

<b>Policy Title</b>	Family and Community Services Advisory Board – Community Gardens Programming Policy
<b>Authority</b>	FCSS Director
<b>Approved (Dates/Motion #)</b>	FCSS40/2024
<b>Policy Number</b>	P-FCSS013
<b>Review</b>	To be reviewed annually at AGM
<b>Reviewed by</b>	FCSS Advisory Board

### Policy Statement

The FCSS Advisory Board is responsible to develop, maintain, and provide preventative based social programs and support services in Bassano pursuant to the Family and Community Support Services Act, the Family and Community Support Services Regulation, and the Town’s strategic plan.

### Purpose Statement

To provide a space within Bassano for individuals who would like to grow their own produce, to encourage healthy eating, and to help with food security options, a Community Garden will be made accessible.

### Definitions

**Chief Administrative Officer (CAO)** – means the administrative head of the municipality.

**Council** – means the elected body of the Town.

**Director** – means the FCSS Director, an employee of the Town, that is dedicated to the FCSS Advisory Board managing social programs and services.

**FCSS Advisory Board** – a volunteer advisory board of directors appointed by Council with the responsibility of leading social program and services in the Town.

**Town** – means the incorporated municipality of Bassano.

**Purchaser** – means the person rented the space.

**Community Garden** – means Town owned land designated in a multi-use park for gardening in which individuals may access on rental basis located at 514 - 6<sup>th</sup> Avenue.

### Responsibility

It is the responsibility of the Director to ensure this policy is implemented.

## Process

1. Garden boxes will be available for purchase annually from April 15<sup>th</sup> through October 15<sup>th</sup> at a cost of \$15 per box with a maximum of two per person. (subject to review annually)
2. Garden boxes will be numbered and distributed on a first come first serve basis.
3. Purchasers are required to sign a Community Gardens User Agreement and pay the rental fee before gaining access to their assigned garden box.
4. Water is available for use at the Community Garden as established by Council. Users are welcome to bring their own water where necessary outside of the scheduled watering hours.
5. Community Garden boxes must be harvested, yard waste cleared, bagged, and disposed of on or before October 15<sup>th</sup> annually by the User. Failure to harvest, clean and maintain the assigned garden box may result in suspension.
6. The Community Garden is a mixed-use greenspace and must be shared with others. Users shall always respect the mixed-use area.
7. There are ten raised double sided boxes in the Community Garden, each side represents one plot therefore boxes shall be numbered 1-20 and shall be rented out individually.

Section separation point



### Policy Reference

1. P-FCSS006 Financial Planning Policy
2. P-FCSS007 Programming Policy

### Attachments

1. Bassano Community Gardens User Agreement

END OF POLICY

Approved