



MINUTES OF THE REGULAR BASSANO FCSS ADVISORY BOARD MEETING HELD ON FEBRUARY 8<sup>TH</sup>, 2022

ADVISORY BOARD MEMBERS

- Juanita Pierson
- Christine Petkau
- Tammie Hauck
- Sandra Mitchell
- Alice Slomp
- Evelyn Jensen
- Heather Basarab, in @ 5:35 PM

ADMINISTRATION

- Victoria Muhlbeier, Director

1. CALL TO ORDER

Chair Tammie Hauck called the meeting to order at 3:57 p.m.

2. ATTENDANCE AND REGRETS

- No regrets.

3. ADOPTION OF AGENDA

FCSS16/2022 Moved by **Christine Petkau** that the February 8<sup>th</sup>, 2022 agenda is approved as presented.

CARRIED

4. MINUTES OF JANUARY 17<sup>TH</sup>, 2022

FCSS17/2022 Moved by **Sandra Mitchell** to approve the minutes of the January 17<sup>th</sup>, 2022 FCSS Advisory Board meeting as presented.

CARRIED

5. FINANCIAL SUMMARY

5.1. None for current.

6. DIRECTOR’S REPORT

A director’s report for the period ending January 31, 2022 was presented. The FCSS Board reviewed the Top-Up Funding Letter from Bassano Town Council.

FCSS18/2022 Moved by **Evelyn Jensen** that the director’s report for the period ending January 31<sup>st</sup>, 2021 is approved as presented and discussed as attached to and forming part of these minutes.

CARRIED

**FCSS19/2022** Moved by **Tammie Hauck** that the Top-Up Funding Request Letter is tabled for signing until the March 2022 FCSS Meeting, to gain further clarification around the reporting requirements outlined in the agreement.

CARRIED

7. **CAO REPORT**

7.1. None for current.

8. **UNFINISHED BUSINESS**

8.1. None for Current

9. **NEW BUSINESS**

9.1 **Request for Decision – Volunteer Appreciation**

A request for decision outlining potential programming for National Volunteer Week was reviewed.

**FCSS20/2022** Moved by **Sandra Mitchell** that the FCSS Board plans a socially distant volunteer appreciation event with no gathering. It is proposed that FCSS host online nominations with prizes including pie from the Roadside Grill and a meal at a local restaurant.

CARRIED

9.2 **Policy Amendment – Board Application Policy**

A request for decision outlining requested changes to the FCSS Board Application Policy were presented. The changes allow for new members to gain a better understanding of the time commitment required to become a FCSS Board Member.

**FCSS21/2022** Moved by **Alice Slomp** that the Family and Community Support Services Advisory Board Policy P-FCSS005 – New Member Application Policy is approved as presented.

CARRIED

9.3 **Request for Decision – Community Fund**

A request for decision outlining a new program, proposed by the FCSS Board, to support low-income community members with basic needs.

**FCS022/2022** Moved by **Juanita Pierson** the FCSS Board of Directors would like to move forward with implementing a Community Fund in Bassano, acting as a central point for local donors to contribute money for those in need locally. The FCSS Community Fund will be distributed at the discretion of the FCSS Community Fund Committee. The FCSS Board will host an event in May, during Mental Health Week, and funds raised from the event will be used to start the Community Fund.

CARRIED



**10. CORRESPONDENCE**

10.1. None for Current.

**11. MEETING ADJOURNED**

FCSS023/2022 Moved by **Tammie Hauck** for adjournment of the regular meeting at 5:12 p.m.

CARRIED

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Chair Signature

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Director Signature

Unapproved