: Assessment Services in ICF review.	Complete - Feb. 7, 2024
Davis, A.	Add Assessment Renewal to calendar for 2027 to prep for tendering.	Added to Jun. 1, 2027 calendar.
Davis, A.	Letter to BML re: budget approval and member re-appointment.	Complete - Feb. 7, 2024
Smith, S.	Update pool policies.	Complete
Smith, S.	Implement pool policies as approved.	Complete
Smith, S.	Prepare report for CoN re: 2024 pool objectives.	In progress
Smith, S.	Connect with T. Miller re: pool plans for school integration.	Complete
Davis, A.	Process pool budget.	Complete
Davis, A.	Engage MPE re: BUILD Bassano Tenders/planning.	Initiated - Feb. 6, 2024
Davis, A.	Engage surveyor for BUILD Bassano Tenders/planning.	Complete - Feb. 6, 2024 - Cam will complete all projects.
Davis, A.	Engage ORRSC for new BUILD Bassano layouts.	Complete - Feb. 6, 2024
Davis, A.	Contact Wildrose Construction about 5A Triangle.	Complete - Feb. 6, 2024
Davis, A.	Investigate wells on 5A Triangle.	Sent to GPT - Feb. 6, 2024
Davis, A.	Contact large lot investor about build plans (not 8-acre lot).	Complete - Feb. 6, 2024
Davis, A.	Engage Thome's re: purchase options for south of tracks.	Initiated - Feb. 6, 2024

Town of Bassano
Council Meeting Action Items 2021-2024

Davis, A.	Prepare rezoning documents for old pump house.	Initiated - Feb. 6, 2024
Davis, A.	Add local water management plan to Mar. agenda.	Noted
Davis, A.	Submit MSI OP revision.	Complete - Feb. 7, 2024
Davis, A.	Feb. minutes to auditor and CP re: M#TOB10/24	Complete - Feb. 6, 2024
Petaku, C.	Process TOB10/24 entries with auditor.	Complete - Feb. 6, 2024
Davis, A.	Notify FCSS re: Syke Chartrand appointment.	Complete - Feb. 7, 2024
Davis, A.	Letter to Bassano Enhancement Society re: approval of Battle of the Balls	Complete - Feb. 7, 2024
Davis, A.	LOS to CoN re: Police Transition Grant.	Complete - Feb. 7, 2024
DeMott, L.	Process payment for Brooks Maternity Clinic.	Directed on Feb. 7, 2024
Davis, A.	Notift JSS re: maternity clinic payment.	Complete - Feb. 7, 2024
Davis, A.	Water conservation planning with public works; check rain barrel program options.	
Davis, A.	Work with K. Jones re: town office flagpole.	
DeMott, L.	Connect with Clr. Miller re: fertilizer and P&H - encouaging sale of less watered product.	Directed on Feb. 7, 2024



COUNCIL MEMO

Meeting: March 11, 2024

2024 Water Conservation Planning - Fertilizers

BACKGROUND

At the February 5, 2024 meeting, council discussed possible water conservation efforts because we are anticipating another year of drought-like conditions. The province is asking municipalities to start making water conservation efforts. In a response to this, it was suggested by Councillor Miller, who is an agriculture specialist, and discussed by council that administration research types of fertilizers that would perform best in dry conditions as one way to encourage responsible water usage.

SUMMARY

Administration consulted the local manager at Parrish & Heimbecker, who carry different types of fertilizers that are sold to both residential and agricultural customers. While there are different varieties, all products are used for both customer groups, and all need some moisture to be effective.

Fertilizer Facts from Councillor Miller

- A fertilizer with a higher percentage of phosphorus encourages root growth, which will increase the root depth and allow for longer periods between watering.
- A fertilizer with a lower percentage of nitrogen will prevent overgrowth of leaves that brown off more readily between waterings and reduce the risk of fertilizer burning the grass in drought conditions.

One can find these specifications in a variety of widely used products that can be found on most retail shelves. For the question of how to grow and maintain a healthy lawn with less water, it seems that the learning point is *when to* and *when not to* fertilize your lawn.



Lawn care tips for dry conditions

Fertilize while the grass is growing in the spring, hold off on applying while the grass is struggling during drought conditions. Most lawns need 1.5 inches (4cm) of water per week, which is about one hour of sprinkler-time. The best time to water is between 5:00 a.m. and 6:00 a.m., before the heat of the day.

Next Steps

1. Municipal departments will use fertilizer with a higher percentage of phosphorus to reduce watering where applicable.
2. Volunteers that are assisting with beautification projects will be trained on fertilizer processes. Any fertilizer the municipality provides for projects will have a higher percentage of phosphorus to reduce watering where applicable.
3. Lawn care tips will be added to the Town's social media, electronic sign, and in the newsletter during summer month.

Prepared by: Leslie DeMott, Administrative Assistant

Reviewed by: Amanda Davis, CAO

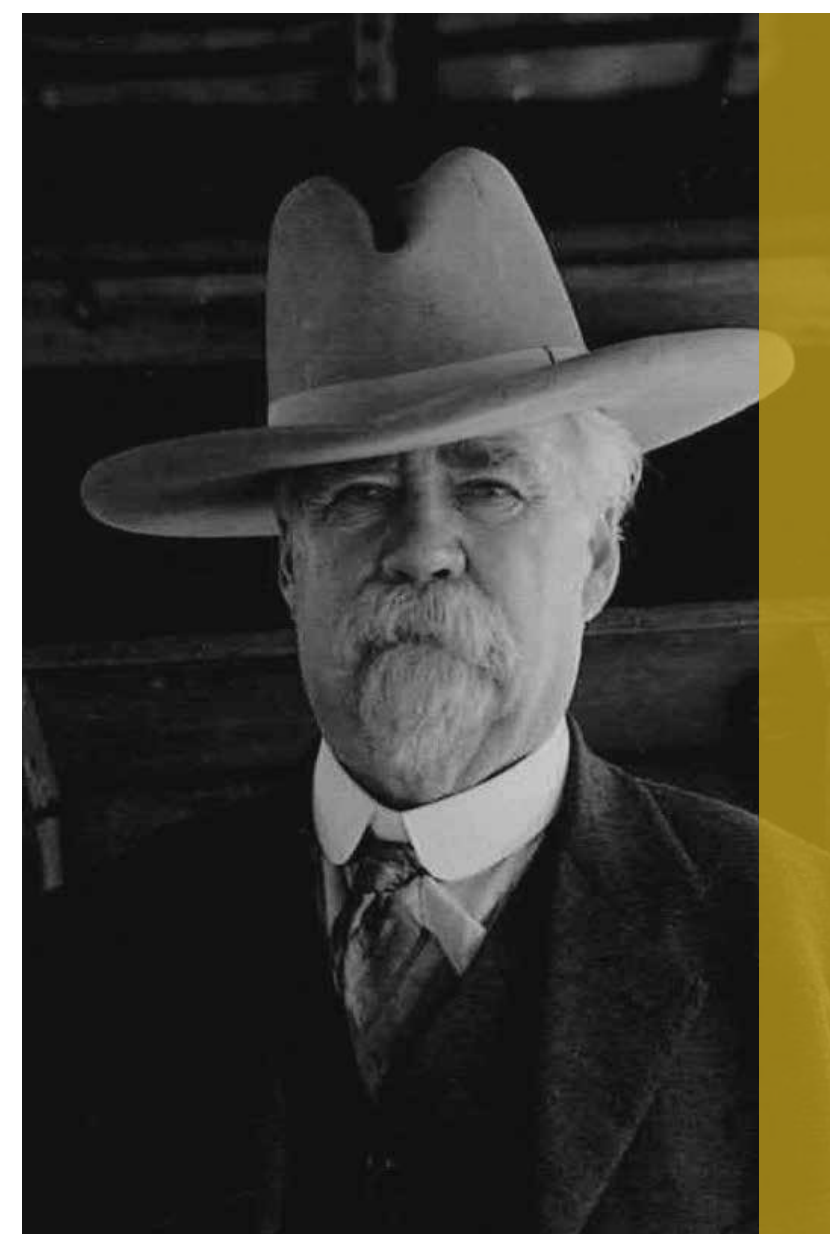
DEADWOOD STAGECOACH LINE



Colonel Felix Warren and H. C. Baldrige in Stagecoach at University of Idaho pageant (June 11, 1923).



Colonel Felix Warren and stagecoach in Calgary Exhibition and Stampede, Calgary, Alberta (ca. 1912 or 1919).



Courtesy of the Nez Perce County Historical Society, Lewiston, Idaho.

Colonel Felix Warren, (1932).

Stagecoaches were integral to traversing Alberta in the late nineteenth and early twentieth centuries. They were common in southern Alberta by the 1880s and while they were generally displaced by the arrival of railroads, stagecoaches continued to serve isolated parts of the province until the early 1900s.

These vehicles earned their name by travelling in 'stages', making scheduled stops along their routes for food, rest, and fresh horses. Stagecoaches united Albertans in many ways; they transported people and their luggage, as well as carrying mail and freight.

One of the last mail and passenger stagecoaches in Alberta was the Deadwood Stagecoach Line, which ran from 1909 to 1917. The line was established by Col. Felix Warren, who immigrated to Alberta from Idaho and homesteaded near Favor. Col. Warren was a renowned horseman and experienced stagecoach operator, having run various lines in eastern Washington and northern Idaho from 1875 to 1909. Shortly after arriving in Alberta, he established the Deadwood Line.

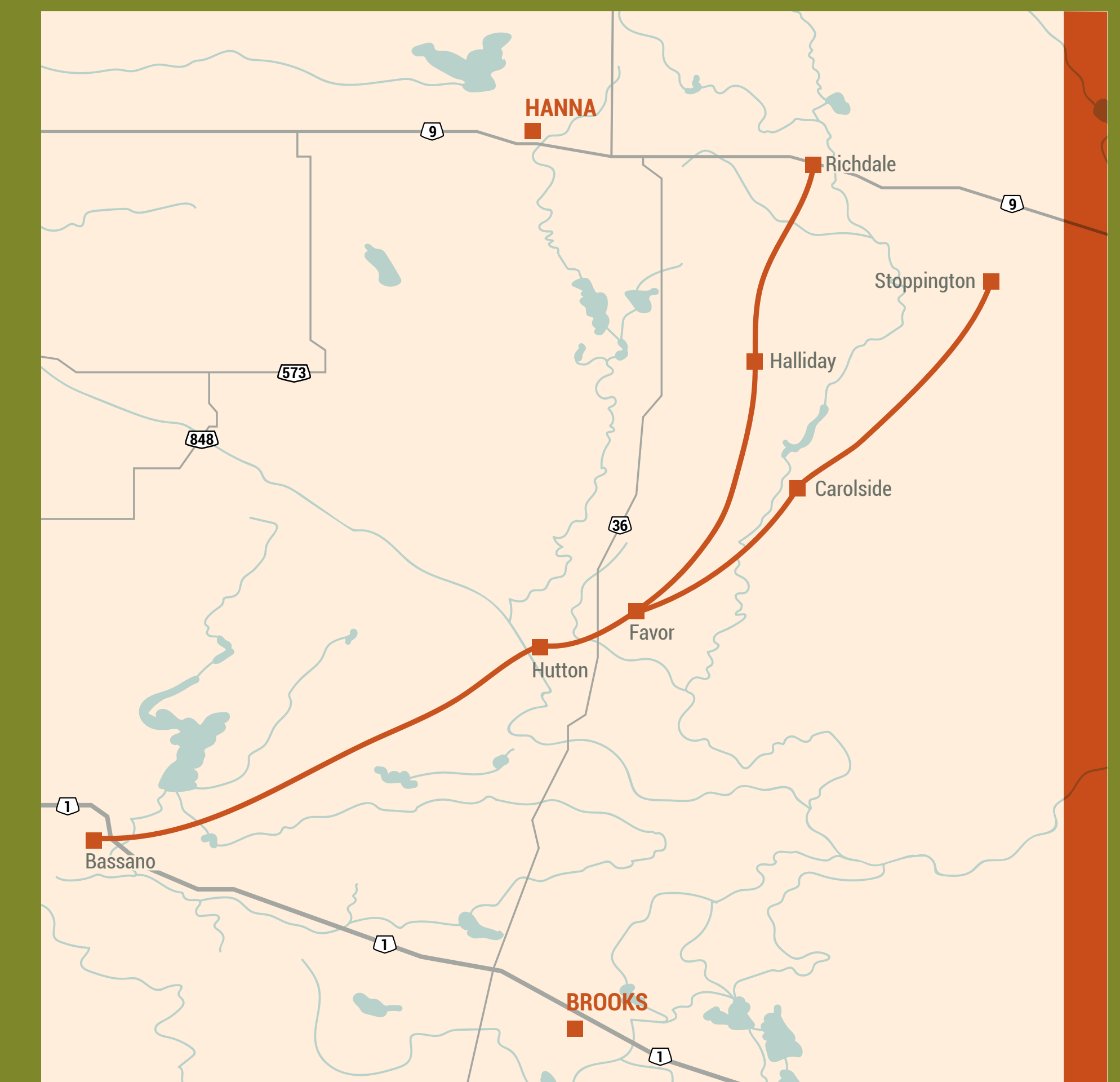
The Deadwood Line served thousands of people living in southeastern Alberta in the early twentieth century. It ran northeast from Bassano to Stoppington and Richdale. Stopping houses along the way provided opportunities for food and rest, while the horse team and driver were typically changed at Col. Warren's homestead near Favor. The stagecoach ran three times a week and carried passengers and up to fifty pounds of mail and cargo. Col. Warren was assisted by a number of skilled drivers who became well-known local figures, including Pete Galarneau, Charlie Siler, 'Frenchie' Quinte and Barry Sandum.

The Deadwood Line played a crucial role connecting the isolated farms and communities of this region until the arrival of the railway. Col. Warren remained in Alberta until the mid 1920s, when he moved back to the United States. He died near Almota, Washington, in 1937 and was laid to rest in Lewiston, Idaho.



Courtesy of Glenbow Library and Archives Collection, Libraries and Cultural Resources Digital Collections, University of Calgary (CU193687).

Colonel Felix Warren and horses at Calgary Exhibition and Stampede, Alberta (1912)




Deadwood Stagecoach Line routes, 1909 -1917.




Scan the code to learn more.

MONTHLY STATEMENT
Town of Bassano
 Period Ending December 31, 2023

General Account			
Net Balance at End of Previous Month	\$	1,130,096.93	
Receipts for the Month	\$	178,610.58	
Interest	\$	5,565.96	
January Transaction	\$	120.00	
Lot Sales	\$	29,350.51	
Sub-Total	\$	1,343,743.98	
Less Disbursements for the month	-\$	289,376.32	
Correction	-\$	0.01	
Service Charges	-\$	1,314.24	
ACFA - Debenture Payment	-\$	66,247.24	
ASFF - 4Q School Taxes	-\$	85,057.37	
Net Balance at End of Month	\$	901,748.80	
Bank Balance at End of Month			
Outstanding Deposit	\$	3,990.13	
Sub-Total	\$	1,011,119.79	
Less outstanding cheques	-\$	109,370.99	
NET Balance at End of Month	\$	901,748.80	
Savings			
	Opening Balance	Interest/Transfers	Closing Balance
Fire Reserves	\$ 1,027.96	\$ 4.80	\$ 1,032.76
Sewage Upgrade	\$ 314,736.57	\$ 1,470.21	\$ 316,206.78
MSI Capital	\$ 1,324,905.36	\$ 6,188.94	\$ 1,331,094.30
CCBF Grant Funds	\$ 502,552.30	\$ 2,347.54	\$ 504,899.84
MSI Operational	\$ 62,677.14	\$ 292.78	\$ 62,969.92
Capital Plan Reserve	\$ 3,518,042.19	\$ 16,433.59	\$ 3,534,475.78
Land & Development Reserve	\$ 775,993.60	\$ 3,624.85	\$ 779,618.45
Recreation & Culture Reserve	\$ 587,221.62	\$ 2,743.05	\$ 589,964.67
Municipal Reserve	\$ 576,383.18	\$ 2,692.42	\$ 579,075.60
FCSS Reserve	\$ 3,554.64	\$ 16.60	\$ 3,571.24
AMWWP Grant Funds	\$ 61.32	\$ 0.29	\$ 61.61
Recreation Funding Committee	\$ 39,981.13	\$ 186.76	\$ 40,167.89
ACP-Regional Emergency Management Plan	\$ 53,732.65	\$ 251.00	\$ 53,983.65
Municipal Fire Reserve Capital	\$ 65,496.52	\$ 305.95	\$ 65,802.47
Tax Sale - 103000	\$ 41,848.27	\$ 195.48	\$ 42,043.75
Tax Sale - 243000	\$ 4,631.06	\$ 21.63	\$ 4,652.69
Tax Sale - 284000	\$ 26,647.65	\$ 124.48	\$ 26,772.13
Tax Sale - 224000	\$ 28,705.59	\$ 134.09	\$ 28,839.68
Shydowski	\$ 122.31	\$ 0.57	\$ 122.88
Common Shares	\$ 5,937.00	\$ -	\$ 5,937.00
Investments			
Shydowski Scholarship	\$ 2,919.70		\$ 2,919.70
Nesbit Burns	Fixed Income	\$ 867,033.77	\$ 0.00
	Cash Account	\$ 253,097.84	\$ 253,097.84
Transaction Total			\$ 37,035.03
Total	\$	9,057,309.37	\$ 9,094,344.40
Prepared By: 			
			Mayor Morey
Date Prepared: Jan. 10, 2024			
			C.A.O Amanda Davis

MONTHLY STATEMENT
Town of Bassano
 Period Ending January 31, 2024

General Account			
Net Balance at End of Previous Month	\$	901,748.80	
Receipts for the Month	\$	289,554.10	
Interest	\$	4,729.56	
Transfer - Pool Liner	\$	125,000.00	
February Transaction	\$	186.40	
Cancelled Cheques	\$	4,467.07	
FCSS Q1 Payment	\$	10,320.69	
Lot Sales	\$	430.00	
Transfers - Tax Recovery Funds	\$	16,734.90	
Budget Transfers	\$	89,375.93	
Sub-Total	\$	1,442,547.45	
Less Disbursements for the month	-\$	208,153.00	
Service Charges	-\$	495.99	
December posting	-\$	70.00	
Tipps Returned	-\$	749.76	
WCB - December Premiums	-\$	2,318.07	
Land & Development Transfers	-\$	103,877.94	
Budget Transfers	-\$	165,000.00	
FCSS Transfers	-\$	3,087.70	
Net Balance at End of Month	\$	958,794.99	
Bank Balance at End of Month	\$	970,384.03	
Outstanding Deposit	\$	698.38	
Sub-Total	\$	971,082.41	
Less outstanding cheques	-\$	12,287.42	
NET Balance at End of Month	\$	958,794.99	
Savings			
	Opening Balance	Interest/Transfers	Closing Balance
Fire Reserves	\$ 1,032.76	\$ 4.82	\$ 1,037.58
Sewage Upgrade	\$ 316,206.78	\$ 1,477.08	\$ 317,683.86
MSI Capital	\$ 1,331,094.30	\$ 5,972.99	
		-\$ 125,000.00	\$ 1,212,067.29
CCBF Grant Funds	\$ 504,899.84	\$ 2,358.50	\$ 507,258.34
MSI Operational	\$ 62,969.92	\$ 294.15	\$ 63,264.07
Capital Plan Reserve	\$ 3,534,475.78	\$ 181,560.09	\$ 3,716,035.87
Land & Development Reserve	\$ 779,618.45	\$ 85,182.02	\$ 864,800.47
Recreation & Culture Reserve	\$ 589,964.67	\$ 2,647.40	
		-\$ 77,234.45	\$ 515,377.62
Municipal Reserve	\$ 579,075.60	\$ 2,688.53	
		-\$ 12,141.48	\$ 569,622.65
FCSS Reserve	\$ 3,571.24	\$ 3,108.57	\$ 6,679.81
AMWWP Grant Funds	\$ 61.61	\$ 0.29	\$ 61.90
Recreation Funding Committee	\$ 40,167.89	\$ 187.63	\$ 40,355.52
ACP-Regional Emergency Management Plan	\$ 53,983.65	\$ 252.17	\$ 54,235.82
Municipal Fire Reserve Capital	\$ 65,802.47	\$ 307.38	\$ 66,109.85
Tax Sale - 103000	\$ 42,043.75	\$ 196.40	\$ 42,240.15
Tax Sale - 243000	\$ 4,652.69	\$ 21.73	\$ 4,674.42
Tax Sale - 284000	\$ 26,772.13	\$ 123.10	
		-\$ 1,296.86	\$ 25,598.37
Tax Sale - 224000	\$ 28,839.68	\$ 111.45	
		-\$ 15,438.04	\$ 13,513.09
Tax Sale 133000	\$ -	\$ 19,489.70	\$ 19,489.70
Tax Sale 242000	\$ -	\$ 3,001.36	\$ 3,001.36
Shydrowski	\$ 122.88	\$ 0.57	\$ 123.45
Common Shares	\$ 5,937.00	\$ -	\$ 5,937.00

Investments			
Shydowski Scholarship		\$ 2,919.70	\$ 2,919.70
Nesbit Burns	Fixed Income	\$ 867,033.77	\$ 867,033.77
	Cash Account	\$ 253,097.84	\$ 252,049.81
			-\$1,048.03
Transaction Total			\$285,446.84
Total		\$ 9,094,344.40	\$ 9,171,171.47
Prepared By: 			
			Mayor Morey
Date Prepared: February 6, 2024			
			C.A.O Amanda Davis



TOWN OF BASSANO

Cheque Listing For Account Payable

2024-Mar-6
11:12:15AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount	Batch #
20231144	2023-12-01	EFT	EFT	900001	THE ROADSIDE GRILL	551.25	22887
						551.25	
20231145	2023-12-02	EFT	EFT	900001	THE ROADSIDE GRILL	714.00	22888
						714.00	
20231146	2023-12-05	EFT	EFT	7	RECEIVER GENERAL FOR CANADA	11,870.89	22901
						11,870.89	
20231147	2023-12-06	EFT	EFT	1084	BAER, ERIC	208.08	22912
20231148	2023-12-06	EFT	EFT	1072	CONNECT FIRST CREDIT UNION LTD	1,200.00	
20231149	2023-12-06	EFT	EFT	1079	DEFEND POWER AND COMMUNICATIONS LTD.	2,646.00	
20231150	2023-12-06	EFT	EFT	413	HI-WAY 9 EXPRESS LTD.	67.90	
20231151	2023-12-06	EFT	EFT	1093	KELLY, MATTHEW	323.13	
20231152	2023-12-06	EFT	EFT	899	OK TIRE	141.70	
20231153	2023-12-06	EFT	EFT	956	ROSE, LOGAN	95.20	
20231154	2023-12-06	EFT	EFT	1049	STAPLES ADVANTAGE CORPORATE EXPRESS CANADA, I	538.07	
20231155	2023-12-06	EFT	EFT	935	WOLSELEY CANADA INC	2,577.68	
20231156	2023-12-06	EFT	EFT	900001	BROGAN FIRE AND SAFETY	2,336.76	
						10,134.52	
20231157	2023-12-13	EFT	EFT	171	AMSC INSURANCE SERVICES LTD.	4,639.61	22913
20231158	2023-12-13	EFT	EFT	1074	ART & SOUL	200.00	
20231159	2023-12-13	EFT	EFT	564	AZTEK SECURITY COMPANY	97.65	
20231160	2023-12-13	EFT	EFT	20	BASSANO BUILDING CENTRE LTD.	308.50	
20231161	2023-12-13	EFT	EFT	522	BENCHMARK ASSESSMENT	1,571.77	
20231162	2023-12-13	EFT	EFT	675	BROOKS FARM EQUIPMENT INC.	523.37	
20231163	2023-12-13	EFT	EFT	1053	CHARTRAND LANDSCAPING INC.	525.00	
20231164	2023-12-13	EFT	EFT	1082	COCHRANE, KAYLA	116.18	
20231165	2023-12-13	EFT	EFT	217	PLAYFAIR LODGE	640.74	
20231166	2023-12-13	EFT	EFT	946	RAYMOND, LONNIE	20.98	
20231167	2023-12-13	EFT	EFT	173	RIC'S ELECTRIC	123.35	
20231168	2023-12-13	EFT	EFT	1000	SMITH, SYDNEY	122.56	
20231169	2023-12-13	EFT	EFT	881	SOUTH COUNTRY CO-OP LIMITED	1,688.47	
20231170	2023-12-13	EFT	EFT	948	TAXervice	166.25	
20231171	2023-12-13	EFT	EFT	1035	TELUS MOBILITY INC.	129.81	
20231172	2023-12-13	EFT	EFT	696	VILLAGE OF DUCHESS	10,440.00	
						21,314.24	
20231173	2023-12-07	EFT	EFT	900001	PRINS BROS. DIST. LTD.	410.00	22929
						410.00	



TOWN OF BASSANO

Cheque Listing For Account Payable

2024-Mar-6
11:12:15AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount	Batch #
20231181	2023-12-15	EFT	EFT	1122	BASSANO FIRE RAPID RESPONSE SOCIETY	7,500.00	22965
						7,500.00	
							22988
20231211	2023-12-22	EFT	EFT	1123	ARMOR BUILDING DEVELOPMENTS LTD	85,879.12	
20231212	2023-12-22	EFT	EFT	46	BASSANO PHARMACY (DREAM PHARM INC)	1,890.00	
20231214	2023-12-22	EFT	EFT	869	JONES, KEVIN RONALD	136.00	
20231215	2023-12-22	EFT	EFT	899	OK TIRE	3,438.40	
20231216	2023-12-22	EFT	EFT	719	RY BAR OILFIELD SERVICES LTD	876.75	
20231217	2023-12-22	EFT	EFT	1087	YELLOW PAGES DIGITAL & MEDIA SOLUTIONS LIMITE	31.15	
20231218	2023-12-22	EFT	EFT	900001	GERRY A. PEACOCK PROFESSIONAL CORPORATION	122.64	
						92,374.06	
							22989
20231219	2023-12-29	EFT	EFT	1043	2052900 ALBERTA LTD.	17,747.10	
20231220	2023-12-29	EFT	EFT	1110	2484346 ALBERTA LTD.	1,881.99	
20231221	2023-12-29	EFT	EFT	1077	BARRON, AMANDA	70.72	
20231222	2023-12-29	EFT	EFT	8	BASSANO AUTOMOTIVE (1985) LTD.	495.82	
20231223	2023-12-29	EFT	EFT	1120	BROGAN FIRE & SAFETY	1,472.12	
20231224	2023-12-29	EFT	EFT	487	CANADIAN LINEN	113.65	
20231225	2023-12-29	EFT	EFT	382	CHRIST THE REDEEMER CATHOLIC SEPARATE	1,237.17	
20231226	2023-12-29	EFT	EFT	703	COCHRANE, CORY	759.91	
20231227	2023-12-29	EFT	EFT	121	COUNTY OF NEWELL	8,575.98	
20231228	2023-12-29	EFT	EFT	1106	DAVIS, AMANDA	1,153.11	
20231229	2023-12-29	EFT	EFT	728	FRONTIER SIGNWORKS	833.70	
20231230	2023-12-29	EFT	EFT	811	GREGG DISTRIBUTERS LP	102.65	
20231231	2023-12-29	EFT	EFT	1081	JEPSON PETROLEUM LTD.	63.13	
20231232	2023-12-29	EFT	EFT	1121	LAU, DIANNE	2,700.00	
20231233	2023-12-29	EFT	EFT	1055	MOREY, IRVIN	1,416.40	
20231234	2023-12-29	EFT	EFT	529	MPE ENGINEERING LTD	6,171.38	
20231235	2023-12-29	EFT	EFT	578	NEWELL REGIONAL SERVICES CORP.	17,255.41	
20231236	2023-12-29	EFT	EFT	989	PETKAU, CHRISTINE	1,622.44	
20231237	2023-12-29	EFT	EFT	864	PROFESSIONAL POWER WASH	1,600.84	
20231238	2023-12-29	EFT	EFT	1014	SLOMP, JOHN	258.40	
20231239	2023-12-29	EFT	EFT	1	TELUS COMMUNICATIONS INC.	700.87	
20231240	2023-12-29	EFT	EFT	1035	TELUS MOBILITY INC.	766.28	
20231241	2023-12-29	EFT	EFT	874	WETZSTEIN, MICHAEL	190.40	
20231242	2023-12-29	EFT	EFT	935	WOLSELEY CANADA INC	6,438.53	
						73,628.00	
							22990
20231243	2023-12-22	EFT	EFT	1072	CONNECT FIRST CREDIT UNION LTD	1,200.00	
20231244	2023-12-22	EFT	EFT	7	RECEIVER GENERAL FOR CANADA	12,090.56	
						13,290.56	



TOWN OF BASSANO

Cheque Listing For Account Payable

2024-Mar-6
11:12:15AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount	Batch #
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20240001	2024-01-10	EFT	EFT	899	OK TIRE	2,434.46	
20240002	2024-01-10	EFT	EFT	1087	YELLOW PAGES DIGITAL & MEDIA SOLUTIONS LIMITE	31.15	
20240003	2024-01-10	EFT	EFT	900001	SAVE ON HOSTING	151.20	
							<hr/>
						2,616.81	
							23031
20240004	2024-01-15	EFT	EFT	1110	2484346 ALBERTA LTD.	6,238.99	
20240005	2024-01-15	EFT	EFT	877	ALBERTA MUNICIPAL SERVICES CORPORATION	27,596.99	
20240006	2024-01-15	EFT	EFT	171	AMSC INSURANCE SERVICES LTD.	4,826.46	
20240007	2024-01-15	EFT	EFT	564	AZTEK SECURITY COMPANY	97.65	
20240008	2024-01-15	EFT	EFT	20	BASSANO BUILDING CENTRE LTD.	239.09	
20240009	2024-01-15	EFT	EFT	47	BASSANO PLUMBING & HEATING	821.21	
20240010	2024-01-15	EFT	EFT	522	BENCHMARK ASSESSMENT	1,571.77	
20240011	2024-01-15	EFT	EFT	121	COUNTY OF NEWELL	4,283.30	
20240012	2024-01-15	EFT	EFT	1079	DEFEND POWER AND COMMUNICATIONS LTD.	567.00	
20240013	2024-01-15	EFT	EFT	962	DIGITEX CANADA INC.	348.68	
20240014	2024-01-15	EFT	EFT	989	PETKAU, CHRISTINE	283.50	
20240015	2024-01-15	EFT	EFT	3	PIONEER GAS CO-OP LTD.	1,881.14	
20240016	2024-01-15	EFT	EFT	217	PLAYFAIR LODGE	586.44	
20240017	2024-01-15	EFT	EFT	25	PUROLATOR INC.	85.79	
20240018	2024-01-15	EFT	EFT	1041	REYNOLDS MIRTH RICHARDS & FARMER LLP	276.15	
20240019	2024-01-15	EFT	EFT	173	RIC'S ELECTRIC	8,584.31	
20240020	2024-01-15	EFT	EFT	902	SIEBEN HOLDINGS LTD.	1,365.00	
20240021	2024-01-15	EFT	EFT	1000	SMITH, SYDNEY	109.90	
20240022	2024-01-15	EFT	EFT	881	SOUTH COUNTRY CO-OP LIMITED	1,048.39	
20240023	2024-01-15	EFT	EFT	948	TAXervice	2,932.65	
20240024	2024-01-15	EFT	EFT	1	TELUS COMMUNICATIONS INC.	707.76	
20240025	2024-01-15	EFT	EFT	1035	TELUS MOBILITY INC.	131.92	
20240026	2024-01-15	EFT	EFT	696	VILLAGE OF DUCHESS	4,640.00	
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						69,224.09	
							23046
20240034	2024-01-15	EFT	EFT	1050	CHINOOK FINANCIAL C/O COLLABRIA	4,067.07	
							<hr/>
						4,067.07	
							23053
20240035	2024-01-17	EFT	EFT	1088	JDP WASSERMAN LLP	4,996.60	
20240036	2024-01-17	EFT	EFT	1049	STAPLES ADVANTAGE CORPORATE EXPRESS CANADA, I	163.09	
20240037	2024-01-17	EFT	EFT	900001	KINGSTON DATA AND CREDIT	94.25	
20240038	2024-01-17	EFT	EFT	900001	PTW CANADA LTD	374.85	
							<hr/>
						5,628.79	



TOWN OF BASSANO

Cheque Listing For Account Payable

2024-Mar-6
11:12:15AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
						Batch # 23054
20240039	2024-01-23	EFT	EFT	1065	AED ADVANTAGE SALES LTD	3,255.83
20240040	2024-01-23	EFT	EFT	877	ALBERTA MUNICIPAL SERVICES CORPORATION	34,821.89
20240041	2024-01-23	EFT	EFT	1077	BARRON, AMANDA	385.80
20240042	2024-01-23	EFT	EFT	1119	HALE RANCH BEEF	370.00
20240043	2024-01-23	EFT	EFT	529	MPE ENGINEERING LTD	802.73
20240044	2024-01-23	EFT	EFT	578	NEWELL REGIONAL SERVICES CORP.	18,387.33
20240045	2024-01-23	EFT	EFT	1041	REYNOLDS MIRTH RICHARDS & FARMER LLP	81.53
20240046	2024-01-23	EFT	EFT	448	SHORTGRASS LIBRARY SYSTEM	2,996.91
20240047	2024-01-23	EFT	EFT	1058	TOWN OF BASSANO	539.20
						<hr/> 61,641.22
						Batch # 23133
20240048	2024-01-23	EFT	EFT	1050	CHINOOK FINANCIAL C/O COLLABRIA	101.11
20240049	2024-01-23	EFT	EFT	1049	STAPLES ADVANTAGE CORPORATE EXPRESS CANADA, I	181.80
20240050	2024-01-23	EFT	EFT	900001	NERO PRODUCTIONS GROUP INC	5,166.46
						<hr/> 5,449.37
						Batch # 23134
20240051	2024-01-31	EFT	EFT	39	ASSOCIATION OF ALBERTA MUNICIPALITIES	2,465.63
20240052	2024-01-31	EFT	EFT	1077	BARRON, AMANDA	330.04
20240053	2024-01-31	EFT	EFT	47	BASSANO PLUMBING & HEATING	730.22
20240054	2024-01-31	EFT	EFT	487	CANADIAN LINEN	113.65
20240055	2024-01-31	EFT	EFT	121	COUNTY OF NEWELL	1,719.30
20240056	2024-01-31	EFT	EFT	962	DIGITEX CANADA INC.	983.70
20240057	2024-01-31	EFT	EFT	779	OLDMAN RIVER REGIONAL SERVICES COMMISSION	10,854.77
20240058	2024-01-31	EFT	EFT	1035	TELUS MOBILITY INC.	377.50
						<hr/> 17,574.81
						Batch # 23160
20240069	2024-01-26	EFT	EFT	1072	CONNECT FIRST CREDIT UNION LTD	1,200.00
20240070	2024-01-26			7	RECEIVER GENERAL FOR CANADA	11,712.12
						<hr/> 12,912.12
						Total 410,901.80

*** End of Report ***

FCSS Director's Report

Period Ending: February 29, 2024

Prepared By: Amanda Barron, Director

Supporting Community Members

SUPPORTS

Seniors Benefits

Throughout February we provided service to 3 individuals in submitting Seniors Benefits.

Referrals/ Supports

As part of our services FCSS provides support to individuals in aiding access to various supports such as government programs, housing assistance and food bank access. In February we provided 3 clients with referrals to various supports and provided assistance through the application process.

PROGRAMS

Rural Pop Up

Our monthly Rural Pop Up was hosted February 20, Miss Merium of SPEC reports she has seen increased repeat subscribership and feels confident and secure with the program sustainability at this time.

Virtual Reality Travel

Our second session of Virtual Reality Travel was hosted by Bassano Memorial Library on February 20 with 2 local seniors participating in virtual travel. The youth time slot continues to be well utilized with 4-6 subscribers per session.

MHFA Training Sessions

The Working Mind First Responders Mental Health First Aid Training sponsored by TC Energy was held on February 9th at Bassano Community Hall. Twenty-two Fire and Emergency personnel from the region attended the training session.

Volunteer Income Tax Program

Bassano FCSS has been approved to provide free tax clinics for the 2023 tax cycle, we are currently awaiting the program software dispersed by the federal government. Upon receipt of the software, we will be able to begin this service in Bassano.

Fraud and Scam Prevention Brochure

Our fraud and scam prevention brochure focusing on common methods fraudsters are using to take advantage of individuals has been distributed with the Town of Bassano Newsletter to residents locally. The brochure also included prevention measures, and information to acquire supports.

INITIATIVES

Welcome Wagon

FCSS Director's Report

Period Ending: February 29, 2024

Prepared By: Amanda Barron, Director

Supporting Community Members

Through February Bassano FCSS distributed 2 packages to new residents.

258-3 Ave	1-Feb-24
208 2nd Ave	20-Feb-24

GENERAL UPDATES

Communities ChooseWell Grant

In continuation with the Open Sport Events FCSS hosted throughout the summer months, a funding opportunity was identified that will help us to provide free access to sports opportunities locally. Prospective programming could provide access and inclusion in a variety of year-round physical literacy developing sports and activities. If successful we will be able to purchase shared community equipment that will be accessible during programmed time to allow free unstructured, self-directed opportunities for all demographics. The grant application for \$5,000 was submitted on February 24, 2024.

Mental Health First Aid Standard – Youth

We are still accepting registrations to our second Mental Health First Aid Training, we have reached our minimum registration for program viability. This training is scheduled to proceed on March 14-15th with the capacity to hold 25 participants.

Volunteer Alberta Grant

Bassano FCSS applied for \$600 grant funding opportunity that will support our Volunteer Week Luncheon to be hosted at the Community Hall on April 19th from 11:30 -1 pm. On March 6, we received confirmation Bassano FCSS will receive the full amount.

Community Garden

In preparation for the facilitation of the Community Garden Program, time has been spent developing an Operating Policy detailing programming guidelines Garden Boxes will be available for community members to purchase at a flat rate of \$15 on April 1st, with access available from April 15 through October 15 yearly.

Bassano Damfest and Culture Days

Bassano Arts Council along with community partners have scheduled Bassano Damfest and Culture Days for September 13-15, 2024 which aims to celebrate diversity in culture and the arts. In previous years they have showcased local musical and artistic talents as well as cooking classes and Indigenous Dancers. Bassano FCSS has been approached to support the event this year with the offering of "The Blanket Exercise", a visually and emotionally exercise to demonstrate the history of Indigenous peoples in Canada through colonization to present times. The proposed programming

FCSS Director's Report

Period Ending: February 29, 2024

Prepared By: Amanda Barron, Director

Supporting Community Members

meets our priorities and prevention measures by increasing awareness surrounding truth and reconciliation efforts and providing diverse and inclusive programs locally. I am currently seeking grant opportunities to deliver the exercise.

Board Member Appointment - Matt Kelly

Bassano FCSS would like to recommend the appointment of Matt Kelly to the Bassano FCSS Advisory Board as a Member at Large. Matt brings a fresh perspective, knowledge base and eagerness to contribute to the FCSS Board.

UPCOMING PROGRAMS

- Mental Health First Aid Training Standard – Youth March 14-15
- Fraud Prevention Brochures
- International Woman's Day Yoga – March 5th



MONTHLY REPORT

Meeting: March 11, 2024

Agenda Item: 9.5

Report Period: January 1, 2024 – February 29, 2024

Sydney Smith, Recreation & Community Services Liaison

General Recreation & Community Services Updates

- The County of Newell selected Cogran as the software provider for the Newell recCONNECT project. Newell recCONNECT is a one-stop digital platform for reserving and paying for regional facilities. This system will spread further awareness, advertise our incredible spaces and programs, and reduce the amount of manual booking/registration and administrative time spent by facility operators and programmers. Our participation in this project strengthens the partnership with the County and further supports both Town and County residents who access recreation services in Bassano.
 - Administration, alongside two Town councillors, attended a community support session on January 30, 2024, to learn about the system's capabilities and to view a live demonstration. Administration continues to share information with user groups, encouraging them to register their facility or organization. The Arena Management Board (AMB) has expressed interest in using the software for their ice rentals.
 - As an early adopter incentive, the County has offered to assist registered user groups by creating their facility page for them. This would usually be the responsibility of the individual user group. The early adopter incentive ends on March 18, 2024. To take advantage of this incentive, we have registered the Community Hall, Homecoming Campground, Thrive Fitness Centre, and Bassano Outdoor Pool. Administration will participate in training before the system's soft launch at the end of March. The hard launch will take place on May 1, 2024.
- Administration and Councillor Wetzstein continue to maintain open communication with the AMB to support their operations. The AMB has filled one of two remaining executive positions. Director positions are also available but are not crucial to maintain operations.
- Administration applied for the 2024 Canada Summer Jobs grant to offset lifeguarding and public works summer student wages.

Capital Project Updates

Bassano Community Hall Upgrades – Sound System

- Nero Productions Group Inc. will review the existing sound system and complete upgrades to improve the usability and functionality of our current system. Upgrades are scheduled to be completed in late March – early April pending material availability and delivery.

Arena/Joint Use Facility – Lighting and Fire Rating Upgrades Project

- Armor Building Developments Ltd. (Armor) has pulled the required permits for ventilation and fire rating upgrades completed at the Bassano Arena. Administration learned that the installed fire dampeners were closing prematurely due to the heat from the furnace. Armor has been contacted to fix the issue. Superior Safety Codes will proceed with an inspection following the completion of the repairs. This directive is being monitored for compliance.

Recreation Grant Fund

- One grant follow-up form remains outstanding from 2023. The Bassano Golf Club has been given until March 25, 2024, to submit their form. Failure to submit a completed form will result in a forfeiture of the remaining 50% of their awarded funds and may result in ineligibility for future funding.
- User groups have begun reaching out for assistance with 2024 grant application. Applications open on March 31, 2024.

2024 Small Town Smoke Down BBQ Competition

- We have kicked-off/planning meetings with BBQ on the Bow to prepare for the 3rd annual competition. In addition to providing their expertise, BBQ on the Bow has committed \$5,100 to support the event operations. We look forward to another successful event.
- The 2024 sponsorship package has been released. Administration has issued letters to potential sponsors outside of our community to reduce the financial burden on Bassano businesses. Interested sponsors are to be directed to Sydney Smith or Mayor Morey for more information.

Thrive Fitness Centre

- New equipment announcement! The Bassano Community Enhancement Society (with the assistance of Adam Taylor) donated a refurbished, commercial treadmill, Keiser spin bike, and adjustable dumbbells to the Thrive Fitness Centre to replace broken/unused equipment.

The cost of the equipment was \$6,300. Equipment was supplied and installed by Fit Fix on February 2, 2024. Since the new equipment was installed, we have received 8 new memberships and 8 renewals. We currently have 27 active memberships. This is an increase from 12 memberships as reported in the fall of 2023.

Bassano Outdoor Pool

- Summer employment applications opened on February 6, 2024, advertising lifeguarding, community swim instructor, and public works positions. 22 applications were received before the closing on February 27, 2024. Administration will review applications and interview potential staff in early March.

Bylaw Enforcement

In January and February, CPO Randal Burgess monitored traffic and pedestrian safety in priority areas. General complaints were investigated.

1. Dog Bylaw 928/22
 - a. 2 files were opened. 1 file was closed.
2. Community Standards Bylaw 921/21
 - a. 1 file was opened and is ongoing.
3. Business License Bylaw 932/23
 - a. 1 file was opened and is ongoing.
4. Land Use Bylaw
 - a. 2 files were initiated and are ongoing.

Total files initiated in January and February: 6

Total files closed: 1

Total Files initiated in 2024 (Period Ending February 29, 2024): 6

Attachments

1. Bylaw Action Summary – no action required

Town of Bassano
2024 Bylaw Enforcement Tracker

File Number	Date Opened	Location (Civic)	Bylaw(s) in contravention	Issues	Images	Compliance	Date closed
Carry forward from 2023							
2024 files							
TOB-BEO001/24	8-Jan-24	301 8 Avenue	Dog Control Bylaw 928/22	Excessive barking dog. Noise complaint. Dogs unlicensed.	N/A	The complainant reported 3 dogs barking excessively at 301 8 Avenue. The complainant was asked to complete a dog log to record the disturbances. A dog log was completed by the complainant and submitted on February 6, 2024. Administration is awaiting video recording of the noise. Dog owner purchased licenses for the dogs.	Ongoing
TOB-BEO002/24	9-Jan-24	201 1 Street South	Dog Control Bylaw 928/22	Dog at large. Unlicensed.	See complaint form	Complaint was received regarding a dog at large. Owner was identified and CPO Burgess was directed to contact the owner. Owner was informed that the dogs are not permitted to be at large. Fine was not levied.	Closed February 15, 2024
TOB-BEO003/24	10-Jan-24	1002 2 Avenue	Community Standards 920/21	A complaint was received re. shop lights shining into residential property owners window.	See email in file.	Administration has contacted the commercial property owner regarding the shop light. Administration is working towards a solution.	Ongoing
TOB-BEO004/24	12-Jan-24	829 3 Avenue	Land Use Bylaw 921/21	Potential commercial businesses being run at this location. Potential unsightly property.	See email in file.	Administration has directed CPO Burgess to contact the property owner in order to provide or obtain the appropriate permits.	Ongoing
TOB-BEO005/24	12-Jan-24	3 Avenue	Business License Bylaw 932/23	Unlicensed day home.	See email in file.	No action has been taken at this time.	Pending
TOB-BEO006/24	5-Mar-24	902 2 Avenue	Land Use Bylaw 921/21	Tires are stacked above the fence line. Non-compliance with permit.	N/A	Administration has directed CPO Burgess to contact the property owner.	Ongoing

BASSANO FEBRUARY 2024 REPORT

During the month of January our department completed 8 hours of Municipal Enforcement duties.

Officers will be as well receiving direction from the CAO and designated staff on any matters that require investigation that their office receives.

During this month, our department investigated two files.

These files were for noise and community standards. The community standards matter was for tree branches obscuring a traffic control device.

These matters have been investigated by our department with the community standards matter still under investigation.

During this month there was one warning issued for operating an unregistered motor vehicle.

There were no tickets issued for this month.

The focus for the Alberta Traffic Safety Enforcement Calendar for this month was on distracted driving.

This concludes the report for Bassano for February.

On Fri, Dec 8, 2023 at 2:16 PM Toni Hall <memorials@canadianfallenheroes.com> wrote:

Good Afternoon Mayor and Council. I am writing to ask for support to honour our heroes from Bassani who died in war for our rights and freedoms. We have come a long way in researching the men and women from your area who died in wartime. Unfortunately, since covid discretionary funds are insufficient and we are increasingly donor driven, dependent on help from the communities called home before enlistment for help. Many municipalities run ads on our website affording our charity to compensate the researchers, writers and genealogists tasked with telling their story. We hope you will consider supporting the hometown heroes project in honour of your former residents who fell in service. Please call or email me with any questions that might come up. Thank you for your consideration and I am available for a zoom call if needed.

Best Regards,

Toni Hall

403.453.1881

Canadian Fallen Heroes Foundation

www.canadianfallenheroes.com

Like us on Facebook!

www.facebook.com/CanadianFallenHeroes

'When you go home, tell them of us and say, for your tomorrow, we gave our today.'

The information contained in this communication is confidential and intended only for the use of the recipient named above, and may be legally privileged and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please resend it to the sender and delete the original message and copy it from your computer system. Opinions, conclusions and other information in this message that do not relate to our official business should be understood as neither given nor endorsed by the foundation

HENRY LEWIS BERTRAND



George Herbert Stiles, born February 11, 1917 at Eganville, Ontario, lived at Bassano, Alberta where he completed his education before enlistment. Stiles served with the Royal Air Force attached to No. 107 Squadron (Nous y serons) as a Sergeant (Observer) during the Second World War. The No. 107 squadron took part in the first bombing raid of the war when it attacked enemy ships at Wilhelmshaven, Germany on September 4, 1939. The light bomber squadron flew Bristol Blenheims from RAF Wattisham, Suffolk, England. On March 27, 1940, Sergeant George Herbert Stiles died following bombing operations over Hörnum on the island of Sylt, Denmark. Stiles is commemorated at Kiel War Cemetery and on the RAF Roll of Honour. Son of Joel Herbert and May Gardner (nee Thompson) Stiles of Bassano; brother of John Thompson, Norman Walter, Gwendolyn Jean, William Joel "Bill", Edwin Garnet "Ted", Robert and Doris; he was 21 years old.

"Greater love hath no man than this, that a man lay down his life for his country."

Commissioned by Canadian Fallen Heroes Foundation



CANADIAN FALLEN HEROES

Well over 100,000 soldiers, sailors and airmen and women gave their lives in service since the First World War. They left family, friends and their dreams and aspirations for the future to serve. Most were young, are buried overseas and were survived by their parents. The Canadian Fallen Heroes Foundation was formed by retired military personnel over 20 years ago. Governed by a volunteer board of directors, we tell their story.

Memorials commissioned in memory of former citizens are permanently housed in 435 participating municipalities and now include the Town of Bassano. Memorial plaques were created to honour the fallen soldiers pictured above. Commissioned by a donor from the community, these plaques are now displayed by our sponsor in Bashaw. The 12 x 18 inch memorials are printed on a metal art panel. Photographs and biographies are infused onto the aluminum surface using dyes rather than traditional inks. The process provides outstanding image clarity and longevity and allows for their use in outdoor ceremonies. Memorials augment Remembrance Day ceremonies and are permanently housed in Legions, schools, museums and memorial halls with displays ranging from 1 to 120.

“When you go home, tell them of us and say, 'For your tomorrow, we gave our today.’”

These biographies also greet visitors to the Bassano honour roll, established for the community to house the fallen soldiers, sailors and airmen and women collectively. Found IN MEMORIAM on our charity's website, biographies are posted once written and preserved here as a digital history of the sacrifices made by former residents to be utilized by schools and educators. This year we hope to add those pictured below who were researched for the Foundation by George Seitz CD. Following a 27 year career with the Air Force which saw stops in Nova Scotia, Manitoba, Ontario, Germany, Alberta and Saskatchewan, George is long retired and for the past few years has dedicated his time to the hometown heroes project. As we strive to help this and future generations better appreciate the sacrifices made by their community, we invite your help.

Funding for the completion and preservation of the Bassano honour roll is generated through the sale of memorial plaques. Commissioned with each \$300.00 sponsorship, plaques will be sent to the town for permanent display. Municipalities and Towns supporting the hometown heroes program are provided a digital ad space adjacent their honour roll to welcome those searching the community and acknowledged IN MEMORIAM as follows:

Gold Sponsor - \$1200.00 - 4 plaques
 Silver Sponsor - \$600.00 - 2 plaques
 Bronze Sponsor - \$300.00 - 1 plaque

The ultimate measure of a man is not where he stands in moments of convenience, but where he stands at times of challenge and controversy. Martin Luther King, Jr.

403-453-1881 email - memorials@canadianfallenheroes.com
 Canadian Fallen Heroes Foundation - 13B 2115 27 Avenue NE
 Calgary AB T2E 7E4

Registered Charity No. 86563 9447 RR0001

THE FALLEN SOLDIERS of Bassano, Alberta



John Ira Ferguson



Harry Thomas McDonald



Charles Brown



Leslie Mahlon Yates

HOMETOWN HEROES CAMPAIGN

FOR THOSE WHO HAVE GIVEN,
AND THOSE WHO CONTINUE TO GIVE.



www.coldlake.com

*Thank You
to all the Canadians
who have served our country*



delowin.ca

P.O. Box 387
Deloraine, MB R0M 0M0
Tel: 204.747-2655
Fax: 204.747.2927
E-mail: admin@delowin.ca

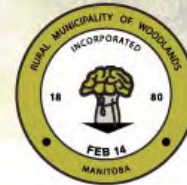


REMEMBERING AND HONORING
OUR FALLEN HEROES



701 MAIN ST BOX 730
MOOSOMIN, SK S0G 3N0
306-435-3343

Lest we forget
for those brave
who gave their lives
so we could live ours



A place to put down roots

Rural Municipality of Woodlands 57 Railway Avenue
Woodlands MB R0C 3H0 204-383-5679

Digital PSA/Acknowledgement Ad Sizes
Full Page 5.73 x 6.8 inches - 430 x 510 Pixels

Predesigned ads and or component parts with instructions can be sent as a jpeg file.
Email - memorials@canadianfallenheroes.com.



High Prairie Legion



Moosomin Legion



Kerby Centre - Calgary

Bassano Fallen

Aastrom, Thomas Ferdinand – 1945-02-27 – Poor Picture

Bacon, Harry Robert 1943-03-29 – Poor Picture

Bramley, Robert 1917-11-18 – No Photo

Brown, Charles 1942-12-04 - Photo

Campbell, Herbert 1916-03-08 – No Photo

Crawford, Albert Burwell 1917-11-06 – No Photo

Ferguson, John Ira 1916-11-19 - Photo

Franklin, Albert Edward 1916-11-09 – No Photo

Fuller, William Arthur 1918-06-01 – No Photo

Gayford, Roy Allan 1940-04-07 - Photo

Hanna, Robert Nassau 1917-04-28 - Photo

Harper, Robert Howard 1944-12-02 - Photo

Keith, Gordon James 1965-07-21 – No Photo

Keith, James Gordon 1965-07-21 – No Photo

Lewis, William Playfair 1944-10-30 – Poor Picture

Long, Reginald Edgar 1918-11-25 – No Photo

McDonald, Harry Thomas - 1944-01-04 - Ready

Pearson, Henry Anton Otto - 1947-01-27 – No Photo

Rennie, Barbara Sarah 1943-06-08 – Poor Photo

Rivet, John 1916-02-04 – No Photo

Salchenberger, Robert Andrew 1942-09-14 - Photo

Shanks, Arnold Blane 1943-09-29 – Was born in Bassano - Photo

Stiles, George Herbert 1940-03-27 – In Bassano - DONE

Wallas, William Allen 1918-09-02 – Very Poor Picture

Walsh, John Joseph 1941-03-02 – Photo

Yates, Leslie Mahlon 1943-12-07 - Photo

LEST WE FORGET

Memorials have been commissioned for the following communities:

PROJECT COMPLETE

Acheson	Dewberry	Peace River
Airdrie	Didsbury	Penhold
Arrowwood	Drayton Valley	Picture Butte
Barrhead	Drumheller	Ponoka
Bashaw	Eckville	Provost
Bassano	Edmonton	Red Deer
Beaumont	Edson	Redcliff
Beaverlodge	Fairview	Rocky Mountain House
Bentley	Fort MacLeod	Sangudo
Bezanson	Fort McMurray	Sedgewick
Blackfalds	Fort Saskatchewan	Sexsmith
Blairmore	Grande Prairie	Sherwood Park
Bonnyville	Grimshaw	Slave Lake
Bow Island	Hanna	Spruce Grove
Bowden	High Level	St. Albert
Breton	High Prairie	St. Paul
Brooks	High River	Standard
Calgary	Hinton	Stettler
Calmar	Hythe	Strathmore
Camrose	Innisfail	Sundre
Canmore	Killam	Sylvan Lake
Cardston	Lacombe	Taber
Caroline	Leduc	Thorsby
Carstairs	Lethbridge	Three Hills
Castor	Lloydminster	Tofield
Cherry Grove	Lomond	Tomahawk
Clairmont	Maskwacis	Two Hills
Claresholm	Mayerthorpe	Vermilion
Clive	Medicine Hat	Veteran
Clyde	Millet	Vulcan
Coaldale	Morinville	Wainwright
Cochrane	Nanton	Warner
Cold Lake	Nisku	Westlock
Coutts	Okotoks	Wetaskiwin
Debolt	Olds	Whitecourt

MEMORIAL DISPLAY



Royal Canadian Legion - Castor, Alberta

"At the going down of the sun and in the morning, we will remember them."



Newell Housing Foundation Minutes

January 8, 2024- 4:00 pm
CITY HALL- HAYES ROOM

Present: M. Wardrop, S. Smith, J. Slomp, Y. Fujimoto, K. Steinley, J. Petrie, A. Philpott, A. Skanderup

Staff: S. Loewen

Regrets: G. Miedema

Chair K. Steinley called the meeting to order at 4:09 pm

1. Additions to/Adoption of Agenda

Moved by A. Philpott to accept the agenda as presented.

CARRIED

2. New Business

a) CAO Report

Items in the CAO report including vacancies and ongoing capital projects were discussed. Vacancies for December 2023 were: Newbrook Lodge 10 – 2 being used as guest suites. Playfair Lodge-0. Dr. Scott Apartments- 0. Pioneer Villas- 5, Community Housing -2, Tilley- 1, Duchess-0 Rosemary-0. Discussions were held on the ongoing capital projects as well as administrative items.

Moved by J. Petrie to accept the CAO Report as information.

CARRIED

b) Policy Review

- i) 102a Newbrook Lodge Terms of Occupancy
- ii) 102b Playfair Lodge Terms of Occupancy
- iii) 224a Resident Eligibility- Seniors Self-Contained
- iv) 254 Covid Vaccination Policy
- v) 259 Overdue Rent Collection
- vi) 261 Guest Meals- DRAFT
- vii) 262 Death of a Resident- DRAFT

The Policy Committee met January 4, 2024 to review the proposed policy changes that were brought forward. The Board discussed the changes. The CAO is to work on the vacation benefits and maternity benefits portions of the Employee Handbook as well as an Artificial Intelligence Policy.

Moved by M. Wardrop that the presented changes to the listed policies be accepted as presented.

CARRIED

c) Prairie Rose Hospice Palliative Care Society (PRHPCS) Letter- request for designated hospice beds in the Newell Region.

A letter to the Board was received from the Prairie Rose Hospice Palliative Care Society regarding the small care home project in Bassano. The PRHPCS is requesting the the Newell Housing Foundation designate 2 of



the 14 beds in the small care home as hospice beds. The Board discussed the letter and proposal. The CAO is to draft a letter to the Prairie Rose Hospice Palliative Cares Society informing them that it is too soon to make a decision on this and once we have more information the Newell Housing Foundation will contact them.

3. Old Business

a) Bassano Project

a. Life Lease Home

An update was given to the Board on the potential purchase of the Life Lease Home.

b. ASCHA Convention and Trade Show

The ASCHA Convention and Trade Show will be held on March 11-13 at the Hyatt Regency in Calgary. Early Bird pricing is available until January 12th. The Managers, CAO as well as the Newbrook Lodge Administrative Assistant would like to attend this year. Y. Fujimoto and A. Philpott and J. Petrie OR M. Wardrop have indicated interest in attending as well.

Moved by A. Skanderup that the Managers, CAO, Administrative Assistant as well as Board Members, Y. Fujimoto and A. Philpott, and J. Petrie or M. Wardrop attend the ASCHA Convention and Trade Show.

CARRIED

4. Financial Statements

a. Multi Period Financial Statement

Moved by Y. Fujimoto to accept the Financial Statement as presented.

CARRIED

Consent Agenda Items

Moved by J. Petrie that the items listed in the Consent Agenda by accepted for information.

CARRIED

Meeting Date

The next meeting is February 6, 2024 at 4:00 pm in the Hayes Room at City Hall

Adjournment

The meeting was adjourned at 4:50 pm

Board Chair

Board Member

From: Maryanne King <mking@npf-fpn.com>
Sent: Thursday, February 8, 2024 8:37 AM
To: Irvin Morey <irvinmorey@bassano.ca>
Cc: Christine Petkau <town@bassano.ca>
Subject: EXTERNAL - Budget 2024 Update from the National Police Federation

CAUTION: This email is from an external source. Do not click links, images, or open attachments unless you recognize the sender and know the content is safe.

Hello Mayor Morey,

I hope that your 2024 is off to a pleasant start.

Over the past few years, the NPF has been advocating for a needed increase into Alberta RCMP resources. Since 2017, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under resourced. Starting in 2021, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to be reinvested in policing, with a priority on increasing core policing.

However, recent policing investments have gone to municipal policing services in Edmonton and Calgary, or the Alberta Sheriffs who do not typically perform policing duties in rural environments like the Alberta RCMP does.

The NPF has submitted to the Government of Alberta our 2024 2024 Pre-Budget Recommendations, which address the issue of needed funding for the AB RCMP. To keep pace with population growth of 10% since 2017, the province needs to fund 400 more RCMP positions to keep pace with current and future needs. I have attached our full 2024 Pre-Budget submission for your review and consideration.

We invite you to consider supporting this crucial ask by writing to the Government in support of hiring additional RCMP officers in your community and across the province. To aid in this endeavour, we have included a template letter that you can use in whole or in part.

If you have any questions on our 2024 Budget submission or should you like to meet to discuss, I welcome inquiries at your convenience.

Thank you in advance for your consideration.

Kind regards,

Maryanne King
Policy Advisor | Conseiller Politique
National Police Federation | Fédération de la Police Nationale
(587) 672-0695
npf-fpn.com



NATIONAL
POLICE
FEDERATION

FÉDÉRA
DE LA P
NATION

 @NPFFPN

 NPF_FPN

 nationalpolicefederatio

 National Police Federat

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.

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2024 PRE-BUDGET SUBMISSION

TO THE GOVERNMENT OF ALBERTA

JANUARY 2024



NPF Contact:

Sarah Nolan | Director, Government Relations & Policy | snolan@npf-fpn.com

INTRODUCTION

The National Police Federation (NPF) represents ~20,000 RCMP Members serving across Canada and internationally. We are the largest police union in Canada. The NPF is focused on improving public safety for all Canadians, including our Members by advocating for much-needed investment in the public safety continuum. This includes investments in police resourcing and modern equipment, as well as social programs including health, addiction, and housing supports to enhance safety and livability in the many communities we serve, large and small, across Canada.

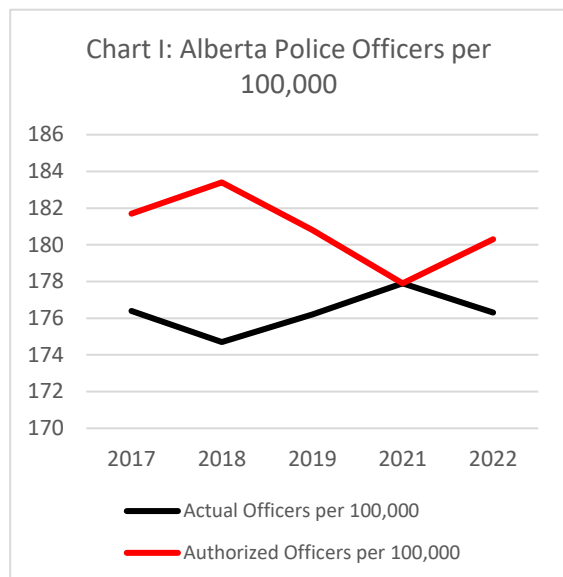
In 2019, the Government of Alberta announced a commitment of \$286m over five years to fund improvements to public safety. This funding would include an additional 300 officer positions across RCMP detachments in Alberta with the support of an additional 200 civilian staff. Under this investment plan, the Alberta RCMP would have increased from the 1,600 officers recorded in 2019 to approximately 1,900 by 2024.ⁱ While this announcement was welcomed, the province had been critically underfunding the Alberta RCMP to this point. This announcement was made concurrently with modifications to the Police Funding Model (PFM) that would result in every Alberta municipality beginning to pay for their policing services. While the province had stated that the revenue from the new police funding model would be reinvested into policing, both promises of additional personnel and increased resources for public safety across rural communities have not been kept.

Today, rather than invest in areas that could support the rural communities our Members are proud to serve and call home, Budget 2023 saw investments in the Alberta Sheriffs and other programs that largely benefitted Edmonton and Calgary. Polling conducted by the NPF with Pollara Strategic Insights quantifies that half of Albertans agree that the province should focus funding for public safety on existing fully-trained police officers. Additionally, 4-in-5 Albertans in RCMP-served areas are satisfied with the RCMP's policing. The NPF, the Alberta RCMP, many Alberta Mayors and Councils, and Indigenous communities have reiterated to the provincial province that equitable investments must be made across police services in Alberta. Investing in the Alberta RCMP is crucial to demonstrating that the Government of Alberta both understands and is committed to addressing public safety challenges equitably across communities. For Budget 2024, the public safety of all Albertans – both urban and rural – must be upheld by the province through renewed investments from the Government of Alberta toward the Alberta RCMP.

NPF RECOMMENDATIONS

1. **Invest \$80m over three years to hire 400 RCMP officers to meet population growth and future demand**

From 2017-2022, Alberta's population increased by 9.5%. Over the same period, total police personnel increased by 7%. Actual police personnel in 2022 consisted of 8,007 officers, but the authorized strength had been 8,190 personnel total – thereby leaving Albertans short 183 officers across the province.ⁱⁱ For years, the Government of Alberta has not been ensuring that officer strength has been met and made little investments in ensuring it. Investments must match the needs



of 2024 and beyond to ensure that future needs can continue to be met as the province encourages and promotes Alberta's population growth. By the province's stated ideal personnel strength of 180 police personnel per 100,000 population, 400 more officer personnel are needed, constituting a 5% increase in the current amount of police personnel.

Further, while the Alberta Crime Severity Index has decreased by 9.5%, demonstrating the outstanding work of our Members, calls for service continue to rise. Between 2017 and 2021, calls for service increased by 8%, from 650,080 in 2017 to 701,126 in 2021.ⁱⁱⁱ All of these factors indicate that a fully resourced Alberta RCMP continues to be necessary for maintaining this effective response across communities.

Polling conducted by the NPF with Pollara Strategic Insights from September 2023 demonstrated that increasing resources for policing was the top public safety priority for Albertans. Increased resources for policing outranked priorities such as increased response times, increased resources for addressing petty crimes, and increased local autonomy in policing. Continued and sustained investment in the Alberta RCMP is necessary to meet current and future demands.

2. \$4m in grant funding to support the implementation of policing committees

Policing committees are a critical function in delivering community-based needs and priorities to those that contract the RCMP as their municipal police service. Through a policing committee, municipal leadership can represent the interests of Council to the officer in charge of the contracted detachment.

Recent changes to the *Police Act* in 2022 have now made it mandatory for municipalities policed by the RCMP to establish their own policing committees, giving them a role in setting policing priorities. Before this, these committees were not mandatory and many communities never established them, creating a disconnect between the RCMP and the community. These committees are another function of local governance and would require that the municipality put yearly funding towards the success of the committee. Many chose not to establish these committees as a way to save money.

The *Police Act* changes establish that communities served by the RCMP with populations over 15,000 must now create their own policing committee. Additionally, communities with populations under 15,000 can choose to be represented by a regional governance body that will make recommendations on policing priorities in the region, or establish their own local policing committee.

While this function should be considered a core component of ensuring municipalities are best able to provide community-based public safety priorities through the RCMP, these committees do not currently receive any investment from the Government of Alberta to support their implementation. The province should fund the creation of these committees for communities over and under

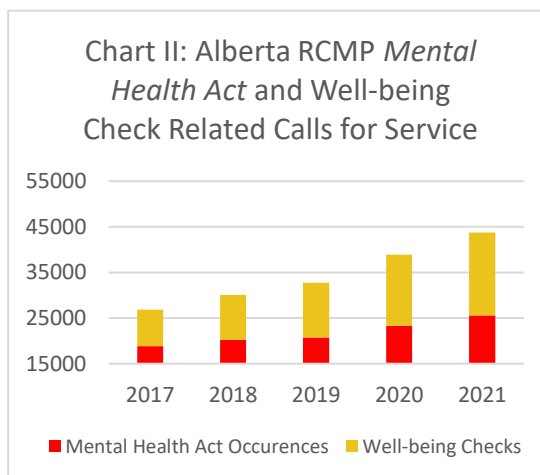
populations of 15,000 who wish to create their own police committee, separate from the regional governance bodies, by providing a commensurate financial investment into these communities.

The Government of Alberta should support the implementation of greater community involvement in their policing services by investing \$4m toward the establishment of policing committees. By investing in municipalities through assisting their launch of these committees, the province can fulsomely demonstrate its commitment to all Albertans having access to policing services that best support their individualized needs.

3. \$4m to expand the Regional Police and Crisis Teams in partnership with Alberta Health Services

The Alberta RCMP have been increasingly called on to fill gaps resulting from significantly decreased funding for mental health and social services. Albertans and our Members want to see more funding for frontline services that help alleviate pressures on vulnerable Canadians and, by extension, the police.

A clear example of this pressure is present in both the increase of mental health calls and well-being checks being done by our Members. In Alberta, from 2017 to 2021, the number of *Mental Health Act* calls and well-being checks have increased by 63% (see Chart II), from a combined total of 26,855 occurrences in 2017 to 43,761 in 2021.^{iv} This means that our Members are spending more time responding to those in mental health crises and less time on core policing duties.



Police calls responding to someone in crisis are not always routine and can vary in complexity. The Alberta RCMP has implemented and expanded the Regional Police and Crisis Teams (RPACT) units across Alberta to address a rising number of calls for service associated with the *Mental Health Act*. RPACT is a collaboration between the Alberta RCMP and Alberta Health Services, pairing Members with mental health professionals to provide a fulsome response to *Mental Health Act* related calls. From its launch in 2011, RPACT has since expanded to various detachments across Alberta, inclusive of Red Deer, Grande Prairie, and Airdrie. Recently, the Alberta RCMP announced that RPACT would be expanding to serve Hinton, Athabasca, Gleichen, Wainwright, and High level in addition to Sundre, Rocky Mountain House, Innisfail, Blackfalds, Rimbey, Sylvan Lake, Drayton Valley, Lake Louise, Banff, Canmore, Cochrane, Airdrie rural, Disbury, Olds, Drumheller, Chestermere, Strathmore, St. Paul, and Coaldale.^v

However, calls for service related to those in crisis are continuing to increase at an alarming rate and more investment into these successful RPACT programs are needed. These investments should be evidence-based and be established in communities who frequently see *Mental Health Act* related calls. Through a total investment of \$4m to expand the RPACTs in Alberta, the province can demonstrate its commitment to providing all Albertans with accessible assistance when they need it.

ⁱ December 2019. Municipalities will pay up as Alberta adds 300 RCMP officers to combat rural crime. Available at: <https://www.cbc.ca/news/canada/edmonton/alberta-rcmp-rural-crime-schweitzer-1.5383062>

ⁱⁱ Statistics Canada. Police personnel and selected crime statistics. Available at: <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=3510007601&pickMembers%5B0%5D=1.10&cubeTimeFrame.startYear=2018&cubeTimeFrame.endYear=2022&referencePeriods=20180101%2C20220101>

ⁱⁱⁱ Royal Canadian Mounted Police. RCMP Occurrence Report – 2021. Available at: <https://www.rcmp-grc.gc.ca/transparenc/police-info-policieres/calls-appels/occurence-incident/2021/index-eng.htm>

^{iv} Royal Canadian Mounted Police. RCMP Occurrence Report – 2021. Available at: <https://www.rcmp-grc.gc.ca/transparenc/police-info-policieres/calls-appels/occurence-incident/2021/index-eng.htm>

^v March 2023. RCMP's Regional Police and Crisis Teams expanding. Available at: <https://www.mountainviewtoday.ca/sundre-news/rcmps-regional-police-and-crisis-teams-expanding-6589661>

Dear Premier Smith,

The government's renewed interest in supporting public safety across the province is appreciated by my community and others. To ensure that every community across our province has the resources they need to continue to keep the public safe, I'm writing to ask you to include the Alberta RCMP in Budget 2024.

As you know, the Commissioner of the RCMP establishes a minimum level of policing in consultation with the Provincial Minister, who then decides if that standard will be met or exceeded per Article 6 of the Provincial Police Service Agreement (PPSA). The number of officers is reviewed annually by the Provincial Minister as part of planning for each upcoming fiscal year. The Provincial Minister can increase the number of Members in the service through Article 5 of the PPSA.

We are asking the Government of Alberta to invest \$80 million in our Alberta RCMP in pursuit of hiring an additional 400 new RCMP officers across the province. Our community could specifically benefit from an additional ## officers from these new positions. The government can utilize the PPSA as described above to request additional personnel that will bolster the safety of Albertans across the province, and we invite you to act on this function.

Over the past few years, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under-resourced. Starting in 2021, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to go towards reinvestment in policing, with a priority on increasing core policing.

We need your reassurance that communities served by the RCMP are just as crucial to your government's public safety plans as others. We know that the impact of crime and the number of Albertans needing help aren't limited to the boundaries of Calgary and Edmonton, which is why we are asking you to equitably invest in the Alberta RCMP.

Sincerely,

BARRA GENERAL MEETING

February 13, 2024

President Roger called the meeting to order at 7:00. Roger Newman, Jan Armstrong, Christine Petkau, John Slomp, Town Rep, Donna Smith and Alan Treiber were present.

Regrets - Raylene Augustine, Sydney Miller, and Tom MacPhail.

Minutes: Minutes from last meeting were reviewed. Jan moved the minutes be adopted as read. Carried

Treasurer's Report:

General Account - \$ 3404.10

Casino Account - 13,991.93

Savings 11,149.98

Christine moved and Donna seconded we accept the report as presented. Carried.

Discussion:

The Books are being reviewed. Jan had some questions for the Casino report.

Correspondence:

We have received a letter from Newell Regional Landfill along with Newell Recycling Assoc expressing an interest in taking over recycling in Bassano. They also sent an invoice for bins.

Discussion:

Al will talk to Rosemay and Duchess regarding their bins. He will talk to NRA to see what they prefer in regard to bins and or facilities.

New Business:

1. **Cessation of BARRA:** After discussion, Christine moved and Roger seconded we proceed with the dissolution of BARRA. Carried.

Jan will look into the steps involved in closing a non-for-profit society. She will also find out if any of the monies received in grants for the building of the recycling depot must be repaid. Christine will let us know what the value of our building is.

2. **Dispersal of Assets:** Donna moved and Christine seconded we move forward to selling our assets. Carried

Fork Lift – NRA is interested. Roger is checking out prices.

3 Balers – Roger has a contact who may help us sell these.

3. **Staff:** We will inform staff once we have dates in place. Christine will look into employment requirements. We can pay severance if necessary.

Next Meeting March 13 at 7 at the Depot. As we gather more information, we will keep everyone informed by email.

President Roger adjourned the meeting at 8:05

Jan Armstrong, Secretary

February 12, 2024

502 2nd Ave
PO Box 299
Bassano, Alberta
T0J 0B0

Attention: Town of Bassano Mayor Morey and Municipal Councillors

Town of Bassano Council,

This letter is submitted on behalf of the Brooks and District Resiliency Committee to

- 1. seek your support in declaring April 14 – 20th, 2024 as Brooks Resiliency Week,**
- 2. request a delegate at the April 16th Resiliency Event,**
- 3. and request a photo submission from your municipal council.**

In efforts to raise awareness around the impact mentorship has in building resilient youth, the Brooks and District Resiliency Committee is excited to host the annual Resiliency Campaign during the 3rd week of April 2024.

The Postcard Campaign is recognizing adults who have acted as mentors, impacting the lives of young people in our region. Students in grades 5 & 8 from the Grasslands and Christ the Redeemer School Divisions are encouraged to nominate an adult mentor who has made a positive impact on their lives. Nominations are reviewed and selected mentors are celebrated in one of three ways: an in-person celebration, radio ads or social media postings where their mentees share the story of the impact mentorship has had on them. These forms of recognition allow mentors to gain a deeper understanding of the impact they have played on the youth they interact with.

We would like to formally extend the invitation for the Mayor and Councillors from the Town of Bassano to join us at the in-person Resiliency Campaign celebration, where 4 students will be recognizing their mentors. *The in-person Resiliency Day Celebration takes place on April 16, 2024 at the Heritage Inn Convention Centre in Brooks, we ask all delegates to arrive by 6 PM.* Please confirm your attendance to grasslandsregional.fcss@telus.net no later than April 5th, 2023.

Additionally, there will be 3 students from Bassano recognizing their mentor via Facebook or Radio. **We encourage you to follow our Facebook page**, facebook.com/BrooksResiliencyCommittee/, where you will see mentors from your community being recognized throughout Resiliency Week. We invite you to share these stories of mentorship on your own municipal social media pages and websites.

Lastly, we hope you will take part in the campaign by having your municipal council submit a photo holding the attached sign (reading "Resiliency Matters in Bassano" or "Thank you Mentors") to show their support of the campaign within the region. Photos will be shared on social media as well as in the Brooks Bulletin, photos can be submitted to grasslandsregional.fcss@telus.net before April 12, 2024.

Resiliency Week is an opportunity for us to acknowledge the lasting value mentorship has added to the lives of local young people while fostering the continued development of resilience across the Newell region. We appreciate your consideration and hope that you will be willing to proclaim April 14 – 20th as Bassano Resiliency Week, and join us at our celebration.

Sincerely,



Chelsea Opperman

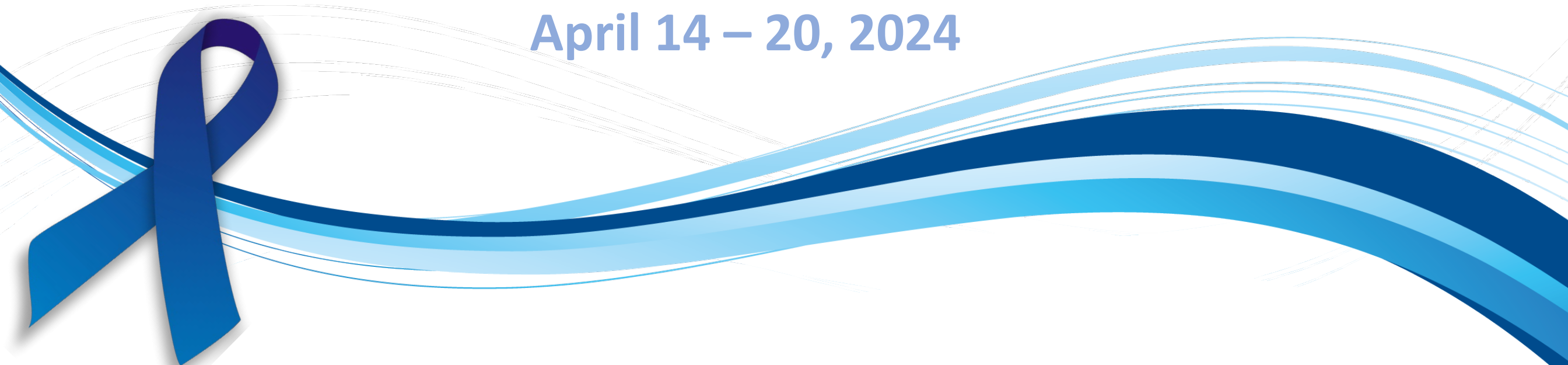
Chair, Brooks & District Resiliency Day Committee

It just takes one...

Celebrating mentors who empower youth!

Bassano Resiliency Week

April 14 – 20, 2024

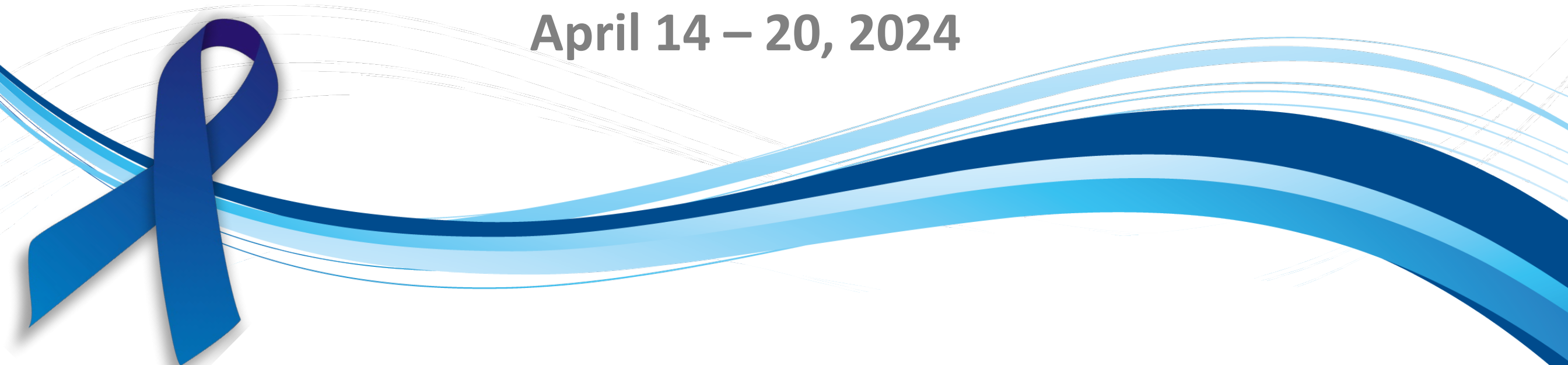


RESILIENCY MATTERS

Celebrating mentors who empower youth!

Bassano Resiliency Week

April 14 – 20, 2024

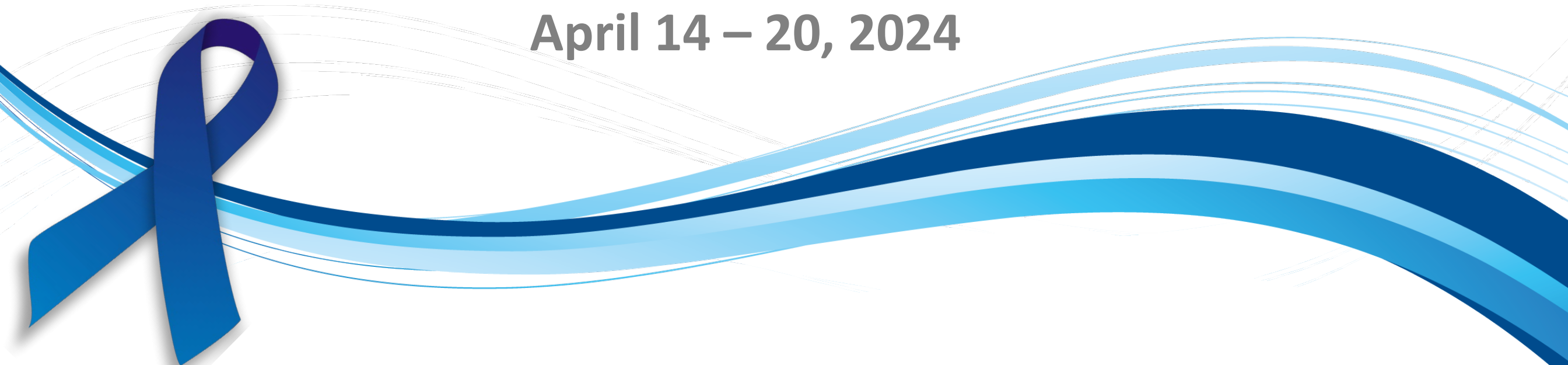


THANK YOU MENTORS,

Celebrating mentors who empower youth!

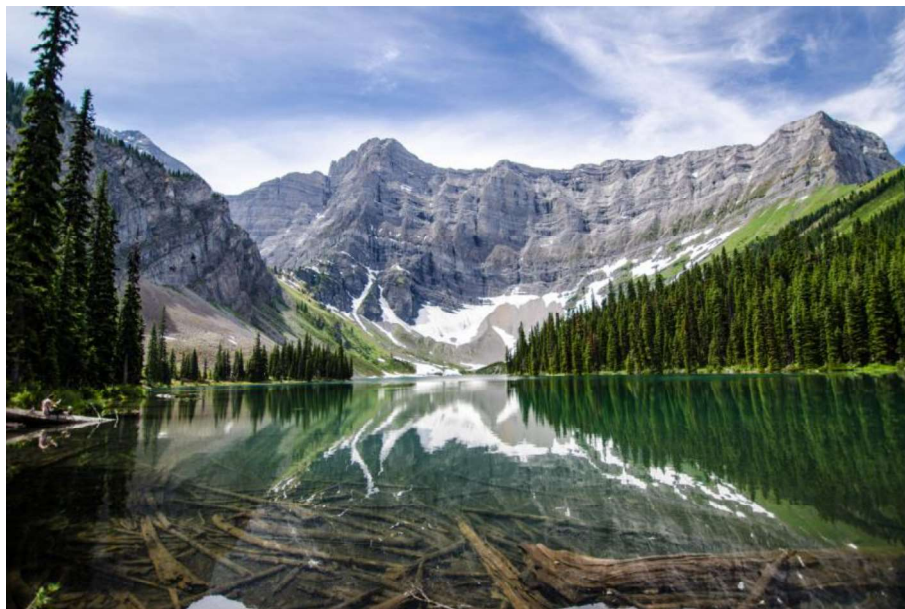
Bassano Resiliency Week

April 14 – 20, 2024



AEMA SOUTH CENTRAL REGION

QUARTERLY EMERGENCY MANAGEMENT NEWSLETTER



JANUARY/FEBRUARY UPDATE

Things have been busy in South Central region as we prepare for the 2024 hazard season! Find out what the projected conditions are by registering for the [Hazard Season Outlook on March 5, 1:30 - 4:30 \(click here\)](#).

Municipal Emergency Plan (MEP) reviews are well underway across the region, with just over 60% completed. We aim to complete all annual reviews before March 31, so please reach out to book your plan review today! These sessions aren't just about the audit - this is also a great opportunity to catch up, talk about the progress you've made, and identify areas where we can add capacity for you.

One of the best ways we can help our municipal partners is to come teach an emergency management course! We offer ICS 100 - 400, Scribe, DEM, BEM and the Planning P. If you're interested in hosting a course, please let us know!

There are several great course offerings available in the region (see schedules on the next page). We are also planning a DEM Workshop to explore concepts around mitigation, preparedness, response and recovery at the local level (more info to come soon!).

FEBRUARY 2024

DROUGHT PREPAREDNESS

Does your municipality have a response plan for drought? Current conditions in the province are warm and dry, with below average water levels in the reservoirs and river basins.

Continued water shortages could significantly impact agriculture, emergency services, and industry. Human health and safety may also be impacted by insufficient drinking water.

As we lead into spring, have a conversation with your Emergency Management Agency. What is the plan for maintaining water supply for critical services? How and when will you implement a water ban?

[Click here for more information on drought in Alberta.](#)

PLAN REVIEWS

Have a plan review coming up?
Make sure to bring a copy of your...
Emergency Management Bylaw
Municipal Emergency Plan
Emergency Advisory Committee (EAC) Minutes
Emergency Management Agency (EMA) Minutes
Training Records
... and any other relevant documentation!

REGIONAL TRAINING – SPRING 2024

Course	Date	Location	Contact
ICS 400	Feb. 29 – March 1	Airdrie	Karen Nelson (karen.nelson@airdrie.ca)
ICS 200	March 4 – 5	Calgary	Michael Curtis (michael@theresponseteam.ca)
ICS 400	March 6 – 7	Calgary	Michael Curtis (michael@theresponseteam.ca)
Position-Specific Training (Exigent Academy) ¹	April 2 – 5	High River	Online Registration (Click Here)
Supply Unit Leader ¹	April 15 – 19	Calgary	Michael Curtis (michael@theresponseteam.ca)
ICS 200	April 25 – 26	Airdrie	Karen Nelson (karen.nelson@airdrie.ca)

¹ The pre-requisite for most position-specific training is ICS 300.

EMERGENCY SOCIAL SERVICES TRAINING – SPRING 2024

Course	Date/Time	Registration
RRCP	March 21, 9 am – 12 pm April 18, 9 am – 12 pm	Email MA.AEMA- ESSTraining@gov.ab.ca and indicate desired course session and date, name, email and telephone number
Donations Management	March 27, 9 am – 12 pm	
ESS Basics	April 9, 9 am – 12 pm	
Facility Management	April 11, 9 am – 12 pm	
ESS Coordinator	April 24, 8 am – 12 pm	

There are no pre-requisites for attending ESS courses.

View all regional course offerings on the [AEMA Training Calendar \(click here\)](#).

ONLINE TRAINING

Course	Information	Registration
ICS 100	Course description (click here)	Email aema.training@gov.ab.ca to register for online, self-directed training or contact your field officers to book in-person training
Basic Emergency Management (BEM)	Course outline (click here)	
Scribing for Emergency Management	Course outline (click here)	
Municipal Elected Officials (MEO)	Course outline (click here)	

Note: the online ICS 200 is not recognized by ICS Canada.

PRE-REQUISITES FOR ICS COURSES

The pre-requisite for ICS 200 is ICS 100; for ICS 300 it is ICS 200; and for ICS 400 it is ICS 300.

AEMA requires 5 months minimum between ICS 200, 300, and 400.

The intention is that participants in the ICS 200, 300 and 400 have some time between courses to absorb the information and apply the concepts to an exercise, pre-planned event, or incident. This aligns to ICS Canada's requirement that a period of time should pass between courses to allow a candidate to apply training and gain experience before moving to the next level.

Note: there is no waiting period required between ICS 100 and ICS 200.

BOOK A COURSE

All AEMA instructor-led courses are free of charge to Alberta municipalities.

To host an emergency management course in 2024, reach out to your South Central Region Field Officers by phone or email.



CONTACT US

Have questions? Hosting an exercise? Need to book a plan review?

Whatever your emergency management needs, your local Field Officers are happy to connect with you!

Call, text or email us any time.

Peter Genereux • 780-999-3812 • peter.genereux@gov.ab.ca

Cheyenne Shubert • 587-357-6843 • cheyenne.shubert@gov.ab.ca



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113898

To All Chief Elected Officials:

I am inviting your municipality to participate in the review of the *Municipal Government Act* requirements related to Intermunicipal Collaboration Frameworks (ICFs). ICFs encourage integrated and strategic planning, delivery, and funding of inter-municipal services.

Municipal Affairs welcomes your insight and feedback to ensure any future legislative changes consider the needs of municipalities. The scope of this engagement covers the following topics:

- required content of ICFs;
- ICF agreement duration;
- cost calculations;
- mediation and arbitration; and
- enforcement.

I encourage you to complete the survey and share your perspectives on these important matters. The survey is available at extranet.gov.ab.ca/opinio6//s?s=ICFReview and should take 15 to 20 minutes to complete. The survey is available until **April 12, 2024**.

Ministry staff will also be seeking input from chief administrative officers through discussion sessions to supplement the survey and focus on practical implementation considerations. The collective outcomes of the engagement will inform future legislative changes targeted for 2025.

If you have any questions about this review or the collection and use of this information, please email ma.engagement@gov.ab.ca.

Thank you for your participation.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver".

Ric McIver
Minister

cc: All Chief Administrative Officers

County of Newell/City of Brooks
JOINT SHARED SERVICES COMMITTEE



FEBRUARY 13, 2024

BROOKS FIREHALL – 1:00 P.M.

NOTES

Present:

County of Newell

Councillor Greg Skriver
 Councillor Neil Johnson
 Councillor Kelly Christman
 Matt Fenske, CAO

Village of Duchess

Mayor Tony Steidel
 Yvonne Cosh, CAO

Others

Luke Panek, YOLO Nomads (Virtual)
 Genevieve Poulin, Trustee, Ecole Le Ruisseau
 Pat Connor, Trustee, Grasslands Public Schools
 Sean Blewett, General Manager, Community Futures Entre-Corp
 Alvaro Mendes, Business Analyst, Community Futures Entre-Corp

City of Brooks

Mayor John Petrie
 Councillor Mohammed Idriss
 Councillor Joel Goodnough
 Alan Martens, CAO
 Lisa Tiffin, Manager, Community Development
 Mitchell Iwaasa, Economic Development Officer
 Clarisse Dela Cruz, Workforce Development Officer
 Jenny Wallace, Executive Assistant/Recording Secretary

Town of Bassano

Mayor Irv Morey

Village of Rosemary

Deputy Mayor Yoko Fujimoto
 Sharon Zacharias, CAO

1. CALL TO ORDER

M. Idriss chaired the meeting, and called the meeting to order at 1:00 p.m. Introductions were done around the table.

2. AGENDA ADDITIONS/DELETIONS

There were no additions/deletions to the agenda.

3. APPROVAL OF AGENDA

MOVED by N. Johnson that the agenda be adopted.

MOTION CARRIED

4. APPROVAL OF PREVIOUS MINUTES

MOVED by G. Skriver that the Minutes of the Joint Shared Services Committee Meeting held January 9, 2024 be adopted.

MOTION CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

6. BUSINESS

a) Delegation

YOLO Nomads Virtual Presentation

L. Panek provided background information about YOLO Nomads helping communities position themselves in the marketplace to attract people. He presented information to the Committee on how they could market the Brooks Newell Region:

- Run social media ads;
- Create high-value lead assets;
- Write blog articles;
- Quarterly meetings to present strategy and metrics;
- Creating your hub page;
- Promote our hub in newsletters; and,
- Single Community Package is \$3,450 USD/year and multi-community package is \$4,950 USD/year.

M. Idriss thanked L. Panek for his presentation.

L. Panek left at 1:17 p.m.

b) Delegation

Ecole Le Ruisseau Update

G. Pouline provided an update on what is happening within their school division. Key highlights are as follows:

- The school is working hard on supporting immigrant families coming into the City;
- The month of March is Francophone Days in Alberta; so you can expect activities and special events in some communities (i.e. flag raising ceremonies);
- The school division has a new Superintendent, Wendy Baker; and hopefully will soon have a new Assistant Superintendent;
- The election process is in progress for a Public Trustee in their rural zone;
- Working hard to move forward with Phase II of the playground; noting it is totally parent driven; and,
- Worked with the Provincial Francophone School Board Association to pull resources together to bring in French speakers, French teachers and support workers in the school. It has been very successful.

M. Idriss thanked G. Poulin for her update.

Grasslands Public Schools

P. Connor provided an update on what is happening with their school division. Key highlights are as follows:

- Currently in their development phase for the 2024-2025 school year. Completed the feedback questionnaire for parents and that of the 643 parents who responded, over 70% are either satisfied or very satisfied with the previous school year. Along with that, the satisfaction survey from the teachers regarding the early Friday dismissal was completed. From the Board and teacher's point of view, it's been a very successful endeavor;
- Currently meeting with minor soccer and minor baseball for field use. He noted that there has been discussion in the past regarding water restrictions, and that they are hoping that doesn't happen here as it would affect the condition of their school fields;
- In the process of having a new junior high school built. They're optimistic that with the next Provincial budget, the government will announce the actual building phase, and they are hoping that would mean a fall start;
- Early stages of budget and budget deliberations. Attraction and retention of teachers is difficult as well as mechanics and bus drivers;
- Meeting with Premier Smith on March 8th; and that they are hoping by that time there will be an announcement on construction grants;
- Rolling Hills School is in the process of getting an ag and farming program in place;
- Recently had Lethbridge College come and talk to the colony schools regarding the whole area of wind science; and,
- Eastbrook Elementary School hosted a family event (Bingo night) with over 250 parents in attendance.

M. Idriss thanked P. Connor for his presentation.

c) **Delegation**

Community Futures Entre-Corp Presentation

S. Blewett thanked the Committee for the opportunity to come and speak about the services they offer. He presented information on the following:

- Community Futures Overview;
- Staffing;
- Mandate:
- Business Advisory and Small Business Lending;
- Training and Events;
- Community Economic Development (Workforce, Digital Supports & Technology & Innovation);
- Regional Innovation Network; and,
- Rotary Alberta Youth Entrepreneurship Camp.

S. Blewett noted that if the Committee knows of any businesses that need their support, to let them know.

M. Idriss thanked S. Blewett for his presentation.

d) **Doctor Recruitment and Retention**

L. Tiffin advised that she followed up with the Brooks and District Health Foundation about the funding for the Doctor Housing Subsidy going through the Foundation.

L. Tiffin advised that they are still looking at holding a "Let's Go Rural" Skills Day in Bassano, and that she will be reaching out to the Bassano Health Foundation to see if either doctor or some nursing staff can teach at those skill stations.

L. Tiffin advised that when the last survey was done, there were 27 physicians that they reached out to, and that included the two doctors that will be leaving. There was discussion on the chances of getting a walk-in clinic. L. Tiffin noted that this was something proposed when discussions started on the one clinic model. She added that the walk-in clinic at Shoppers Drug Mart is doing quite well.

L. Tiffin then provided an update on the one clinic model and conversations with a venture capitalist looking at a public-private partnership model. He is hoping to provide a business plan by mid-February. A. Martens noted that some funding for research may be needed. M. Fenske highlighted that the venture capitalist's focus is to meet with the doctors to determine need and interest. L. Tiffin also noted that there may be some additional legal, administrative and set up costs, which the Alberta Community Partnership Grant could cover.

I. Morey advised that the doctor who will be practicing in Bassano is just finishing up the pre-assessment and will start practicing in April.

e) **RhPAP**

The RhPAP Consultant's Report was in the agenda, and the other report that arrived shortly before the meeting was distributed by email.

f) **Economic Development Report**

M. Iwaasa presented the following items from his report. L. Tiffin spoke about UCLIC, Seeds of Change – Rural Immigration Conference, and about the changes to their Rural Renewal Stream eligibility criteria.

- Sunset Renewable Asset Management;
- Rural Roots – Agri-Food/Agri-Tourism Workshop;
- IQubed Conference – Investment and Inspiration Event;
- UCLIC – Orientation Event;
- Seeds of Change – Rural Immigration Conference; and,
- Workforce Development and AAIP.

g) **Alberta 55+ Summer Games Surplus Funds**

L. Tiffin advised that she, R. McPhillips and K. Sanford presented at both County Council and City Council where they provided a recap of the Alberta 55+ Summer Games. She advised that the Brooks Newell Summer Games Society ended up with a surplus, and that the Society is proposing to put \$15,000 towards a legacy project as part of the Kinbrook Connection Partnership Pathway, and the remaining funds could go into a reserve for the next large event the Region is going to host.

The Committee discussed the surplus monies and whether they should proceed with a motion today. G. Skriver noted that the County of Newell would like to talk about this some more, and asked that the Committee hold off on making a motion today. The Committee concurred with leaving this for now to allow the County to have further discussion.

h) **Maternity Clinic Funding for 2024**

L. Tiffin provided background information on why the municipalities that are part of the Joint Shared Services Committee pay a share of the admin costs related to the Maternity Clinic (based on per capita). She advised that this is being brought forward for the Committee to decide whether they continue to fund this in 2024.

There was discussion that the funds to pay the maternity clinic admin costs should be allocated to the Brooks and District Health Foundation to distribute.

Y. Cosh left at 2:34 p.m.

MOVED by G. Skriver that the funds provided by the municipalities to finance the 2024 maternity clinic admin costs be submitted to the Brooks and District Health Foundation for distribution.

MOTION CARRIED

i) Grasslands Regional FCSS – Follow-Up on Proposed Changes to FCSS Agreement

A. Martens advised that he reached out to Grasslands Regional FCSS on the proposed changes to the FCSS Agreement, as discussed at the last Committee meeting. A. Martens advised the Committee of the responses received from the Board:

- Term Limits for Members at Large – The Board suggested that there be two three-year terms, and that if a Member-at-Large is at the end of their term limit, and no other Member-at-Large has been found to replace them, an extension of one year be granted.

MOVED by K. Christman that it be recommended to the respective Councils that term limits be established for members-at-large of two three-year terms, and that a one-year extension be granted from the date of the new agreement, if necessary.

MOTION CARRIED

- Financial Contributions – The Board proposed that the wording be revised to indicate FCSS can access up to 1.5 times the required funding but the amount to be utilized each year must be submitted in a formal letter to the municipalities on an annual basis. The Board believes that in doing this, FCSS can calculate the amount required to sustain the Meals on Wheels Program for the upcoming year, should there be any cost increases.

MOVED by T. Steidel that it be recommended to the respective Councils that the Grasslands Regional FCSS Board may ask up to 1.5 times the required funding and that the amount to be utilized each year must be submitted in a formal letter to the municipalities.

MOTION CARRIED

- Other Considerations – It was brought up that additional definitions should be added to the agreement i.e. Defining “Member-at-Large”. This would remove any future concerns about board appointments by each municipality. There was discussion that Provincial legislation may already define this. T. Steidel advised that he has been waiting to hear from a lawyer regarding this.

A. Martens advised that they will bring back a couple of options for the Committee to consider, and that in the interim, the Committee can move forward with the other two recommendations.

j) MHC Brooks Campus

M. Idriss advised that he had the opportunity after the State of Region Breakfast to talk with President Kevin Shufflebotham of the Medicine Hat College (MHC) about future opportunities for the Brooks Campus, and that he would like to see President Shufflebotham invited to a meeting to make a presentation and to hear what the Committee’s vision is for the MHC Brooks Campus.

The Committee discussed what the main focus of the meeting should be. The Committee concurred that President Shufflebotham be invited to the next meeting to speak on what the MHC’s future vision is for the MHC Brooks Campus.

7. NEXT MEETING

The next regular meeting will be held on Tuesday, March 12, 2024 at 1:00 p.m. in the Brooks Fire Hall.

8. ADJOURNMENT

MOVED by J. Goodnough that the meeting adjourn at 3:04 p.m.

MOTION CARRIED

Signature of Chairman

Signature of Recording Secretary



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113651

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2024 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services, and promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – An award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – An award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures), and community services initiatives.
- **Partnership (open to all municipalities)** – An award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to Library Boards serving a population over 10,000)** – Two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community needs and provide direct benefit to the public.

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- **Public Library Services (open to Library Boards serving a population under 10,000)** – Two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – An award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.
- **Service Delivery Enhancement (open to all municipalities)** – An award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – An award will be given for a municipal initiative that demonstrates leadership, resourcefulness or innovation, or both, to better the community.

Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is **April 15, 2024**.

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your stories, and I look forward to celebrating these successes with your communities.

Sincerely,



Ric McIver
Minister