
MINUTES OF THE REGULAR BASSANO FCSS ADVISORY BOARD MEETING HELD ON September 5, 2023

ADVISORY BOARD MEMBERS

- Tammie Hauck
- Christine Petkau
- Heather Basarab
- Alice Slomp
- Evelyn Jensen
- Sandra Mitchell
- Kevin Jones

ADMINISTRATION

- Amanda Davis, CAO
- Amanda Barron, FCSS Director

1. CALL TO ORDER

CHAIR HAUCK called the meeting to order at 3:34 p.m.

2. ATTENDANCE AND REGRETS

- Kevin Jones

3. ADOPTION OF AGENDA

FCSS61/2023 Moved by **MEMBER JENSEN** that the September 5, 2023 agenda is approved as presented.

CARRIED

4. MINUTES OF JUNE 19, 2023

FCSS62/2023 Moved by **MEMBER MITCHELL** to approve the minutes of the June 19, 2023, FCSS Advisory Board meeting as presented.

CARRIED

5. FINANCIAL SUMMARY

FCSS63/2023 Moved by **MEMBER PETKAU** to approve the financial summary of August 31, 2023 as presented.

CARRIED

Handwritten initials:
JH
AB

6. DIRECTOR'S REPORT

6.1 Director's Report – August 31, 2023

FCSS64/2023 Moved by **MEMBER SLOMP** that the FCSS Directors report for the period ending August 31, 2023 is approved as presented and discussed.

CARRIED

7. CAO REPORT

None

8. UNFINISHED BUSINESS

8.1 FCSS Advisory Board - Meals on Wheels Policy P-FCSS012 – Proposed

FCSS65/2023 Moved by **MEMBER MITCHELL** that the Family and Community Services Advisory Board approves the Meals on Wheels Policy P-FCSS012 as amended.

CARRIED

8.2 Mental Health First Aid

FCSS66/2023 Moved by **MEMBER PETKAU** that the Family and Community Services Advisory Board offers Mental Health First Aid Courses, Standard and First Responder Leadership in 2024. FCSS will fund 50 percent of the MHFA Standard course to a maximum of \$1,800.

CARRIED

9. NEW BUSINESS

9.1 October 2023 Programming

FCSS67/2023 Moved by **CHAIR HAUCK** that the FCSS Advisory Board proceeds with the Trunk or Treat Program on October 31st with an invitation to local businesses and the not-for-profit sectors to set up a Halloween display in the Homecoming Campground.

CARRIED

FCSS68/2023 Moved by **MEMBER MITCHELL** that the Trunk or Treat Program is added to P-FCSS011 Reoccurring Program Policy.

CARRIED

FCSS69/2023 Moved by **CHAIR HAUCK** that the FCSS Advisory Board proceeds with A Sweet Thank You Program. Member Basarab will provide baked goods with supplies funded by FCSS with board delivery on October 16th, 2023.

CARRIED



9.2 Safe 4 Life – Community Self Defense -Program Opportunity

FCSS70/2023 Moved by **MEMBER PETKAU** that the FCSS Advisory Board offers the Safe 4 Life Community Self Defense Program in 2023. Safe Kids and Safe Tweens will be offered for \$10 per person and Safe Teens/Adults will be offered for \$40 per person. A program subsidy will be available to individuals on a case-by-case basis at the discretion of the Director. FCSS will subsidize the remaining costs for the program delivery. All participants must register with payment in advance.

CARRIED

10. CORRESPONDENCE

10.1 A report prepared for Rural Municipalities of Alberta named Understanding and Responding to the Challenges Faced by FCSS Programs in Rural Alberta was reviewed.

10.2 A Community Drug Alert Information Package was reviewed.

FCSS71/2023 Moved by **CHAIR HAUCK** to accept the correspondence and file items as information.

CARRIED

11. MEETING ADJOURNED

FCSS72/2023 Moved by **CHAIR HAUCK** to for adjournment of the regular meeting at 4:43 p.m.

CARRIED



Chair Signature



Director Signature

