



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO  
HELD IN PERSON ON JANUARY 23, 2023 IN THE COUNCIL CHAMBERS.**

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**ELECTED OFFICIALS**

MAYOR Irvin Morey  
DEPUTY MAYOR John Slomp  
COUNCILLORS Kevin Jones  
Sydney Miller  
Mike Wetzstein

STAFF Amanda Davis, Chief Administrative Officer

DELEGATES/PUBLIC Grant McCargar, Resident (virtual)  
Randy Bachmeier, Resident  
Sandra Stanway, Brooks Bulletin (virtual)

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**1. CALL TO ORDER**

Mayor Morey called the meeting to order at 6:18 p.m.

**2. EXCUSED FROM MEETING**

- Sydney Miller

**3. ADOPTION OF AGENDA**

**TOB02/23** Moved by **COUNCILLOR JONES** that the agenda is approved with the following additions: Unfinished Business 6.5 – Land Use Bylaw Amendment 929/22 and New Business 7.1 – Municipal Property Listing – Contract Renewal.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of December 12, 2022**

**TOB03/23** Moved by **COUNCILLOR WETZSTEIN** that council approves the minutes of the regular meeting held on December 12, 2022 with the amendment of the delegates spelling, McCarger to McCargar.

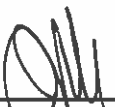
**CARRIED**


**5. DELEGATIONS**

- None

**6. UNFINISHED BUSINESS**

**6.1 Fire Services and Billing Practices**

  
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CAO  
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**TOB04/23** Moved by **COUNCILLOR WETZSTEIN** that council directs administration to prepare a bylaw that addresses billing practices for fire services to align with a regional uniformed approach. Fire service rates will be established by Alberta Transportation, and the County of Newell bylaw 2042-22 and will come into effect as of January 1, 2023. With this process, Bassano is favorable to joint messaging with the County taking lead. Administration shall work with regional partners to develop a process for uniform billing with recommendations to respective councils.

**CARRIED**

**6.2 2023 Utility Rates Bylaw 930/23 – Proposed**

**TOB05/23** Moved by **DEPUTY MAYOR SLOMP** that council gives first reading to the 2023 Utility Rates Bylaw 930/23 as presented.

**CARRIED**

**TOB06/23** Moved by **COUNCILLOR WETZSTEIN** that council gives second reading to the 2023 Utility Rates Bylaw 930/23.

**CARRIED**

**TOB07/23** Moved by **DEPUTY MAYOR SLOMP** that council has third reading to the 2023 Utility Rates Bylaw 930/23.

**CARRIED UNANIMOUSLY**

**TOB08/23** Moved by **COUNCILLOR JONES** that council gives third and final reading to the 2023 Utility Rates Bylaw 930/23.

**CARRIED**

**6.3 EcoBrooks Committee Membership**

**TOB09/23** Moved by **COUNCILLOR WETZSTEIN** that council withdraws their interest to formally appoint a member to sit on the EcoBrooks Committee as it was not deemed as a regional initiative with member municipalities from Joint Shared Services. The Town is favorable to support the EcoBrooks Committee at an arm's length.


**CARRIED**


**6.4 Off-leash Dog Park**

**TOB10/23** Moved by **DEPUTY MAYOR SLOMP** directing administration to prepare a Terms of Reference to establish a volunteer working group to investigate the feasibility of an off-leash dog park in Bassano with the understanding that administration will be unable to diligently engage in the project until April/May 2023. The Town proposes two possible locations that may be suitable, 514 – 6 Avenue or the area near the fire training grounds.

**CARRIED**

**6.5 Land Use Bylaw Amendment 929/22 – Proposed**

  
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CAO  
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Councillor Wetzstein was not in attendance for the entire public hearing regarding Land Use Bylaw Amendment 929/22 therefore, he did not vote on second and third reading of the bylaw.

**TOB11/23** Moved by **COUNCILLOR JONES** that council gives second reading to Land Use Bylaw Amendment 929/22 as presented. **CARRIED**

**TOB12/23** Moved by **DEPUTY MAYOR SLOMP** that council gives third reading to Land Use Bylaw Amendment 929/22 as presented. **CARRIED**

**TOB13/23** Moved by **DEPUTY MAYOR SLOMP** to recess the meeting at 7:26 p.m. **CARRIED**

**TOB14/23** Moved by **DEPUTY MAYOR SLOMP** to reconvene the meeting at 7:30 p.m. **CARRIED**

**7. NEW BUSINESS**

**7.1 Municipal Property Listing - Contract Renewal**

**TOB15/23** Moved by **COUNCILLOR WETZSTEIN** that council continues to engage Jolene Ledene Reimer of Royal LePage to market and list all municipally owned vacant land for sale, to extend the existing contract for two-years with an expiry date of January 25, 2025. **CARRIED**

**TOB16/23** Moved by **MAYOR MOREY** directing administration to prepare a municipal vacant land development policy for all residential lots, with the variable sale price between \$3,000 and \$5,000, to include a waiver of development permit fees, and a municipal tax incentive of up to \$10,000, with the initiative termed for 12-months. The policy shall be presented at the February council meeting. **CARRIED**

**8. BOARD AND COMMITTEE REPORTS**


**8.1 - 8.6** Written board and committee reports were presented and discussed.


**TOB17/23** Moved by **COUNCILLOR WETZSTEIN** to accept the Board and Committee reports as attached to and forming parts of these minutes. **CARRIED**

**9. CAO REPORTS**

**9.1 Operations Report**

A written CAO report was provided for the period ending January 19, 2023.

  
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CAO  
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**TOB18/23** Moved by **COUNCILLOR WETZSTEIN** that council approves the recommendation by Fire Chief Cochrane to appoint Sydney Smith as a volunteer member of the Bassano Fire Department effective immediately.

**CARRIED**

**9.2 Financial Statements**

A financial statement for the month ending November 30, 2022 was presented.

**9.3 Cheque Listings**

A cheque listing for the month ending November 30, 2022 was presented.

**9.4 FCSS Report**

An FCSS Director's report for the month ending December 31, 2022 was presented.

**9.5 CPO Report**

A CPO report for the month ending December 31, 2022 was presented.

**9.6 RCMP Report**

None

**TOB19/23** Moved by **COUNCILLOR WETZSTEIN** that the CAO report for the period ending January 19, 2023 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**10. CORRESPONDENCE**

**10.1** Grasslands FCSS provided notification of approval for the 2023 operating allocation.

**10.2** Fortis Alberta – EV Charging Station Information.

**10.3** Alberta Health Services – Healthcare Improvement Update – December 2022.

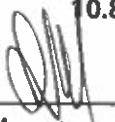
**10.4** Oldman River Regional Services Commission Minutes of September 1, 2022 were reviewed.


**10.5** Joint Shared Services meeting notes of December 13, 2022 were reviewed.

**10.6** Intermunicipal meeting notes of December 15, 2022 were reviewed.

**10.7** A copy of the Economic Development in Rural Alberta Plan was reviewed.

**10.8** Alberta Housing Needs Assessment – Policy & Planning Analytics for December 2022 was reviewed.

  
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- 10.9 Newell Housing Foundation minutes of December 6, 2022 were reviewed.
- 10.10 Joint Shared Services meeting notes of January 10, 2023 were reviewed.
- 10.11 Oldman River Regional Services Commission minutes of November 10, 2022 were reviewed.
- 10.12 Town of Bon Accord – Fire Department and First Responder letters of support dated January 12, 2023.
- 10.13 Village of Duchess – Letter to the Premier regarding the Alberta Police Service dated January 16, 2023.

**TOB20/23** Moved by **DEPUTY MAYOR SLOMP** to accept the correspondence and to file the items as information.

**CARRIED**

**11. CLOSED SESSION**

None

**12. ROUND TABLE**

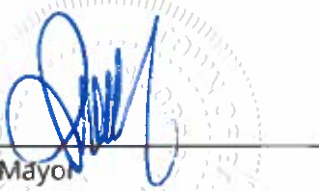
**TOB21/23** Moved by **COUNCILLOR WETZSTEIN** that the Town provide sand/salt to residential property owners on an honour system to assist with icy sidewalk conditions at no cost. The public works department shall make the sand/salt mix available at 317 – 2<sup>nd</sup> Avenue.

**CARRIED**

**13. ADJOURNMENT**

**TOB22/23** Moved by **MAYOR MOREY** for adjournment of the regular council meeting of January 23, 2023 at 8:24 p.m.

**CARRIED**




Mayor



Chief Administrative Officer



Mayor  
02/13/23



CAO  
02/13/23