



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO  
HELD IN PERSON ON **NOVEMBER 20, 2023** IN THE COUNCIL CHAMBERS.**

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**ELECTED OFFICIALS**

MAYOR Irvin Morey  
DEPUTY MAYOR John Slomp  
COUNCILLORS Kevin Jones  
Sydney Miller  
Mike Wetzstein

STAFF Amanda Davis, Chief Administrative Officer  
Sydney Smith, Recreation & Community Services Liaison  
Amanda Barron, FCSS Director

DELEGATES/PUBLIC Sandra Stanway, Brooks Bulletin  
Tammie Hauck, FCSS Chair  
Claude Mindorff, PACE Canada LP  
Mike Hale  
George Armstrong  
Darrell McCoomb

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**1. CALL TO ORDER**

Mayor Morey called the meeting to order at 4:00 p.m.

**2. EXCUSED FROM MEETING**

- Sydney Miller

**3. ADOPTION OF AGENDA**

**TOB196/23** Moved by **COUNCILLOR WETZSTEIN** that the agenda is approved as presented.


**CARRIED**


**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the organizational meeting of October 10, 2023**

**TOB197/23** Moved by **COUNCILLOR WETZSTEIN** that the October 10, 2023 organizational minutes are approved as presented.

**CARRIED**

  
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**4.2 Adoption of minutes from the regular meeting of October 10, 2023**

**TOB198/23** Moved by **COUNCILLOR JONES** that the October 10, 2023 minutes are approved as presented.

**CARRIED**

**5. DELEGATIONS**

**5.1 FCSS Department - Tammie Hauck, Chair and Amanda Barron, Director - 4:15 p.m.**

Hauck and Barron entered the meeting at 4:10 p.m.

Hauck and Barron provided a 2023 year-at-a-glance update to council regarding social programs. A Q&A session ensued.

Hauck and Barron departed the meeting at 4:24 p.m.

**5.2 PACE Canada LP, Claude Mindorff - 4:30 p.m.**

Mindorff entered the meeting at 4:30 p.m.

Councillor Miller entered the meeting at 4:38 p.m.

Mindorff introduced a proposal from PACE Canada LP for a solar farm within the town's corporate limits, SE ¼ 18-21-18 W4M. A Q&A session ensued.

Mindorff departed the meeting at 4:54 p.m.

**5.3 Sydney Smith, Recreation and Community Services Liaison - 7:00 p.m.**

Smith entered the meeting at 6:15 p.m.

Smith presented on New Business item 7.10.

Smith departed the meeting at 7:03 p.m.


**6. UNFINISHED BUSINESS**

**6.1 Bassano Motel Development Corp. - 2022 Property Tax Penalties Continuance**

**TOB199/23** Moved by **MAYOR MOREY** that council acknowledges receipt of the letter from the Bassano Development Corp. dated September 27, 2023 regarding 2022 tax penalties applied on Roll 611003, 621 - 12 Street and upholds motion TOB103/23.

**CARRIED**

  
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**6.2 Tax Recovery Auction - Land Not Sold**

**TOB200/23** Moved by **DEPUTY MAYOR SLOMP** first, that the Town takes title to one unsold property and engages in a contract with Royal LePage, Jolene Ledene Reimer to market Roll 538000 as follows:

1. Roll 538000 (Plan 771 1039; Block 1; Lot 18) with a list price of \$197,733. After accessing the property, the list price may be adjusted to represent fair market value.

Second, that the town defers action on one unsold property until administration can provide a thorough report related to Roll 294000 (Plan 3872T; Block 7; Lots 1-2).

**CARRIED**

**7. NEW BUSINESS**

**7.1 (11) Council Department Budget Review**

The 2024-2026 council department budget was reviewed.

**7.2 (24) Disaster Services Department Budget Review**

The 2024-2026 disaster services department budget was reviewed.

**7.3 (26) Bylaw Enforcement Department Budget Review**

The 2024-2026 bylaw enforcement department budget was reviewed.

**7.4 (32) Public Works Department Budget Review**

**7.5 (41) Water Department Budget Review**

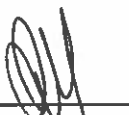
The 2024-2026 water department budget was reviewed.


**TOB201/23** Moved by **COUNCILLOR MILLER** that the bulk water loading system upgrade totalling \$50,409, designed in 2022 and constructed in 2023 is funded by the 2023 bulk water revenue surplus versus funding the project from the Capital Plan Reserve.

**CARRIED**

**TOB202/23** Moved by **COUNCILLOR MILLER** inviting Bassano FCSS to take ownership of the community garden boxes donated by Bassano Royal Purple effective immediately and to program the said area. A garden box rental rate shall be established that offsets the cost of water usage with recommendations to council for consideration.

**CARRIED**

  
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**7.6 (42) Sewer Department Budget Review**

The 2024-2026 sewer department budget was reviewed.

**7.7 (43) Solid Waste & Recycling Department Budget Review**

The 2024-2026 solid waste and recycling department budget was reviewed.

**TOB203/23** Moved by **MAYOR MOREY** to recess the meeting at 5:40 p.m.

**CARRIED**

**TOB204/23** Moved by **MAYOR MOREY** to recess the meeting at 6:11 p.m.

**CARRIED**

**7.8 (51) FCSS Budget Review**

The 2024-2026 FCSS department budget was reviewed.

**7.9 (51a) Thrive Fitness Centre Budget Review**

The 2024-2026 Thrive Fitness Centre department budget was reviewed.

**TOB205/23** Moved by **MAYOR MOREY** that an indoor walking program is offered to residents during winter months at the Bassano Community Hall up to three times per week as established in 2023.

**CARRIED**

**TOB206/23** Moved by **COUNCILLOR WETZSTEIN** that the Thrive Fitness Centre rate schedule is approved as presented effective immediately.

**CARRIED**

**7.10 (72a) Pool Department Budget Review**

A detailed update was provided regarding implementation of the 2023 Outdoor Pool Operations Plan Policy P-TOB72a/001-22.


**7.11 (72b) Parks and Recreation Department Budget Review**


**7.12 (72c) Campground Department Budget Review**

The 2024-2026 campground department budget was reviewed.

**TOB207/23** Moved by **COUNCILLOR MILLER** that council supports the 2023 Christmas in the Campground event by donating the cost of power in accordance with the letter of request dated October 25, 2023.

**CARRIED**

  
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**7.13 (74) Cultural Department Budget Review**

The 2024-2026 cultural department budget was reviewed.

Councillor Wetzstein abstained from voting due to pecuniary interest.

**TOB208/23** Moved by **MAYOR MOREY** that council allocates the balance of the BBQ competition surplus and donations from White Fox Group Ltd. to the Bassano Rapid Fire Response Society's outdoor rink project in the sport court at 610 - 2<sup>nd</sup> Avenue to a maximum of \$7,500. The funds shall be transferred from Recreation and Culture Reserve. **CARRIED**

Councillor Wetzstein reconvened.

**TOB209/23** Moved by **DEPUTY MAYOR SLOMP** to recess the meeting at 7:30 p.m. **CARRIED**

**TOB210/23** Moved by **MAYOR MOREY** to recess the meeting at 7:42 p.m. **CARRIED**

**8. BOARD AND COMMITTEE REPORTS**

**8.1 - 8.6** Written board and committee reports were presented and discussed.

**TOB211/23** Moved by **DEPUTY MAYOR SLOMP** to accept the Board and Committee reports as attached to and forming parts of these minutes. **CARRIED**

**9. CAO REPORTS**

**9.1 Operations Report**

A written CAO report was provided for the period ending November 15, 2023.


**TOB212/23** Moved by **COUNCILLOR WETZSTEIN** that the Town provides a letter of support to the Newell Housing Foundation for the Continuing Care Capital Program for a 14-unit small care home development in Bassano. To strengthen the project and the application, the Town would provide a municipal tax waiver pending the success of the application. Terms of the municipal tax waiver will be provided for a minimum of 5-years. **CARRIED**


**9.2 Financial Statements**

A financial statement for the month ending September 30, 2023 was presented.

**9.3 Cheque Listings**

A cheque listing for the month ending September 30, 2023 was presented.

  
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**9.4 FCSS Report**

An FCSS Director's report for the month ending October 31, 2023 was presented.

**9.5 Recreation & Community Services Liaison Report**

A Recreation and Community Services Liaison report for the month ending October 31, 2023 was presented.

**9.6 CPO Report**

A CPO report for the month ending October 31, 2023 was presented.

**9.7 RCMP Report**

None

**TOB213/23** Moved by **COUNCILLOR MILLER** that the CAO report for the period ending November 15, 2023 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**


**10. CORRESPONDENCE**


- 10.1** Newell Housing Foundation minutes of September 11, 2023 were reviewed.
- 10.2** Joint Shared Services meeting notes of October 10, 2023 were reviewed.
- 10.3** A press release from the City of Brooks was reviewed for Alberta Living Wages.
- 10.4** The City of Brooks Board and Committee List for 2023-2024 was reviewed.
- 10.5** The County of Newell Board and Committee List for 2023-2024 was reviewed.
- 10.6** The Village of Duchess Board and Committee List for 2023-2024 was reviewed.
- 10.7** The Village of Rosemary Board and Committee List for 2023-2024 was reviewed.
- 10.8** Bassano Royal Purple provided a letter that they will be transferring the community garden boxes to the town.
- 10.9** Oldman River Regional Services Commission (ORRSC) provided updated subdivision fees effective November 2023.
- 10.10** ORRSC executive minutes of October 12, 2023 were reviewed.
- 10.11** ORRSC executive minutes of November 2, 2023 were reviewed.
- 10.12** Municipal Affairs provided the 2022 Municipal Indicator Results for Bassano.
- 10.13** The Bassano Historical Society submitted a partnership letter request for their bench project dated September 9, 2023.

**TOB214/23** Moved by **COUNCILLOR MILLER** to accept the correspondence and to file the items as information.

**CARRIED**

**11. CLOSED SESSION**

  
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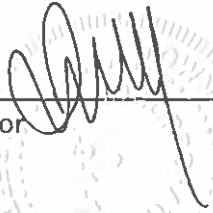

- TOB215/23** Moved by **MAYOR MOREY** to enter a closed session at 8:10 p.m. to discuss personnel matters in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except Town Council and CAO Davis. **CARRIED**
- TOB216/23** Moved by **MAYOR MOREY** to revert to a regular meeting at 9:26 p.m. **CARRIED**
- TOB217/23** Moved by **COUNCILLOR MILLER** to accept the 2023 CAO performance evaluation as presented and discussed. **CARRIED**

**12. ROUND TABLE**


None


**13. ADJOURNMENT**

- TOB218/23** Moved by **MAYOR MOREY** for adjournment of the regular council meeting of November 20, 2023 at 9:28 p.m. **CARRIED**

Mayor   


  
Chief Administrative Officer

  
Mayor  
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