Town of BASSANO

MINUTES OF THE **REGULAR MEETING** OF THE TOWN OF BASSANO HELD IN PERSON ON **NOVEMEBR 14, 2022** IN THE COUNCIL CHAMBERS.

ELECTED OFFICIALS

MAYOR	Irvin Morey
DEPUTY MAYOR	John Slomp
COUNCILLORS	Kevin Jones
	Sydney Miller
	Mike Wetzstein
STAFF	Amanda Davis, Chief Administrative Officer
	Amanda Barron, Bassano FCSS Director
	Sydney Smith, Recreation & Community Services Liaison
DELEGATES/PUBLIC	Cpl. Clayton Mamchur, Bassano RCMP
	Cody Webster, Fortis Alberta
	Tammie Hauck, Bassano FCSS Chair
	Grant McCargar, Resident
	Randy Bachmeier, Resident

1. CALL TO ORDER

Mayor Morey called the meeting to order at 6:00 p.m.

2. EXCUSED FROM MEETING

- Mike Wetzstein

3. ADOPTION OF AGENDA

TOB209/22 Moved by **DEPUTY MAYOR SLOMP** that the agenda is approved as amended.

CARRIED

4. ADOPTION OF MINUTES

4.1 Adoption of minutes from the organizational meeting of October 11, 2022

TOB210/22 Moved by **COUNCILLOR JONES** that council approves the minutes of the organizational meeting held on October 11, 2022 as presented.

CARRIED

4.2 Adoption of minutes from the regular meeting of October 11, 2022

TOB211/22 Moved by **COUNCILLOR MILLER** that council approves the minutes of the regular meeting held on October 11, 2022 as presented.

CARRIED

5. DELEGATIONS

5.1 Bassano RCMP, Cpl. Clayton Mamchur - Introduction

Mayor 12/12/22 CAO 12/12/22

Cpl. Mamchur entered the meeting at 6:00 p.m.

Introductions were facilitated to welcome the new Bassano RCMP detachment commander Cpl. Mamchur. A Q&A session ensued after a service report update.

Cpl. Mamchur departed at 6:10 p.m.

5.2 Fortis Alberta, Cody Webster, Stakeholder Relations Manager

Webster entered the meeting at 6:10 p.m.

Councillor Wetzstein entered the meeting at 6:14 p.m.

Webster gave a presentation on franchise fees. A Q&A session ensued.

Webster departed at 6:35 p.m.

5.3 Bassano FCSS – Tammie Hauck & Amanda Barron

Hauck and Barron entered the meeting at 6:35 p.m.

Hauck and Barron gave a presentation on year-to-date outcomes for social services in Bassano. A Q&A session ensued.

Hauck and Barron departed at 6:47 p.m.

5.4 Recreation & Community Services Liaison, Sydney Smith

Smith entered the meeting at 8:30 p.m.

Smith presented new business item 7.1.

Smith departed at 9:00 p.m.

6. UNFINISHED BUSINESS

6.1 Council Department – 2023-2025 Budget – Proposed/Projected

TOB212/22 Moved by **MAYOR MOREY** first, that council approves the 2023 council department budget and 2024-2025 projections as presented. Second, that council approves the amended Councillor Honorarium, Benefits and Expense Policy P-TOB11/001-21. The policy shall be retroactive to January 1, 2022.

CARRIED

6.2 Offer to Purchase – 413 – 2nd Avenue (former Stiles building)

TOB213/22 Moved by **COUNCILLOR MILLER** that council accepts the offer to purchase from Milos Jersak for Plan 3872T, Block 3, Lot 4 (413 – 2nd Avenue) at the list price of $7,000 and relaxes the development condition to complete building renovations within 24-months of purchase. The Town shall grant the requested 36-month timeline to complete main floor interior upgrades and exterior renovations. Exterior renovations must include upgrades to window trim and the exterior façade to promote main street viability within 24-months from the date of purchase. Administration shall process the transaction in accordance with Town policies.

CARRIED

Mayor 12/12/22

CAO 12/12/22

6.3 Tax Recovery Action – Land Not Sold

TOB214/22 Moved by **COUNCILLOR WETZSTEIN** that the Town takes title to the three unsold properties and engages in a contract with Royal LePage, Jolene Ledene Reimer to market Rolls 133000 and 224000 as follows:

1. Roll 133000 (Plan 3154AC; Block 22; Lot 1) with a list price of $63,000
2. Roll 224000 (Plan 3158AB; Block 15; Lot 15) with a list price of $37,000
3. Roll 242000 (Plan 3782T; Block 3; Lot 4) with a list price of $30,000

After accessing the properties, the list price may be adjusted to represent fair market value.

CARRIED

6.4 Offer to Purchase – 415 – 2 Avenue

TOB215/22 Moved by **COUNCILLOR JONES** that accepts the offer to purchase from Milos Jersak for Plan 3872T, Block 3, East ½ Lot 4 (415 – 2nd Avenue) for $28,000 in accordance with section 425(1)a of the *Municipal Government Act*. As a condition of the sale, the purchaser must complete exterior renovations to include upgrades to window trim and the exterior facade to promote main street viability within 24-months from the date of purchase. Administration shall process the transaction in accordance with Town policies.

CARRIED

6.5 Public Lands Watering Schedule Policy P-TOB41/001-22 – Review

TOB216/22 Moved by **MAYOR MOREY** to recess the meeting at 7:11 p.m.

CARRIED

TOB217/22 Moved by **COUNCILLOR JONES** to reconvene the meeting at 7:14 p.m.

CARRIED

An open discussion was held pursuant to policy P-TOB41/001-22 requirements.

6.6 Municipal Logo Modernization

An open discussion was held regarding renderings of the municipal logo modernization project.

6.7 Disc Golf Course Maintenance Policy P-TOB72/003-22 – Proposed

TOB218/22 Moved by **MAYOR MOREY** that the Town supports the Disc Golf project and actions of the Bassano Memorial Library. The Town will contribute up to $2,000 towards the development and installation of main sign for the disc golf course in 2022.

CARRIED

TOB219/22 Moved by **COUNCILLOR WETZSTEIN** that council approves Disc Golf Couse Maintenance Policy P-TOB72/003-22 as presented.

CARRIED

6.8 Bylaw Enforcement Department – 2023-2025 Budget – Proposed/Proposed

Council reviewed the 2023-2025 bylaw enforcement department budgets. Discussion ensued.

Mayor
12/12/22

CAO
12/12/22

7. NEW BUSINESS

The agenda was rearranged to accommodate delegation 5.4.

7.2 Recreation Funding Committee – 2023 Allocation

TOB220/22 Moved by **COUNCILLOR WETZSTEIN** that council approves the 2023 Recreation Funding Committee allocation of $54,000, an increase of 8 percent, split equally between partners.

CARRIED

7.3 FCSS Department - 2023-2025 Budget – Proposed/Projected

TOB221/22 Moved by **COUNCILLOR MILLER** that council approves the 2023 FCSS department budget and 2024-2025 projections as recommended by the FCSS Advisory Board as presented.

CARRIED

7.4 Cemetery Department 2023-2025 Budget – Proposed/Projected

Council reviewed the 2023-2025 cemetery department budgets. Discussion ensued.

7.5 2023 Fortis Alberta Franchise Fee

TOB222/22 Moved by **DEPUTY MAYOR SLOMP** that the Town of Bassano maintains the Fortis Alberta Electrical Distribution Franchise Fee at 14.40% in 2023.

CARRIED

7.6 Fire Response and Billing Practices

TOB223/22 Moved by **DEPUTY MAYOR SLOMP** that the Town expresses an interest in working with regional partners to assess a uniform fire response and billing practice.

CARRIED

TOB224/22 Moved by **MAYOR MOREY** to recess the meeting at 8:24 p.m.

CARRIED

TOB225/22 Moved by **COUNCILLOR JONES** to reconvene the meeting at 8:30 p.m.

CARRIED

7.1 Bassano Outdoor Pool – Operations Plan with 2023-2025 Budget – Proposed/Projected

TOB226/22 Moved by **COUNCILLOR WETZSTEIN** that council approves the Bassano Outdoor Pool Operations Plan Policy P-TOB72a-001/22 as amended.

CARRIED

7.7 Recreation & Leisure Master Plan – Indoor Walking Area – Community Hall

TOB227/22 Moved by **MAYOR MOREY** directing administration to develop a plan to offer unstructured indoor walking at the Community Hall to support health and wellness opportunities during winter months in Bassano. When developing the plan, to investigate an expansion to the Thrive membership to promote both facilities.

CARRIED

Mayor
12/12/22

CAO
12/12/22

7.8 Bulk Water Loading Station Upgrade

TOB228/22 Moved by **COUNCILLOR WETZSTEIN** that council directs administration to proceed with an upgrade to the bulk water loading system at the water treatment plant to increase output capacity to $2m^3$/minute pursuant to the plan provided by MPE Engineering on October 14, 2022, to a maximum of $35,000. The upgrade shall be funded under the water department's general maintenance budget in 2022.

CARRIED

8. BOARD AND COMMITTEE REPORTS

8.1 – 8.6 Written board and committee reports were presented and discussed.

TOB229/22 Moved by **COUNCILLOR JONES** to accept the Board and Committee reports as attached to and forming parts of these minutes.

CARRIED

9. CAO REPORTS

9.1 Operations Report

A written CAO report was provided for the period ending November 9, 2022.

TOB230/22 Moved by **COUNCILLOR WETZSTEIN** that council appoints Nick Baer as a member on the Bassano Volunteer Fire Department as recommended by Fire Chief Cochrane. The appointment shall take effect immediately.

CARRIED

9.2 Financial Statements

A financial statement for the month ending September 30, 2022 was presented.

9.3 Cheque Listings

A cheque listing for the month ending September 30, 2022 was presented.

9.4 FCSS Report

An FCSS Director's report for the month ending October 31, 2022 was presented.

9.5 CPO Report

A CPO report for the month ending October 31, 2022 was presented.

9.6 RCMP Report

None

TOB231/22 Moved by **COUNCILLOR MILLER** that the CAO report for the period ending November 9, 2022 is approved as presented and discussed as attached to and forming parts of these minutes.

CARRIED

10. CORRESPONDENCE

10.1 Oldman River Regional Services Commission minutes of June 2, 2022 were reviewed.

10.2 Oldman River Regional Services Commission minutes of July 14, 2022 were reviewed.

Mayor
12/12/22

CAO
12/12/22

10.3 Newell Regional Solid Waste Management Authority (NRSWMA) provided notification that it will no longer accept agricultural chemical jugs at transfer sites, effective January 1, 2023.

10.4 The Early Childhood Coalition sought a proclamation request that the Town of Bassano names November 20, 2022 as National Day of the Child.

TOB232/22 Moved by **COUNCILLOR WETZSTEIN** that council proclaims November 20, 2022 as National Day of the Child in Bassano.

CARRIED

10.5 Shortgrass Library System minutes of August 17, 2022 were reviewed.

10.6 Shortgrass Library System minutes of September 14, 2022 were reviewed.

10.7 Joint Shared Services meeting nots of October 11, 2022 were reviewed.

10.8 Newell Regional Services Commission's 2021 Annual Report was reviewed.

10.9 The organizers of Bassano Christmas in the Campground sought permission for the use of the facility and a power donation to facilitate the event in 2022.

TOB233/22 Moved by **COUNCILLOR WETZSTEIN** that council supports the 2022 Bassano Christmas in the Campground event with usage between November 15, 2022 and January 8, 2023. The Town will provide power between November 30, 2022 and January 2, 2023.

CARRIED

10.10 NRSWMA minutes of October 27, 2022 were reviewed.

10.11 Newell Housing Foundation minutes of October 4, 2022 were reviewed.

10.12 Newell Housing Foundation provided the 2023 price list for the meals on wheels service.

10.13 Alberta Municipal Affairs provided a letter regarding their efforts to promote capacity building at the local level.

10.14 A Municipal Planning Commission member-at-large application was received from Dale Luchuck.

TOB234/22 Moved by **MAYOR MOREY** that council appoints Dale Luchuck as the member-at-large on the Municipal Planning Commission for a one-year term effective immediately.

CARRIED

TOB235/22 Moved by **COUNCILLOR MILLER** to accept the correspondence and to file the items as information.

CARRIED

TOB236/22 Moved by **DEPUTY MAYOR SLOMP** to recess the meeting at 9:36 p.m.

CARRIED

TOB237/22 Moved by **DEPUTY MAYOR SLOMP** to reconvene the meeting at 9:38 p.m.

CARRIED

11. CLOSED SESSION

TOB238/22 Moved by **MAYOR MOREY** to enter a closed session at 9:38 p.m. to discuss land and legal matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except Town Council and CAO Davis.

CARRIED

Mayor
12/12/22

CAO
12/12/22

TOB239/22 Moved by **COUNCILLOR MILLER** to revert to a regular meeting at 9:44 p.m.

CARRIED

TOB240/22 Moved by **COUNCILLOR WETZSTEIN** to accept the update pertaining to Schaffer v. Bassano file (Plan 941 0672; Block 1; Lot 13) as discussed related to the risk mitigation plan in accordance with discussions from the closed session on October 11, 2022.

CARRIED

12. ROUND TABLE

Round table discussion ensued.

13. ADJOURNMENT

TOB241/22 Moved by **MAYOR MOREY** for adjournment of the regular council meeting of November 14, 2022 meeting at 9:45 p.m.

CARRIED

Mayor

Chief Administrative Officer

Mayor
12/12/22

CAO
12/12/22