



Policy Title	Subdivision and Development Appeal Board Honorarium and Expense Policy
Authority	Council
Approved (Dates/Motion #)	Mar. 8, 2021 (M# TOB66/21)
Policy Number	P-TOB66/002-21
Review	To be reviewed annually at the Organizational meeting
Reviewed by/date	Council on October 27, 2025

Policy Statement

The Town provides its appointed Subdivision and Development Appeal Board members an honorarium to compensate the members' time and involvement in planning and development leadership while demonstrating sound financial stewardship.

Definitions

Chief Administrative Officer (CAO) – means the administrative head of the municipality.

Council – means the elected body of the Town.

Honorarium – means an amount paid to the SDAB member for carrying out duties related to the SDAB function for the Town or region.

ISDAB – means the Intermunicipal Subdivision and Development Appeal Board Agreement between the City of Brooks, County of Newell, Town of Bassano, and Villages of Duchess and Rosemary.

Town - means the incorporated municipality of Bassano.

Member – means a member of the Regional Subdivision and Development Appeal Board duly appointed by participating municipalities in accordance with the *Municipal Government Act*.

Responsibility

It is the responsibility of the Council and the CAO to ensure this policy is implemented.

Process

1. Members shall receive honorariums in accordance with the ISDAB.
2. The following policy is hereby rescinded:

2.1 Policy TOB-203 SDAB Honorarium and Expense

END OF POLICY