

FCSS Agenda

May 5, 2024 at 4:00 p.m.

Town Office Council Chambers 502 -2nd Avenue



VISION

Bassano FCSS is a strong partner in a healthy community.

Mission

Bassano FCSS works to build a strong community through locally driven proactive partnerships and preventative programming.

1. Call to Order

2. Attendance and Regrets

3. Adoption of Agenda for May 5, 2024

4. Adoption of Minutes

4.1 Minutes of April 8, 2024

5. Financial Summary

5.1 Financial Statement for period ending April 30,2024

6. Director's Report

6.1 Period ending April 30, 2024

7. Unfinished Business

None

8. New Business

8.1 June Programming

8.2 PFCSS014 – FCSS Program Subsidy Policy - RFD

8.3 Women's Wellness 2025 – Open Discussion

9. Correspondence

None

10. Adjournment

Next Meeting Date: June 3, 2024 at 4:00 p.m.

MINUTES OF THE REGULAR BASSANO FCSS ADVISORY BOARD MEETING HELD ON APRIL 8, 2024

ADVISORY BOARD MEMBERS

- Tammie Hauck
- Christine Petkau
- Heather Basarab
- Alice Slomp
- Evelyn Jensen
- Kevin Jones
- Skye Chartrand
- Matt Kelly

ADMINISTRATION

- Amanda Davis, CAO
- Amanda Barron, FCSS Director

1. CALL TO ORDER

CHAIR HAUCK called the meeting to order at 3:30 p.m.

2. ATTENDANCE AND REGRETS

- Kevin Jones
- Amanda Davis, CAO

3. ADOPTION OF AGENDA

FCSS36/2024 Moved by **MEMBER JENSEN** that the April 8, 2024 agenda is approved as presented.

CARRIED

4. MINUTES OF March 4, 2024

FCSS37/2024 Moved by **CHAIR HAUCK** to approve the minutes of the March 4, 2024 FCSS Advisory Board meeting as presented.

CARRIED

5. FINANCIAL SUMMARY

FCSS38/2024 Moved by **MEMBER SLOMP** to approve the financial summary of period ending March 31, 2024 as presented.

CARRIED

6. **DIRECTOR'S REPORT**

6.1 Director's Report – March 31, 2024

FCSS39/2024 Moved by **MEMBER PETKAU** that the FCSS Directors report for the period ending March 31, 2024 is approved as presented and discussed.

CARRIED

Member Chartrand entered at 3:45 p.m.

7. **UNFINISHED BUSINESS**

7.1 P-FCSS013 – Community Garden Programming Policy - Proposed

FCSS40/2024 Moved by **MEMBER CHARTRAND** that the FCSS Advisory Board approves policy PFCSS013 – Community Garden Programming Policy as presented.

CARRIED

8. **NEW BUSINESS**

8.1 Babysitters – Home Alone Program

FCSS41/2024 Moved by **MEMBER BASARAB** that the FCSS Advisory Board provides Babysitters Course at a cost of \$70 per participant and Home Alone Course at \$40 per participant in Bassano. Courses have a minimum registration of 7 and a maximum of 15 participants, with facilitation to occur between May and June.

CARRIED

8.2 May Programming

FCSS42/2024 Moved by **MEMBER JENSEN** that the FCSS Advisory Board creates 20 Earth Day Seed Bomb Activity Craft Bags for free distribution with a budget not exceeding \$200.00.

CARRIED

FCSS43/2024 Moved by **MEMBER JENSEN** that the FCSS Advisory Board provide Moose Hide Campaign pins to the public in recognition of the ending violence against women, children and those along the gender continuum; free pins to be distributed through local business partners.

CARRIED

FCSS44/2024 Moved by **CHAIR HAUCK** that the FCSS Advisory Board develops programming for the facilitation, weekly session of Relaxation Yoga at Bassano Community Hall. Registration and payment of \$90 for a six week session beginning May 5 – June 9,

2024 due before facilitation. Program available with signed parental waiver for those under 16.

CARRIED

9. CORRESPONDENCE

None

10. MEETING ADJOURNED

FCSS45/2024 Moved by **CHAIR HAUCK** to for adjournment of the regular meeting at 4:38 p.m.

CARRIED

Chair Signature

Director Signature

Unapproved



TOWN OF BASSANO
 (51) 2024 FCSS Departmental Budget
 YTD

General Ledger	Description	2024 Budget	2024 Actual	2024 Budget Remaining \$
Revenue				
1-51-00-590-00	FCSS - GENERAL REVENUE	(2,560.00)	(3,370.00)	810.00
1-51-00-595-00	FCSS - COMMUNITY CHRISTMAS DONATIONS	(5,000.00)	0.00	(5,000.00)
1-51-00-840-00	FCSS - CONDITIONAL GRANT	(40,835.00)	0.00	(40,835.00)
1-51-00-850-00	FCSS - GRASSLANDS FCSS /TOWN CONTRIB.	(47,245.00)	(12,760.00)	(34,485.00)
1-51-00-710-00	TSF FROM FCSS RESERVE	(3,500.00)	(323.90)	(3,176.10)
1-51-00-590-03	FCSS - DONATIONS	0.00	0.00	0.00
*	TOTAL Revenue	(99,140.00)	(16,453.90)	(82,686.10)
Expenditure				
2-51-00-110-00	FCSS - SALARIES	58,000.00	17,695.82	40,304.18
2-51-00-130-00	FCSS - EMPLOYER CONTRIBUTIONS	3,650.00	1,385.77	2,264.23
2-51-00-135-00	FCSS - AUMA BENEFITS	7,000.00	2,292.35	4,707.65
2-51-00-137-00	FCSS RRSP CONTRIBUTION	1,200.00	390.08	809.92
2-51-00-150-00	FCSS - ADM TRAINING & EDUCATION	3,800.00	0.00	3,800.00
2-51-00-200-00	FCSS PROGRAMS	14,100.00	5,262.96	8,837.04
2-51-00-211-00	FCSS -TRAVEL/LODGE/PHONE & BOARD DEVEL.	1,970.00	85.80	1,884.20
2-51-00-220-00	FCSS - ADVERTISING & MEMBERSHIPS	620.00	41.29	578.71
2-51-00-510-00	FCSS - GENERAL GOODS & SUPPLIES	3,800.00	0.00	3,800.00
2-51-00-595-00	FCSS - COMMUNITY CHRISTMAS	5,000.00	(27.85)	5,027.85
*	TOTAL Expenditure	99,140.00	27,126.22	72,013.78

*** End of Report ***

FCSS Director's Report

Period Ending: April 30, 2024

Prepared By: Amanda Barron, Director

Supporting Community Members



SUPPORTS

Seniors Benefits

Throughout April we provided service to 4 individuals in submitting Seniors Benefits.

Referrals/ Supports

As part of our services FCSS provides support to individuals in aiding access to various supports such as government programs, housing assistance and food bank access. In April we provided 3 clients with referrals to various supports and aided through the application process.

PROGRAMS

Rural Pop Up

The April 16th session of Rural Pop Up was cancelled by SPEC due to weather concerns. The next upcoming session is to be held on May 21 at the Community Hall from 10-11:30, FCSS will be distributing an additional spring activity booklet.

Community Garden

The 2024 growing season is upon us, we have successfully rented out every available garden plot. We have received feedback regarding the \$5 cost increase per rental space with customers indicating they understand the increase allows for the continued provision of free access to watering.

Canadian Volunteer Income Tax Program

We have been busy again this year completing tax preparations at no charge to individuals locally. We have surpassed last year's remittances with 39 completed returns to date. Residents have been appreciative to have this free service available, the increase of remittances year to year is reflective of this.

This program was successful, exceeding last year's numbers by 12 preparations.

Volunteer Appreciation Luncheon

On April 19th we hosted our Volunteer Appreciation Luncheon to celebrate our local volunteers and recognize the contributions they make in impacting our community. We had 42 individuals attend, receiving a free meal, and appreciation gift.

The luncheon was successful in that the people who attended felt appreciated. After conducting a debrief, the event was over planned with an estimated 150 attendees. Prior to conducting volunteer appreciation in 2025, it would be valuable for the board to discuss alternative appreciation approach and/or to quantify what success looks like for this event. *Program debrief required.*

Spring Tea and Craft

FCSS Director's Report

Period Ending: April 30, 2024

Prepared By: Amanda Barron, Director



Supporting Community Members

The Spring Tea and Craft was hosted on April 26 at the Community Hall with 5 people attending. Participants enjoyed decorating their hats and creating new hangable décor.

Program debrief required. What do you have to add as a segway to the debrief?

Earth Day Craft and Activity Packages

Bassano FCSS provided learning support materials, and crafts in support of Earth Day to local children, 25 packages were distributed to engage learners in caring for our Earth. Topics included recycling, gardening, and caring for nature.

Beginners Yoga

The first session of yoga is scheduled to occur on May 5th at 6:30 p.m. in Bassano Community Hall. We currently have 15 people registered/paid to participate in this 6-week program facilitated by Cara Fulton. The minimum number directed by the board was 10.

Spring Community Clean Up

Our annual Spring Community Clean up is slated to begin Thursday May 9th and run through to May 27th, this provides the ability to help encourage the community to contribute to ensuring a clean and vibrant community for all to enjoy. Steel bin will be located at the Bassano Fire Hall, and people may register with Bassano FCSS to have large appliances and or inoperable vehicles removed.

We have reached out to our volunteers with the Beautify Bassano Initiative, they have volunteered to tackle some local streets for garbage pick up, along with other local partners.

INITIATIVES

Welcome Wagon

There were no Welcome Packages distributed in April.

GENERAL UPDATES

Directors Network – November 2024

Bassano FCSS has reserved accommodation for the Directors Network Conference this November in Edmonton Alberta. We will be applying for the FCSS subsidy to support our attendance as it becomes available.

Collaborative Meeting

On April 23rd we met with community partners including Bassano Memorial Library, and Newell Adult education to discuss upcoming community programs. Included in the conversations were Seniors Week planning and National Truth and Reconciliation programming. It is our intention

FCSS Director's Report

Period Ending: April 30, 2024

Prepared By: Amanda Barron, Director



Supporting Community Members

moving forward to bring perspectives, priorities and needs forward, and work together to ensure program offerings reflect the needs of the community. Program support will be provided in facilitating Seniors Week, Cyber security programming offered by Newell Adult education to be hosted June 5 at Bassano Memorial Library from 1:30 p.m.- 3:30 p.m.

Communities ChooseWell Grant

We are pleased to announce Bassano FCSS was successful in receiving a Communities ChooseWell Grant for Bassano Fit and Free programming aimed at providing free inclusive fitness and recreation opportunities in our community year-round. Upon receipt of the \$5,000 grant funds, sport and fitness equipment will be purchased to support our year-round free programs including, equipment for the Outdoor Arena, Badminton, Aerobics and Walk fit.

Community Foundation of Southeastern Alberta

Bassano FCSS has received grant funds of \$6, 522 to present the Swim for Success program in Bassano. The Swim for Success program will further reduce the cost of school-based lessons in our community creating inclusivity and equal access for all learners. With the quantity of unmonitored bodies of water in our area it is of great importance to ensure lessons are accessible, and encouraged.

UPCOMING PROGRAMS

- Beginners Yoga – May 5
- Bike Safety Rodeo – May 21
- Moose Hide Campaign – Domestic Violence Prevention
- Home Alone Course – May 24
- Babysitters Course – May 25
- Car seat Clinic @ Rural Pop Up – June 17

Attachments

1. Action Items

January 8, 2024 Regular Board Meeting		
Barron, A	Plan , prepare and deliver Volunteer Appreciation Luncheon	
Barron, A	Book Delete Hate Workshop upon confirmation of Grant Funding	In progress March 28,24
February 5, 2024 Regular Board Meeting		
Barron, A	Prepare advertising for Volunteer Appreciation Luncheon.	Completed April 15, 24
March 4, 2024 Regular Board Meeting		
Barron, A	Plan , prepare and deliver Spring Tea and Hat making	Hall Booked March 19,24
Barron, A	Book Community Hall for Spring Tea & Hat Making	Completed Mar 6, 24
April 8, 2024 Regular Board Meeting		
Barron, A	Resolution Index	Completed April 16, 24
Barron, A	Rotate Minutes	Completed April 9, 24
Barron, A	Process P-FCSS013 and prepare User agreement for facilitation	Completed April 9, 24
Barron, A	Make copies of P-FCSS013 for inclusion in Board Binders	Completed April 9, 24
Barron, A	Post watering schedule at Community Gardens	Completed April 12, 24
Barron, A	Prepare program materials to facilitate Babysitter and Home Alone Courses	
Barron, A	Book facilitator BS&HA courses	Completed April 11, 24
Barron, A	Create 20 Earth Day Packages for free distribution	Completed April 11, 24
Barron, A	Distribute Moose Hide Campaign materials to local business	
Barron, A	Develop program to facilitate 6 session Relaxation yoga	Completed April 10, 24
Barron, A	Prepare advertising Yoga sessions and distribute	Completed April 12, 24
Barron, A	Prepare spring clean up schedules, advertising, and coordinate with PW	Completed April 13, 24
Barron, A	Book Bike Rodeo for facilitation at Bassano School	Completed April 9, 24

2024 JUNE PROGRAMMING

BACKGROUND

With warm weather approaching, we can kick-off 2024 June Programming. Three main events occur during this time that FCSS participates in, Seniors' Week, the Small Town Smoke Down BBQ Competition, and the Bassano Pro Rodeo as summarized below.

Seniors Week is June 3-9, 2024. Last year a Seniors' Social and Information Session was provided to help aid individuals in personal goals of care planning, online safety and prevention measures in collaboration with local healthcare, policing and financial professionals. FCSS also put together an interactive activity-based afternoon that highlighted some of the recreational opportunities within Bassano.

Bassano is also excited for the third annual Small Town Smoke Down (STSD) that brings individuals of all ages together for a fun filled weekend with activities, music, and social interaction. Last year Bassano FCSS participated through collaborations with both Southern Alberta Fetal Alcohol Network and the First Nations Health Consortium, both of whom set up booths and made connections while providing preventative education. Brooks Safe Communities also provided a tent with prevention materials and has affirmed a commitment to STSD 2024.

Bassano Pro Rodeo happens on June 22nd, with a parade and pancake breakfast. Bassano FCSS has not had active participation in the last several years, however in 2023 we supported the procurement of volunteers for the Rodeo Committee.

PROGRAM OPTIONS

Seniors Week

As mentioned in the Directors Report, Bassano FCSS was asked to collaborate with Newell Adult Education and Bassano Memorial Library to provide support in the facilitation of a Digital Literacy for Seniors program that will occur on June 5th at 1:30- 3:30 at Bassano Memorial Library. Along with administrative support, FCSS volunteers could also provide subscriber support on facilitation day as some subscribers may need.

We have also arranged to have Judy Wild an Outreach Officer with the Canada Revenue Agency provide a presentation at the Pioneer Damsiters on June 5th at 7 pm. The conversation is set for 90 minutes and covers topics such as Income, Benefits, Credits, Deductions, Scams, Community Volunteer Income Tax Program (CVTIP). We will provide snacks and refreshments for this program with a budget of \$ 75.

Option 1: No Boredom Baskets

Let's combat everyday boredom with a giant basket of activity, entertainment and social opportunities. This senior's week we can share a variety of games, arts and activities that will create laughter, conversation and interaction. The FCSS Anti-Boredom basket would contain puzzles, board and card games, handheld games, puzzle books and more to keep our local seniors entertained and help promote healthy cognitive functioning. Baskets would be prepared and delivered to each the Playfair Lodge and Pioneer Damsiters.

Budget allocation for Boredom Baskets would be set at \$250.



Option 2: Movie Night

Who doesn't love a good movie? As a special treat for Senior's week FCSS could provide a free movie for seniors with all the popcorn you can handle.

Transforming the hall into a theater or bringing the theater in, participants could enjoy viewing a feel-good classic and enjoy some special treatment. Cue up a private screening of Cocoon directed by Ron Howard. This Oscar-winning fantasy in which the residents of a Florida rest home get a new lease of life when they stumble across an alien "fountain of youth" in a disused holiday home. Unknowingly, aliens have been using the swimming pool in the house to store their cocooned brethren, giving the water a powerful, rejuvenating quality.

This film will have our seniors laughing out loud. Screening would be free and include theater styled snacks and beverages.

A budget allocation of \$250 for facilitation.



Small Town Smoke Down

Option 1: FCSS Mocktails & Popcorn Stand

After the success of the Mocktail Booth provided by SEFAN last year, FCSS could utilize this opportunity to continue the program ourselves. In doing so FCSS would sell Mocktails made freshly and distribute our preventative materials accumulated to participants, engage with the public providing insights to our programming, and volunteer opportunities.

This level of programming allows our board the opportunity to make new social connections and engage with Money raised could be allocated to a charity, local group or future programming.

Option 2: FCSS Kids Que Sponsorship

The Small Town Smoke Down presents FCSS with a unique program opportunity that will help build community capacity for children in proper food handling and preparation as well as educating on nutrition through sponsorship and mentoring.

In sponsoring the Kids Que FCSS would purchase the meat and provide mentorship to participants which may bolster subscribership in event participation and provide each child with a small bag of swag. Event rules indicate that each entrant must have adult supervision yet some children who would like to participate struggle to acquire an adult supervisor. With FCSS volunteer support we may increase access through barrier reduction, encourage skill development and provide that ever important educational piece.



A program budget of \$ 300 would be allocated to this sponsorship.

Bassano Pro Rodeo

Option 1: Rodeo Parade

To demonstrate Bassano FCSS is a proactive, involved presence in our community and engage with our community the FCSS Advisory Board could participate in the Bassano Rodeo Parade by decorating a float or vehicle for inclusion in the festivities. Bassano has experienced a substantial increase of new residents; our participation will provide FCSS community exposure so residents will become familiar with FCSS.

As part of participation, we could distribute FCSS resources (Community safety net book) and candy along with information pamphlets detailing who we are and our commitment to providing preventative and social programming to our community and the County of Newell.

A program budget of \$300 would be allocated toward facilitation.

Option 2: Childrens Western Mini Games

Saddle up for some fun at the FCSS children's Mini Game Fair!

The Bassano Pro Rodeo draws in participants and spectators from all over Alberta and beyond. Over the last several years the common statement is that there is little programming available that engages children and youth at the Bassano Pro Rodeo, creating an opportunity for FCSS to provide this service. The FCSS Mini Game station could include:

1. Nerf Gun Shooting Range
2. Ring Toss
3. Bean Bag Toss
4. Pin the tail on the Horse
5. Balloon Stampede
6. Lasso Toss
7. Outhouse Relay



Children could participate in events of their choosing with small prizes available to be won. This would be accessible during a set timeframe during the afternoon, for example 1-3pm, this will allow volunteers ample opportunity to partake in the Rodeo as well.

A program budget of \$ 300 would be allocated toward facilitation.

Option #3

Forgo planning to participate in Rodeo related programming. In all scenarios, administratively, we will be supporting the rodeo by lining up volunteers similar to 2023.

CLARIFICATIONS/CONSIDERATIONS

June is a busy programming month in Bassano with two large community events. With the influx of new residents it is in our interest to ensure we have representation at these functions to help spread awareness of FCSS , who we are and what our commitment to our community encompasses. By increasing our exposure and community awareness of our programming priorities we can evoke interest in the community to our programs and available services.

FCSS has acquired materials that will aid in delivery of the Childrens Western Mini Games at the Bassano Pro Rodeo reducing costs.

Prepared by: Amanda Barron, FCSS Director

Reviewed by: Amanda Davis, CAO

P-FCSS014 FCSS PROGRAM SUBSIDY POLICY

BACKGROUND

At the April 8, 2024 FCSS Advisory Board meeting members expressed an interest in providing an FCSS program subsidy to remove financial barriers and increase accessibility. The subsidy was discussed on a program-to-program basis for FCSS preventative education and programs. A subsidy policy can be developed that helps manage risk, creates equity, and supports inclusion. To get there, further discussion is required by the board to ensure the policy framework is a fair and equitable subsidization, that it can be managed with the FCSS budget, and is meeting a defined need in the community.

A draft policy was developed to guide this discussion. It may take a few meetings to get this right and will be time well spent on working out the details.

POLICY OVERVIEW

Bassano FCSS will allocate funds to the Program Subsidy, to be determined annually as part of the budgetary process to provide program subsidization to residents of Bassano and the Brooks Newell Region. Applicants will receive subsidization providing the applicants income falls below the current Government of Canada's Low Income Cut Off or Alberta Seniors Benefits eligibility income threshold. Individuals may apply for the subsidy on a program-to-program basis, the Director will ensure those meeting the criteria will receive program subsidy until allocated funds have been dispersed. Access the Program Subsidy is on a first come first served basis until annual allotment has been dispersed. Individuals may reapply for subsidization to participate in additional programs.

DISCUSSION

1. What is our motivation for creating a program subsidy, and how will it impact our programming?
2. How have we determined the need for a structured subscriber fee subsidization and what evidence supports this determination?
3. What would be a reasonable budget allocation toward program subsidy? What does that look like?
4. Would the Advisory Board like to see a tiered subsidy based upon demographics, as example participant age range or provide a "blanket" subsidy such as percentage value? What does that look like?
5. Is the Advisory Board favorable to opening subsidization to our county subscribers? What does that look like?
6. Would FCSS offer program subsidization for more than one program annually per participant?

7. The attached draft policy was developed for subscribers who's income falls below the current government of Canada's Low Income thresholds. Does the Board feel this is an adequate method of determining need for applicants applying for subsidy?
8. Does the board feel offering a subsidization will positively impact our community? In what ways?

CLARIFICATIONS/CONSIDERATIONS

None

Prepared by: Amanda Barron, FCSS Director

Reviewed by: Amanda Davis, CAO

Policy Title	Family and Community Services Advisory Board – Program Subsidy Policy
Authority	FCSS Director
Approved (Dates/Motion #)	
Policy Number	P-FCSS014
Review	To be reviewed annually at AGM
Reviewed by	FCSS Advisory Board

Policy Statement

The FCSS Advisory Board is responsible to develop, maintain, and provide preventative based social programs and support services in Bassano pursuant to the Family and Community Support Services Act, the Family and Community Support Services Regulation, and the Town's strategic plan.

Purpose Statement

To provide low-income individuals/families with the opportunity to receive program subsidization allowing cost reduction to FCSS facilitated social and educational programs and increasing accessibility through barrier reduction.

Definitions

Chief Administrative Officer (CAO) – means the administrative head of the municipality.

Council – means the elected body of the Town.

Director – means the FCSS Director, an employee of the Town, that is dedicated to the FCSS Advisory Board managing social programs and services.

Bassano FCSS – means Family and Community Support Services.

FCSS Advisory Board – a volunteer advisory board of directors appointed by council with the responsibility of leading and managing social programming in the Town.

Town – means the incorporated municipality of Bassano.

Participant – means the person registering for a program.

Subsidy – money given to aid in cost reduction.

Low Income Cut Off (LICO) – represents the poverty line as set by Statistics Canada, updated yearly based on the inflation rate.

Responsibility

It is the responsibility of the Director to ensure this policy is implemented.

Process

The FCSS Advisory Board shall allocate funds to the Program Subsidy, to be determined annually as part of the budgetary process. Access the Program Subsidy is based on a first come first served basis until annual allotment has been dispersed.

1. Individuals wishing to participate in the program, must submit an application (Schedule A) to the Town.
2. The form will be reviewed by the FCSS Director for eligibility.
3. Upon approval participants shall be required to remit remaining program fee before participation.

Guidelines

1. These guidelines set out the minimum requirements for a resident to be accepted into the Program Subsidy. To be eligible for subsidy, applicant's income must fall below the Government of Canada's Low-Income Cut-Off or Alberta Seniors Benefits eligibility income threshold.

Size of Household	Total Income of All Adults (Line 150)
1	\$28,217
2	\$35,128
3	\$43,187
4	\$52,434
5	\$59,470
6	\$67,073
7 or more	\$74,675
Size of Household	Total Income of All Seniors (Line 150)
Senior (65 years or older) - Single	\$31,080
Senior (65 years or older) - Couple	\$50,720

2. Applicants must provide the following information:
 - a. Confirm that they are a resident of the Town or the Brooks Newell Region.

- b. Current proof of their Canada Revenue Agency Notice of Assessment or Reassessment for each household member over the age of 18 – Total income is shown on line 150.
3. If accepted into the program applicants will receive a non-cash subsidy applied to a program registration fee. The applicant is responsible to pay the remainder of the registration fee before participation in the program.
4. Program Subsidy shall be applied solely to the requested program and does not carry forward to future FCSS programming.

Policy Reference

1. P-FCSS006 Financial Planning Policy
2. P-FCSS007 Programming Policy

Attachments

1. Schedule A - Bassano FCSS Program Subsidy Application

END OF POLICY

Bassano FCSS Program Subsidy Application

The FCSS Program Subsidy was developed to help low-income individuals and families access Bassano FCSS programs requiring registration fees.

This program is first come, first serve as funding is limited. To participate in the program, complete the form below.

CONTACT INFORMATION

Applicant Contact Information	First Name*	Middle Initial	Last Name*
	Preferred Name (if different from the one above)		Date of Birth* (YYYY-MM-DD)
Alternate Contact Information	First Name*	Middle Initial	Last Name*
	Preferred Name (if different from the one above)		Date of Birth* (YYYY-MM-DD)
Residential Address	Address* (Unit #, Street #, Street Name, City)		Postal Code*
Mailing Address	Address* (Unit #, Street #, Street Name, City)		Postal Code*
Email Address		Phone Number	Alternate Phone Number
Program Requested for Subsidy			

PROGRAM INFORMATION:

Adults – List all adults living in the family household. Attach a copy of the Canada Revenue Agency Notice of Assessment or Reassessment for each adult family member.

Last Name	First Name	Relationship	Birth Date YYYY-MM-DD	Total Annual Income before Tax (Line 150 from Revenue Canada's Notice of Assessment)	Request Subsidy	
					Yes	No
					Yes	No
		Grand Total Annual Income				

FEE ASSISTANCE PROGRAM REQUIREMENTS AND PROGRAM TERMS:

1. The FCSS Program Subsidy is first come first serve and will be closed when available funds have been allocated.
2. Participants must be a resident of the Town of Bassano or County of Newell.
3. The total annual household income falls below the Government of Canada’s Low Income Cut Off and Alberta Seniors Benefit eligibility. See income thresholds below.

Size of Household	Total Income of All Adults (Line 150)
1	\$28,217
2	\$35,128
3	\$43,187
4	\$52,434
5	\$59,470
6	\$67,073
7 or more	\$74,675
Size of Household	Total Income of All Seniors (Line 150)
Senior (65 years or older) – Single	\$31,080
Senior (65 years or older) - Couple	\$50,720

The applicant must provide their Canada Revenue Agency Notice of Assessment or Reassessment for each household member over the age of 18 – Total income is shown on line 150.

OR

Alberta Works/Income Support or Assured Income for the Severely Handicapped (AISH)
Health Benefits Card Number

4. The subsidy does not carry forward to future FCSS programs. Applicants must reapply on a program-to-program basis.

I, _____ acknowledge that I have read and understand the program subsidy requirements and program terms above.

Signature of applicant

Date

FOR OFFICE USE ONLY

Confirm Total Annual Income (Income falls below the Government of Canada's Low Income Cut-Off income threshold)

Yes No

OR

Alberta Works/Income Support or Assured Income for the Severely Handicapped (AISH) Health Benefits Card Number

Name	Age	Subsidy Amount
Total Subsidy Amount		

Approval for the total subsidy amount: Yes No

Program Name _____

Director Authorization

Date

WOMENS WELLNESS 2025

BACKGROUND

Bassano FCSS has provided a Women's Wellness Conference bi-annually for many years with the purpose of bring women together in a social experience to help uplift, empower, and unite women. We hope to provide an experience for individuals they may find a resonating take away from, whether it be personal growth, a new friend, or expansion in an area of knowledge.

In 2023 we approached our Women's Wellness event with a focus of creating a personal space for nurturing whole body wellness through highlighting the faucets of wellness and making small impactful practices to contribute to personal wellness. Bloom Baby Bloom was a fresh approach to the event as we took on planning, preparation, and facilitation on our own as the FCSS Advisory Board with the addition of the meal preparation, service and the majority of clean up. In 2023 we ran a successful event that hosted 90 ladies from all over Newell and Wheatland Counties, Bloom Baby Bloom was a cost recovery event.

The purpose of this Open Discussion is to open dialogue and brainstorm our ideas toward the facilitation of Women's Wellness 2025. Before discussing program development, it is necessary to hold a round table to identify strength areas and those we wish to improve for the upcoming 2025 event. Please see the attached debrief to refresh us.

EVENT DEBRIEF: KEY POINTS

- Well organized
- Liked having teens to help however require fewer.
- FCSS board enjoyed preparing the meal ourselves, team building.
- 87 tickets sold, 35 surveys returned.
- Worked well as a team.
- Not fundraising did not take away from our event, happy to not have to seek donations.
- Lower centerpieces to limit disrupted view.
- Allow for better flow of traffic, congested by the coffee and registration.
- Italian Sodas were loved, no mention of missing alcohol option.
- Dessert at lunch may be useful.
- People need to purchase entire table to have preferred seating.
- Doors open at 9am if no auction items.
- Different way to approach and engage speakers for hiring.

FOCUS AREAS

1. Event Theme: Thoughts and or ideas?

2. Demographic trends: what is our current demographic?
3. Ticket pricing: current rate is \$50 per person; do we need to readdress ticket cost?
4. Budget allocation: \$5000 allocated bi-annually for event
5. Event EMCEE: would anyone like this honor, could potentially have a duo.
6. Event Décor: FCSS has a mix of décor in storage available to use.
7. Meal: Would FCSS prefer to prepare the meal again this year and provide service?
8. Speaker: Does anyone have any suggestions as to speaker or topic preferences?
9. Entertainment: What feeling would we like attendees to leave with? Our entertainment should reinforce the speaking notes and the energy we hope to create.
10. Sponsorship: How will seeking sponsorship enhance our event and do we feel it necessary to seek sponsorship?
11. Door Prizes/ Generators: In 2023 we had 50/50 sales only; would we like to pursue additional money generators or provide door prizes in 2025?
12. Event Timeline: typically, the event runs from 9am until 4 pm, is this format still acceptable?

PROGRAM IDEAS

Speaker

Elizabeth “Liz” Ly – Power of Humanity Consulting

Elizabeth Ly is the Founder and Director of Power of Humanity Consulting Inc. For the past 20 years she has specialized in Diversity, Inclusion and Hate/Bias. Prior to launching her own consulting business, Elizabeth worked in law enforcement, criminal justice education and was the lead diversity and inclusion facilitator with the Calgary Police Service. She has developed, coordinated, and facilitated award-winning, internationally recognized programs for schools and communities that address the issues surrounding hate, bias and its impact.

Described as energy in motion, Elizabeth is not only a dynamic facilitator, and speaker but a true ally to all. Liz has recently expanded and has taken on another role as the Education Coordinator with the Alberta Elder Abuse Awareness Council utilizing her passion for education and advocacy. Liz is also an advocate of personal safety, providing personal self-defense training and supporting individuals facing domestic violence toward health and healing.

Elizabeth has a degree from Mount Saint Vincent University and has continued to gain expertise in her field, graduating from programs at Mount Royal University, and the National Multicultural Institute in the USA.



Does the board have any speaker recommendations or suggestions?

Theme

- “Empower”
- “Confident by Design”
- Women’s Wellness 2025 - Refresh your Body and Mind

Entertainment

Fashion Show

There are a number of ladies fashion shops spanning the prairies that contain a wide variety of clothing and décor. Bassano FCSS could engage with small businesses to collaborate on presenting a fashion show with pop-up shops for the afternoon portion of the event.

Potential collaborators could include:

- G&T's Country Cupboard - Brooks
- Pink Porcupine - Brooks
- Wanderlust - Drumheller
- 42nd Street - Brooks
- Work and Play - Brooks
- Thelma and Thistle - Okotoks or Lethbridge
- White Bull - High River

As part of the fashion show it may be possible to acquire community based "models" to hit the runway if permissible with our collaborators bringing the fashion. We could also see if each would donate a small item for a door prize or inclusion into a swag bag for a VIP table.

Meal

After the success of our last Women's Wellness meal preparation and delivery, it is favorable for the Advisory Board to take this on ourselves once again. Catering costs are quite high in our area, therefore we should explore possible menu options that will allow us quality offerings at a suitable price point.

Potential options include:

- "Greek" - Pork Loins roasted with Garlic, Lemon and Herbs served with a Lemon Dill Rice and Greek Salad
- "Italian" - Lasagna - Beef and Marinara served with Ceaser Salad and Garlic Toast
- Bassano Special - Barbequed Beef served with Roasted Root Vegetables, Buns and a deliciously creamy Coleslaw.

CLARIFICATIONS/CONSIDERATIONS

None

Prepared by: Amanda Barron, FCSS Director

Reviewed by: Amanda Davis, CAO