

# FCSS AGM Agenda

January 19<sup>th</sup>, 2023 at 3:30 p.m.

Town Office Council Chambers 502 -2<sup>nd</sup> Avenue



## VISION

Bassano FCSS is a strong partner in a healthy community.

## Mission

Bassano FCSS works to build a strong community through locally driven proactive partnerships and preventative programming.

### 1. **Call to Order**

2. **Elections** (Procedural Bylaw#913/21 10.1 states The Chair and Vice-Chair shall be elected by the Board Members attending at the Annual General Meeting in January each year and may be re-elected for successive terms.)

#### **2.1 Nomination and election of Chair**

#### **2.2 Nomination and election of Vice Chair**

### 3. **Policy Review**

3.1 P-FCSS001 Board Member Orientation Policy

3.2 P-FCSS002 Code of Conduct Policy

3.3 P-FCSS003 Human Resources - Director Appointment and Evaluation

3.4 P-FCSS004 Board Meeting Policy

4. **Personnel Committee Appointment** (P-FCSS003- HR Director Appointment and Evaluation states The FCSS Personnel Committee shall be appointed each year at the Annual General Meeting and shall consist of a minimum of two (2) and a maximum of three (3) FCSS Advisory Board members.)

5. **Regular Board Meeting Dates** (P-FCSS004 – Board Meeting Policy. FCSS Advisory Board will hold regular meetings the second Monday of each month...)

### 6. **Adjournment**

*Please join us for the FCSS Board Meeting immediately to follow.*



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**MINUTES OF THE ANNUAL GENERAL BASSANO FCSS ADVISORY BOARD MEETING HELD ON  
January 19, 2023**

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**ADVISORY BOARD MEMBERS**

- Tammie Hauck
- Kevin Jones
- Christine Petkau
- Alice Slomp
- Evelyn Jensen
- Sandra Mitchell
- Heather Basarab

**ADMINISTRATION**

- Amanda Davis, CAO
- Amanda Barron, FCSS Director

**PUBLIC**

- Kacia Reid

**1. CALL TO ORDER**

FCSS Director Barron called the meeting to order at 3:35 p.m.

**2. ELECTIONS**

**2.1 Nomination and Election of Chair**

FCSS Director Barron opened the floor for nominations for the position of Chair.

**MEMBER PETKAU** nominated Tammie Hauck for the position of Chair.

Since there were no other nominations on the floor **MEMBER HAUCK** called for nominations to cease.

FCSS Director Barron declared as Tammie Hauck as Chair for a one-year period commencing January 19, 2023. Hauck accepted.

Chair Hauck resumed the meeting.

**2.2 Nomination and Election of Vice Chair**

**CHAIR HAUCK** opened the floor for nominations for the position of Vice Chair.

**MEMBER PETKAU** nominated Heather Basarab for the position of Vice Chair.

Handwritten initials: AH and AB



Since there were no other nominations on the floor **CHAIR HAUCK** called for nominations to cease.

Chair Hauck declared Heather Basarab as Vice Chair for a one-year period commencing January 19, 2023. Basarab accepted.

**3. POLICY REVIEW**

**3.1 P-FCSS001 Board Member Orientation Policy**

Policy P-FCSS001 was reviewed.

**3.2 P-FCSS002 Code of Conduct Policy**

Policy P-FCSS002 was reviewed.

**3.3 P-FCSS003 Human Resources - Director Appointment and Evaluation**

Policy P-FCSS003 was reviewed.

**3.4 P-FCSS004 Board Meeting Policy**

Policy P-FCSS004 was reviewed.

**4. PERSONNEL COMMITTEE APPOINTMENT**

**FCSS01/2023** Moved by **CHAIR HAUCK** that the FCSS Advisory Board appoints Tammie Hauck, Sandra Mitchell, and Alice Slomp as members of the Personnel Committee for a one-year term effective January 19, 2023.

**CARRIED**

**5. REGULAR BOARD MEETING DATES**

**FCSS02/2023** Moved by **CHAIR HAUCK** that Advisory Board Meetings remain the first Monday at 3:30 p.m. monthly, in the event of Statutory Holiday it will be moved to the next business day.

**CARRIED**

**6. MEETING ADJOURNED**

**FCSS03/2023** Moved by **CHAIR HAUCK** for adjournment of the annual general meeting at 4:02 p.m.

**CARRIED**

*CH*  
*AB*



**FCSS Annual General Meeting Minutes  
January 19, 2023**

*[Handwritten signature]*

Chair Signature

*Amanda Bauow*

Director Signature

*AB*